

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 20, 2015
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 20, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no changes or additions to the agenda.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$244,126.08. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$45.00. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$524.13, Shively Hardware for \$2,198.00 and True Value of Rawlins for \$623.63 for an aggregate total of bills paid today of \$247,516.84. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALL IN 1 ELECTRICAL & SUPPLY	SUPPLIES	\$503.31
ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS	\$141.51
AMERIGAS	PROPANE	\$383.51
BAGGS, TOWN OF	WATER SERVICES/RENT	\$402.05
BANGS, DANIELLE	MILEAGE	\$38.50
BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	JAIL ELECTRONIC MONITORING	\$4,153.50
BLACK HILLS AMMUNITION	AMMUNITION	\$299.50
BLAKEMAN PROPANE	TANK RENT	\$60.00

BOB BARKER COMPANY, INC.	SUPPLIES	\$122.97
BOMGAARS SUPPLY	CLEANING SUPPLIES	\$29.97
BOYS & GIRLS CLUBS OF CARBON CTY	GRANT FUNDS	\$3,871.84
BRUCO, INC	SUPPLIES	\$1,096.33
BUILD RITE LUMBER SUPPLY	SHIPPING/SUPPLIES	\$24.36
CARBON COUNTY 4-H	SUPPLIES	\$11.00
CARBON CTY VETERINARY HOSPITAL	VET SERVICES	\$52.00
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,161.01
CATERPILLAR FINANCIAL SVCS CORP	LEASE PAYMENTS	\$41,717.59
CBM FOOD SERVICE	JAIL MEALS	\$10,812.76
CENTURY LINK	TELEPHONE SERVICES	\$8,478.48
CHAPMAN, LEO	MILEAGE	\$96.00
CHARTER COMMUNICATIONS	CABLE/INTERNET SERVICES	\$532.64
CHEMSEARCH	SUPPLIES	\$382.50
COOKS CORRECTIONAL	SUPPLIES	\$46.94
DAILY TIMES	NEWSPAPER ADS/SUBSCRIPTION	\$1,502.27
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$568.82
DEVINE LAW	LEGAL SERVICES	\$705.00
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$490.00
DJ'S	WINDSHIELD	\$519.25
DUBOIS TELEPHONE EXCHANGE	PHONE SERVICES	\$41.09
ELK MOUNTAIN CONOCO	FUEL	\$80.71
ENERGY CONSTRUCTION	GUTTER INSTALLATION	\$873.00
ENGSTROM, JAMES D. DDS	JAIL DENTAL	\$2,500.00
FARMER BROTHERS COFFEE	SUPPLIES	\$102.74
FISHER, TOM	WATER COOLER	\$157.94
FLEXSHARE BENEFITS	FLEX BENEFITS	\$1,705.30
FREMONT MOTORS – RAWLINS	VEHICLE MAINTENANCE/PARTS	\$1,509.39
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$128.43
GCR ELECTRONICS, LLC	MONTHLY SITE RENTAL	\$1,200.00
GDA ENGINEERS	DIXON AIRPORT CONSTRUCTION	\$2,529.06
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$682.60
GRAINGER	PARTS	\$84.74
GREATER WY BIG BROS/SISTERS	GRANT FUNDS	\$4,500.14
HAGOOD, VICKI	MILEAGE	\$24.00
HANNA, TOWN OF	WATER SERVICES	\$120.96
HEIMAN FIRE DEPARTMENT	SUPPLIES	\$55.45
HERMAN, BOBBIE	MILEAGE	\$27.00
HERRING, ROS	LAWN CARE	\$55.00
HIGH DESERT WELDING & MACHINE LLC	WELDING SUPPLIES	\$237.60
HILLTOP CONOCO	FUEL	\$76.40
HORIZON LABORATORY, LLC	LAB SERVICES	\$1,384.05
INT'L ACADEMICS OF EMERG DISPATCH	QUIZ	\$40.00

IRON J TOWING	TOWING SERVICES	\$240.00
J H KASPAR OIL COMPANY	FUEL	\$7,471.24
JACKALOPE PRINTING	SUPPLIES	\$60.60
JACK'S BODY & FENDER REPAIR	TOWING SERVICES	\$314.00
JOHNSTON, RANAE	MILEAGE	\$19.00
KENCO SECURITY AND TECHNOLOGY	MONITORING SERVICES	\$36.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$1,589.70
KNF FLEXPAC CORPORATION	SUPPLIES	\$1,076.00
LARAMIE YOUTH CRISIS CENTER	GRANT FUNDS	\$2,873.80
MADER, TSCHACHER, PETERSON & CO.	AUDIT	\$22,000.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$86.00
MERBACK AWARD COMPANY	SUPPLIES	\$166.00
MILLER, JIM	MILEAGE	\$30.60
MILLIKEN, ASHLEY	MEALS/MILEAGE	\$226.32
MORLAN, GENE	LAWN CARE	\$180.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$120.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$743.71
NORCO, INC.	SUPPLIES	\$913.01
NORTH PARK PROPANE, LLC	PROPANE	\$252.10
ON SCENE TAGS	SUPPLIES	\$316.00
PERKINS OIL CO	FUEL/OIL	\$2,518.53
PERRY, ABBY	CES TRAVEL	\$25.83
PHILLIPS 66-CONOCO-76	FUEL	\$121.78
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	MACHINE RENTAL	\$1,478.19
POCKET PRESS INC	LAW POCKET BOOKS	\$269.70
PUBLIC AGENCY TRAINING	TRAINING	\$590.00
PUBLIC SAFETY CENTER, INC	SUPPLIES	\$994.67
QUESTAR GAS	GAS SERVICE	\$29.70
QUILL CORPORATION	SUPPLIES	\$183.43
R D J SPECIALTIES INC	BOOKMARKS	\$218.74
RADAR SHOP, THE	RADAR SERVICING	\$435.00
RAWLINS AUTOMOTIVE	PARTS	\$524.13
RAWLINS CARBON COUNTY AIRPORT	SEVERANCE PAYMENT	\$30,000.00
RAWLINS FIRE EXTINGUISHER	INSPECTIONS	\$1,081.00
RAWLINS, CITY OF	WATER SERVICES	\$548.70
RICOH USA INC	COPIER LEASE	\$13,511.84
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$12,420.14
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$1,012.08
RYAN ELECTRONICS INC	CONTRACT FEES/SUPPLIES	\$5,265.68
SANOFI PASTEUR, INC.	VACCINES	\$871.87
SARATOGA AUTO PARTS, INC.	PARTS	\$161.13
SARATOGA SUN	NEWSPAPER ADS	\$241.01

SARATOGA, TOWN OF	WATER SERVICES	\$20.00
SECURITY TRANSPORT SERVICES, INC.	JAIL EXTRADITIONS	\$3,048.75
SHEPARD'S	FUEL	\$1,251.14
SHIVELY HARDWARE	TIRES	\$2,198.00
SIERRA DETENTION SYSTEMS	BUILDING MAINTENANCE	\$182.93
SNAKE RIVER PRESS	SUBSCRIPTION RENEWAL	\$30.00
SOCIETY FOR HUMAN RESOURCE MGMT	SUBSCRIPTION RENEWAL	\$190.00
SPECIALIZED PATHOLOGY CONSTNTS	AUTOPSY	\$2,355.00
STANLEY CONVERGENT SEC SOLUTOINS	JAIL SECURITY	\$2,556.51
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$469.99
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$29.64
STRYKER SALES CORPORATION	SUPPLIES	\$970.06
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$45.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
TERMINIX	PEST CONTROL	\$161.00
TRACTOR SUPPLY CREDIT PLAN	PARTS	\$73.98
TRADING POST	FUEL	\$451.81
TRUE VALUE OF RAWLINS	SUPPLIES	\$623.63
U W C E S	SUPPLIES/PAYROLL	\$5,560.50
UNION TELEPHONE COMPANY	PHONE SERVICES	\$1,681.20
US BANK	VARIOUS CHARGES	\$2,825.43
VAN'S WHOLESALE LLC	SUPPLIES	\$693.23
VOIANCE LANGUAGE SERVICES LLC	TRANSLATION SERVICES	\$12.00
WALKER, JEANETTE R.	MILEAGE	\$12.00
WESTERN TRUCK REPAIR	PUMP REPAIR	\$5,564.64
WEX BANK	FUEL	\$848.71
WILSON, MARGARET	PATCHES	\$12.00
WY DEPT OF HEALTH	LAB SVCS/UNUSED GRANT FUNDS	\$2,573.35
WY DEPT OF TRANSPORTATION	MED BOW RIVER BRIDGE CONSTR	\$2,768.48
WY STATE FORESTRY	PARTS	\$354.50
WY WASTE SERVICES-RAWLINS	GARBAGE	\$501.59
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$591.61
YOUNGER, MICHELLE	MEALS/MILEAGE	\$168.72
GRAND TOTAL		\$247,516.84

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the October 6, 2015 regular meeting minutes; bond for Gail Lorick, Treasurer for the Carbon County Library System in the amount of \$10,000.00; bond for Stephanie Ann Arnold, Treasurer for the Carbon County Weed

& Pest in the amount of \$50,000.00; bond for Sherrod France, Treasurer for Memorial Hospital of Carbon County in the amount of \$25,000.00; and Road & Bridge receipts for \$100.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Commissioner Jones moved to authorize the Chairman's signature on the Contractor Agreement with Sheela Schermetzler through September 30, 2016 for services related to the Community Services Block Grant for a total proposal cost of \$6,512.00. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on the Amended and Restated Joint Powers Agreement for the Wyoming Association of Risk Management Property Insurance Joint Powers Board dated as of July 15, 2015. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to accept the resignation of Craig Jones for the Rawlins-Carbon County Airport Board effective immediately. Commissioner Glode seconded and the motion carried unanimously.

Public Health

Commissioner Glode moved to approve Public Health's request to replace the Nurse Manager position. Commissioner Jones seconded and the motion carried unanimously.

Emergency Management

Commissioner Johnson moved to approve Resolution No. 2015-37 Carbon County Multi-Hazard Mitigation Plan Adoption Resolution. Commissioner Glode seconded and the motion carried unanimously.

Fire

Commissioner Jones moved to approve Resolution 2015-38 A Resolution Reaffirming the Formal Existence of the Carbon County Volunteer Fire Department that has been in existence and operation since 1961. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to rescind the motion made October 6, 2015 to enter into a lease agreement with South Central Wyoming Emergency Medical Service for space at the Road & Bridge Encampment Shop and allow the prior lease to remain in effect. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to rescind the motion made October 6, 2015 for the lease between Carbon County Fire and South Central Wyoming Emergency Medical Service for space at the

Hanna Fire Station and renegotiate the lease. Commissioner Johnson seconded and the motion carried unanimously.

RECESS

Chairman Espy recessed at 10:24 a.m. and reconvened at 10:38 p.m.

Commissioners

Commissioner Jones moved to adopt the First Amendment to the Joint Agreement Between the Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, the Town of Saratoga, Wyoming, the Town of Riverside, Wyoming, the Town of Encampment, Wyoming, and Carbon County, Wyoming Creating the South Central Wyoming Emergency Medical Services Joint Powers Board Agreement as the original draft presented. Commissioner Chapman seconded and the motion carried unanimously.

Chairman Espy moved to authorize the Chairman's signature on a letter that explains why the Board is not in favor of the additional language with copies to all the entities. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to close the county offices at noon on Christmas Eve, December 24, 2015. Commissioner Chapman seconded and Treasurer Baldwin added that the employees will be appreciative of this. The motion carried unanimously.

SKYLINE ACRES

Commissioner Chapman moved to request Rocky Mountain Power to go ahead with an overall plan pertaining to Skyline Acres. Commissioner Johnson seconded and the motion carried unanimously.

ELECTED OFFICIALS/DEPARTMENT HEADS

Road & Bridge

Commissioner Glode moved to accept the low bid from Ready Oilfield Service for \$80,759.76 per mile for the CMAQ project on 3 miles on County Road #608 and to work with the county attorney's office to prepare a letter of acceptance, authorization and contract. Commissioner Chapman seconded and the motion carried with all voting for the motion except Chairman Espy who abstained as he has a conflict of interest.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 11:14 a.m. with Kathy Turner and Attorney Ashley Davis to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Turner left at 11:34 a.m. and Clerk Bartlett joined the session.

Commissioner Johnson moved to come out of executive session at 12:10 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

Contractor

Commissioner Glode moved to hire outside counsel for contract work. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 12:14 p.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of November 2015.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Willing John Johnson, Vice Chairman

A regular meeting of this Board will be held November 17, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.