

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 18, 2015
Higher Education Center, Baggs, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 18, 2015 at the Higher Education Center in Baggs, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Leo Chapman, Lindy Glode and Sue Jones.

Chairman Espy called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$230,065.56. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation for \$65.00. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to pay Shively Hardware for \$163.46, Rawlins Automotive for \$522.31 and True Value of Rawlins for \$501.06 for an aggregate total of bills paid today of \$231,317.39. Commissioner Chapman seconded and the motion carried with all Commissioners voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCOPRO	ALCOHOL SENSORS/SUPPLIES	\$ 8,146.00
ALLEN, PATRICK C MD PC	ROUTINE AUTOPSY	\$ 1,165.00
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$ 267.36
API SYSTEMS INTEGRATORS	MONITORING SERVICE	\$ 589.00
BAGGS, TOWN OF	WATER SERVICES	\$ 136.54
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$ 7,023.83
BAUER, ERIC	KITCHEN FAUCET INSTALLATION	\$ 162.60
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$ 4,478.50
BESEL, KEN	MILEAGE	\$ 24.00
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$ 631.92
BOYS & GIRLS CLUBS OF CARBON CTY	GRANT FUNDS	\$ 1,274.00
BUILD RITE LUMBER SUPPLY	UPS SHIPPING	\$ 9.31

CARBON COUNTY VETERINARY HOSPITAL	VETERINARY SERVICES	\$ 562.09
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$ 1,916.72
CBM FOOD SERVICE	JAIL MEALS	\$ 6,489.18
CDW GOVERNMENT, INC.	SUPPLIES	\$ 112.20
CENTURY LINK	TELEPHONE SERVICES	\$ 129.62
CENTURYLINK	TELEPHONE SERVICES	\$ 3,906.76
CHARTER COMMUNICATIONS	CABLE/INTERNET SERVICES	\$ 854.15
CHEYENNE ORAL & MAXILLOFACIAL SUR	DENTAL SERVICES	\$ 410.00
COCA-COLA BOTTLING CO HIGH CTRY	EQUIPMENT RENTAL	\$ 15.00
COOKS CORRECTIONAL	SUPPLIES	\$ 333.50
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$ 1,112.58
DAILY TIMES	NEWSPAPER ADS	\$ 8,199.98
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$ 90.29
DELEON, JOHN	LEGAL SERVICES	\$ 1,067.25
DELL MARKETING L.P.	IT EQUIPMENT	\$ 1,680.26
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$ 924.23
EAGLE PLUMBING & CONSTRUCTION	PLUMBING SERVICES	\$ 204.75
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$ 54.50
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 83.00
FARMER BROTHERS COFFEE	SUPPLIES	\$ 111.34
FLEXSHARE BENEFITS	FLEX REIMBURSEMENTS	\$ 2,344.15
GCR ELECTRONICS, LLC	SITE RENTALS	\$ 1,200.00
GDA ENGINEERS	WEST APRON EXPANSION	\$ 25,111.39
GERMAN, JENNIFER	MILEAGE	\$ 45.00
GLOBAL EQUIPMENT COMPANY	SUPPLIES	\$ 814.59
HAGOOD, VICKI	MILEAGE	\$ 22.50
HANNA, TOWN OF	WATER SERVICES	\$ 277.13
J H KASPAR OIL COMPANY	FUEL	\$ 12,266.79
JACKALOPE PRINTING	SUPPLIES	\$ 25.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$ 977.45
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$ 38.44
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$ 7,457.52
MADER, TSCHACHER, PETERSON & CO.	ADMIN AUDIT	\$ 2,000.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$ 196.00
MERBACK AWARD COMPANY	PLAQUE	\$ 88.81
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION SERVICES	\$ 205.04
MERCK SHARP & DOHME CORP.	VACCINE	\$ 986.79
MOORE MEDICAL CORP.	SUPPLIES	\$ 508.03
MORLAN, GENE	LAWN CARE	\$ 280.00
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$ 105.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$ 340.59
NATRONA COUNTY LEGAL	EMERGENCY DETENTIONS	\$ 4,840.00
NORCO, INC.	CYLINDER RENTAL	\$ 798.58

PERKINS OIL CO	FUEL	\$ 584.08
PERRY, ABBY	FUEL	\$ 132.33
PHILLIPS 66-CONOCO-76	FUEL	\$ 105.84
PICKETT, CHAD	MILEAGE	\$ 40.20
POTTER, JORDAN	LAWN CARE	\$ 60.00
QT POD	SERVICE AGREEMENT	\$ 995.00
QUALITY LANDSCAPE & NURSERY, INC	SPRINKLER SYSTEM REPAIRS	\$ 570.00
QUEST DIAGNOSTICS	LAB TESTING	\$ 92.00
QUILL CORPORATION	OFFICE SUPPLIES	\$ 532.52
RAWLINS AUTOMOTIVE	PARTS	\$ 522.31
RAWLINS EASTSIDE CARWASH	WASH CARD	\$ 100.00
RAWLINS FIRE EXTINGUISHER	TESTING	\$ 210.00
RAWLINS, CITY OF	WATER SERVICES	\$ 6,905.90
REDWOOD TOXICOLOGY LABORATORY	LAB SUPPLIES	\$ 153.40
REMICK, SHELIA	SUPPLIES	\$ 9.35
RICOH USA INC	IT COPIERS	\$ 14,946.03
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$ 13,494.53
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT	\$ 5,033.88
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$ 73.25
SARATOGA FEED & GRAIN	WOOD POSTS	\$ 157.55
SARATOGA SUN	NEWSPAPER ADS	\$ 1,794.89
SARATOGA, TOWN OF	WATER SERVICE	\$ 106.10
SHEPARD'S	FUEL	\$ 2,151.84
SHIVELY HARDWARE	SUPPLIES	\$ 163.46
SHOPKO PHARMACY	PRESCRIPTIONS	\$ 72.23
SNAKE RIVER PRESS	NEWSPAPER ADS	\$ 312.00
SNAP-ON TOOLS	TOOLS	\$ 72.50
SOURCE GAS	GAS SERVICE	\$ 118.50
SPECIALIZED PATHOLOGY CONSULTANTS	ROUTINE AUTOPSY	\$ 1,165.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 863.16
STATE OF WYOMING A & I	MAINFRAM ACCESS TITLE OFFICE	\$ 17.14
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$ 65.00
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$ 1,365.00
SYSTEMS CONSULTING, INC	SUBSCRIPTION RENEWAL	\$ 335.00
SZEKELY, RICHARD ZAK	ATTORNEY FEES	\$ 1,860.00
T.O.G.	WINDOW WASHING	\$ 2,160.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$ 80.00
TERMINIX	PEST CONTROL	\$ 161.00
THE MASTERS TOUCH, LLC	2015 TAX STATEMENTS/MAILING	\$ 4,600.00
THOS. Y. PICKETT & CO., INC.	SEPT INSTALLMENT ON 2016 CONTRACT	\$ 5,500.00
TRADING POST	FUEL	\$ 39.72
TRUE VALUE OF RAWLINS	SUPPLIES	\$ 501.06

TYLER TECHNOLOGIES, INC	ITAX & IDOC HOSTING FEES	\$ 551.26
U S POSTMASTER-HANNA	PO BOX RENT	\$ 46.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$ 1,759.38
US BANK	VARIOUS CHARGES	\$ 2,043.38
V-1 PROPANE	PROPANE SERVICES	\$ 185.00
VAISALA, INC.	AWOS MAINTENANCE	\$ 1,373.75
VALLEY OIL COMPANY	FUEL	\$ 27.67
VAN'S WHOLESALE LLC	CLEANING SUPPLIES/SUPPLIES	\$ 696.49
VENTURE TECHNOLOGIES	E911 SYSTEM MAINTENANCE	\$ 19,999.92
VERIZON WIRELESS	TELEPHONE SERVICES	\$ 708.68
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION	\$ 59.25
VOLUNTEER FIREMEN PENSION FUND	JULY FIREMEN PENSION	\$ 660.00
WACO	WACO REGISTRATIONS	\$ 1,050.00
WALKER, JEANETTE R.	MILEAGE	\$ 5.60
WELLS, JACQUELIN	OFFICE SUPPLIES	\$ 17.99
WEX BANK	FUEL	\$ 468.79
WILKERSON, JAMES A IV M.D.	ROUTINE AUTOPSY	\$ 1,165.00
WILLIE, O.R.	MILEAGE	\$ 45.00
WILSON, MARGARET	PATCHES	\$ 66.00
WY BEHAVIORAL INSTITUTE	EMERGENCY DETENTION	\$ 6,165.00
WY DEPT OF HEALTH	PH SUPPORT SVCES/VEHICLE BILLING	\$ 528.00
WY GUARDIANS AD LITEM PROGRAM	LEGAL SERVICES	\$ 4,832.06
WY MACHINERY COMPANY	HEAVY EQUIPMENT PARTS	\$ 4,611.86
WY STATE LANDS & INVESTMENTS	LEASE PAYMENT	\$ 40.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$ 1,854.12
WY DEPARTMT OF WORKFORCE SERVICES	JULY 2015 VOLUNTEERS	\$ 21.42
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$ 1,019.74
GRAND TOTAL		\$ 231,317.39

CONSENT AGENDA

Commissioner Chapman moved to approve the consent agenda. Commissioner Johnson seconded and Clerk Bartlett noted the consent agenda includes the August 5, 2015 regular meeting minutes; Clerk of District Court receipts for \$2,257.71; and Road & Bridge receipts for \$50.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Road & Bridge

Bill Nation, Road & Bridge Superintendent discussed slides on roads in the county throughout the spring and summer. In addition to working on slides, crews will be working on school bus routes and turn around areas. Commissioner Johnson asked Mr. Nation to discuss a slide on County Road #608 last year. Mr. Nation stated the cost was approximately \$12,000.00 and he thanked H.B. Lee for assisting on the project as the county's equipment was located elsewhere. Commissioner Johnson pointed out this is similar to the slide the US Forest Service is looking to repair and asked the BOCC to remember this cost.

Mr. Nation discussed a letter from the Natrona County Commissioners requesting a resolution from the BOCC to support a State Land and Investment Board grant application for the Alcova-Kortes Road Bridge. Mr. Nation discussed the importance of the bridge to Carbon County residents selling their agriculture products as well as for delivery of propane and other goods to those residents, therefore he suggested approving a resolution.

Commissioner Glode moved to approve a resolution be drafted to support the Natrona County Commissioners request for Carbon County to support a State Land and Investment Board grant application for the Alcova-Kortes Road Bridge replacement. Commissioner Jones seconded and the motion carried unanimously.

Mr. Nation reported Wyoming Department of Transportation's BROS program meeting for the bridge replacement in Elk Mountain is August 19 in Elk Mountain.

Dixon Airport Fuel System

Commissioner Jones moved to approve the Extended Warranty and Service Policy Program for the Gold Service Agreement between QT Pod and Dixon Airport for the fuel system for \$995.00 for 12 months. Commissioner Glode seconded and the motion carried unanimously.

IT

Matt Webster, IT Director presented an agreement to cut costs for the county's anti-virus software with Sophos.

Commissioner Johnson moved to enter into an agreement with Tebron Company Inc. for Sophos antivirus software in the amount of \$7,196.00 for 4 years for up to 150 users. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Webster discussed the fiber and internet agreements from Fatbeam and noted Deputy Attorney Ashley Mayfield Davis has reviewed the agreements. Mr. Webster addressed concerns he had and proposed revisions be made including requesting their acceptable use policy be sent to him when changed, prohibition of streaming be removed so the BOCC can stream meetings, the change of an automatic renewal clause after the initial 10 year term to be month to month rather than an automatic 5 year term, a change to test results notification, a 75% early termination fee and he asked for a 25% early termination fee. Mr. Webster reported he plans to wait for the final contract then present it at a future meeting. Commissioner Johnson stated he is not comfortable voting on a contract that isn't complete.

Sheriff

Jerry Colson, County Sheriff requested approval to fill the following three vacant positions noting he expects a fourth resignation soon; Dispatcher, Detention Deputy and Patrol Deputy all in Rawlins. Undersheriff Roybal was also present. Commissioner Jones reported for the public's benefit that the BOCC had requested all elected officials and department heads request authorization prior to replacing vacant positions. The BOCC agreed and approved all positions can be filled. Sheriff Colson reported the vacant position from Hanna has been filled by a law enforcement officer from Baggs.

Clerk

Gwynn Bartlett, County Clerk presented a grant application for AWOS maintenance at the Dixon Airport for October 1, 2015 through September 30, 2016.

Commissioner Glode moved to approve a Request for State Airport Aid for AWOS maintenance at the Dixon Airport from October 1, 2015 through September 30, 2016 for an annual fee of \$5,495.00. Commissioner Johnson seconded and the motion carried unanimously.

Clerk Bartlett presented a board resignation from Michael Bradford for the Memorial Hospital Board effective September 30.

Commissioner Glode moved to regretfully accept the resignation from Michael Bradford from the Memorial Hospital Board effective September 30 and thanked Mr. Bradford for his years of service. Commissioner Chapman seconded and there was discussion of the BOCC's appreciation for his years of service. The motion carried unanimously.

Commissioner Chapman moved to reappoint H.D. Criswell and Matt Feldmann to the Baggs Solid Waste Disposal District for three-year terms expiring September 2018; reappoint Lloyd Buford to the Upper Platte River Solid Waste Disposal District for a three-year term expiring September 2018; and appoint Linda Butler to the Platte Valley Community Center Joint Powers Board for a three-year unexpired term expiring June 2017. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson nominated Joyce Menke and Tom Callison to fill the open seats on the Carbon County Library Board. The Chairman called three times for nominations and there being none, nominations were closed. All Commissioners were in favor of this nomination.

There was discussion of the open positions on the Jeffrey Center Board and whether or not a board was required and Clerk Bartlett agreed to look into the matter.

Clerk Bartlett reported she issued a 24-hour catering permit to Whistle Pig Saloon for a Combat Veterans Motorcycle Association event in Saratoga for August 28 and 29.

Clerk Bartlett discussed an option to purchase a fully insured transplant plan.

Commissioner Glode moved to purchase a fully insured transplant plan for the county's health insurance. Commissioner Johnson seconded and the motion carried unanimously.

Attorney

Ashley Mayfield Davis, Deputy County Attorney discussed the Hugus-Ferguson Building. She and Amy Bach from the City have discussed a limited indemnification however Ms. Bach stated the City Council wants to dismiss the dangerous building condition with some specific conditions and she asked the BOCC if they were interested in this. Ms. Davis contacted LGLP to see their thoughts on non-employees entering the facility and they recommend a waiver for each individual entering if the BOCC allows these individuals in. Ms. Davis recommended if the BOCC will allow individuals in the building they devise a policy to ensure there is not unlimited access. The BOCC ultimately asked for a waiver with a policy to follow each time they want to allow someone in including copying the BOCC each time however as the building becomes less dangerous the county would have less involvement. Ms. Davis stated she would ask the Museum Board to develop a policy and present it to the BOCC at a future meeting and that she would draft a waiver.

Ms. Davis reported the architect working for Pahl Architecture, Bill Wood had been working on the Museum project and now that Pahl has closed Mr. Wood opened his own facility and is willing to work on the plans. She reported she would be looking into the grant funds associated with the building to determine if the BOCC would have to re-advertise for a new architect. She will report at a future meeting.

Ms. Davis discussed a contract for a Planning and Zoning Code Enforcement Officer.

Commissioner Chapman moved to approve a Contract for Services with Leroy Graham for Code Enforcement services. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Davis discussed a Memorandum of Understanding for a new library in Elk Mountain noting she requested the term be extended further than 2032. She has not heard back and hopes to present this at a future meeting. There will also be negotiations for utilities.

Ms. Davis discussed juveniles and adults performing community service on county property and how this works with Worker's Compensation coverage and the fact that the county's liability insurance will not cover these individuals as county volunteers. There was discussion from the BOCC that the county should be allowing community service especially from juveniles. Ms. Davis agreed to look into whether an individual could sue the county if they had a Workers Compensation claim and Clerk Bartlett stated she believed they could not unless the county willfully injured the person.

Ms. Davis reported that Civeo will be expending a large amount of funding at Skyline Acres to upgrade the power and they will install Mag Chloride on the road leading to Civeo's housing units.

Treasurer

County Treasurer Cindy Baldwin reported that the county received its direct and over the cap distribution of approximately \$564,000.00. She reported oil and gas companies have paid sales tax for the purchase of goods however they did not need to pay that tax therefore approximately \$1 million in sales tax will be withheld from future payments to Carbon County.

Commissioners

Jeremy McAllister and Brian Johnson of GDA Engineers discussed pre-application for the 2018 Seal Coat Project that is on the Proposed Wyoming Aviation Capital Improvement Plan Summary for the Chairman's signature. Commissioner Jones asked if the project can wait to 2018. Mr. Johnson stated he would have to look into this further. The state's program will pay 90% of construction costs and 100% of document preparation costs every four years if the county will pay 10%.

Commissioner Jones moved to authorize the Chairman's signature on the Project Pre-application Data Sheet for the Dixon Airport, Seal Coat and Mark Airside Pavements project requested for Fiscal Year 2018, noting the county's share is \$22,790.00. Commissioner Glode seconded and the motion carried unanimously

Commissioner Jones reported the county has been requested to look into a GPS approach for the Dixon Airport from the Federal Aviation Administration. She stated the county could authorize GDA to request this and there is no cost to the county. Mr. McAllister further explained that the GPS approach is desirable for larger aircraft traffic. The county had a necessary survey in 2005 and barring any geometric changes to the airport this survey may be relevant and utilized for this request. There could be an 18-24 month wait before funding is awarded and Mr. McAllister stated he understands there will be no additional associated costs.

Commissioner Jones moved to authorize GDA Engineering to make application for a GPS approach for the Dixon Airport. Commissioner Glode seconded and the motion carried unanimously.

LEGISLATURE PROPOSED BRC RULE CHANGES

Cindy Wallace, Executive Director of the Carbon County Economic Development Corporation discussed the Business Ready Community (BRC) rule changes proposed by the Wyoming Business Council. She noted among the proposed changes are that the state would gather 50% of the revenue recaptured from these projects. She advised the public comment period ends August 31 and asked if the BOCC would like to submit any comments.

Commissioner Johnson moved to authorize the Chairman's signature on a letter to the Wyoming Business Council commenting on their proposed rule changes. Commissioner Chapman seconded and the motion carried unanimously.

Ms. Wallace reported Fred Allison with Civeo will be approaching the BOCC about storage rent at one of their September meetings. Chairman Espy reported he received a call from a homeowner near Skyline Acres wanting to meet with a Commissioner or two about Civeo's presence in the area. He reported he will be doing this soon.

CITIZEN / COMMISSIONER DISCUSSION

Linda Fleming reported that she has almost completed the grant application for the Baggs Assisted Care project and it is due September 1. Ms. Fleming reported that they will be meeting with the Wyoming Department of Transportation (WYDOT) soon about the possibility of opening Highway 70 sooner.

Commissioner Johnson reported a citizen addressed a concern with him about Sinclair not looking at Medicine Bow for RV parking for their contractors. Commissioner Jones reported a Sinclair employee told her they were trying to stay within 40 miles of Rawlins.

Commissioner Jones reported the Encampment meeting with WYDOT on Highway 70 is tomorrow. She also reported there will be a Michael Martin Murphy concert coming up to pay for signage on the scenic byway of Highway 70.

Commissioner Glode met with the Chairman of the Carbon County Library Board and noted they are advertising for a new director and that the board is on the right path to succeed.

Linda Fleming added that with the county's economy, she discussed her concern for the Acting City Manager of Rawlins recent comments about contractors and the Sinclair refinery because of their contributions to the county as a whole, including Rawlins.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 4:28 p.m. Commissioner Chapman seconded and the motion carried unanimously.

A regular meeting of this Board will be held September 15, 2015 at 2:00 p.m. at the Elk Mountain Senior Center, 208 Bridge Street, Elk Mountain, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.