

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 20, 2015
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 20, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no changes or additions to the agenda.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$244,126.08. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$45.00. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$524.13, Shively Hardware for \$2,198.00 and True Value of Rawlins for \$623.63 for an aggregate total of bills paid today of \$247,516.84. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALL IN 1 ELECTRICAL & SUPPLY	SUPPLIES	\$503.31
ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS	\$141.51
AMERIGAS	PROPANE	\$383.51
BAGGS, TOWN OF	WATER SERVICES/RENT	\$402.05
BANGS, DANIELLE	MILEAGE	\$38.50
BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	JAIL ELECTRONIC MONITORING	\$4,153.50
BLACK HILLS AMMUNITION	AMMUNITION	\$299.50
BLAKEMAN PROPANE	TANK RENT	\$60.00
BOB BARKER COMPANY, INC.	SUPPLIES	\$122.97
BOMGAARS SUPPLY	CLEANING SUPPLIES	\$29.97
BOYS & GIRLS CLUBS OF CARBON CTY	GRANT FUNDS	\$3,871.84

BRUCO, INC	SUPPLIES	\$1,096.33
BUILD RITE LUMBER SUPPLY	SHIPPING/SUPPLIES	\$24.36
CARBON COUNTY 4-H	SUPPLIES	\$11.00
CARBON CTY VETERINARY HOSPITAL	VET SERVICES	\$52.00
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,161.01
CATERPILLAR FINANCIAL SVCS CORP	LEASE PAYMENTS	\$41,717.59
CBM FOOD SERVICE	JAIL MEALS	\$10,812.76
CENTURY LINK	TELEPHONE SERVICES	\$8,478.48
CHAPMAN, LEO	MILEAGE	\$96.00
CHARTER COMMUNICATIONS	CABLE/INTERNET SERVICES	\$532.64
CHEMSEARCH	SUPPLIES	\$382.50
COOKS CORRECTIONAL	SUPPLIES	\$46.94
DAILY TIMES	NEWSPAPER ADS/SUBSCRIPTION	\$1,502.27
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$568.82
DEVINE LAW	LEGAL SERVICES	\$705.00
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$490.00
DJ'S	WINDSHIELD	\$519.25
DUBOIS TELEPHONE EXCHANGE	PHONE SERVICES	\$41.09
ELK MOUNTAIN CONOCO	FUEL	\$80.71
ENERGY CONSTRUCTION	GUTTER INSTALLATION	\$873.00
ENGSTROM, JAMES D. DDS	JAIL DENTAL	\$2,500.00
FARMER BROTHERS COFFEE	SUPPLIES	\$102.74
FISHER, TOM	WATER COOLER	\$157.94
FLEXSHARE BENEFITS	FLEX BENEFITS	\$1,705.30
FREMONT MOTORS – RAWLINS	VEHICLE MAINTENANCE/PARTS	\$1,509.39
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$128.43
GCR ELECTRONICS, LLC	MONTHLY SITE RENTAL	\$1,200.00
GDA ENGINEERS	DIXON AIRPORT CONSTRUCTION	\$2,529.06
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINES	\$682.60
GRAINGER	PARTS	\$84.74
GREATER WY BIG BROS/SISTERS	GRANT FUNDS	\$4,500.14
HAGOOD, VICKI	MILEAGE	\$24.00
HANNA, TOWN OF	WATER SERVICES	\$120.96
HEIMAN FIRE DEPARTMENT	SUPPLIES	\$55.45
HERMAN, BOBBIE	MILEAGE	\$27.00
HERRING, ROS	LAWN CARE	\$55.00
HIGH DESERT WELDING & MACHINE LLC	WELDING SUPPLIES	\$237.60
HILLTOP CONOCO	FUEL	\$76.40
HORIZON LABORATORY, LLC	LAB SERVICES	\$1,384.05
INT'L ACADEMICS OF EMERG DISPATCH	QUIZ	\$40.00
IRON J TOWING	TOWING SERVICES	\$240.00
J H KASPAR OIL COMPANY	FUEL	\$7,471.24
JACKALOPE PRINTING	SUPPLIES	\$60.60

JACK'S BODY & FENDER REPAIR	TOWING SERVICES	\$314.00
JOHNSTON, RANAE	MILEAGE	\$19.00
KENCO SECURITY AND TECHNOLOGY	MONITORING SERVICES	\$36.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$1,589.70
KNF FLEXPAC CORPORATION	SUPPLIES	\$1,076.00
LARAMIE YOUTH CRISIS CENTER	GRANT FUNDS	\$2,873.80
MADER, TSCHACHER, PETERSON & CO.	AUDIT	\$22,000.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$86.00
MERBACK AWARD COMPANY	SUPPLIES	\$166.00
MILLER, JIM	MILEAGE	\$30.60
MILLIKEN, ASHLEY	MEALS/MILEAGE	\$226.32
MORLAN, GENE	LAWN CARE	\$180.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$120.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$743.71
NORCO, INC.	SUPPLIES	\$913.01
NORTH PARK PROPANE, LLC	PROPANE	\$252.10
ON SCENE TAGS	SUPPLIES	\$316.00
PERKINS OIL CO	FUEL/OIL	\$2,518.53
PERRY, ABBY	CES TRAVEL	\$25.83
PHILLIPS 66-CONOCO-76	FUEL	\$121.78
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	MACHINE RENTAL	\$1,478.19
POCKET PRESS INC	LAW POCKET BOOKS	\$269.70
PUBLIC AGENCY TRAINING	TRAINING	\$590.00
PUBLIC SAFETY CENTER, INC	SUPPLIES	\$994.67
QUESTAR GAS	GAS SERVICE	\$29.70
QUILL CORPORATION	SUPPLIES	\$183.43
R D J SPECIALTIES INC	BOOKMARKS	\$218.74
RADAR SHOP, THE	RADAR SERVICING	\$435.00
RAWLINS AUTOMOTIVE	PARTS	\$524.13
RAWLINS CARBON COUNTY AIRPORT	SEVERANCE PAYMENT	\$30,000.00
RAWLINS FIRE EXTINGUISHER	INSPECTIONS	\$1,081.00
RAWLINS, CITY OF	WATER SERVICES	\$548.70
RICOH USA INC	COPIER LEASE	\$13,511.84
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$12,420.14
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$1,012.08
RYAN ELECTRONICS INC	CONTRACT FEES/SUPPLIES	\$5,265.68
SANOFI PASTEUR, INC.	VACCINES	\$871.87
SARATOGA AUTO PARTS, INC.	PARTS	\$161.13
SARATOGA SUN	NEWSPAPER ADS	\$241.01
SARATOGA, TOWN OF	WATER SERVICES	\$20.00
SECURITY TRANSPORT SERVICES, INC.	JAIL EXTRADITIONS	\$3,048.75
SHEPARD'S	FUEL	\$1,251.14

SHIVELY HARDWARE	TIRES	\$2,198.00
SIERRA DETENTION SYSTEMS	BUILDING MAINTENANCE	\$182.93
SNAKE RIVER PRESS	SUBSCRIPTION RENEWAL	\$30.00
SOCIETY FOR HUMAN RESOURCE MGMT	SUBSCRIPTION RENEWAL	\$190.00
SPECIALIZED PATHOLOGY CONSTNTS	AUTOPSY	\$2,355.00
STANLEY CONVERGENT SEC SOLUTOINS	JAIL SECURITY	\$2,556.51
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$469.99
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$29.64
STRYKER SALES CORPORATION	SUPPLIES	\$970.06
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$45.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
TERMINIX	PEST CONTROL	\$161.00
TRACTOR SUPPLY CREDIT PLAN	PARTS	\$73.98
TRADING POST	FUEL	\$451.81
TRUE VALUE OF RAWLINS	SUPPLIES	\$623.63
U W C E S	SUPPLIES/PAYROLL	\$5,560.50
UNION TELEPHONE COMPANY	PHONE SERVICES	\$1,681.20
US BANK	VARIOUS CHARGES	\$2,825.43
VAN'S WHOLESALE LLC	SUPPLIES	\$693.23
VOIANCE LANGUAGE SERVICES LLC	TRANSLATION SERVICES	\$12.00
WALKER, JEANETTE R.	MILEAGE	\$12.00
WESTERN TRUCK REPAIR	PUMP REPAIR	\$5,564.64
WEX BANK	FUEL	\$848.71
WILSON, MARGARET	PATCHES	\$12.00
WY DEPT OF HEALTH	LAB SVCS/UNUSED GRANT FUNDS	\$2,573.35
WY DEPT OF TRANSPORTATION	MED BOW RIVER BRIDGE CONSTR	\$2,768.48
WY STATE FORESTRY	PARTS	\$354.50
WY WASTE SERVICES-RAWLINS	GARBAGE	\$501.59
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$591.61
YOUNGER, MICHELLE	MEALS/MILEAGE	\$168.72
GRAND TOTAL		\$247,516.84

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the October 6, 2015 regular meeting minutes; bond for Gail Lorick, Treasurer for the Carbon County Library System in the amount of \$10,000.00; bond for Stephanie Ann Arnold, Treasurer for the Carbon County Weed & Pest in the amount of \$50,000.00; bond for Sherrod France, Treasurer for Memorial Hospital of Carbon County in the amount of \$25,000.00; and Road & Bridge receipts for \$100.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Clerk Bartlett presented an agreement with the contractor hired by the Tripartite Board to provide monitoring services for their Community Services Block Grant which runs through the county.

Commissioner Jones moved to authorize the Chairman's signature on the Contractor Agreement with Sheela Schermetzler through September 30, 2016 for services related to the Community Services Block Grant for a total proposal cost of \$6,512.00. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett discussed changes to the Wyoming Association of Risk Management Joint Powers Agreement.

Commissioner Chapman moved to authorize the Chairman's signature on the Amended and Restated Joint Powers Agreement for the Wyoming Association of Risk Management Property Insurance Joint Powers Board dated as of July 15, 2015. Commissioner Johnson seconded and the motion carried unanimously.

Clerk Bartlett presented a board resignation from Craig Jones for the Rawlins-Carbon County Airport Board effective immediately.

Commissioner Johnson moved to accept the resignation of Craig Jones for the Rawlins-Carbon County Airport Board effective immediately. Commissioner Glode seconded and the motion carried unanimously.

Clerk Bartlett provided offers of employment for the Chairman's signature to appoint Ron Brown as the Assistant Fire Warden and John Rutherford as the Fire Warden taking half of the Fire Warden salary and pay it to the Assistant Fire Warden. She advised the offers of employment outline the salaries and terms of employment as approved at the October 6, 2015 BOCC meeting.

Clerk Bartlett discussed the onsite schedule for October 28-30, 2015 for the Courthouse Project.

Public Health

Jackie Wells, Interim Manager for Carbon County and Regional Health Nurse reported that the day she signed the acceptance letter for the regional position the state implemented a hiring freeze therefore she is unsure when her official start date will be. She requested approval to fill the Nurse Manager position.

Commissioner Glode moved to approve Public Health's request to replace the Nurse Manager position. Commissioner Jones seconded and the motion carried unanimously.

Ms. Wells introduced Amanda Brown, Interim Nurse Manager noting she plans to apply for this position permanently.

Emergency Management

John Zeiger, Emergency Management Coordinator reported the Multi-Hazard Mitigation Plan is completed and Barb Beck from Beck Consulting has sent a letter to each mayor with a sample resolution of adoption for each community. He noted the Federal Emergency Management Agency and the State Department of Homeland Security have approved the plan. He presented the resolution for adoption by the BOCC.

Commissioner Johnson moved to approve Resolution No. 2015-37 Carbon County Multi-Hazard Mitigation Plan Adoption Resolution. Commissioner Glode seconded and the motion carried unanimously.

**Resolution No. 2015-37
Carbon County Multi-Hazard Mitigation Plan
Adoption Resolution**

WHEREAS Carbon County, Wyoming, and municipalities therein, have the potential to experience disasters that can damage commercial, residential, and public properties, displace citizens and businesses, close streets and bridges dividing the County and municipalities, and present general public health and safety concerns; and

WHEREAS the County and municipalities have prepared a Multi-Hazard Mitigation Plan that identifies goals and mitigation actions to reduce overall impact and potential for loss of life and loss or damage to property from natural hazards and hazardous material incidents; and

WHEREAS the Carbon County Multi-Hazard Mitigation Plan has been made available for review by elected officials and the public, and has been developed to meet current state and federal requirements:

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Carbon County Multi-Hazard Mitigation Plan is hereby adopted as an official plan of Carbon County.
2. The Board of County Commissioners delegates the responsibility for annual review and monitoring of implementation to the County Emergency Management Coordinator.
3. The County and municipalities shall pursue implementation of the projects contained in the plan as resources allow.
4. The County shall consider and incorporate into other plans, elements of the Multi-Hazard Mitigation Plan as appropriate.

CARBON COUNTY, WYOMING

-s- John Espy, Chair, County Commission

-s- Willing John Johnson, County Commissioner

-s- Leo Chapman, County Commissioner
-s- Lindy Glode, County Commissioner
-s- Sue Jones, County Commissioner

Attest: -s- Gwynn G. Bartlett, County Clerk

-s- John Zeiger, Emergency Management Coordinator

Mr. Zeiger reported that next week the county should hear if we received any Homeland Security grant funds.

Sheriff

Jerry Colson, County Sheriff requested approval to replace a Dispatcher retiring after 23 years of service. The BOCC approved the position to be filled.

Road & Bridge

Bill Nation, Road & Bridge Superintendent opened two sealed bids for the CMAQ project on County Road #608 for approximately 10 miles. J. Wright Co. bid \$159,000.00 per mile and Ready Oilfield Service, Inc. bid \$80,759.76 per mile. Mr. Nation asked to have time to review the bids and return later with a recommendation.

Mr. Nation overviewed the years and hours of the county's fleet of blades. He presented an estimate from Wyoming Machinery for a blade that he can use the existing snow plow and wing and compatible mount kits would cost \$309,964.00. The trade-in will have approximately \$95,000 - \$150,000 trade which usually covers the first payment with a five year payment plan thereafter. He stated John Deere has a similar financing program however comparing their equipment to Caterpillar equipment is like comparing apples and oranges. He noted that there are a couple blades that he would like to replace as soon as possible.

Mr. Nation reported the wash out on County Road #291 will be repaired today and later this week old culverts will be replaced with concrete pipe on County Road #607. Next week the Cedar Pass road slide will be repaired and he has the full approval from the US Forest Service's engineer.

Attorney

Ashley Mayfield Davis, Deputy County Attorney advised that after talking to Rocky Mountain Power about the utility easement on Skyline Acres, it is possible to bury the power underground but would be more expensive for the landowner requesting the easement. The customer has requested single phase power. She stated that if the county's Skyline lots are purchased and developed, this powerline will be required to be dug up and replaced with three phase power. Ms. Davis stated Rocky Mountain Power will be present later today and she recommended waiting for them to arrive for the continued discussion.

Ms. Davis reported that the Museum provided her with an Access Agreement Policy for the Hugus Ferguson Building. She has some recommended changes as did Clerk Bartlett and she reported this would be presented for action at a future meeting.

Treasurer

Cindy Baldwin, County Treasurer reported tax bills have been mailed and collections are coming in steadily. Her office just had over 4,000 vehicle plates delivered and the next 14,000 will be delivered soon.

Planning & Development

County Planner Sid Fox discussed the Energy Gateway South Transmission project and presented maps of the line in certain sections. The NEPA Plan of Development allows for the county to comment through the end of the month. Later there will be a Construction Plan of Development. Mr. Fox explained the location of the powerlines including over I-80 and in Ft. Steele. He advised that the draft of the document was open for comments in August and Sweetwater did comment to encourage the Bureau of Land Management and contractor to involve county personnel in the meetings. He advised the powerline will pass through the Chokecherry and Sierra Madre project and will also go through the south end of the prison. Mr. Fox stated this is a 250' wide corridor. Commissioner Johnson stated that his concern is in Ft. Steele.

Mr. Fox advised two Planning & Zoning Commission member terms are coming up in December and he is not sure if they will reapply as one indicated he is moving.

Fire

John Rutherford, County Fire Warden reported he is in the process of obtaining the county's International Organization for Standardization (ISO) rating. Part of the process requires the county to produce its organizational document for the County Fire Department however he can't locate any such document. He stated that without a document that formally establishes the County Volunteer Fire Department required by the ISO, a resolution can be adopted formally reaffirming the existence of the department.

Commissioner Jones moved to approve Resolution 2015-38 A Resolution Reaffirming the Formal Existence of the Carbon County Volunteer Fire Department that has been in existence and operation since 1961. Commissioner Glode seconded and the motion carried unanimously.

Resolution 2015-38

A RESOLUTION REAFFIRMING THE FORMAL EXISTENCE OF THE CARBON COUNTY VOLUNTEER FIRE DEPARTMENT

WHEREAS, the Carbon County Volunteer Fire Department has been in existence and operating continuously since 1961;

WHEREAS, since 1961, the Carbon County Volunteer Fire Department has been functioning as a formal entity, and has been recognized as a formal entity by Carbon County, Wyoming;

WHEREAS, meeting minutes of the Board of Carbon County Commissioners, and meeting minutes of the Carbon County Volunteer Fire Department reference the formal existence and operation of the Carbon County Volunteer Fire Department, however the document or documents establishing the formal existence of the Carbon County Volunteer Fire Department have not been located;

WHEREAS, the Board of County Commissioners of Carbon County, Wyoming, have determined that it is appropriate and within the powers of the Board of County Commissioners of Carbon County, Wyoming to reaffirm the formal existence of the Carbon County Volunteer Fire Department effective as of date, and to reaffirm that the Carbon County Volunteer Fire Department has operated continuously as a formal entity since that time.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF Carbon County, Wyoming that;

Section 1. Short Title. This Resolution shall be known and may be cited as the Carbon County Volunteer Fire Department, Resolution 2015-38.

Section 2. Finding Concerning Formal Existence of Fire Department. The Carbon County Volunteer Fire Department has been a formal entity recognized by Carbon County, Wyoming since 1961, and has operated continuously as a formal entity since that time.

Section 3. Effective Date. This Resolution shall take effect immediately upon its passage. This Resolution shall be published in the county's official publication, the Saratoga Sun no later than November 4, 2015.

PASSED, APPROVED AND ADOPTED THIS 20th day of October, 2015.

-s- John Espy, Chairman

ATTEST:

-s- Gwynn Bartlett, Carbon County Clerk

Mr. Rutherford discussed his concerns to the South Central Wyoming Emergency Medical Service (SCWEMS) lease for Hanna. He stated he would like to revisit this as it is more housekeeping issues noting he does not feel these are unreasonable and should be considered. Chairman Espy asked Mr. Rutherford to get with Attorney Davis to work on the Hanna lease. Mr. Nation stated he has no problems with SCWEMS using the Encampment shop.

Commissioner Jones moved to rescind the motion made October 6, 2015 to enter into a lease agreement with South Central Wyoming Emergency Medical Service for space at the Road & Bridge Encampment Shop and allow the prior lease to remain in effect. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to rescind the motion made October 6, 2015 for the lease between Carbon County Fire and South Central Wyoming Emergency Medical Service for space at the Hanna Fire Station and renegotiate the lease. Commissioner Johnson seconded and the motion carried unanimously.

RECESS

Chairman Espy recessed at 10:24 a.m. and reconvened at 10:38 p.m.

Commissioners

Commissioner Jones advised that when they met at the special meeting in Elk Mountain it was agreed to keep it simple and allow Hanna to join the SCWEMS Joint Powers Board (JPB) creating a seat for them on the board and Attorney Davis reaffirmed the JPB wanted to allow Hanna in, change the board seat for the at-large position to be replaced with a Hanna position and allow for unilateral withdrawal of a participating agency. Commissioner Jones stated that the JPB wanted added in there the ability to match grants without the unanimous approval of the parties and allow the JPB to make those decisions. She advised there were concerns of the demographics of the board members, where they lived and who they represented. They are opposed to having the Board to be able to match grants, they wanted to continue on if it were a no money match. She discussed the duties of a JPB and representation of the communities or county they are appointed by. Commissioner Jones asked that when we act upon this today that we send that information out to all the entities as to how we acted upon it and our rationale for such and also address the extra request from the one community.

Commissioner Jones moved to adopt the First Amendment to the Joint Agreement Between the Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, the Town of Saratoga, Wyoming, the Town of Riverside, Wyoming, the Town of Encampment, Wyoming, and Carbon County, Wyoming Creating the South Central Wyoming Emergency Medical Services Joint Powers Board Agreement as the original draft presented. Commissioner Chapman seconded and the motion carried unanimously.

Attorney Davis asked if the BOCC would like a letter to be drafted to go out with the amendment to the town that explains why the Board is not in favor of the additional language. Commissioner Jones asked that the other entities are copied on this.

Chairman Espy moved to authorize the Chairman's signature on a letter that explains why the Board is not in favor of the additional language with copies to all the entities. Commissioner Chapman seconded and the motion carried unanimously.

Chairman Espy advised that in December the BOCC is often asked to give Christmas Eve off to county employees and this has raised issues with the Sheriff's office in the past. Treasurer Baldwin advised Clerk Bartlett has discussed this with Sheriff Colson and indicated that he would make whatever the BOCC decides to work. Treasurer Baldwin noted that Clerk Bartlett did let Sheriff Colson know that the BOCC would be discussing this today and he opted not to attend. Commissioner Chapman advised he has researched this and he feels county business

could be conducted the next business day after Christmas. Commissioner Glode stated it is not an official day off but the Courthouse is quiet and suggested they close at noon.

Commissioner Glode moved to close the county offices at noon on Christmas Eve, December 24, 2015. Commissioner Chapman seconded and Treasurer Baldwin added that the employees will be appreciative of this. The motion carried unanimously.

SKYLINE ACRES

Shane Sibrel and Christy Austin from Rocky Mountain Power discussed getting electrical service at Skyline Acres. Mr. Sibrel stated that they would like to push getting a master plan and what it would take to provide electrical service to that area. Commissioner Johnson asked if Rocky Mountain Power would do this or if it would be contracted out. Mr. Sibrel stated it would depend on whether the lines were overhead or underground. Mr. Sibrel advised the county would be charged for the overhead powerlines. Commissioner Johnson asked if this could be developed in phases and Mr. Sibrel replied yes this is an option. Mr. Fox noted that Skyline acres is platted for 32 lots and the county controls 16. Chairman Espy stated he would like to move forward to get a plan. Commissioner Chapman asked if they could do three phase buried and Mr. Sibrel replied yes. Chairman Espy asked what the price difference is between three phase buried and overhead three phase and Mr. Sibrel replied 30%-40% more expensive.

Commissioner Chapman moved to request Rocky Mountain Power to go ahead with an overall plan pertaining to Skyline Acres. Commissioner Johnson seconded and the motion carried unanimously.

ELECTED OFFICIALS/DEPARTMENT HEADS

Road & Bridge

Mr. Nation returned and recommended accepting the low bid from Ready Oilfield Service Inc. in the amount of \$80,759.76 per mile. He noted the target was for ten miles and the grant will allow them to do three miles at this price.

Commissioner Glode moved to accept the low bid from Ready Oilfield Service for \$80,759.76 per mile for the CMAQ project on 3 miles on County Road #608 and to work with the county attorney's office to prepare a letter of acceptance, authorization and contract. Commissioner Chapman seconded and the motion carried with all voting for the motion except Chairman Espy who abstained as he has a conflict of interest.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 11:14 a.m. with Kathy Turner and Attorney Ashley Davis to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Turner left at 11:34 a.m. and Clerk Bartlett joined the session.

Commissioner Johnson moved to come out of executive session at 12:10 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

Contractor

Commissioner Glode moved to hire outside counsel for contract work. Commissioner Chapman seconded and the motion carried unanimously.

COMMISSIONER DISCUSSION

Commissioner Glode reported the Saratoga Library needs a new HVAC system and suggested the BOCC work with the Buildings & Grounds department to help them work on this for next budget session. Commissioner Jones suggested looking at all libraries.

Commissioner Glode reported the Library Board told her the light replacement at the Medicine Bow Library is the only outstanding issue and they would like this resolved. She noted that Craig Jones is scheduled to repair the Rawlins Senior Center grease trap.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 12:14 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held November 17, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.