

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 3, 2015
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 3, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones. Chairman John Espy was absent.

Acting Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$379,527.63. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$103.32, Shively Hardware for \$854.68 and True Value of Rawlins for \$279.79 for an aggregate total of bills paid today of \$380,765.42. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$273.79
BANK OF COMMERCE (DEBIT CARD)	DEBIT CARD CHARGES	\$8,248.26
BECK CONSULTING	15-CCWY-10-02	\$1,030.00
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$777.20
BRUCO, INC	CLEANING SUPPLIES	\$437.15
BUCHANAN, KAREN	MILEAGE	\$48.00
CARBON COUNTY SENIOR SERVICES	CCSS HEATH SUBSIDY	\$1,750.00
CARBON COUNTY TREASURER	MILEAGE/WITNESS FEES/MEALS/NOTARY FEES	\$3,241.40
CASPER WINNELSON CO	PUMP	\$894.24
CATERPILLAR FINANCIAL SERVICES CORP	1-0554862-000 LEASE PAYMENT	\$46,665.31
CBM FOOD SERVICE	JAIL FOOD	\$7,432.16
CENTURY LINK	TELEPHONE	\$80.85

CHARTER COMMUNICATIONS	JAIL CABLE	\$34.94
COOKS CORRECTIONAL	LIDS	\$194.19
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$1,820.62
DAILY TIMES	RENEWAL	\$105.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$3,591.50
DIXON, TOWN OF	WATER SERVICE	\$130.00
ELK MOUNTAIN, TOWN OF	WATER/GARBAGE	\$54.50
ENCAMPMENT, TOWN OF	WATER/SEWER	\$83.00
FLEXSHARE BENEFITS	FLEXSHARE BENEFITS	\$126.00
FORSTER LANDSCAPE & CONSTRUCTION, INC.	WINTERIZATION ENCAMPMENT LIBRARY	\$160.00
GALLS/QUARTERMASTER	UNIFORMS	\$195.32
GDA ENGINEERS	DIXON APRON EXPANSION	\$2,761.25
GRAHAM, LEROY	OCTOBER PAYROLL	\$921.50
HANNA, TOWN OF	WATER/GARBAGE	\$235.22
HARRINGTON & COMPANY	COLD PATCH MATERIAL	\$1,657.60
HERTER, JACQUES P. PHD	PSYCH EVAL	\$2,400.00
HIGH PLAINS POWER	MED BOW SR. CENTER ELECTRIC	\$323.25
INTERNATIONAL ACADEMICS OF EMERGENCY	RECERTIFICATION EXAM	\$100.00
J H KASPAR OIL COMPANY	FUEL	\$4,010.88
KENCO SECURITY AND TECHNOLOGY	MONITORING	\$36.00
KILBURN TIRE COMPANY	TIRES/OIL CHANGE/BRAKES	\$533.11
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$42.43
KIRSCH, ARCHIE P	SERVICES PROVIDED OCT	\$1,300.00
MERBACK AWARD COMPANY	PLAQUE	\$89.51
MILLIKEN, ASHLEY	MILEAGE	\$15.00
MOSS, BARBARA	MILEAGE	\$39.00
MY OFFICE ETC.	PAPER/OFFICE SUPPLIES	\$209.59
PATTON, ROBERT L.	MILEAGE/MEALS	\$100.00
PINNACLE PUBLIC FINANCE, INC	CARBON BUILDING HVAC LEASE/TRUCK LEASE	\$185,092.30
QUILL CORPORATION	OFFICE SUPPLIES	\$929.33
RAWLINS AUTOMOTIVE	PARTS/TOOLS	\$103.32
RAWLINS, CITY OF	WATER/GARBAGE	\$3,763.40
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$6,265.32
SARATOGA AUTO PARTS, INC.	PARTS/TOOLS	\$442.33
SARATOGA, TOWN OF	WATER/SEWER	\$32.75
SHIVELY HARDWARE	TIRES	\$854.68
SOURCE GAS	GAS SERVICE	\$5,933.47
STAPLES ADVANTAGE	FOLDERS	\$195.85
STEPHENSON, LEE ANN	MILEAGE	\$10.80
TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
TERMINIX	RAWLINS SR. CENTER EXTERMINATION	\$38.00
THE MASTERS TOUCH, LLC	MAILING SERVICES	\$2,103.99
THOMSON REUTERS-WEST PAYMENT CENTER	MONTHLY CHARGES	\$579.13

THOS. Y. PICKETT & CO., INC.	2016 VALUATION CONTRACT	\$5,500.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$279.79
TYLER BUSINESS FORMS	FORMS	\$226.53
TYLER TECHNOLOGIES, INC	WEB HOSTING FEE/HARDWARE MAINTENANCE	\$8,419.52
UNION TELEPHONE COMPANY	TELEPHONE	\$210.90
US BANK TRUST N.A.	2010B & 2010C BOND PAYMENTS	\$17,000.00
VOLUNTEER FIREMEN PENSION FUND	PENSION	\$660.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WEBSTER, STUART K CPA	CR-2015-0005 TESTIMONY	\$1,800.00
WY BEHAVIORAL INSTITUTE	ADMIN EMERGENCY DETENTIONS	\$5,480.00
WY DEPT OF HEALTH	JULY-SEPT 2015 PAYROLL	\$39,273.79
WY DEPT OF WORKFORCE SERVICES	UNEMPLOYMENT CHARGES	\$1,419.89
WY MACHINERY COMPANY	WATER PUMP	\$1,656.54
YOUNG, CHARLES MD	MEDICAL SERVICES	\$150.00
YOUNGER, MICHELLE	MEALS	\$54.27
ZIRMED, INC	CLAIM FILING FEE	\$1.75
Grand Total		\$380,765.42

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the October 20, 2015 regular meeting minutes; County Clerk receipts for \$26,047.75. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Planning & Development

Commissioner Chapman moved to send a letter to the BLM accepting the invitation for cooperating agency status on the Lost Creek Uranium in Situ Recovery project. Commissioner Glode seconded and the motion carried unanimously.

Road & Bridge

Commissioner Glode moved to approve the Agreement for Services with Ready Oilfield Service and a Notice to Proceed for the Congestion Mitigation Air Quality grant project. Commissioner Jones seconded and the motion carried unanimously.

Clerk

Commissioner Chapman moved to accept the lease-purchase quote from Kinetic Leasing at a rate of 2.15% for 5 years with a documentation fee of \$350.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Administrative Services Agreement between Blue Cross Blue Shield of Wyoming and The County effective October 1, 2015 automatically renewing for an additional twelve month period unless terminated. Commissioner Chapman seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 11:15 a.m. with Clerk Bartlett and Cindy Baldwin to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 11:28 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

Commissioners

Commissioner Glode moved to approve an unpaid leave of absence for a county employee through March 2016. Commissioner Chapman seconded and the motion carried unanimously.

WYOMING BUSINESS COUNCIL (WBC) OLD PENITENTIARY (PEN) GRANT

Public Hearing

Commissioner Jones moved to approve Resolution No. 2015-39, a Resolution Authorizing Submission of Application to the Wyoming Business Council under the Business Ready Community Grant and Loan Program for a Community Readiness Project on Behalf of the Governing Body of the Old Pen Joint Powers Board for the Adaptive Reuse of Historic Guards' Quarters to Enhance the Tourism Economy in Rawlins and Carbon County. Commissioner Glode seconded and the motion carried unanimously except for Commissioner Chapman who abstained due to conflict.

PLANNING & ZONING

Public Hearing – Replat Subdivision Case File No. 2015-01

Commissioner Jones moved to remove from the table Replat Subdivision Case File No. 2015-01. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to approve Resolution No. 2015-40, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Subdivision Case File No. 2015-01,

Replat of Lot 29, Ryan Park Tract A and replat of Lot 1, Block 1 Ryan Park – Fourth Addition. Commissioner Glode seconded and the motion carried unanimously.

Public Hearing - Z.C. Case File No. 2015-07

Commissioner Glode moved to approve Resolution No. 2015-41, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2015-07, Sinclair Wyoming Refining Company/Steve Sondergard’s request for a Zone Change from Ranching, Agriculture, Mining to Heavy Industrial, encompassing approximately 2,061 acres. Commissioner Chapman seconded and the motion carried unanimously.

Certifications

Commissioner Chapman moved to accept the Certifications of Recommended Action from the Carbon County Planning and Zoning Commission for Richard and Lynn Bell, Z.C. Case File No. 2015-08 and Robert Weber, Z.C Case File No. 2015-09 and schedule a public hearing for December 1, 2015 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 1:54 p.m. with Clerk Bartlett and Cindy Baldwin to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to come out of executive session at 2:46 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting at 2:53 p.m. Commissioner Glode seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of November 2015.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held December 1, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.