

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 6, 2015
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 6, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m. Commissioner Chapman was absent but joined the meeting later.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to add a Plan Amendment to the county’s health insurance plan with Blue Cross Blue Shield during the Clerk’s presentation, move the South Central Emergency Medical Services Joint Powers Board amendment to the end of the meeting, and remove the meeting date change resolution from the Commissioner’s portion. Commissioner Glode seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$1,072,255.29. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation for \$20.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to approve a bill to Rawlins Automotive for \$839.67, Shively Hardware for \$81.37 and True Value of Rawlins for \$654.69 for an aggregate total of bills paid today of \$1,073,851.02. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALL IN 1 CONSTRUCTION LLC	ELECTRICAL REPAIRS	\$828.26
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$6,895.29
BENNETT, H MICHAEL	LEGAL SERVICES	\$506.25
BENNETT, PATRICIA L	LEGAL SERVICES	\$1,306.50
BIGGS, GLENN	MEALS/MILEAGE/MOTEL/REGISTRATION	\$540.91
BOB BARKER COMPANY, INC.	SUPPLIES	\$559.22
BRANNON, J REED	MILEAGE	\$120.00
BROWN, AMANDA	MEMBERSHIP	\$30.00

BUILD RITE LUMBER SUPPLY	SHIPPING CHARGES	\$18.91
C & B SAND & GRAVEL	HAUL ROCK	\$1,840.30
CANDY MOUNTAIN	DRINKS	\$285.00
CARBON COUNTY 4-H	SUPPLIES	\$3.89
CARBON CTY ECONOMIC DEVELOPMENT	CIVEO SEPT-OCT RENT	\$2,400.00
CARBON COUNTY FUNERAL HOME	VEHICLE USE	\$200.00
CARBON COUNTY SENIOR SERVICES	MATCHING/MEALS/HEALTH SUBSIDY	\$66,830.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$1,099.33
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$395.04
CARPENTER, DENNIS	FUELS MITIGATION COSTS	\$2,100.00
CATHEDRAL HOME FOR CHILDREN	CRISIS CENTER FUNDING	\$1,000.00
CBM FOOD SERVICE	JAIL MEALS	\$7,312.92
CDW GOVERNMENT, INC.	INK/TONER	\$196.53
CENTURY LINK	TELEPHONE SERVICES	\$94.63
CENTURYLINK	TELEPHONE SERVICES	\$2,889.00
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$10.57
CONNELL RESOURCES	DIXON WEST APRON EXPANSION	\$306,972.23
DAILY TIMES	NEWSPAPER ADS	\$292.02
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$585.17
DELEON, JOHN	LEGAL SERVICES	\$1,409.25
DEVINE LAW	LEGAL SERVICES	\$2,287.50
DIXON, TOWN OF	WATER SERVICES	\$260.00
DOT FHWA	SAGE CREEK ROAD CONSTRUCTION	\$475,573.12
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$707.95
EBELL, DAVID	MILEAGE	\$41.00
ELK MOUNTAIN CONOCO	FUEL	\$301.67
ENCAMPMENT STUDENT COUNCIL	CALENDAR ADVERTISEMENT	\$105.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$1,272.49
FASTENAL	PARTS	\$63.03
FEDEX	SHIPPING CHARGES	\$32.17
FLEXSHARE BENEFITS	FLEX PREMIUMS	\$130.50
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$145.26
G & R CONTROLS, INC	SENSORS	\$209.30
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$45.47
GEORGETOWN LAW	SUBSCRIPTION	\$85.00
GRAHAM, LEROY	GENERAL LIABILITY INS/PAYROLL	\$1,016.62
GRAINGER	SUPPLIES	\$1,108.82
GRAPHIC SPORTS	ENVELOPES	\$281.00
HABERKORN, JONATHAN	FUELS MITIGATION COSTS	\$2,100.00
HAGOOD, VICKI	MILEAGE	\$31.00
HEADS WEST SANITATION	SEPTIC SERVICE	\$473.00
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$399.65
J H KASPAR OIL COMPANY	FUEL	\$3,080.31

JACKALOPE PRINTING	SUPPLIES	\$294.70
JACK'S BODY & FENDER REPAIR	TOW SERVICES	\$75.00
JERRY'S DONUTS	DONUTS	\$52.45
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$2,075.83
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$240.77
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$2,166.36
L N CURTIS & SONS	SUPPLIES	\$144.86
LONG BUILDING TECHNOLOGIES, INC.	MOTORS	\$1,510.00
MACPHERSON, KELLY & THOMPSON, LLC	LEGAL SERVICES	\$707.90
MCKESSON MEDICAL	PH HEALTH VACCINE	\$8,546.65
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$776.18
MORLAN, GENE	LAWN CARE	\$150.00
MOSS, BARBARA	MILEAGE	\$28.80
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$30.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$752.00
MY OFFICE ETC.	SUPPLIES	\$464.35
NEW PIG CORPORATION	SUPPLIES	\$421.92
NORCO, INC.	SUPPLIES/CYLINDER RENTAL	\$166.28
PATTON, ROBERT L.	MILEAGE	\$34.80
PERKINS OIL CO	FUEL	\$881.17
PERRY, ABBY	FUEL REIMBURSEMENT	\$120.50
PHILLIPS 66-CONOCO-76	FUEL	\$88.79
PITNEY BOWES GLOBAL FINANCIAL SVCS	RENTAL CHARGES	\$1,478.19
PLAINSMAN PRINTING & SUPPLY	CASEBINDERS/LABELS	\$2,748.87
PRO BABY, LLP	PAMPHLETS	\$22.00
QUILL CORPORATION	SUPPLIES	\$349.08
RAWLINS AUTOMOTIVE	PARTS	\$839.67
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$56.70
RAWLINS FIRE EXTINGUISHER	INSPECTIONS	\$46.00
RAWLINS PPA/WPOA	REGISTRATION	\$25.00
RAWLINS, CITY OF	WATER SERVICES/DAILY USE	\$5,770.10
REGISTRATION FEE TRUST	DRIVING RECORD CERTIFICATION	\$2.00
RIETVELD, TONI	MEALS	\$87.48
RIVERSIDE GARAGE & CABINS	SPRAY PAINT	\$20.34
ROBIDOUX ENTERPRISES	VEHICLE MAINTENANCE	\$80.44
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$19,465.05
RYAN ELECTRONICS INC	BATTERIES	\$876.00
SARATOGA AUTO PARTS, INC.	ABS SPEED SENSOR	\$61.99
SARATOGA SUN	NEWSPAPER ADS	\$980.01
SARATOGA, TOWN OF	WATER SERVICES	\$113.35
SCHUELE, MATT	FUELS MITIGATION COSTS	\$2,100.00
SHEA, PETER	FUELS MITIGATION COSTS	\$2,100.00

SHEPARD'S	FUEL/BATTERY	\$2,208.83
SHIVELY HARDWARE	PARTS	\$81.37
SOURCE GAS	GAS SERVICES	\$4,972.27
SOUTHWEST M.R.O., LLC	RANDOM DRUG TESTS	\$25.00
STANLEY CONVERGENT SEC SOLUTIONS	CARDS/RIBBON	\$669.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$292.54
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$13.65
STRYKER SALES CORPORATION	BATTERY/LABOR/TRAVEL	\$976.75
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$20.00
TERMINIX	PEST CONTROL	\$1,414.00
THOMSON REUTERS-WEST PAYMENT CTR	INFORMATION CHARGES	\$1,470.09
THOS. Y. PICKETT & CO., INC.	OCT VALUATION CONTRACT	\$5,500.00
TRADING POST	FUEL	\$597.39
TRUE VALUE OF RAWLINS	SUPPLIES	\$654.69
TYLER TECHNOLOGIES, INC	SOFTWARE/WEBHOSTING/TRAINING	\$8,896.63
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$205.11
VENTURE TECHNOLOGIES	MONITORING/MAINTENANCE	\$71,400.12
VERIZON WIRELESS	TELEPHONE SERVICES	\$179.62
VOLUNTEER FIREMEN PENSION FUND	SEPT VOLUNTEER FIREMEN PENSION	\$660.00
W.S. DARLEY	SOLENOID/SHIPPING	\$308.13
WALKER, JEANETTE R.	MILEAGE	\$14.38
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WELLS, JACQUELIN	MEALS	\$127.79
WESTERN TRUCK REPAIR	MOTOR REBUILD	\$198.95
WEX BANK	FUEL	\$769.66
WICK II, L.A.	FUELS MITIGATION COSTS	\$2,100.00
WILKERSON, JAMES A IV M.D.	AUTOPSY SERVICES	\$3,495.00
WILSON, MARGARET	PATCHES	\$54.00
WLC ENGINEERING	PREPARE ESTIMATE	\$973.75
WY BEHAVIORAL INSTITUTE	MEDICAL SERVICES	\$943.21
WY DEPT OF HEALTH	MOTOR VEHICLE BILLING	\$508.00
WY LAW ENFORCEMENT ACADEMY	DEVLIN SCHOOLING	\$346.00
WY MACHINERY COMPANY	PARTS MAINTENANCE	\$5,904.56
WY PEACE OFFICERS ASSOC	HALCOMB REGISTRATION	\$10.00
WY RENTS, LLC	MANLIFT RENTAL	\$420.00
WY STATE FORESTRY	HEADLAMPS	\$1,107.36
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$955.38
WY DEPARTMENT OF WORKFORCE SVCS	VOLUNTEERS WORKERS COMP	\$28.56
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$275.17
YOCUM, LEO	MILEAGE	\$12.00
YOUNGER, MICHELLE	MILEAGE/MEALS/FINGERPRINTS	\$279.40
GRAND TOTAL		\$1,073,851.02

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Johnson seconded and Clerk Bartlett noted the consent agenda includes the September 15, 2015 regular meeting minutes; bond Continuation Certificate for Linda L. Crane, Treasurer for the Carbon County Visitors Council in the amount of \$100,000.00; bond for Daniel W. Izzo, Treasurer for the City of Rawlins in the amount of \$250,000.00; County Clerk receipts for \$21,598.00; Planning and Development Department receipts for \$665.00; and Clerk of District Court receipts for \$2,146.23. The motion carried unanimously.

Chairman Espy turned the meeting over to Vice Chairman Johnson and left the meeting at 9:07 a.m.

ELECTED OFFICIALS / DEPARTMENT HEADS

Public Health

Jacquelin Wells, Public Health Nurse provided an update of services her office provided during September. Ms. Wells reported she will now be the Regional Health Nurse for five counties in the area and she will be located in Rawlins. She will be the Interim Manager for Carbon County and will hire her replacement.

Sheriff

Jerry Colson, County Sheriff requested approval to fill three Jail Deputy positions. He reported that the individuals leaving were all for varying reasons but none because of benefits or pay. The BOCC agreed and approved all positions can be filled.

Commissioner Chapman joined the meeting at 9:18 a.m.

Archie Roybal, County Undersheriff and Matt Webster, County IT Director discussed the replacement of security cameras at the Jail. Some equipment is not working properly and some is simply outdated. They presented a quote from Stanley Security Solutions, the company who originally provided the security equipment in the jail. The project will be paid for from the Operations & Maintenance account and will total \$19,750.00. Mr. Webster stated he spoke with Kenco who was unsure if they could provide the same service and if they were able to integrate their equipment the cost would be at least \$22,000.00. These were the only two companies that Mr. Webster spoke with.

Commissioner Chapman moved to accept the quote from Stanley Security Solutions in the amount of \$19,750.00 to replace security cameras at the jail. Commissioner Glode seconded and the motion carried unanimously.

Museum

Kelly Bohanan, Museum Director reported she received an additional \$50,750.00 for the Hugus Ferguson project from the Carbon County School District #1 Recreation Board.

Lori Smith, Museum Board Chair reminded the BOCC that the previous architectural firm, Pahl Architects has retired and they interviewed new firms and she recommends hiring William Wood Architecture noting this company will use the existing work provided by Pahl and the individual previously worked under Pahl. Attorney Davis agreed this would be appropriate however Mr. Wood will have to be licensed to work in Wyoming and recommended the contract be contingent upon this.

Commissioner Glode moved to hire William Wood Architecture for the Hugus Ferguson project contingent upon this company being licensed in Wyoming and to waive the procurement policy to do this. Commissioner Jones seconded and Commissioner Chapman confirmed there is no potential for the county to have to pay any outstanding invoices for Pahl Architecture or any of their associates and Ms. Bohanan agreed. Commissioner Chapman asked if Mr. Wood can use someone else's license if needed and Ms. Bohanan stated he could but prefers to get his own license timely. Commissioner Chapman also asked for lien waiver requirements in the contract and any other necessary safeguards. Clerk Bartlett asked how much the contract is for and Ms. Bohanan stated \$144,000.00 less the construction documents portion. Ms. Bohanan also suggested hiring a construction manager at risk for this project. Commissioner Johnson stated he has issue with the open ended nature of the construction documents portion of the project and suggested two separate contracts, one for architectural and one for construction documents. Clerk Bartlett re-read the motion and stated she is confused what the contract amount is and Ms. Bohanan was unsure but this would be in the contract once it is written. The motion carried unanimously.

Chairman Espy returned at 9:32 a.m.

Fire

John Rutherford, County Fire Warden reported he formed an advisory group of firefighters to hear more voice from them rather than just hearing from the chiefs and officers. He will be working on policies and procedures and noted the BOCC may hear from firefighters resisting this but he feels this is important.

He continues to work on agreements with the county's municipalities outlining the duties of each entity to prevent any issues in the future.

Mr. Rutherford introduced Ron Brown and reported he appointed him Assistant Fire Warden and explained the need for this position. He requested authorization to change his salary and pay Mr. Brown half of his salary.

Commissioner Johnson moved to approve the recommendation of Fire Chief Rutherford to appoint Ron Brown as the Assistant Fire Warden and to take half of the Fire Warden salary and pay it to the Assistant Fire Warden and to authorize the Chairman to sign offers of employment

to each outlining the salaries and terms of employment. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Rutherford reported Seminole Boat Club was issued a fireworks permit in July for their display and because he did not have to provide any type of review and it was a simple application for over the counter fireworks he asked for authorization to return their permit fee.

Commissioner Jones moved to waive Seminole Boat Club's fireworks permit application fee. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones asked for copies of the fire's Standard Operating Procedures and noted that tonight in Hanna they will be reviewing these. They will also be reviewed in Saratoga tomorrow and in Baggs on October 21. Mr. Rutherford has asked the departments to review them and provide comments then he can adopt a uniform set for the county departments. Commissioner Jones noted she is helping through this process.

Attorney

Ashley Mayfield Davis, Deputy County Attorney presented a Memorandum of Understanding for the Library in Elk Mountain. She presented it to the Library Board who agreed they will approve this contingent upon the BOCC funding relocation costs. Commissioner Johnson stated that he does not see it will take much for them to move and was concerned that there was no specific amount.

Commissioner Johnson moved to approve a Memorandum of Understanding between The Town of Elk Mountain, Carbon County Board of Commissioners and Public Library Board of Carbon County continuing the May 4, 1982 lease expiring in 2032 and amends that lease only to the extent that the leased premises shall become the new and future library location at 109 Bridge Street. Commissioner Glode seconded and Commissioner Jones pointed out there is a process for budget amendments and if they run out of money they could take that route. Commissioner Chapman feels there should be some communication telling them that in spirit the county supports this move and that there will be associated costs that the county will support if able. The motion carried unanimously.

Commissioner Chapman moved to request Clerk Bartlett draft a letter to the Library Board explaining budgetary options for the Library move, noting the BOCC's support of the move and authorize the Chairman to sign a letter. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Davis discussed that she is almost complete drafting the Civeo storage lease and there will be one occupied unit for the winter and that individual will be in charge of security for all the units. She will send to Civeo and the BOCC for review once complete.

Commissioner Glode moved to approve the Lease between Civeo USA LLC and Board of Carbon County Commissioners for the current footprint of two acres more/less through June 30, 2016 at Skyline Acres for \$1,200.00 per acre per month with the revenue going to Carbon

County Economic Development Corporation contingent upon the BOCC's review and approval. Commissioner Chapman seconded and wanted to ensure that the conditions are not too strict for the individual to occupy the single unit. The motion carried unanimously.

Ms. Davis reported the Lost Creek Uranium project public scoping meeting is coming up October 14. The Sheep Mountain Uranium comments are due October 17 and comments are due by tomorrow October 7 on the Preliminary Environmental Assessment for wild horses. She asked if the BOCC would like to comment on any of these issues.

Commissioner Chapman moved to authorize the Chairman to send a comment letter concerning the Preliminary Environmental Assessment on the wild horse gathering noting this would be the same letter as previously sent. Commissioner Johnson seconded and the motion carried unanimously.

Clerk

Gwynn Bartlett, County Clerk presented a contract for Community Services Block Grant programs in Carbon County administered by the Community Action Committee and subgrantee agreements for this funding as well as for TANF funds.

Commissioner Chapman moved to approve the Contract Between the Wyoming Department of Health, Public Health Division and Carbon County for funding and oversight of the Community Services Block Grant programs in Carbon County to assist low-income individuals and families in the amount of \$81,665.00, effective through September 30, 2016. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve Contracts for Services for subgrantees for this funding with Boys & Girls Clubs of Carbon County, the Carbon County Youth Crisis Center and Carbon County Public Health. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Contract for Services Agreements with the Boys & Girls Clubs of Carbon County, the Carbon County Youth Crisis Center and Big Brothers Big Sisters for use of Temporary Assistance for Needy Families (TANF) grant funds. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett presented a Certificate of Completion of Construction for the Technical Education Center Road Extension – Harshman Road grant project from the Wyoming Business Council. She reported that the unused grant funds in the amount of \$57,048.00 will be de-obligated and returned to the Investment Ready Communities Division of the Wyoming Business Council.

Commissioner Jones moved to authorize the Chairman's signature on the Wyoming Business Council Investment Ready Communities Certificate of Completion of Construction for the Technical Education Center Road Extension – Harshman Road. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett presented a contract with Voorhis Associates to perform a space needs assessment of the existing conditions and pre-architectural program for the Courthouse and other county offices. She noted the contractor would like to begin immediately and the timeline provides them through March 2016 to complete the project. She stated the project will be paid for with the county's special project fund.

She also asked who the BOCC would like the main project contact to be and who the oversight group should be and explained the roles of each. The BOCC asked that Clerk Bartlett be the project contact and the Courthouse Improvement Committee be the oversight group for this project.

Commissioner Johnson moved to approve the Agreement with Voorhis Associates, Inc to perform a space needs assessment/existing conditions and pre-architectural program for the Courthouse and other county offices contingent upon approval by the Courthouse Improvement Committee. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve the ASO Group Plan Change with Blue Cross excluding coverage for injuries during acts of terrorism and injuries sustained while committing a felony effective October 1, 2015. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to appoint Rod F. Waeckerlin to the Memorial Hospital Board for a five-year unexpired term expiring July 2017. Commissioner Chapman seconded and the motion carried unanimously.

Treasurer

Cindy Baldwin, County Treasurer reported tax bills have been mailed and will total over \$55 million with the county's portion approximately \$8.9 million. Fuel sales at the Dixon Airport since July are over \$3,500.00. She reported on other account balances the county holds.

Commissioner Johnson discussed the tax rebates and abates and asked Treasurer Baldwin to explain how excess collections are calculated into the county's cash position. She explained that funds that are collected in excess of the initial bill are added to cash, and rebates that must be given are paid out of cash. He asked how the county would fund a large rebate and Treasurer Baldwin explained it would come from the county's cash. She noted the BOCC could request that she put supplemental amounts in a special fund to help cover rebates that might arise. She added rebates can be paid over five years at the BOCC's option. Treasurer Baldwin further explained the process including appeals.

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported that October 8 he will meet with Forest Service District Ranger Melanie Fullman about the Forest Road #261 slough area to see if the county can assist as offered by the BOCC at a prior meeting. Mr. Nation provided an update on maintenance activities his crews are performing on both roads and equipment. He reported that 2017 is still the target date for paving the Sage Creek road.

Mr. Nation reported the bid opening for the current CMAQ grant project will be at the October 20 meeting with work completed by the end of the year. Mr. Nation discussed school bus routes on county and private roads and the statutory requirements for creating a county road where the land is donated and the process to get the road into the county road system. Mr. Nation reported he has advertised to fill two positions and has received applications but this is an ongoing process.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Dana Barnett, Chief Executive Officer reported the physical therapy remodel is almost ready to bid and the HVAC system engineering and cost estimates are complete. There are several options for them to work on with a total \$530,000.00 cost noting they still have about \$400,000.00 in countywide consensus funds for this.

Chelle Keplinger, Chief Financial Officer for MHCC reported they have implemented ICD10 billing as required and they have only had one small preauthorization hiccup. It still remains to be seen how this will affect MHCC's cash flow.

Ms. Keplinger presented a financial analysis as of August 31, 2015. She also reported they will be using new statements with more detail of services and payments and adjustments will also be listed. Board members Henry Hewitt and Sherrod France were also present.

Commissioners

Commissioner Jones moved to enter into lease agreements with South Central Wyoming Emergency Medical Service for space at the Road & Bridge Encampment Shop and for space at the Hanna Fire Station each for \$10.00 per year. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett asked why they prepared new leases for these facilities when there are existing ones and nobody seemed to know.

Commissioner Johnson discussed the proposed changes to the South Central Wyoming Emergency Medical Services Joint Powers Board (JPB) Agreement to allow Hanna to join and his concern for other changes that might be made while opening this agreement up. Attorney Davis stated she hopes everyone can come to an agreement to allow Hanna in without too many changes noting each municipality has their own attorneys and they have differing interests to protect. Commissioner Johnson confirmed that at a recent meeting there was concern of the difficulty of getting out of the JPB and that the consensus of those there wanted this to be easier without complete dissolution. Commissioner Jones stated a JPB is normally an entity on their own and doesn't have to ask permission from its participating agencies to perform certain tasks and the ultimate decision to dissolve the entire JPB should lie with the board, not the participating agencies. She feels the board was put together to run an ambulance service and the BOCC should let them run it, not be an advisory board to its entities.

There was further discussion of dissolution provisions and the allowance of grant applications without member entities prior approval.

RECESS

Chairman Espy called a recess at 11:49 a.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Public Hearing – Replat Subdivision Case File No. 2015-01

Chairman Espy opened a public hearing at 1:30 p.m. to hear Planning & Zoning Replat Subdivision Case File No. 2015-01. Sid Fox, County Planning Director presented an e-mail from Kathy Drake from Triple D Construction requesting the case be tabled until November 3. Chairman Espy closed the hearing at 1:31 p.m.

Commissioner Jones moved to table Carbon County Planning and Zoning Commission Replat Subdivision Case File No. 2015-01, Triple D Construction and Jeremy and Robin Brown until November 3, 2015 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Chapman seconded and the motion carried unanimously.

Public Hearing – ZRA Case File No. 2015-02

Chairman Espy opened a public hearing at 1:32 p.m. to hear Planning & Zoning ZRA Case File No. 2015-02. Mr. Fox presented ZRA Case File No. 2015-02, proposed amendments to the text of the entire Zoning Resolution. Mr. Fox asked if the BOCC had any questions about the proposed changes.

Commissioner Johnson asked Mr. Fox about a previous meeting where Planning and Zoning Board Chairman Wilson thought agriculture water tanks should require a building permit and he asked why this was. Mr. Besel stated the rest of the board determined that a smaller agriculture tank would not need permitted versus a large oilfield type tank that would need permitted. Agricultural tanks are also moved often and didn't seem to need regulated. Ultimately tanks that are not agricultural related and are over 5,000 gallons would need permitted.

Mr. Fox reviewed one change in industrial zoning. He noted that he feels it is bad policy to allow residential uses in heavy industrial zones. Industrial zones are made to allow a business to operate without being interrupted by residential uses and concerns. The proposed change would not allow for conditionally permitted uses for residential in heavy industrial.

Mr. Fox discussed his staff's difficulty in administering building permits for seasonal cabins because strict interpretation of the code would not allow for a permit without a state-approved water supply. Because of this he proposes changing the language of state-approved to allow for easier administration for this high demand use.

Mr. Fox reported that when he previously denied a building permit based on the Zoning Resolution he had to bring it straight to the BOCC. The proposed new language allows him to take this to the Planning and Zoning Commission first.

Commissioner Chapman confirmed that the limited industrial zone allows for everything up to oil and gas. Mr. Fox agreed there is not much difference between the industrial zones but he feels it is helpful to have the varying zones when dealing with a use that isn't clear.

Commissioner Jones thanked the Planning and Zoning Commission, Mr. Fox and staff for completing this tedious task.

Chairman Espy called for comments. Mr. Besel of the Planning and Zoning Commission thanked Mr. Fox and staff for their work and thanked the BOCC for their support. He stated they tried to make sure this provides the flexibility with enough structure to deal with whatever types of cases are brought forward. Commissioner Chapman asked what the difference of owners of Skyline Acres property versus other property, perhaps at Walcott, needing a permit to have temporary housing. Mr. Fox explained that the Walcott example was interesting because the property there was allowed to have a building permit for temporary housing because there was a past permit and historical use for housing like this. The difference is also that Skyline Acres is zoned industrial. Commissioner Chapman asked what flexibility there is for a large company that might need temporary housing. Mr. Fox stated there is not that much flexibility because zoning says they would need a conditional use permit and state law requires public notice for this and it could take months. The BOCC does have the authority to waive the public process for situations like what occurred with Sinclair Refinery's need for temporary housing. Mr. Fox explained that the Zoning Resolution is not a guideline to him, it's regulation and he doesn't see the flexibility there.

There being no further comments, Chairman Espy closed the hearing at 2:00 p.m.

Commissioner Chapman moved to approve Resolution No. 2015-36, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission to amend the Carbon County Zoning Resolution of 2003 and readopt as the Carbon County Zoning Resolution of 2015, ZRA Case File No. 2015-02. Commissioner Jones seconded and the motion carried unanimously.

Resolution No. 2015 –36

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission to amend the Carbon County Zoning Resolution of 2003 and readopt as the Carbon County Zoning Resolution of 2015.

ZRA Case File #2015-02
(Zoning Resolution Amendment-Text Amendment)

Carbon County Zoning Resolution
Readopted October 6, 2015

WHEREAS, pursuant to Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission may prepare a comprehensive plan including zoning for promoting the public health, safety, morals and general welfare of the unincorporated area of the county and in accordance with Section 6.7 of the Carbon County Zoning Resolution, Amendments to the Zoning Resolution and Zoning Records, the Planning and Zoning Commission shall prepare recommendations to effectuate the Planning and Zoning purposes and certify its recommendations to the Board of County Commissioners; and,

WHEREAS, pursuant to Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission scheduled a public hearing for Monday, August 31, 2015, which said public hearing was advertised by public notice at least thirty (30) days prior to said regular hearing date; and,

WHEREAS, prior to the Monday, August 31, 2015, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment at a series of advertised public meetings and work sessions and the Carbon County Planning and Zoning Commission considered any public comments which were submitted in writing or made at said public meetings and public work sessions; and

WHEREAS, at the conclusion of said Monday, August 31, 2015, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the text amendments to the Carbon County Zoning Resolution of 2003, as amended, and to readopt as the Carbon County Zoning Resolution of 2015 for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners provided public notice and held joint work sessions with the Carbon County Planning and Zoning Commissioners to review the proposed amendments; and,

WHEREAS, pursuant to Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this Zoning Resolution Amendment to the Carbon County Zoning Resolution of 2003, as amended for Carbon County, Wyoming, advertised by public notice at least fourteen (14) days prior to a public hearing to take public input and comments on the proposed text amendment, which said hearing occurred on Tuesday, October 6, 2015; and

WHEREAS, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed text amendment; and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed text amendment have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended; and

WHEREAS, the Carbon County Comprehensive Land Use Plan, Chapter 9, Implementation and County Zoning, identified provisions in the Zoning Resolution that will need to be modified in order to strengthen the connection between the Carbon County Comprehensive Land Use Plan and the Carbon County Zoning Resolution of 2003, as amended; and,

WHEREAS, the Zoning Resolution Amendments are consistent with the Goals and Strategies identified in the Carbon County Comprehensive Land Use Plan as recommended by the Carbon County Planning and Zoning Commission; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed text amendment is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the applicable provisions of the Carbon County Zoning Resolution of 2003, as amended; and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve ZRA Case File #2015-02, the Carbon County Zoning Resolution of 2015 as recommended to them by the Carbon County Planning and Zoning Commission.

**NOW THEREFORE BE IT RESOLVED BY THE
BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:**

That the Carbon County Board of County Commissioners, hereby adopts the Carbon County Zoning Resolution of 2015 as certified to them in writing by the Carbon County Planning and Zoning Commission.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 6th day of October, 2015.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

- s- John Espy, Chairman
- s- Willing John Johnson, Vice Chairman
- s- Leo Chapman, Member
- s- Lindy Glode, Member
- s- Sue Jones, Member

Attest:

Gwynn G. Bartlett, Carbon County Clerk

Certification

Mr. Fox presented a Certification of Recommended Action for Sinclair Wyoming Refining Company/Steve Sondergard, Z.C. Case File No. 2015-07.

Commissioner Johnson moved to accept the Certification of Recommended Action from the Carbon County Planning and Zoning Commission for Sinclair Wyoming Refining Company/Steve Sondergard, Z.C. Case File No. 2015-07 and schedule a public hearing for November 3, 2015 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

Comment Letter

Mr. Fox presented a draft letter regarding the Preliminary Environmental Assessment for wild horse gathering that the BOCC discussed earlier today and asked if the BOCC would like to sign it.

Commissioner Glode moved to approve a letter prepared by Sid Fox to the Bureau of Land Management addressing the Preliminary Environmental Assessment for the gathering of wild horses in the Red Desert Complex. Commissioner Johnson seconded and the motion carried unanimously.

Mr. Fox reported he has been advertising for the open GIS position and has only had one applicant. He is now working with Wyoming Workforce Services to try to gain interest.

CITIZEN/COMMISSIONERS DISCUSSION

Commissioner Glode addressed the poor condition of the grounds at the Carbon Building and there were also comments about the condition of the interior of the building.

Cindy Wallace, Economic Development Director reported the Wyoming Business Alliance is providing two tickets for the Governor's Alliance Forum and she offered one to a BOCC member. The group agreed Commissioner Glode would go.

Commissioner Jones discussed the county's previous request to be removed as a sponsor for the recent Rawlins-Carbon County Airport Grant and asked if the BOCC would like to pursue this. Mr. Fox suggested annexing the airport into the city for land use jurisdiction. Commissioner Jones stated she felt that this would not be a successful effort and that since the county is already committed to twenty years from the past grant the county should remain a sponsor on this grant. The BOCC agreed to remain a sponsor.

Commissioner Jones presented a state grant agreement to fund NAVAID maintenance at the Dixon Airport.

Commissioner Jones moved to approve the Wyoming Department of Transportation Aeronautics Division Certificate of State Grant-In-Aid Agreement for NAVAID maintenance at the Dixon Airport in the amount of \$5,495.00. Commissioner Chapman seconded and the motion carried unanimously.

Chairman Espy reported the Natrona County Commission Chairman requested Carbon County's support in obtaining an \$860,000.00 State Lands and Investments Board (SLIB) grant. They have asked that the BOCC talk with SLIB members by January if possible.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 2:38 p.m. with Clerk Bartlett and Attorney Ashley Mayfield to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 2:54 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 2:55 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held November 3, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.