

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, July 21, 2015
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, July 21, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Leo Chapman and Sue Jones. Commissioner Lindy Glode was absent.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda. Chairman Espy stated he would take public comment throughout the meeting for anyone that may show up to discuss any item on today's agenda.

FY16 BUDGET

Commissioner Johnson moved to approve Resolution No. 2015-16, a Resolution to Provide Income Necessary to Finance the Budget. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to approve Resolution No. 2015-17, Appropriations Resolution; and to authorize the Chairman to sign a budget memo to departments; final budgets for the Museum, Fair and Library; an employment letter to Matthew Webster, IT Director; and contracts with outside agencies for county funding. Commissioner Jones seconded and the motion carried unanimously.

VOUCHERS

Commissioner Johnson moved to approve the report of expenditures in the amount of \$500,403.65 plus a \$65.00 bill to Sunrise Sanitation for a grand total of \$500,468.65. Commissioner Chapman seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict on the Sunrise Sanitation invoice.

Vendor	Details	Total
AIT LABORATORIES	LAB FEES	\$515.00
ALL IN 1 CONSTRUCTION LLC	ELECTRICAL WORK	\$102.60
ALLEN, PATRICK C MD PC	LAB FEES	\$1,040.00

ALSCO, AMERICAN LINEN DIVISION	SHOP TOWELS, SOAP, MATS	\$271.34
API SYSTEMS INTEGRATORS	DOOR MAGNETS	\$132.41
ARCA SEARCH	RESEARCH SITE UPDATE	\$337.50
AVFUEL CORPORATION	AVIATION FUEL	\$14,908.40
BAGGS, TOWN OF	WATER SERVICE	\$56.91
BANK OF COMMERCE (DEBIT CARD)	SUPPLIES	\$3,527.52
BARGREEN ELLINGSON	DETERGENT	\$59.39
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$3,832.00
BESEL, KEN	MILEAGE	\$24.00
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$1,001.88
BRUCO, INC	LAUNDRY SUPPLIES	\$812.08
BUCHANAN, KAREN	MILEAGE	\$69.00
BUILD RITE LUMBER SUPPLY	SUPPLIES / UPS SHIPPING	\$110.85
BURROWS, ROS	EVALUATION	\$350.00
C & B SAND & GRAVEL	ROADBASE	\$703.00
CANDY MOUNTAIN	SIGNS & WATER	\$75.00
CARBON COUNTY FAIR ASSOCIATION	DEPOSIT & FAIR BOOTH	\$125.00
CARBON COUNTY SENIOR SERVICES	1ST QTR MATCHING FUNDS/HLTH SUBDY	\$66,822.00
CARBON COUNTY TREASURER	TRAVEL & SUPPLIES	\$3,712.02
CARBON CTY VETERINARY HOSPITAL	DOG FOOD & EXAM	\$192.18
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$1,860.12
CARROT-TOP INDUSTRIES, INC	FLAG POLE	\$387.79
CASPER WINNELSON CO	TANKLESS WATER HEATER & BREAKER	\$1,348.04
CBM FOOD SERVICE	JAIL MEALS	\$19,153.48
CDW GOVERNMENT, INC.	IT EQUIPMENT	\$13,920.45
CENTURYLINK	PHONE LINES	\$192.36
CENTURYLINK	E911 LINES	\$10.38
CESKO FAMILY MEDICINE, PC	HEALTH SERVICES	\$645.00
CHAPMAN, LEO	MILEAGE	\$150.00
CHARM-TEX, INC.	EXAM GLOVES	\$207.80
CHARTER COMMUNICATIONS	JAIL CABLE SERVICE	\$191.36
CNA SURETY	BONDS	\$200.00
COCA-COLA BOTTLING CO HIGH CTRY	RENTAL	\$30.00
CONFLICT RESOLUTION SERVICES, INC	MEDIATION CHARGES	\$1,600.00
COOKS CORRECTIONAL	DISPOSABLE LIDS & GLOVES	\$300.54
COWBOY SUPPLY HOUSE	SUPPLIES	\$751.47
CRATER ENTERPRISES, INC	GREASE TRAP PUMPING	\$650.00
CULLIGAN WATER CONDITIONING	SALT	\$287.50
CXTEC	NETWORK PATCH CABLES	\$426.36
DAILY TIMES	ADVERTISING	\$1,151.31
DALLIN MOTORS INC	2003 DODGE REPAIRS	\$164.45
DELEON, JOHN	ATTORNEY FEES	\$1,770.75
DEVINE LAW	ATTORNEY FEES	\$1,800.00
DEX MEDIA	JEFFREY CENTER LISTING	\$8.42
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$220.00

DIXON, TOWN OF	WATER SERVICE	\$260.00
DRUMMOND REFRIGERATION LLC	DEFROST TIMER	\$145.50
DUBOIS TELEPHONE EXCHANGE	PHONE LINES	\$799.44
DUSTBUSTERS, INC.	PRODUCT AND FREIGHT	\$11,725.29
EASTMAN, PATRICK	MILEAGE	\$10.50
ELK MOUNTAIN, TOWN OF	WATER SERVICE	\$53.00
ELLIS, SUSAN	WITNESS MILEAGE	\$42.00
ENCAMPMENT, TOWN OF	WATER SERVICE	\$79.00
ENGSTROM, JAMES D. DDS	JAIL HEALTH	\$5,000.00
ENTENMANN - ROVIN CO	SHERIFF UNIFORMS	\$264.00
FARMER BROTHERS COFFEE	COFFEE SUPPLIES	\$79.02
FLEXSHARE BENEFITS	MEDICAL REIMBURSEMENT/COBRA/FEES	\$7,346.49
FRANCE, TARA	TRANSCRIPTS	\$143.75
FREMONT MOTORS – RAWLINS	VEHICHL REPAIRS	\$5,756.01
FRUDE, CANDICE	MILEAGE	\$165.00
GALLS/QUARTERMASTER	UNIFORMS	\$480.69
GCR ELECTRONICS, LLC	SITE RENTAL	\$1,200.00
GERMAN, JENNIFER	MILEAGE	\$45.00
GLOBAL EQUIPMENT COMPANY	FAN BLOWER MOTOR	\$176.54
GRAINGER	PARTS	\$670.65
HAGOOD, VICKI	MILEAGE	\$29.50
HAMPTON INN	WITNESS HOTEL	\$89.64
HANNA, TOWN OF	WATER SERVICE	\$102.16
HARRIS GOVERN FT. COLLINS USER GRP	ANNUAL DUES	\$150.00
HERRING, ROS	LAWNCARE	\$220.00
HIGH PLAINS POWER	ELECTRIC SERVICE	\$423.99
HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE	\$59.00
HORIZON LABORATORY, LLC	LAB FEES	\$742.25
INTERMOUNTAIN LOCK & SECURITY	KEYS	\$82.53
IRON J TOWING	CALLOUT	\$100.00
J H KASPAR OIL COMPANY	FUEL	\$9,525.35
JACKALOPE PRINTING	PRINTING	\$1,300.75
JACK'S BODY & FENDER REPAIR	SERVICE CALLS	\$436.00
JORDAN'S LAWN CARE	JUNE LAWNCARE	\$60.00
KALUZNY, EMILY	MILEAGE/SUPPLIES	\$412.92
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$72.00
KILBURN TIRE COMPANY	OIL CHANGES	\$386.63
KING SOOPERS CUSTOMER CHARGES	COFFEE SUPPLIES	\$134.00
KONE ELEVATORS ESCALATORS	JEFFERY CENTER CONTRACT	\$335.85
L N CURTIS & SONS	FIRE PROTECTION EQUIP	\$290.48
LAMPRECHT, TIM	WITNESS MILEAGE	\$42.00
LEXBO LLC	JULY RENT	\$500.00
LONG BUILDING TECHNOLOGIES, INC.	TEMP SENSORS & SERVICE CALL	\$1,047.70
MACPHERSON, KELLY & THOMPSON LLC	ATTORNEY FEES	\$2,828.42
MAP TRANSPORTATION	INMATE TRANSPORT	\$869.90

MATTHEW BENDER & CO, INC.	2015 COURT RULES	\$1,895.13
MEDICINE BOW, TOWN OF	WATER SERVICE	\$77.00
MEMORIAL HOSPITAL OF CARBON CTY	EXAM FEES	\$641.80
MERCEDES TRANSCRIPTION, INC	PR REPORTS	\$207.35
MONTGOMERY CONSTRUCTION, INC	BAGG'S OFFICE DOOR	\$434.00
MOORE MEDICAL CORP.	JAIL HEALTH	\$907.91
MORLAN, GENE	LAWNCARE	\$440.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$105.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$641.86
NORCO, INC.	CYLINDER RENTAL	\$790.93
OFFICE OF STATE LANDS & INVESTMTS	SHIPPING CHARGES	\$13.24
O'REILLY AUTO PARTS	WIPER BLADES	\$47.98
PATRICK, JOANNA	WITNESS MILEAGE	\$42.00
PERKINS OIL CO	FUEL	\$213.72
PERSONNEL EVALUATION, INC.	EVALUATION	\$20.00
PHILLIPS 66-CONOCO-76	FUEL	\$39.31
PLAINSMAN PRINTING & SUPPLY	DATA VUE CARDS/INK	\$67.45
PRAIRIE DOG ELECTRIC, LLC	BALLAST/LAMPS	\$119.52
PROFESSIONAL OXYGEN SUPPLY	OXYGEN	\$245.00
PUBLIC SAFETY CENTER, INC	NIMH BATTERIES	\$359.94
QUALITY LANDSCAPE & NURSERY, INC	SPRINKLER SYSTEM START UP	\$359.94
QUESTAR GAS	GAS SERVICE	\$32.29
QUILL CORPORATION	OFFICE SUPPLIES	\$57.73
RAWLINS AUTOMOTIVE	PARTS	\$303.39
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$30.60
RAWLINS FIRE EXTINGUISHER	ANNUAL INSPECTION	\$1,121.00
RAWLINS, CITY OF	WATER SERVICE	\$5,194.20
REMICK, SHELIA	POSTAGE/CAMERA/SD CARDS	\$259.17
RICOH USA INC	COPIERS	\$1,692.40
ROBIDOUX ENTERPRISES	OIL & AIR FILTERS	\$95.97
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$24,807.91
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE	\$57.09
ROWAN, KRISTY	MILEAGE	\$15.47
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT	\$5,033.88
SARATOGA AUTO PARTS, INC.	PARTS	\$278.50
SARATOGA LUMBER & SUPPLY	FRAME/SCREEN	\$11.97
SARATOGA SUN	NOTICES OF VACANCY	\$128.00
SARATOGA, TOWN OF	WATER SERVICE	\$98.10
SATCHCO TREE TRIMMING & CONST	FIX WATER LINE TO SPRINKLERS	\$70.00
SCHAEFFER MFG CO	DIESEL	\$2,239.66
SCHERMETZLER, SHEELA M ED.S.	CSBG 14-15/NEEDS ASSESSMENT	\$7,555.18
SHEPARD'S	FUEL	\$741.68
SHIVELY HARDWARE	SUPPLIES	\$47.16
SNAKE RIVER PRESS	ADVERTISING	\$438.00
SOURCE GAS	GAS SERVICE	\$6,090.43

SOUTHWEST M.R.O., LLC	RANDOM TESTING	\$25.00
SPECIALIZED PATHOLOGY CONSLTNTS	EXAM FEES	\$2,080.00
STANLEY CONVERGENT SEC SOLUTIONS	MONITORING CHARGES	\$2,556.51
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$1,202.45
STEPHENSON, LEE ANN	MILEAGE	\$35.40
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$65.00
SWEETWATER CTY SHERIFF'S OFFICE	INMATE HOUSING	\$1,260.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
TASER INTERNATIONAL	BATTERY PACK	\$266.08
TERMINIX	PEST CONTROL	\$925.00
THE QUIK LUBE	OIL CHANGE	\$54.93
THOMSON REUTERS-WEST PYMT CTR	MONTHLY CHARGES	\$1,470.09
THOS. Y. PICKETT & CO., INC.	2016 VALUATION CONTRACT	\$5,500.00
TREVATHAN, SABRINA RMR	TRANSCRIPTS	\$920.80
TRUE VALUE OF RAWLINS	PARTS & SUPPLIES	\$1,690.57
TRUENORTH STEEL	CULVERT MATERIALS	\$597.20
U S POSTMASTER-RAWLINS	ATTORNEY PO BOX 1146	\$68.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICE	\$437.86
US BANK	SHERIFF TRAVEL & INVESTIGATIONS	\$3,940.56
VALLEY OIL COMPANY	FUEL	\$2,366.98
VALLEY PHARMACY	PRESCRIPTIONS	\$11.85
VAN'S WHOLESALE LLC	TISSUE/COFFEE/DUSTER/PAPER TOWELS	\$1,001.20
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION	\$4.50
VOLUNTEER FIREMEN PENSION FUND	JUNE PENSION	\$537.50
VOSBERG, JAMIE	MILEAGE	\$60.00
W.A.R.M. PROPERTY INSURANCE POOL	B&G INSURANCE & BONDS	\$162,106.00
WACO 2015	REGISTRATIONS	\$425.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WEX BANK	FUEL	\$246.58
WILKERSON, JAMES A IV M.D.	EXAM FEES	\$1,040.00
WILLIE, O.R.	MILEAGE	\$45.00
WILSON, MARGARET	PATCHES	\$117.00
WY BEHAVIORAL INSTITUTE	ADMIN EMERGENCY DETENTIONS	\$15,755.00
WY BRAND INDUSTRIES	LABELS/ENVELOPES/LETTERHEAD	\$333.00
WY DEPT OF FAMILY SERVICE	MAY CHARGES	\$10.00
WY DEPT OF HEALTH	LAB FEES	\$67.00
WY DEPT OF WORKFORCE SERVICES	VOLUNTEERS WORKER'S COMP	\$982.10
WY MACHINERY COMPANY	PUMP/SEAL/GASKET	\$131.12
WY PEACE OFFICERS ASSOC	LEHR MEMBER DUES	\$10.00
WY RENTS, LLC	DIESEL	\$152.50
WY STATE FIREMEN'S ASSOCIATION	DEATH BENEFIT	\$154.00
WY STATE FORESTRY	FY 2016	\$23,212.81
WY STATE LANDS & INVESTMENTS	LEASE RENEWAL	\$25.00
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,850.28
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$920.31

YOCUM, LEO	MILEAGE	\$24.00
YOUNG, CHARLES MD	HEALTH SERVICES	\$325.00
ZIPLOCAL	BUSINESS LISTING	\$360.00
GRAND TOTAL		\$500,468.65

CONSENT AGENDA

Commissioner Chapman moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the July 7, 2015 regular meeting minutes; July 13, 2015 special meeting minutes; July 20, 2015 budget hearing minutes; Clerk of District Court receipts for \$2,850.92; and Attorney discovery billing receipts for \$12.50. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Commissioner Chapman moved to allow the 24-hour catering permit to the Rendezvous Lodge LLC to sell alcoholic beverages at the Carbon County Fire Department at Ryan Park on August 29. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve Resolution 2015-18, Amendment Number 2 (Two) to Resolution 2013-12, A Resolution of the Board of County Commissioners of Carbon County, Wyoming Setting Meeting Schedules moving the August 4 meeting to August 5, 2015. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Jones moved to regretfully accept the resignation from Patrick C. Eastman from the Carbon County Senior Services Board effective July 20 and Kaycee Alameda from the Platte Valley Community Center Joint Powers Board effective immediately and authorize the Clerk to advertise the vacancies. Commissioner Chapman seconded and the motion carried unanimously.

IT

Commissioner Johnson moved to waive the county’s procurement policy and approve the Venture Technologies VTWatch contract for monitoring and maintenance as well as the weekly on site service with charges of \$65,200.00 per year for service and \$17,000.00 per year for monitoring from July 1, 2015 until June 30, 2016. Commissioner Chapman seconded and the motion carried unanimously.

Victim/Witness

Commissioner Jones moved to approve the Fiscal Year 2016 Contract For Services to Victims of Crime Between The Office of the Attorney General, Division of Victim Services and Carbon County Sheriff’s VW in an amount not to exceed \$99,629.00 for the term of July 1, 2015 to June 30, 2016. Commissioner Chapman seconded and the motion carried unanimously.

Road & Bridge

Commissioner Johnson moved to approve the Chairman's signature on the Congestion Mitigation Air Quality Local Public Agency Right-of-Way and Utility Certificate for Project # CM15002 in the amount of \$250,000.00 with a 20% match from the county for County Road #608, Wild Cow Road. Commissioner Jones seconded and the motion carried unanimously.

Attorney

Commissioner Jones moved to adopt Resolution No. 2015-19, A Resolution of the Board of County Commissioners for Skyline Acres Industrial Subdivision Temporary Work Force Housing. Commissioner Chapman seconded and there was discussion from Lindy and Joe James owners of the Rawlins Equestrian Center near Skyline Acres and Ms. James asked if the BOCC considered such effects and the BOCC stated there were attempts made to notify adjacent landowners and effects were considered. Commissioner Johnson stated he was under the assumption individuals had been approached. Ms. James asked if there are background checks on these individuals and Ms. Davis replied that she was unsure but only knew sex offenders were not allowed to reside there. Ms. Davis also clarified that this was somewhat an emergent situation and a permanent change to the land would have to be noticed to the public. Ms. James reported that she is concerned clients for her business will not return if they feel unsafe. Chairman Espy stated he personally wanted to avoid individuals camped out on public lands and concentrate on them for better monitoring. He understood the residents' concerns and indicated he has implored the Sheriff to provide additional patrols in the area. Commissioner Chapman pointed out that these individuals will be traveling on those same roads near the Rawlins Equestrian Center regardless of them living near their property. Commissioner Johnson asked if Ms. James had any specific requests. Ms. James stated they are simply concerned about their personal safety. She requested increased patrols and noted a concern for the noise and emissions from generators. Ms. Davis reported she received an e-mail from Civeo that there are no background checks done on the workers by Civeo. Sid Fox, County Planner reported Civeo may be connecting directly into Rocky Mountain Power and may not need generators. Mr. James asked for additional speed limit signs. Undersheriff Archie Roybal stated they will increase patrols and asked these individuals to alert law enforcement to concerns. Mr. Nation reported the county could ask for an emergency ruling to reduce the speed limit temporarily. The BOCC agreed that Mr. Nation should do this. Commissioner Jones stated with the "boom" this is what happens. She discussed the housing shortage and the best she feels the county can do is make these effects as tolerable as possible. She also discussed other projects coming that may provide additional effects. The BOCC encouraged the residents to contact law enforcement or the BOCC. The motion carried unanimously.

Commissioner Chapman moved to authorize the Chairman's signature on a Quit Claim Deed, deeding the county's interest in the Elk Mountain Library to the Town of Elk Mountain noting it is a Tract of land located in Block 17 of the Original Town of Elk Mountain, Carbon County, Wyoming more specifically described in the deed. Commissioner Jones seconded and Commissioner Johnson stated given where it is located at he will vote yes but if it were in a different community he would not vote for the motion. The motion carried unanimously.

RECESS

Chairman Espy called a recess at 10:18 a.m. and reconvened at 10:23 a.m.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 10:23 a.m. with Clerk Bartlett and Attorney Ashley Mayfield Davis to discuss legal matters and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 10:36 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

LIQUOR LICENSE RENEWALS

Public Hearing

Commissioner Chapman moved to approve all liquor license and malt beverage renewals as read by Clerk Bartlett each for a term of one year expiring August 31, 2016. Commissioner Jones seconded and the motion carried unanimously.

E911 BILLING AND ONE MILE BUFFER AROUND SARATOGA

Commissioner Jones moved to enter into an agreement with the Town of Saratoga for the E911 system and all costs associated with the agreement noting Saratoga will pay all their associated costs effective July 1, 2015 and authorize the Chairman to sign this once drafted contingent upon approval of the entire BOCC. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Chapman moved to adjourn the meeting at 12:16 p.m. Commissioner Johnson seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 5th day of August 2015.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held August 18 at 2:00 p.m. at the Baggs Higher Education Center, 360 Whippoorwill, Baggs, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

