

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 17, 2015
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 17, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Leo Chapman and Sue Jones. Commissioner Lindy Glode was absent.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$127,169.82. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$65.00 for a total aggregate today of \$127,234.82. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Vendor	Detail Line Description	Total
AIT LABORATORIES	TESTING	\$165.00
ALL IN ONE SEPTIC & PLUMBING	GREASE TRAP CLEANING	\$1,338.00
ALSCO, AMERICAN LINEN DIVISION	R&B SUPPLIES SHOP	\$139.50
API SYSTEMS INTEGRATORS	MONITORING SERVICE	\$102.00
ASSOCIATES IN FORENSIC	2015 CORONER'S CONFERENCE	\$550.00
BAGGS, TOWN OF	WATER/SEWER SENIOR CENTER	\$173.05
BANGS, DANIELLE	MILEAGE	\$44.50
BANK OF COMMERCE (DEBIT CARD)	CALENDAR	\$18.97
BARKHURST, RAY	MILEAGE	\$34.80
BENNETT, THOMAS L. M.D.	AUTOPSY	\$1,677.00
BERNARDINI, SYLVIA	MEALS	\$133.05
BESEL, KEN	MILEAGE	\$48.00
BI INC.	MONITORING SERVICE/EQUIPMENT	\$4,511.50

BLAKEMAN PROPANE	FIRE UTL HEATING FUEL	\$180.16
BOB BARKER COMPANY, INC.	INMATE SUPPLIES/LOTION	\$732.12
C & B SAND & GRAVEL	DOLAN LANE REPAIRS	\$1,707.40
CARBON CTY ECONOMIC DEVELOPMENT	NOV 15 RENT	\$2,400.00
CARBON POWER & LIGHT INC	ELECTRICITY	\$2,279.37
CATHEDRAL HOME FOR CHILDREN	OCT/SEP 2015 FUNDING	\$1,000.00
CBM FOOD SERVICE	JAIL FOOD	\$7,874.03
CENTURY LINK	PHONE	\$6.31
CHARTER COMMUNICATIONS	JAIL CABLE	\$149.18
CIVIL AIR PATROL MAGAZINE	AD	\$195.00
CNA SURETY	BONDS	\$1,465.00
COAST TO COAST SOLUTIONS	DISPOSABLE GLOVES	\$730.36
CORTHELL AND KING, P.C.	JV-2015-20-CP	\$505.00
DAILY TIMES	INMATE NEWSPAPERS/FLU SHOT AD	\$341.08
DALLIN MOTORS INC	VEHICLE REPAIRS	\$100.10
DIXON, TOWN OF	R&B WATER & SEWER	\$130.00
DUBOIS TELEPHONE EXCHANGE	R&B UTL TELEPHONE	\$41.09
EICHENBERGER, MELISSA	COUNSELING / NOTEBOOKS	\$245.37
ELK MOUNTAIN CONOCO	FUEL	\$124.17
ELK MOUNTAIN, TOWN OF	R&B WATER/SEWER	\$108.32
ENCAMPMENT, TOWN OF	R&B WATER/SEWER	\$83.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$50.49
FARMER BROTHERS COFFEE	COFFEE	\$173.99
FEDEX	SHIPPING	\$16.88
FREMONT MOTORS - RAWLINS	VEHICLE REPAIRS	\$290.18
GALLS/QUARTERMASTER	TFLN CTD P/C/NAME TAGS/SHIRTS	\$155.39
GCR ELECTRONICS, LLC	SITE RENTAL	\$1,200.00
GOLDEN, MARY	MEALS/MILEAGE/SUPPLIES	\$271.06
GRAINGER	BOX COVER	\$184.50
HAGOOD, VICKI	MILEAGE	\$22.50
HANNA, TOWN OF	WATER/SEWER	\$391.01
HANSON, KEVIN	OVERLOOK RETREAT	\$2,100.00
HERMAN, BOBBIE	MILEAGE	\$27.00
HIGH DESERT WELDING & MACHINE	WELDING SERVICES	\$29.33
IRON J TOWING	TOWING SERVICES	\$927.00
J H KASPAR OIL COMPANY	FUEL	\$6,202.44
JACKALOPE PRINTING	FOAM BDS/ SHEET PROTECTORS	\$27.98
JACK'S BODY & FENDER REPAIR	TOWING SERVICE	\$163.00
JAURE, TONY & BRENDA	HIDDEN VALLEY ESTATES	\$2,100.00
JERRY'S DONUTS	JURY DONUTS	\$31.47
JOHNSTON, RANAE	MEALS/MILEAGE	\$200.55
KAISLER, TODD	MILEAGE	\$54.00

KALUZNY, EMILY	MEALS/MILEAGE/SUPPLIES	\$327.56
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$828.51
KING SOOPERS CUSTOMER CHARGES	UW CC EXTENSION OPEN HOUSE	\$136.16
LARIMER COUNTY SHERIFF'S OFFICE	15002173 SUMMONS	\$17.40
LONG BUILDING TECHNOLOGIES, INC.	ACTUATORS	\$1,328.40
MACPHERSON, KELLY & THOMPSON	JC-15-7 SERVICES/ JV 14-24	\$600.25
MADER, TSCHACHER, PETERSON & CO.	AUDIT	\$1,500.00
MATTHEW BENDER & CO, INC.	COURT RULES SUPPLEMENT	\$460.05
MEDICINE BOW, TOWN OF	WATER/SEWER	\$113.00
MEMORIAL HOSPITAL OF CARBON CTY	HOSPITAL FEES	\$334.10
MERBACK AWARD COMPANY	RETIREMENT PLAQUE	\$166.09
MERCEDES TRANSCRIPTION, INC	MEDICAL FILE TRANSCRIPTION	\$42.57
MIKE'S LOCK & KEY	LOCK REPAIR	\$40.00
MILLER, JIM	MILEAGE	\$30.60
MOBILE CONCRETE, INC	ELK MOUNTAIN BRIDGE CONCRETE	\$1,426.00
MOORE MEDICAL CORP.	JAIL MEDICAL SUPPLIES	\$382.66
MORLEY-BROWN, ANGELA	MEALS/MILEAGE	\$344.47
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$85.00
MY OFFICE ETC.	SUPPLIES	\$385.60
NEVE'S UNIFORMS	JACKET	\$187.94
NEWMAN TRAFFIC SIGNS	6 OPEN RANGE SIGNS	\$163.11
NORCO, INC.	CYLINDER RENTAL	\$820.69
OFFICE DEPOT	ASSORTED OFFICE SUPPLIES	\$164.68
OPFAR, CLAUDIA	MILEAGE	\$42.00
PERKINS OIL CO	FUEL	\$2,821.00
PERSONNEL EVALUATION, INC.	PERSONNEL EVAL. PROFILE	\$20.00
PERUE PRINTING	RES APPR CARDS/ENV/TOW SHEETS	\$433.00
PULS, GARY JR.	WHITE ROCKS ESTATES	\$960.00
QUESTAR GAS	BAGGS SR. CENTER GAS	\$66.68
QUILL CORPORATION	ASSORTED OFFICE SUPPLIES	\$56.00
RAWLINS AUTOMOTIVE	VEHICLE MAINTENANCE	\$547.57
RAWLINS EASTSIDE CARWASH	VEHICLE WASHES	\$73.80
RAWLINS FIRE EXTINGUISHER	EXTINGUISHER MAINTENANCE	\$511.00
RAWLINS, CITY OF	WATER/SEWER	\$565.10
ROBIDOUX ENTERPRISES	SPARK PLUGS	\$439.68
ROCKY MOUNTAIN POWER	ELECTRIC	\$11,842.28
ROSENRETER, CATHY	BOOKS	\$66.10
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$257.50
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT	\$5,033.88
SAPP BROS TRUCK STOPS, INC.	BLADE TIRES	\$3,900.00
SARATOGA AUTO PARTS, INC.	VEHICLE MAINTENANCE	\$525.48
SARATOGA SUN	AD PUBLISHING	\$1,337.31
SARATOGA, TOWN OF	WATER/SEWER	\$138.85

SNAKE RIVER PRESS	AD PUBLISHING	\$336.00
SPECIALIZED PATHOLOGY CONSLTS	AUTOPSY	\$3,495.00
STAPLES ADVANTAGE	PAPER/ENVELOPES/BINDERS	\$556.46
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$65.00
T.W. ENTERPRISES, INC.	GENERATOR REPAIR	\$1,794.45
TERMINIX	PEST CONTROL	\$161.00
THOMSON REUTERS-WEST PYMT CTR	ATTORNEY DUES & SUBSCRIP	\$1,781.92
TRADING POST	FUEL	\$291.99
TRAVEL DANCE TEAM	PREVENTION & ED AWARD	\$1,000.00
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$991.50
TRUE VALUE OF RAWLINS	MAINTENANCE SUPPLIES	\$390.46
US BANK	VARIOUS CHARGES	\$8,223.08
VAISALA, INC.	MAINTENANCE	\$1,373.75
VALLEY OIL COMPANY	FUEL	\$4,095.89
VAN'S WHOLESALE LLC	JAIL SUPPLIES	\$990.85
VOIANCE LANGUAGE SERVICES LLC	TRANSLATION SERVICES	\$24.75
WALKER, JEANETTE R.	MILEAGE	\$6.25
WELD CO SHERIFF'S OFFICE	SUBPOENA CR-2015-0213	\$44.99
WEX BANK	FUEL	\$914.49
WILLOW CREEK FAMILY MEDICINE	TRAINING POLOS	\$324.00
WILSON, MARGARET	PATCHES/ALTERATIONS	\$109.00
WY BRAND INDUSTRIES	ENVELOPES/LABELS	\$178.90
WY CORONER'S ASSOCIATION	2015 DUES	\$125.00
WY DEPT OF HEALTH	NOV MOTOR VEHICLE BILLING	\$127.00
WY DEPT OF TRANSPORTATION	SAVERY ROAD CN06066/MED BOW BRIDGE CN06062	\$469.96
WY MACHINERY COMPANY	BLADE BATTERY/MAINTENANCE	\$10,416.44
WY STATE FIRE MARSHAL'S OFFICE	F EDUCATION BOOKS	\$664.90
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,517.07
WY DEPT OF WORKFORCE SERVICES	VOLUNTEERS WORK COMP	\$14.28
YAMPA VALLEY ELECTRIC	ELECTRIC	\$777.17
Grand Total		\$127,234.82

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the November 3, 2015 regular meeting minutes and Clerk of District Court receipts for \$2,695.61. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Sheriff

Commissioner Chapman moved to authorize the Chairman's signature on the grant agreement with the Office of Homeland Security for Grant FY 2015 HSGP Project ID 15-GPD-CAR-LS-HLE15 in the amount of \$90,664.00. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved that pending approval by the county attorney to approve the Wyoming Lifesaver Program Grant Application in the amount of \$22,814.00. Commissioner Jones seconded and the motion carried unanimously.

IT

Commissioner Jones moved to authorize the IT Director to upgrade 23 cell phones at \$49.00 each. Commissioner Chapman seconded and the motion carried unanimously.

Attorney

Commissioner Chapman moved to authorize the Chairman's signature on the Volunteers of America Northern Rockies (VOA)/ Office of Juvenile Justice and Delinquency Prevention (OJJDP) 2012/2013 Nonparticipating State Award Subgrant Quarterly Report. Commissioner Jones seconded and the motion carried unanimously.

Clerk

Commissioner Johnson moved to authorize the Chairman's signature on the grant agreement with Office of Homeland Security for FFY15 Emergency Management Performance Grant (EMPG) to increase the award by \$3,306.61 for a total of \$33,306.61, Project ID 15-GPD-CAR-EM-GCF15. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on the grant agreement for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Program (SHSP) Grant Fiscal Year 2015 Project ID 15-GPD-CAR-SC-HSG15 in the amount of \$65,025.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to appoint Aaron Durst to the Rawlins Carbon County Airport Board for the remainder of a 5-year unexpired term ending January 2020. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to donate a 2002 Ford VIN# 1FMNU41S22EB97434 to the Public Library Board of Carbon County. Commissioner Jones seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Johnson moved to waive the procurement policy and accept the low bid for blinds at the Carbon Building from Budget Blinds of Casper for \$45,150.00. Commissioner Jones seconded and the motion carried unanimously.

Attorney

Commissioner Chapman moved to approve the Policy and Procedures Hugus Ferguson Access Agreement and designate the Museum Director as the access coordinator. Commissioner Jones seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on the letter to the Federal Aviation Administration requesting an amendment to the grant for AIP 03-56-0038-015-2015 increasing the federal share by \$999.00 and the county's share by \$111.28. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to allow excess vacation time employees lose to be added to the sick leave donation bank. Commissioner Jones seconded and there was discussion of the parameters surrounding the use of this time. Clerk Bartlett explained the county's personnel policy outlines the use of this and individuals must have exhausted their own sick and vacation time prior to receiving donations from this bank. The motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 11:15 a.m. with Clerk Bartlett and Ashley Davis to discuss personnel and other matters considered confidential by law. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 11:34 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 11:35 a.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of December 2015.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held December 15, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.