

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 5, 2016
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk’s Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 5, 2016 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to add John Zeiger on the agenda to discuss purchase of a storage container, add a Certification for Bill Nation to conduct business on behalf of Carbon County Road & Bridge and add an executive session just before lunch. Commissioner Chapman seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$285,458.67. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$237.70, Shively Hardware for \$540.97 and True Value of Rawlins for \$767.33 for an aggregate total of bills paid today of \$287,004.67. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
AIT LABORATORIES	TESTING SERVICES	\$140.00
ALL IN 1 ELECTRICAL & SUPPLY	CONCESSION STAND LIGHT WORK	\$75.00
ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS/SOAP/RUGS	\$139.50
AMERIGAS	PROPANE	\$1,694.10
ASPEN FAMILY DENTAL	DENTAL SERVICES	\$200.00
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$6,212.10
BLAKEMAN PROPANE	PROPANE	\$565.36
BOB BARKER COMPANY, INC.	SHAMPOO	\$141.21
BOMGAARS SUPPLY	ATV PLOW REPAIR SUPPLIES	\$94.77
BRUCO, INC	CLEANING SUPPLIES	\$1,430.57

BUILD RITE LUMBER SUPPLY	SHIPPING FEES/LIQUID PLUMBER	\$30.28
CARBON COUNTY SENIOR SERVICES	JANUARY 2016 HEALTH SUBSIDY	\$1,750.00
CARBON CTY VETERINARY HOSPITAL	DOG FOOD/K-9 PAD PROTECTION	\$56.19
CARBON CTY YOUTH CRISIS CENTER	NOV 15 CSBG	\$16,760.10
CATHEDRAL HOME FOR CHILDREN	CRISIS CENTER FUNDING	\$500.00
CBM FOOD SERVICE	JAIL FOOD	\$11,519.48
CDW GOVERNMENT, INC.	WIRELESS USB ADAPTER/PRINTER INK	\$588.66
CEDARS HEALTH	MEDICAL SERVICES	\$80.00
CENTURY LINK	PHONE SERVICES	\$194.52
CENTURYLINK	PHONE SERVICES	\$8,713.66
CHARTER COMMUNICATIONS	INTERNET SERVICE/JAIL CABLE	\$737.19
CHIEF LAW ENFORCEMENT SUPPLY	VEHICLE UNLOCKING TOOL	\$54.59
COWBOY SUPPLY HOUSE	PAPER PRODUCTS/CLEANING SUPPLIES	\$2,060.48
CRESTLINE SPECIALTIES, INC.	PLANNERS	\$555.76
CULLIGAN WATER CONDITIONING	SALT	\$287.50
DAILY TIMES	MEETING NOTICE AD	\$27.80
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$270.00
DIXON & DIXON, LLP	PROFESSIONAL SERVICES	\$2,642.93
DIXON, TOWN OF	WATER/SEWER	\$260.00
DJ'S	PLEXI GLASS/WINDSHIELD REPLACEMENT	\$231.46
DUBOIS TELEPHONE EXCHANGE	E911 LINES LSRV/PHONE SERVICE	\$1,428.66
EICHENBERGER, MELISSA	MILEAGE/PROFESSIONAL FEES	\$825.00
EKM&P, INC. DBA VOORHIS ASSOC	CWO-2015-#2	\$14,440.00
ENCAMPMENT, TOWN OF	WATER/SEWER	\$83.00
ERICKSON & ROBERTS	ATTORNEY FEES	\$10.00
FARMER BROTHERS COFFEE	COFFEE	\$165.59
FLEXSHARE BENEFITS	COBRA / DEC 2015 ADMIN FEES	\$196.50
FORSTER LANDSCAPE & CONSTR	FAIR GROUND WINTERIZATION	\$225.00
FRANCE, TARA	TRANSCRIPTION FEES	\$325.00
FREMONT MOTORS – RAWLINS	VEHICLE REPAIRS	\$2,730.43
GALLS/QUARTERMASTER	LONG SLEEVE SHIRTS	\$45.11
GDA ENGINEERS	151283 DWX THREE FORKS PROJECT	\$2,278.00
GERMAN, JENNIFER	MILEAGE	\$180.00
GLOBAL EQUIPMENT COMPANY	FUEL CAN POLYPROYLENE FUNNEL	\$20.90
GRAHAM, LEROY	NOV 19- DEC 18 PAYROLL	\$634.50
GRAINGER	MAINTENANCE SUPPLIES	\$1,173.90
HAGOOD, VICKI	MILEAGE	\$28.50
HERTER, JACQUES P. PHD	EVALUATION	\$550.00
HIGH PLAINS POWER	ELECTRIC SERVICE	\$348.22
HIGH PLAINS VISION CENTER	MEDICAL SERVICES	\$365.00
HILLTOP CONOCO	FUEL	\$20.78
INTERN'L ACADEMICS OF EMERGENCY	QUIZZES	\$45.00
J H KASPAR OIL COMPANY	FUEL	\$40.05
JERRY'S DONUTS	MEETING DONUTS	\$20.98

KENCO SECURITY AND TECHNOLOGY	MONITORING SERVICE	\$36.00
KILBURN TIRE COMPANY	OIL CHANGES/TIRES	\$1,083.04
KINETIC LEASING	CAR4944-108 LEASE PAYMENT	\$350.00
KING SOOPERS CUSTOMER CHARGES	JAIL HEALTH/SUPPLIES	\$96.42
KIRSCH, ARCHIE P	MEDICAL SERVICES	\$1,300.00
KONE ELEVATORS ESCALATORS	BUILDING CONTRACT FEES/MAINTENANCE	\$4,310.41
MACPHERSON, KELLY & THOMPSON	ATTORNEY FEES	\$22.50
MERSEAL LAW, LLC	ATTORNEY FEES	\$775.00
MILLIKEN, ASHLEY	MILEAGE	\$20.00
MOORE MEDICAL CORP.	GLOVES/ALCOHOL WIPES	\$200.65
MOSS, BARBARA	MILEAGE	\$27.30
MOTOROLA	RADIOS	\$90,652.90
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$336.00
MY OFFICE ETC.	ASSORTED OFFICE SUPPLIES	\$976.52
NORTH PARK PROPANE, LLC	HEATING FUEL	\$238.40
PATTON, SALLY	MILEAGE	\$45.00
PERSONNEL EVALUATION, INC.	EVALUATION PROFILES	\$100.00
PERUE PRINTING	ROLL TICKETS	\$5.95
PLAINSMAN PRINTING & SUPPLY	RECORDING SLIPS	\$233.05
PUBLIC SAFETY CENTER, INC	SWABS	\$87.91
QUALITY LANDSCAPE & NURSERY, INC	WINTERIZATION SERVICE	\$85.00
QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	\$359.18
RAWLINS AUTOMOTIVE	VEHICLE MAINTENANCE SUPPLIES	\$237.70
RAWLINS EASTSIDE CARWASH	CAR WASHES	\$73.80
RAWLINS EYE CARE	MEDICAL SERVICES	\$225.00
RAWLINS FAMILY MEDICAL, P.C.	MEDICAL SERVICES	\$350.00
RAWLINS, CITY OF	WATER SERVICE	\$3,303.50
REMICK, SHELIA	MILEAGE	\$62.00
RICOH USA INC	COPIER USAGE/CONTRACT	\$1,844.67
ROBIDOUX ENTERPRISES	OIL CHANGE	\$55.44
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$10,082.00
ROSS' AUTOMOTIVE SERVICES	OIL FILTER	\$57.09
RYAN ELECTRONICS INC	RADIO TECH MAINT & REPAIR	\$30.00
SARATOGA AUTO PARTS, INC.	VEHICLE MAINTENANCE SUPPLIES	\$248.60
SECURITY TRANSPORT SERVICES, INC.	JAIL EXTRADITIONS	\$1,926.25
SHEPARD'S	FUEL	\$1,828.62
SHIVELY HARDWARE	SHOVEL/PIPE WRAP/BATTERIES/TIRES	\$540.97
SKYLINE MOTORS, INC.	REPAIRS	\$395.40
SNAKE RIVER PRESS	CCP&Z MEETING CANCELLATION AD	\$144.00
SOURCE GAS	HEATING FUEL	\$15,265.28
STAPLES ADVANTAGE	ASSORTED OFFICE SUPPLIES	\$958.45
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$27.81
STEPHENSON, LEE ANN	MILEAGE	\$38.40
STODDARD, CURTIS T.	MEDICAL SERVICES	\$375.00

SWANSON SERVICES CORPORATION	BOOKING KEYS	\$50.00
T.W. ENTERPRISES, INC.	GENERATOR SERVICE	\$1,232.50
TERMINIX	MONTHLY SERVICE	\$726.00
THOMSON REUTERS-WEST PYMT CTR	DUES & SUBSCRIPTIONS	\$1,782.09
TRUE VALUE OF RAWLINS	ASSORTED MAINTENANCE SUPPLIES	\$767.33
TYLER TECHNOLOGIES, INC	SOFTWARE MAINTENANCE	\$39,736.69
UNION TELEPHONE COMPANY	PHONE SERVICE	\$3,565.67
VAN'S WHOLESALE LLC	SUPPLIES	\$276.00
VENTURE TECHNOLOGIES	HARDWARE SUPPORT	\$2,040.00
VERIZON WIRELESS	PHONE SERVICE	\$504.85
VOLUNTEER FIREMEN PENSION FUND	FIRE DEPT RETIREMENT	\$645.00
WALKER, JEANETTE R.	MILEAGE	\$17.00
WELD CO SHERIFF'S OFFICE	BORYCZKO & MATHEWS	\$79.99
WILSON, MARGARET	SHOULDER PATCHES/FLAGS	\$48.00
WY BEHAVIORAL INSTITUTE	SERVICES	\$2,055.00
WY DEPT OF ENVIRON QUALITY	JUL/AUG/SEP 2015	\$350.00
WY MACHINERY COMPANY	140H BLADE SERVICE	\$6,081.56
WY PEACE OFFICERS ASSOC	2016 MEMBERSHIP FEES	\$550.00
WY SECRETARY OF STATE	ROYBAL NOTARY	\$30.00
WY TAXPAYERS ASSOCIATION	2015-2016 MEMBERSHIP	\$195.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$646.56
YOCUM, LEO	MILEAGE	\$24.00
YOUNG, CHARLES MD	MEDICAL SERVICES	\$125.00
ZIRMED, INC	CLAIMS FILED	\$0.35
GRAND TOTAL		\$285,133.13

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the December 15, 2015 regular meeting minutes; County Clerk Receipts for \$18,025.25 and Planning & Development Department receipts for \$2,650.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

Commissioner Johnson moved to approve Resolution No. 2016-01, Carbon County Investment Policy. Commissioner Glode seconded and the motion carried unanimously.

Cindy Baldwin, County Treasurer asked that the local banks be declared depositories.

Commissioner Chapman moved to designate the Rawlins National Bank, Bank of Commerce and the Bank of the West as depositories for the county. Commissioner Jones seconded and the motion carried unanimously.

Attorney

Commissioner Glode moved to approve the Lease Extension with the Wyoming Department of Transportation for space at the Little Snake River Library contingent upon approval from the Library Board. Commissioner Chapman seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to approve Resolution 2016-02, Amendment Number 3 (Three) to Resolution 2013-12, A Resolution of the Board of County Commissioners of Carbon County, Wyoming Setting Meeting Schedules moving the July 19 meeting to Monday, July 18, 2016 and August 16 meeting to August 23, 2016. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to adopt Resolution No. 2016-03, Master Lease-Purchase Agreement No. CAR4944, A Resolution Authorizing the Negotiation, Execution, and Delivery of a Master Lease-Purchase Agreement in the Principal Amount of \$163,615.76 Between Kinetic Leasing, Inc., as Lessor, and Carbon County, Wyoming, as Lessee, Under Which the Lessee will Lease Certain Equipment; and Prescribing Other Details in Connection Therewith; and to authorize the Chairman's signature on the Master Lease-Purchase Agreement No. 4944 and associated documents with Kinetic Leasing for the lease purchase of two Sheriff vehicles, two Road & Bridge vehicles and one Coroner vehicle. Commissioner Chapman seconded and the motion carried unanimously.

Road & Bridge

Commissioner Glode moved to sign the letter granting Bill Nation, Road & Bridge Superintendent the right to sign agreements for Road & Bridge projects. Commissioner Chapman seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 11:30 a.m. with Attorney Ashley Davis and Clerk Bartlett to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 11:47 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion carried unanimously.

HUMAN RESOURCES

Commissioner Glode moved to advertise for a Human Resources / Risk Manager pending review of the job description by the BOCC. Commissioner Johnson seconded and the motion carried unanimously.

RECESS

Chairman Espy called a recess at 11:47 a.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Certification

Commissioner Glode moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for the Upper Platte River Solid Waste Disposal District, Conditional Use Permit Case File No. 2016-01 and schedule a public hearing for February 2, 2016 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 3:52 p.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 19th day of January 2016.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held February 2, 2016 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.