

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, July 7, 2015
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, July 7, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones. Chairman John Espy was absent.

Vice Chairman Johnson called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the June 16, 2015 regular meeting minutes; June 23, 2015 budget meeting minutes; bonds for Garry L. Goergen, Treasurer for the Predator Management District Board in the amount of \$10,000.00; Jana C. Cook, Clerk/Treasurer for the Town of Riverside in the amount of \$50,000.00; Mary L. Hohnholt, Treasurer for the Carbon County School District #2 Recreation Board in the amount of \$10,000.00; County Clerk receipts for \$32,188.00, Planning and Development Department receipts for \$4,130.00; Road & Bridge receipts for \$72.90; and Clerk of District Court receipts for \$2,169.97. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported that the trucks recently declared surplus by the BOCC are in Rawlins for people to look at if the BOCC decides to give them to another county entity.

Mr. Nation reported recently a young man died in a vehicle accident on a county road and when something like this occurs he visits the road to ensure there is nothing his department can do to make the road safer. In this case he didn't see anything that could have been done by the county to prevent the accident.

Public Health

Jackie Wells, Public Health Nurse presented a contract with the state and an agreement with the county for the County Health Officer.

Commissioner Glode moved to approve a Contract between Wyoming Department of Health, Public Health Division, Carbon County Health Officer and Carbon County for a term beginning July 1, 2015 through June 30, 2016 for a total not to exceed \$9,600.00 excluding travel expense reimbursement and an Agreement for Services between Archie P. Kirsch, M.D. and Carbon County Government for a term of July 1, 2015 through June 30, 2016 for a total of \$500.00 per month. Commissioner Chapman seconded and the motion carried unanimously.

Ms. Wells discussed and presented the Public Health Emergency Preparedness Contract. This grant covers an employee's salary and benefits.

Commissioner Jones moved to approve the Contract Between the WY Department of Health, Public Health Division and Carbon County for the Public Health emergency preparedness in the amount of \$61,000. Commissioner Chapman seconded and the motion carried unanimously.

Ms. Wells readdressed the Ebola funding reporting. The statement of work has been amended to be clearer and she recommends approval at this time.

Commissioner Glode moved to approve the Contract Between the WY Department of Health, Public Health Division and Carbon County for Ebola funding in the amount of \$36,379.00. Commissioner Chapman seconded and the motion carried unanimously.

Ms. Wells requested permission to use the Carbon Building's parking lot and access to the restrooms for the Run into Health wellness event that will take place on August 22. She reported she has let Craig know about this as well.

Commissioner Jones moved to allow Public Health to use the Carbon Building parking lot and restrooms August 22 for their wellness event. Commissioner Glode seconded and the motion carried unanimously.

Ms. Wells provided an update of the services her office has provided.

Sheriff

Jerry Colson, County Sheriff presented a juvenile detention contract with Natrona County for approval noting Attorney Davis has reviewed it and recommends approval.

Commissioner Glode moved to approve the Provider Agreement between Carbon County and the Natrona County Sheriff for juvenile detention services in the amount of \$195.00 per day for a two year period. Commissioner Chapman seconded and the motion carried unanimously.

IT

Matt Webster, IT Director discussed the fiber network requested in his budget. The project would connect the Rawlins Police Department, Jeffrey Center, Courthouse, Carbon Building, Jail and the fairgrounds with fiber, some underground and some overhead. He asked if he will need to go through the procurement process as he has one company that is interested in providing the

fiber. Once a contract is signed the wait for construction is 90-120 days out pushing the project into fall/winter. The fiber would be leased at \$2,500 per month for 10 years with a \$5,000 one-time fee. He has approached other companies for quotes but received none.

The BOCC asked Mr. Webster to make a request for proposals and formally bid the project due to the amount of money noting in the RFP that this request is subject to budget approval..

Clerk

Commissioner Jones moved to approve Resolution 2015-15, No Funding Match Blanket Grant Resolution on Behalf of the South Central Wyoming Emergency Medical Services. Commissioner Chapman seconded and the motion carried with all voting for the motion except Acting Chairman Johnson.

RESOLUTION NO. 2015 - 15

NO FUNDING MATCH BLANKET GRANT RESOLUTION ON BEHALF OF SOUTH CENTRAL WYOMING EMERGENCY MEDICAL SERVICES.

WHEREAS, South Central Wyoming Emergency Medical Services submits no funding match grant applications; and

WHEREAS, the grant funding agencies would provide total grant funding; and

WHEREAS, participating in submission of these grant opportunities would potentially add value to the South Central Wyoming Emergency Medical Services and state of the art capabilities to the residents served.

BE IT RESOLVED, we the Participating Agencies of South Central Wyoming Emergency Medical Services grant the authorities to participate in any necessary no funding match grant opportunities by submitting application, accepting grant monies offered, and all other necessary requirements to fulfil the grant process.

NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING RESOLVES to participate in the No Funding Match Blanket Grant Resolution.

PASSED, APPROVED AND ADOPTED this 7th day of July, 2015.

CARBON COUNTY, WYOMING
-s- Willing John Johnson, Chairman

Attest:
-s- Gwynn G. Bartlett, County Clerk

Clerk Bartlett, County Clerk presented a contract for the WIC Program to delineate the responsibilities in providing program benefits.

Commissioner Glode moved to approve the Contract Among Wyoming Department of Health, Public Health Division, Carbon County WIC Program, and Carbon County in the amount of \$6,440.00, from July 1, 2015 through December 31, 2016. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to appoint Patricia Bennett to the Carbon County Community Juvenile Services Board for a three-year unexpired term expiring June 2016; reappoint Lori Smith and Leon Corpuz, Jr. to the Museum Board for three-year terms expiring July 2018; reappoint Tim Lamprecht for a three-year term expiring July 2018; and reappoint Donna Pipher to the South Central Wyoming Emergency Medical Services Joint Powers Board for a three-year term expiring July 2018. Commissioner Jones seconded and the motion carried unanimously.

Clerk Bartlett reported she issued a 24-hour malt beverage permit to Duke's Bar & Grill for the Platte River Rodeo event in Saratoga for July 10 and 11.

Clerk Bartlett reported that Kelly Bohanan, Museum Director decided to wait until March 2016 to apply for the Community Development Block Grant for the Ferguson Building.

Clerk Bartlett reported that Per W.S. 18-3-515 the BOCC shall request a statement of receipts and expenditures from her noting she'll publish it by September 30. She stated she does this annually but has never had the BOCC formally request it.

Commissioner Chapman moved to request a statement of receipts and expenditures from the Clerk for the fiscal year 14-15. Commissioner Glode seconded and the motion carried unanimously.

Commissioners

Commissioner Jones presented a change order for the Dixon Airport West Apron Expansion project.

Commissioner Jones moved to authorize the Chairman's signature on Contract Change Order No. 1 reducing the overall contract price by \$926.00 for the Dixon Airport West Apron Expansion Project, Project Number 3-56-0038-15 DWX-11A. Commissioner Chapman seconded and the motion carried unanimously.

CITIZEN/COMMISSIONERS DISCUSSION

Commissioner Jones attended the Dixon Airport preconstruction meeting. Paving should commence later this week and be completed in approximately 2 weeks.

Commissioner Chapman apologized for not attending the budget meetings due to his medical situation and he will support whatever decisions were made.

Commissioner Glode reported she and Commissioner Jones attended the Snowy Range Travel Management Plan meeting recently and there are a couple of alternatives that Thomas Powell of the Planning Office will present later today.

Commissioner Johnson recently attended DKRW's semi-annual meeting in Medicine Bow. Attorney Davis reported that DKRW is looking for a scaled project, potentially smaller with the potential of using prefabricated buildings or other options to make the project more financially feasible. She reported by March 2016 the construction plan must be in place so she thinks they will likely report more on this at their December 2015 meeting. Commissioner Johnson stated the county needs to make sure the project is done properly and that anytime a company starts talking economics and looks for ways to make it financially feasible he worries that they may cut corners. He feels the BOCC needs to ensure state and federal regulatory agencies closely monitor the project. He also was concerned that the company did not understand that their timeline will not work with the industrial siting process.

BUDGET DISCUSSION

Clerk Bartlett reported she could apply for a mineral royalty grant for one or two fire trucks requested by the fire department. These require a 50% match and the requests are \$95,000 for a brush truck and \$270,000 for a water tender. The BOCC asked the clerk to add the grant to the budget and they can decide later to apply or not with the match coming from reserves or special projects.

Commissioner Glode reported she will be absent next meeting as she will be out of the country.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Dana Barnett, Chief Executive Officer and Chelle Keplinger, Chief Financial Officer for MHCC presented a financial analysis as of May 30, 2015. The emergency detention room project is complete and the rooms are being occupied now. Mr. Barnett expects approval from the state soon on the physical therapy remodel. He said the engineer for the HVAC project will be in contact weekly until the project is completed.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 11:19 a.m. with Clerk Bartlett, Attorney Ashley Mayfield Davis and Andrea Shepard to discuss legal matters and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Chapman moved to come out of executive session at 11:44 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

PROJECT PREVENTION UPDATE

Theresa Pacheco of Project Prevention and Shannon Fagen of United Way requested the use of the vacant office in the Carbon Building. Currently the two share one office and can continue to share but would like the larger office. The BOCC said they would visit with Craig and make a decision afterwards. Ms. Pacheco discussed potential grants for alco-sensors and she stated she has discussed the matter with the Sheriff in the past.

RECESS

Vice Chairman Johnson called a recess at 12:00 p.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Certifications

Sid Fox, County Planning Director presented Certifications of Recommended Action for the following: Earl George Herrera, Bert Herrera and Georgeann Martinez, Zone Change Case File No. 2015-02 and Minor Subdivision Case File No. 2015-02; Charles Kenneth and Kimberly Kay Thyne, Zone Change Case File No. 2015-03 and Conditional Use Permit Case File No. 2015-03; Thomas J. Koller, Zone Change Case File No. 2015-04; and Zoning Resolution Amendment Case File No. 2015-01.

Commissioner Glode moved to accept the Certifications of Recommended Action from the Carbon County Planning & Zoning Commission for Earl George Herrera, Bert Herrera and Georgeann Martinez, Zone Change Case File No. 2015-02 and Minor Subdivision Case File No. 2015-02; Charles Kenneth and Kimberly Kay Thyne, Zone Change Case File No. 2015-03 and Conditional Use Permit Case File No. 2015-03; Thomas J. Koller, Zone Change Case File No. 2015-04; and Zoning Resolution Amendment, Case File No. 2015-01 and schedule a public hearing for August 4, 2015 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Chapman seconded and the motion carried unanimously.

HEALTH PLAN UPDATE

Delvin Hilton, Rob Henderson and Dianna Madvig from Cobecon provided an update on the county's health plan. The BOCC asked for a fully insured estimate from Blue Cross along with the final renewal numbers

SNOWY RANGE TRAVEL MANAGEMENT PLAN

Sid Fox, County Planning Director and Tom Powell, Planner/GIS Specialist discussed the Snowy Range Management Plan and overviewed the recent US Forest Service meeting on the matter. Mr. Powell presented several maps showing some alternatives and how the roads would lie if closed or open. The US Forest Service is accepting comments on alternatives and the BOCC intends to comment.

EXECUTIVE SESSION

Commissioner Chapman moved to go into executive session at 2:46 p.m. with Clerk Bartlett, Attorney Ashley Mayfield Davis and Craig Jones to discuss legal matters and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Attorney Mayfield was not present at the beginning but joined at 3:23 p.m. and Craig Jones left the session at 3:32 p.m.

Commissioner Chapman moved to come out of executive session at 3:50 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

MUSEUM ACCESS

Ashley Davis discussed an agreement between the city and county for limited access to the Hugus Ferguson Building. She stated the agreement would allow public members guided access to tour the building during the upcoming Summerfest and tourists would be required to sign a liability waiver.

Commissioner Jones moved to approve the Memorandum of Understanding between the City of Rawlins and Carbon County for limited access to the Hugus Ferguson Building July 10-15. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to rescind the motion made earlier today regarding scheduling of Planning & Zoning public hearings and change the date to August 5 at the same time as the August 4 meeting will be changed to the 5. Commissioner Jones seconded and the motion carried.

ADJOURNMENT

Commissioner Glode moved to adjourn the meeting at 3:57 p.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held August 5, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.