

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, September 1, 2015
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 1, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$105,424.78. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$661.67, Shively Hardware for \$173.82 and True Value of Rawlins for \$1,987.71 for an aggregate total of bills paid today of \$108,247.98. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALLIED INSURANCE	NOTARY BOND	\$ 50.00
AMERICAN BAR ASSOCIATION	ABA DUES	\$ 258.00
BLAKEMAN PROPANE	PROPANE TANK RENT	\$ 60.00
BRUCO, INC	CLEANING SUPPLIES	\$ 388.08
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$ 4.47
CARBON COUNTY 4-H	MOTEL	\$ 875.00
CARBON COUNTY SENIOR SERVICES	AUGUST HEALTH SUBSIDY	\$ 1,750.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$ 20.80
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$ 180.79
CBM FOOD SERVICE	JAIL MEALS	\$ 3,122.68
CDW GOVERNMENT, INC.	IT EQUIPMENT	\$ 820.42
CENTURY LINK	TELEPHONE SERVICES	\$ 79.91
CENTURYLINK	TELEPHONE SERVICES	\$ 5,346.46
CHARTER COMMUNICATIONS	CABLE SERVICES	\$ 34.04
CNA SURETY	NOTARY BONDS	\$ 50.00

COWBOY SUPPLY HOUSE	SUPPLIES	\$ 68.70
CRAIG, CATHY	REIMBURSEMENTS	\$ 14.08
CXTEC	NETWORK CABLES	\$ 193.05
DALLIN MOTORS INC	OIL CHANGE	\$ 54.34
DEVINE LAW	LEGAL SERVICES/TRAVEL	\$ 281.25
DIXON, TOWN OF	WATER SERVICES	\$ 17.60
ELK MOUNTAIN CONOCO	FUEL	\$ 49.29
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$ 2,500.00
FIRE RESCUE MAGAZINE	MAGAZINE SUBSCRIPTION	\$ 43.00
FLEXSHARE BENEFITS	AUGUST PARTICIPANTS	\$ 144.00
FOX, SID	REIMBURSEMENTS	\$ 110.84
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$ 107.57
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$ 128.89
GRAINGER	SUPPLIES	\$ 523.50
H.B. LEE CONSTRUCTION	CONSTRUCTION/PARTS	\$ 9,856.00
HANNA, TOWN OF	WATER SERVICES	\$ 16.50
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$ 71.36
HILLTOP CONOCO	FUEL	\$ 29.34
INTERNATIONAL ACADEMICS OF EMERGENCY	QUIZ FEES	\$ 5.00
J H KASPAR OIL COMPANY	FUEL/OIL/WINDSHIELD WASHER FLUID	\$ 146.36
JACKALOPE PRINTING	SUPPLIES	\$ 25.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$ 199.19
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$ 97.20
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$ 859.26
L N CURTIS & SONS	BALL VALVE	\$ 49.88
LONG BUILDING TECHNOLOGIES, INC.	BOILER REPAIRS	\$ 1,246.18
MARTINEZ, RAY	PAINTING	\$ 440.00
MCGUIRE, LANDON	EQUIPMENT REPAIRS	\$ 162.76
MEMORIAL HOSPITAL OF CARBON COUNTY	HEALTH FAIR SCREENINGS	\$ 1,620.00
MILLIKEN, ASHLEY	MILEAGE	\$ 17.00
MOSS, BARBARA	MILEAGE	\$ 82.80
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$ 15.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$ 496.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$ 367.90
NORCO, INC.	PARTS	\$ 83.64
OPTUM HEALTH	TRANSPLANT INSURANCE APPLICATION	\$ 1,718.52
O'REILLY AUTO PARTS	REPAIR KIT	\$ 12.99
PATTON, ROBERT L.	MILEAGE	\$ 13.20
PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	LEASING CHARGES	\$ 503.79
QUILL CORPORATION	SUPPLIES	\$ 11.47

RAWLINS AUTOMOTIVE	PARTS	\$ 26.51
RAWLINS FIRE EXTINGUISHER	INSPECTIONS	\$ 214.00
RESERVE ACCOUNT	POSTAGE	\$ 10,000.00
RICOH USA INC	IT COPIERS	\$ 305.55
RIETVELD, TONI	MILEAGE	\$ 25.00
ROCKY MOUNTAIN HOSTAGE NEGOTIATORS	MEMBERSHIPS	\$ 25.00
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$ 907.48
RYAN ELECTRONICS INC	PAGERS/BATTERIES	\$ 2,033.75
SARATOGA SUN	RENEWAL/ADS	\$ 37.00
SARATOGA, TOWN OF	WATER SERVICES/REFRESHER CLASS	\$ 22.00
SECRETARY OF STATE	NOTARY CERTIFICATE	\$ 30.00
SECURITY TRANSPORT SERVICES, INC.	INMATE EXTRADITION	\$ 2,495.00
SHEPARD'S	FUEL	\$ 115.26
SHIVELY HARDWARE	SUPPLIES	\$ 11.96
SIERRA DETENTION SYSTEMS	POSITION SWITCHES	\$ 25.88
SOURCE GAS	GAS SERVICES	\$ 163.21
STAPLES ADVANTAGE	FOLDERS	\$ 52.49
STATE OF WYOMING A & I	MAIN FRAME ACCESS	\$ 22.80
STEPHENSON, LEE ANN	MILEAGE	\$ 45.60
TERMINIX	PEST CONTROL	\$ 38.00
THOMSON REUTERS-WEST PAYMENT CENTER	INFORMATION CHARGES	\$ 579.13
TIGER MART	FUEL	\$ 22.06
TRADING POST	FUEL	\$ 96.91
TRUE VALUE OF RAWLINS	SUPPLIES	\$ 412.11
ULTRAMAX	AMMUNITION	\$ 73.35
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$ 3,538.94
VAN'S WHOLESALE LLC	SUPPLIES	\$ 166.85
VOLUNTEER FIREMEN PENSION FUND	AUGUST FIRE RETIREMENT	\$ 660.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$ 60.00
WELD CO SHERIFF'S OFFICE	PAPER SERVICE	\$ 16.32
WELLS, JACQUELIN	REIMBURSEMENTS	\$ 30.00
WY DEPT OF TRANSPORTATION	ROAD/BRIDGE CONSTRUCTION	\$ 0.50
WY LAW ENFORCEMENT ACADEMY	TRAINING	\$ 50.00
WY LIVESTOCK ROUNDUP	EXTENSION OFFICE SUBSCRIPTION	\$ 50.00
WY MACHINERY COMPANY	PARTS	\$ 748.77
WY PEACE OFFICERS ASSOC	REGISTRATION	\$ 10.00
WY STATE FIRE MARSHAL'S OFFICE	TRAINING BOOKS	\$ 332.99
WY STATE FORESTRY	REAR DRUM ASSEMBLY	\$ 50.97
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$ 56.61
ZIRMED, INC	PROFESSIONAL CLAIMS	\$ 0.70
GRAND TOTAL		\$ 108,247.98

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the August 18, 2015 regular meeting minutes; bond for Cheryl M. Jordan, Municipality Recreation Director for the Town of Sinclair in the amount of \$5,000.00; a bond for Michael J. Smith, Treasurer for the Jeffrey Center in the amount of \$5,000.00; a bond for Russell Waldner, Treasurer for the Saratoga-Carbon County Impact Joint Powers Board in the amount of \$25,000.00; and Planning and Development Department receipts for \$150.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Road & Bridge

Commissioner Johnson moved to approve Resolution No. 2015-27 to support Natrona County's State Land and Investment Board grant application for the Alcova-Kortes Road Bridge. Commissioner Chapman seconded and the motion carried unanimously.

IT

Commissioner Johnson moved to waive the procurement policy and approve a Lease Agreement between Carbon County and Ricoh for a total of \$2,499.21 per quarter for at least 48 months. Commissioner Glode seconded and Mr. Webster noted that he has saved approximately \$400.00 per year by negotiating the agreement. He also previously went through an informal bid process for copiers and there was no other company competitive at that time with the pricing and Ricoh has a technician in Rawlins for maintenance. The motion carried unanimously.

Commissioner Jones moved to approve two contracts with Fatbeam for high speed internet for \$151,995.00 for five years and dark fiber for \$305,370.00 for ten years. Commissioner Chapman seconded and the motion carried unanimously.

Clerk

Commissioner Chapman moved to approve Resolution No. 2015-28 to support a State Land and Investment Board grant application for a fire truck. Commissioner Glode seconded and the motion carried unanimously.

Attorney

Commissioner Glode moved to carry workers compensation on juveniles on the diversion program and to authorize the Chairman to sign Resolution 2015-29 indicating this after the resolution is prepared and approved by the Attorney and BOCC. Commissioner Chapman seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Jones moved to approve Change Order #8, replacing a wall mounted ventilation fan to a roof mounted totaling an addition of \$3,353.00. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to approve \$15,857.00 from lease funds for a card reader system for the Carbon Building elevator to be purchased from Kone Elevators. Commissioner Jones seconded and Mr. Jones explained this is to isolate the Library from the rest of the building primarily on the weekends. The motion carried unanimously.

SECURE RURAL SCHOOLS ACT FUNDS

Commissioner Jones moved to use Secure Rural Schools Act Funds to reimbursement the county for search and rescue and emergency services on forest lands. Commissioner Chapman seconded and the motion carried unanimously.

EXTENSION OF CONDITIONAL USE PERMIT

Commissioner Glode moved to approve extension of the conditional use permit for Power Company of Wyoming's Chokecherry and Sierra Madre Wind Energy Project, Case File CUW 2012-01, for two years from the date the original permit expired noting all original criteria still apply. Commissioner Johnson seconded and the motion carried unanimously.

PLANNING & ZONING

Public Hearing - Z.C. Case File No. 2015-05

Commissioner Jones moved to approve Resolution No. 2015-30, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2015-05, Sinclair Wyoming Refining Company/Steve Sondergard's request for a Zone Change from Ranching, Agriculture, Mining to Heavy Industrial, encompassing approximately 146 acres. Commissioner Chapman seconded and the motion carried unanimously.

Public Hearing - C.U. Case File No. 2015-04

Commissioner Glode moved to approve Resolution No. 2015-31, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2015-04, Slater Creek Livestock, LLC/Benjamin and Hallie Noland/Sage Veterinary Service's request for a Conditional Use Permit to permit an animal hospital/veterinary clinic that encompasses approximately 29 acres including the condition that the applicant will submit to the Planning Department a copy of their approved access permit and that the site will be developed and used in accordance with the project description and site plan submitted with the application. Commissioner Chapman seconded and the motion carried unanimously.

Public Hearing - Z.C. Case File No. 2015-06

Commissioner Chapman moved to approve Resolution No. 2015-32, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2015-06, Triple D Construction's request for a Zone Change from Ranching, Agriculture, Mining to Residential on Lots 13 and 14, Tract A, Ryan Park. Commissioner Johnson seconded and the motion carried unanimously.

Certifications

Commissioner Johnson moved to accept the Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Triple D Construction and Jeremy and Robin Brown, Replat Sub Case File No. 2015-01 and Text Amendment (entire Zoning Resolution), ZRA Case File No. 2015-02 and schedule a public hearing for October 6, 2015 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

SKYLINE ACRES LEASE EXTENSION AND STORAGE

Commissioner Chapman moved to offer a 30 day storage lease through October 22, 2015 to Civeo for Skyline Acres at a rate of \$1,200.00 per acre paid in advance. Commissioner Jones seconded and there was discussion that Civeo prefers to wire fees rather than pay with a paper check. The motion carried unanimously.

CLERK

Commissioner Johnson moved to approve a 5 year renewal contract with Kone Elevators for maintenance of the Courthouse, Carbon Building, Jeffrey Center and Senior Service elevators subject to Attorney Mayfield's final review. Commissioner Jones seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 3:45 p.m. with Clerk Bartlett and Attorney Ashley Mayfield to discuss personnel or potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 4:00 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Johnson seconded and the motion carried unanimously.

REPORT

Commissioner Glode moved that Clerk Bartlett contact Sheriff Colson for an investigation. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 4:01 p.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of September 2015.

**BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING**

-s- John Espy, Chairman

A regular meeting of this Board will be held October 6, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.