

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 16, 2015  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 16, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones. Chairman John Espy was absent when the meeting began but joined at 9:30 a.m.

Vice Chairman Johnson called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Glode moved to approve the report of expenditures in the amount of \$580,345.99. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Sunrise Sanitation for \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Chapman moved to approve a bill to Shively Hardware for \$356.31, Rawlins Automotive for \$1,166.72 and True Value of Rawlins for \$796.27 for an aggregate total of bills paid today of \$582,725.29. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
A THRU Z DOCUMENT DESTRUCTION, INC	DOCUMENT SHREDDING	\$1,406.08
ALBANY COUNTY GIS	HOSTING FEES ASSESSOR & GIS	\$2,000.00
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$536.73
AMERIGAS	PROPANE	\$1,004.40
BAGGS, TOWN OF	WTR/REIMB FOR HOMELAND CAMERAS	\$5,975.70
BANK OF COMMERCE (DEBIT CARD)	DEBIT CARD CHARGES	\$7,622.58
BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$3,511.01
BENSON, JODIE	INMATE COVERAGE	\$1,112.88
BESEL, KEN	MILEAGE	\$24.00
BEST WESTERN COTTONTREE	JUROR ROOM	\$119.99
BLACK DIAMOND ELECTRIC	NEW SERVICE COMPRESSOR	\$3,511.58

BLAKEMAN PROPANE	PROPANE	\$323.89
BOB BARKER COMPANY, INC.	JAIL CLOTHING	\$377.03
BROWN, AMANDA	MILEAGE	\$79.50
BRUCO, INC	JAIL SUPPLIES	\$997.79
BUILD RITE LUMBER SUPPLY	UPS SHIPPING	\$18.62
C & B SAND & GRAVEL	CR 603 PIT RUN	\$3,156.60
CANDY MOUNTAIN	WATER	\$367.50
CARBON CTY ECONOMIC DEVELOPMENT	4TH QTR SEVERANCE	\$3,750.00
CARBON COUNTY SENIOR SERVICES	JUNE HLTH SUBSIDY/HANNA LAWN CR	\$1,842.00
CARBON COUNTY TREASURER	CCCYC TO BE INVESTED/CASH ITEMS	\$16,620.04
CARBON CTY VETERINARY HOSPITAL	DOG FOOD	\$52.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$2,280.83
CARERIGHT TECHNOLOGIES, LLC	JAIL HEALTH	\$942.00
CARSON INDUSTRIES, INC	CANNED AIR/SCREEN CLEANER	\$109.95
CASPER WINNELSON CO	PARTS	\$920.09
CATHEDRAL HOME FOR CHILDREN	CCYCC FUNDING 3/31/15 - 6/30/15	\$55,000.00
CBM FOOD SERVICE	JAIL FOOD	\$11,963.37
CDW GOVERNMENT, INC.	INK & TONER/PRINTERS/BATT BKUPS	\$24,027.92
CEDAR STREET SINCLAIR	TRAILER REPAIRS	\$770.78
CENTURYLINK	TELEPHONE SERVICE	\$8,559.72
CENTURYLINK	TELEPHONE LINES	\$5,904.83
CESKO FAMILY MEDICINE, PC	EMERGENCY HEALTH	\$388.25
CHAPMAN, LEO	MILEAGE	\$240.00
CHARTER COMMUNICATIONS	CABLE & INTERNET SERVICE	\$2,321.26
CHEMSEARCH	JC CLEANING SUPPLIES	\$280.85
CHIEF LAW ENFORCEMENT SUPPLY	PLASTIC BADGES	\$469.48
CNA SURETY	NOTARY BOND	\$50.00
COCA-COLA BOTTLING CO HIGH CTRY	MONTHLY RENT	\$15.00
COOKS CORRECTIONAL	SCALE	\$146.95
COURTNEY, CASSIE	INMATE COVERAGE	\$301.41
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$508.85
CXTEC	REPLACEMT PHONES/NETWK CABLES	\$1,519.15
DAILY TIMES	ADS	\$2,447.31
DELL MARKETING L.P.	COMPUTERS	\$46,117.16
DEVINE LAW	ATTORNEY FEES	\$2,057.50
DIXON, TOWN OF	WATER SERVICE	\$130.00
DRUMMOND REFRIGERATION LLC	HOT WATER VALVE	\$352.17
DUBOIS TELEPHONE EXCHANGE	TELEPHONE LINES	\$806.52
EAGLE PLUMBING & CONSTRUCTION	LEAK REPAIRS	\$278.95
EDA CONSULTING ENGINEERS	JEFF CNTR DRAWINGS & SPECS	\$220.00
ELK MOUNTAIN CONOCO	FUEL	\$510.09
ELK MOUNTAIN, TOWN OF	WATER	\$54.50
EMERGENCY COMMUNICATIONS NETWK	RAWLINS CODE RED EXTENSION	\$12,269.23
EMPYRE SOLUTIONS	REVIEW AND PULL FOOTAGE	\$80.00

ENCAMPMENT, TOWN OF	WATER SERVICE	\$79.00
ENTENMANN - ROVIN CO	SHERIFF BADGES	\$264.00
FLEXSHARE BENEFITS	ADMIN FEES	\$148.50
FLOYD'S TRUCK CENTER	AIR SPRING	\$229.44
FOX, SID	MEALS	\$25.00
FRANCE, TARA	TRANSCRIPTS	\$95.00
FREMONT MOTORS – LANDER	R&B PICKUP	\$39,997.00
FREMONT MOTORS – RAWLINS	VEHICLE REPAIRS 2009 FORD	\$6,011.30
GALLS/QUARTERMASTER	UNIFORMS	\$163.11
GCR ELECTRONICS, LLC	RADIO TECH RENT/LEASE	\$1,200.00
GOLDEN, MARY	MILEAGE	\$7.00
GRABAR VOICE & DATA INC	E911 RECORDER MAINT	\$7,941.00
GRAINGER	PARTS	\$259.68
GRAPHIC SPORTS	TITLE ENVELOPES	\$387.50
HAGOOD, VICKI	MILEAGE	\$24.00
HANNA, TOWN OF	WATER SERVICE	\$214.24
HERMAN, BOBBIE	MILEAGE	\$27.00
HERRING, ROS	LAWN CARE	\$42.00
HERTER, JACQUES P. PHD	EVALUATION	\$600.00
HIGH DESERT WELDING & MACHINE LLC	PIPE	\$9.58
HIGH PLAINS POWER	ELECTRIC SERVICE	\$55.32
HIGH PLAINS VISION CENTER	VISION CARE	\$225.00
HILLTOP CONOCO	FUEL	\$27.27
HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE/BELT	\$145.50
HUGHES, CHRIS	MILEAGE/SUPPLIES	\$15.88
IRON J TOWING	WRECKER CALL OUT	\$800.00
J H KASPAR OIL COMPANY	FUEL	\$10,860.74
JACKALOPE PRINTING	HANGING FILES/BROCHURES	\$629.37
JACK'S BODY & FENDER REPAIR	TOWING	\$300.00
JERRY'S DONUTS	DONUTS	\$62.94
KAISLER, TODD	MILEAGE	\$54.00
KILBURN TIRE COMPANY	OIL CHANGE/TIRE REPAIR	\$134.92
KINETIC LEASING	LEASE PAYMENT	\$25,038.00
KING SOOPERS CUSTOMER CHARGES	PH SUPPLIES	\$262.84
KIRSCH, ARCHIE P	PH PR HEALTH OFFICER	\$2,600.00
L N CURTIS & SONS	FIRE PROTECTION EQUIP	\$3,532.77
LEE, MELODY	INMATE COVERAGE	\$524.16
LEMONS, NEWLY	INMATE COVERAGE	\$480.48
LEXBO LLC	JUNE OFFICE RENT	\$500.00
LORMAN EDUCATION SERVICES	EDUCATION MATERIALS	\$298.50
MACPHERSON, KELLY & THOMPSON, LLC	MACPHERSON PERSONNEL SERVICES	\$2,070.00
MEDICINE BOW HEALTH CENTER	4TH QTR SEVERANCE/CLINIC REPAIRS	\$20,525.00
MEDICINE BOW, TOWN OF	WATER SERVICE	\$240.00
MERCEDES TRANSCRIPTION, INC	JAIL REPORTS	\$327.20

MILLER, JIM	MILEAGE	\$30.60
MILLIKEN, ASHLEY	PH SUPPLIES/MILEAGE	\$27.24
MOORE MEDICAL CORP.	JAIL HEALTH	\$383.98
MOTOROLA	HLE13/HLE14	\$9,360.76
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$120.00
MURANE & BOSTWICK, LLC.	ATTORNEY FEES	\$400.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$880.21
NEWMAN TRAFFIC SIGNS	ROAD SIGNS	\$901.33
NORCO, INC.	WELDING SUPPLIES/CYLINDER RENT	\$954.88
OLD PENITENTIARY JOINT POWERS BD	4TH QTR SEVERANCE	\$3,750.00
OPFAR, CLAUDIA	MILEAGE	\$55.00
PERKINS OIL CO	FUEL	\$2,298.22
PERSONNEL EVALUATION, INC.	PERSONNEL EVALUATIONS	\$40.00
PERUE PRINTING	APPRAISAL FORMS/ENVELOPES	\$178.95
PIERCE COUNTY SHERIFF	INMATE HOUSING	\$350.00
PRAIRIE PELLA WYOMING LLC	PRIMUS KEYS	\$132.50
PROFORMA	CANDY	\$715.07
QUILL CORPORATION	OFFICE SUPPLIES	\$1,113.15
RAPID FIRE PROTECTION, INC	SPRINKLER INSPECTION	\$425.00
RAWLINS AUTOMOTIVE	PARTS	\$1,166.72
RAWLINS CARBON COUNTY AIRPORT	4TH QTR SEVERANCE	\$10,000.00
RAWLINS EYE CARE	VISION CARE	\$375.00
RAWLINS SCREENPRINT & EMBROIDERY	EMBROIDERY	\$50.00
RAWLINS URGENT CARE	EMERGENCY HEALTH	\$388.00
RAWLINS, CITY OF	WATER SERVICE	\$2,466.90
REED, KRISTA	INMATE COVERAGE	\$715.92
RELM WIRELESS CORPORATION	ENCAMPMENT FIRE PORTABLE RADIOS	\$4,702.08
RICOH USA INC	IT COPIERS	\$1,378.87
RIETVELD, TONI	WORKBOOKS	\$247.33
ROBIDOUX ENTERPRISES	OIL CHANGE/BRAKE PADS	\$301.16
ROCK SPRINGS IV CENTER	JAIL HEALTH	\$863.03
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$12,325.36
ROD'S BACKHOE SERVICES, INC	WATER TRUCK HAUL	\$800.00
ROWAN, KRISTY	MILEAGE/MEALS	\$51.27
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT/PAGERS	\$9,683.88
SAFARILAND GROUP	FIRST DEFENSE SPRAY	\$1,025.00
SARATOGA AUTO PARTS, INC.	PARTS	\$226.23
SARATOGA FEED & GRAIN	RUBBER HIP BOOT	\$60.00
SARATOGA SUN	SUBSCRIPTIONS/ADS	\$139.00
SARATOGA, TOWN OF	WATER SERVICE	\$115.10
SCHAEFFER MFG CO	DIESEL	\$1,179.06
SECURENET SYSTEMS INC	BOCC MEETING STREAMING	\$594.00
SHEETS, ED	BUILDING OFFICE IN HANNA	\$906.80
SHEPARD CONSTRUCTION INC	MHCC HEALTH ROOM CONST	\$30,538.13

SHEPARD'S	FUEL	\$2,886.05
SHIVELY HARDWARE	SUPPLIES	\$356.31
SHOPKO	PRESCRIPTIONS	\$149.02
SOURCE GAS	GAS SERVICE	\$3,700.76
SOUTH CENTRAL WY EMS	4TH QTR SEVERANCE	\$12,500.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$600.80
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$60.00
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$420.00
TANDAN SANITATION SERVICES	COMMERCIAL TRASH	\$80.00
TERMINIX	MONTHLY TREATMENT	\$881.00
THOMSON REUTERS-WEST PAYMENT CTR	INFORMATION CHARGES	\$890.96
TRADING POST	FUEL	\$146.63
TREVATHAN, SABRINA RMR	TRANSCRIPTIONS	\$110.30
TRUE VALUE OF RAWLINS	PARTS AND SUPPLIES	\$796.27
TYLER TECHNOLOGIES, INC	ITAX & IDOC HOSTING	\$551.26
U S IDENTIFICATION MANUAL	MANUAL UPDATES	\$82.50
U S POSTMASTER-RAWLINS	SERVICE FEE	\$68.00
U W C E S	4TH QTR SALARAY BILLING	\$5,271.00
UNION TELEPHONE COMPANY	CELL PHONES & PHONE LINES	\$4,189.17
US BANK	MONTHLY CHARGES	\$4,121.85
V-1 PROPANE	PROPANE	\$1,548.39
VALLEY OIL COMPANY	FUEL	\$276.54
VAN'S WHOLESALE LLC	CLEANING SUPPLIES/COFFEE	\$611.79
VENTURE TECHNOLOGIES	TELEWRKR GATEWAYS/BACKUP STGE	\$9,200.00
VERIZON WIRELESS	CELL PHONES	\$1,153.59
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION	\$10.50
VOSBERG, JAMIE	MILEAGE	\$155.00
WELLS, JACQUELIN	MILEAGE	\$96.50
WEX BANK	FUEL	\$368.38
WY BEHAVIORAL INSTITUTE	ADMIN EMERGENCY DETENTIONS	\$4,795.00
WY COUNTY COMMISSIONER'S ASSOC	FY 15/16 DUES	\$13,810.00
WY DEPT OF HEALTH	LAB TESTS/4TH QTR PAYROLL	\$37,270.00
WY DEPT OF HEALTH-COMMUNITY & PH	VEHICLE BILLING	\$127.00
WY DEPT OF TRANSPORTATION	DIRECT COSTS/LABOR	\$3.07
WY GUARDIANS AD LITEM PROGRAM	GAL FEES	\$4,909.32
WY MACHINERY COMPANY	PARTS AND LABOR	\$1,070.32
WY STATE FIRE ADVISORY BOARD	2015 DUES	\$300.00
WY WASTE SERVICES-RAWLINS	MONTHLY SERVICES	\$1,355.47
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$939.57
ZACH, T.R.	INMATE COVERAGE	\$524.16
<b>GRAND TOTAL</b>		<b>\$582,725.29</b>

**CONSENT AGENDA**

Commissioner Chapman moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the June 2, 2015 regular meeting minutes; June 9 and 10, 2015 budget meetings minutes; June 12, 2015 workshop minutes; County Clerk receipts totaling \$37,745.34; bond for Gregory C. Ryan, Treasurer for the Highline Watershed Improvement District in the amount of \$5,000.00; bond for Norma P. Chavez, Deputy Treasurer for Carbon County in the amount of \$10,000.00; bond for Brandee Nicole Forster, Clerk/Treasurer for the Town of Dixon in the amount of \$50,000.00; bond for Patrick K. Waldron, Treasurer for the Savery Little Snake River Water Conservancy District in the amount of \$10,000.00; bond for Suzie Cox, Clerk/Treasurer for the Town of Saratoga in the amount of \$50,000.00. The motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Planning & Development**

Sid Fox, County Planning Director discussed the building permit application for the Fletcher hangar at the Dixon Airport noting the county would have needed to sign the permit. Since adding this on the agenda he understands that the applicant has decided not to proceed but he does have a building permit today for signature should the BOCC want to proceed. Commissioner Jones stated the applicant will build in the future just not immediately. She stated in the meantime the county can survey the area and designate set areas for hangars and noted the lease is also ready when the applicant decides to proceed. Deputy County Attorney Ashley Davis noted signing the building permit now is acceptable conditional upon the Federal Aviation Administration and Fire Marshall's approval.

Commissioner Glode moved to authorize the Vice Chairman's signature on the building permit application for Dave F. Fletcher to construct a hangar at the Dixon Airport contingent upon approval from the Federal Aviation Administration and the Wyoming State Fire Marshall. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Fox reported the county has been reviewing the Energy Gateway South Plan of Development. Mr. Fox recently distributed a final draft of the Zoning Resolution for the Planning & Zoning Commission's review and they will hear this August 31. The BOCC would then hear the request October 6.

Commissioner Glode stated a Baggs resident e-mailed her yesterday asking if there are grazing laws in the county for road right-of-ways. Bill Nation, Road & Bridge Superintendent stated that because Wyoming is a fence out state if the road goes across private land and there is no fence, cattle can graze. He stated unless it is a hazard to someone he installs signs for the traveling public to be aware of livestock.

### **Road & Bridge**

Bill Nation, Road & Bridge Superintendent requested a 1999 Ford F-250 diesel with 124,901 miles and a 2001 Ford F-250 with 201,025 miles as surplus. He felt that while they are old with high mileage they are in good condition and could be better used in another department.

Commissioner Glode moved to declare a 1999 Ford F-250 VIN 1FTNF21FXXED74029 and a 2001 Ford F-250 VIN 1FTNF21F91EA64786 as surplus. Commissioner Chapman seconded and asked when the BOCC would determine who needs them. Commissioner Glode stated she would like the Buildings Department to have first choice dependent upon the outcome of the budget and potentially hiring a new employee. Matt Webster stated he would like a vehicle for the IT Department to haul equipment to various locations. The motion carried unanimously.

Mr. Nation reported County Road #603, the 4-Mile Road is closed due to a slough from the rain. He stated his crew will repair it once the area has dried up.

Chairman Espy arrived at 9:30 a.m. and took over the meeting.

### **Attorney**

Deputy County Attorney Ashley Davis reported Marilyn Pederson, Library Director provided her with Library board minutes from the early 1980's to help her determine ownership of the Elk Mountain Library. She stated everything she has found shows the building is on a permanent foundation and therefore part of the real property. She suggested a quit claim deed be prepared from both the Commissioners and Library Board after publishing notice of the signing of the deeds. She stated there is really no record showing it was purchased by either entity or that it was donated but to be safe the deeds could be prepared.

Commissioner Johnson moved to have the attorney draft two quit claim deeds for the Elk Mountain Library from the county and the Carbon County Library Board to deed the Elk Mountain Library to the Town of Elk Mountain for their use as they see fit. Commissioner Chapman seconded and Ms. Davis asked if this should be done now or after the town has more solid plans for the new library. The BOCC agreed this should be done now and the motion carried unanimously.

Ms. Davis reported she and Clerk Bartlett prepared a debit/credit card agreement for county departments to sign when using county cards.

Commissioner Glode moved to accept the Debit/Credit Agreement for anyone with access to county debit/credit cards. Commissioner Chapman seconded and the motion carried unanimously.

Ms. Davis reported she received an offer for the county to be involved in the Chokecherry and Sierra Madre programmatic agreement specifically for historical locations in the project area. She asked if the BOCC would like to be involved and if they would like to designate an individual with historical knowledge of the area to be involved. Commissioner Chapman stated he has intimate knowledge of the area and volunteered to be the county's contact. Mr. Fox stated Power Company of Wyoming will hire a consultant to do the research and if the county participates it will be part of the deliverable review committee. Mr. Fox thought someone from the Museum or Visitor's Council should be involved. Kelly Bohanan, Museum Director, stated she and her staff has the training to assist with the matter.

Commissioner Glode moved to designate Commissioner Chapman and a Museum representative as the contacts for the Chokecherry and Sierra Madre programmatic agreement for historical locations. Commissioner Johnson seconded and there was discussion on which individual would be the main point of contact. Ultimately the BOCC designated Commissioner Chapman as the main point of contact noting he will work closely with the Museum. The motion carried unanimously.

Ms. Davis agreed to reply to this noting who the contact would be.

### **Clerk**

Gwynn Bartlett, County Clerk presented a grant agreement from the State Loan and Investment Board.

Commissioner Jones moved to approve the State of Wyoming State Loan and Investment Board Grant Agreement CWC-13405 CB for the Jeffrey Center Electrical Upgrade in the amount of \$9,818.00. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett presented a board resignation from Traci Blaize for the Carbon County Community Juvenile Services Board effective June 15 and noted she is currently advertising for a term expiring on this board.

Commissioner Chapman moved to regretfully accept the resignation from Traci Blaize from the Carbon County Community Juvenile Services Board effective June 15. Commissioner Jones seconded and the motion carried unanimously.

### **Treasurer**

County Treasurer Cindy Baldwin reported as of the end of May only \$1.2 million was left to be collected; only \$192,000.00 of this is the county's portion. She has refunded over \$123,000.00 to one company after a recent audit. She received a supplement and has collected over \$770,000.00 in tax dollars for 2012.

### **Museum**

Kelly Bohanan, Museum Director reported that the Ferguson Building plans did not have solar energy in the plans however the solar panels will be donated for the project from Horne Brothers Construction leaving only the cost of installation. The architect stated approximately 25-40% of future energy costs could be absorbed by the use of solar. She stated the cost of the donation can also be used as a match towards future grants.

Ms. Bohanan reported there was an accident in the Museum's storage garage with a 1921 vehicle where a bolt had fallen off and the medallion/gauge on the hood fell and broke. The repair of the item was estimated at \$1,500.00 however she found someone in Casper with an auto glass company who thought he could do the work and donated his time for the repair.

## **RECESS**

Chairman Espy called a recess at 10:02 a.m. and reconvened at 10:15 a.m.

## **CLERK**

Clerk Bartlett reported she has confirmation from Pinnacle Public Finance that the county can use the excess lease/purchase funds. Commissioner Glode recommended getting bids for heavy wood blinds, not cheap plastic.

The BOCC directed the Clerk to ask the Buildings Manager to get quotes for blinds and security cameras to be paid for from the Carbon Building lease purchase.

## **EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 10:21 a.m. with Clerk Bartlett and Ashley Davis to discuss personnel and potential litigation. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 10:56 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

## **PLANNING & DEVELOPMENT**

### **Proposed Fee Schedule Amendments**

Chairman Espy opened a public hearing at 11:02 a.m. to consider an update to the Planning & Development Department's fee schedule. Sid Fox, County Planning Director discussed the proposed fee schedule amendments. Mr. Fox reported this was advertised in the Rawlins Daily Times on May 8, Saratoga Sun May 13, and the Snake River Press May 22. He stated no public comments were received.

Chairman Espy called for comments for or against the case. There being no comments, Chairman Espy closed the hearing at 11:04 a.m.

Commissioner Jones moved to approve Resolution No. 2015-13, a Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission, Fee Schedule. Commissioner Glode seconded and the motion carried unanimously.

### **Resolution No. 2015 – 13**

**A Resolution of the Board of County Commissioners of Carbon County, Wyoming,  
adopting the recommendation of the Carbon County Planning and Zoning Commission.**

## “FEE SCHEDULE”

**WHEREAS**, due to ongoing changes in the economic situation of the County and the current development occurring within Carbon County and in adjacent counties, the Commissioners have determined that it is in the best interest of the citizens of the County to revise the Carbon County Department of Planning and Development Fee Schedule; and

**WHEREAS**, the Carbon County Board of County Commissioners desires to amend the existing Fee Schedule; and

**WHEREAS**, in accordance with the Carbon County Zoning Resolution, Section 5.6(c), the record owner, or as may be applicable, the applicant, shall pay application fees based on a fee schedule approved by the Board of County Commissioners; and

**WHEREAS**, in accordance with the Carbon County Zoning Resolution, Section 6.3(a), building permit fees are to be set by the Board of County Commissioners and reviewed on a regular basis; and

**WHEREAS**, in accordance with Section 1.13 a filing fee shall be paid in accordance with the latest fee schedule and Section 2.09 of the Subdivision Regulations; each application for a subdivision permit shall be accompanied by a fee to be determined by the Board; and

**WHEREAS**, in accordance with the provisions of Wyo. Stat. §18-5-309, each application for a subdivision permit shall be accompanied by a reasonable fee not to exceed the cost of processing the application as determined by the board. All fees collected shall be credited to the county general fund; and

**WHEREAS**, in accordance with the provisions of Wyo. Stat. §18-5-513, a Board of County Commissioners which receives an application under this article for the permitting of a wind energy facility may charge the applicant a reasonable fee which shall not exceed the reasonably anticipated costs of processing and considering the application and conducting public hearings; and

**WHEREAS**, notice of the public hearing and proposed fee schedule amendment was published in the *Rawlins Daily Times* on May 8, 2015, *Saratoga Sun* on May 13, 2015, and *Snake River Press* on May 22, 2015; and

**WHEREAS**, Carbon County is desirous of providing for uniform fees and charges to be assessed for applications, building and zoning certificates, and publications by resolution; and

**WHEREAS**, Carbon County now finds a need to increase application fees and charges to more accurately reflect the cost to Carbon County.

**NOW THEREFORE, BE IT RESOLVED BY THE CARBON COUNTY BOARD OF COUNTY COMMISSIONERS** that the attached Exhibit A Fee Schedule shall be administered by the Carbon County Department of Planning and Development including but not limited to application fees required for building permits, sign, floodplain, solar access, conditional use permits and transfers, zone changes and variances, and application or filing fees for subdivisions. The fee schedule also includes various charges for department’s publications, GIS Data and Maps. The purpose of the application fees listed in the fee schedule is to off-set the County’s expense of processing said applications.

### **EXHIBIT A – FEE SCHEDULE**

*Please make checks payable to Carbon County Treasurer. Application Fee must be paid at the time the application is submitted and is not refundable. The newspaper will bill the applicant directly for Public Notice charges.*

<b>APPLICATION TYPE:</b>	<b>FEES:</b> Plus the cost of public notice charges.
Conditional Use Permit (Minor)	\$150.00
Conditional Use Permit (Major)	See Attachment 1
Conditional Use Permit Transfers	\$150.00
Zone Change	\$150.00
Planned Unit Development ZC	\$300.00
Planned Unit Development SUB	Application fees in accordance with the Subdivision Application/Fee Schedule below.
Subdivision Application/Filing Fees:	Due upon submittal of the Application.
Sketch Plan	No Charge
Preliminary Plat	\$200.00
Final Plat	\$200.00
Subdivision Permit Fee	Due upon submittal of the Final Plat Application. The greater of \$100.00 or \$10.00 per lot up to a maximum fee of \$1,000.00
Variance	\$200.00

**SIGN, FLOODPLAIN, OR SOLAR ACCESS PERMITS:** \$60.00

**BUILDING PERMITS, INCLUDING ZONING CERTIFICATES:**

**\*VALUE OF IMPROVEMENTS OR REPLACEMENT COST NEW:**

**FEES:**

\$0.00	TO	\$5,000.00	\$25.00
\$5,001.00	TO	\$20,000.00	\$50.00
\$20,001.00	TO	\$100,000.00	\$100.00
\$100,001.00	TO	\$200,000.00	\$125.00
\$200,001.00	TO	\$300,000.00	\$225.00
\$300,001.00	TO	\$400,000.00	\$325.00
\$400,001.00	TO	\$500,000.00	\$425.00
\$500,001.00	TO	\$600,000.00	\$525.00
\$600,001.00	TO	\$700,000.00	\$625.00
\$700,001.00	TO	\$800,000.00	\$725.00
\$800,001.00	TO	\$900,000.00	\$825.00
\$900,001.00	TO	\$1,000,000.00	\$925.00
\$1,000,001.00	and over		\$1,125.00

\*Value of Improvements or Replacement Cost New: The cost including material and labor that will be incurred in constructing the improvement. Includes hired or contract labor but does not include owner/builder labor.

Non-Commercial Wind Energy Generators, in accordance with above.

Commercial Wind Energy Facilities, Re-tooling existing facilities and Associated Transmission Line Towers or Poles, and MET Towers:

- First Structure, \$350.00
- Each Subsequent Structure, \$150.00

**EXHIBIT A – FEE SCHEDULE**

**Attachment 1**

Conditional Use Permit Applications:  
Major  
 Commercial Wind Energy Facilities  
 Transmission Lines over 69KV

<b>Number of Project Structures- Wind Turbines:</b>	<b>Application Fee: \$100.00** Plus</b>	<b>Number of Project Structures- Transmission Towers or Poles:</b>	<b>Application Fee: \$100.00** Plus</b>
1-299	\$3,000.00	1-299	\$3,000.00
300-499	\$5,000.00	300-499	\$5,000.00
500-699	\$7,000.00	500-699	\$7,000.00
700-899	\$9,000.00	700-899	\$9,000.00
900 and over	\$10,000.00	900 and over	\$10,000.00
<i>Not to exceed \$10,100.00</i>			

\*\*Plus the actual cost of public notice charges.

<b>PUBLICATIONS: available on-line: <a href="http://www.carbonwy.com">www.carbonwy.com</a></b>	<b>Free</b>
Carbon County Zoning Resolution	\$25.00*
Carbon County Subdivision Regulations	\$25.00*
Carbon County Land Use Plan	\$50.00*

\*=Plus applicable postage charges.

**GIS Data and Maps:**

Custom Maps:	\$31.00 per hour (1 hour minimum)
Parcel Data Shapefile:	\$400.00 (entire County)
Other GIS Data:	\$20.00 per shapefile
Road Data:	\$150.00
Address Points:	\$25.00

Employee time for assistance with preparing a complete application may be charged as per Resolution for professional time – 1 hour minimum.

**PRESENTED, READ, AND ADOPTED** at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 16th day of June, 2015.

**BOARD OF COUNTY COMMISSIONERS  
OF CARBON COUNTY, WYOMING**

By: -s- John Espy, Chairman  
 -s- Willing John Johnson, Vice Chairman  
 -s- Leo Chapman, Member

-s- Lindy Glode, Member  
-s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

## **HOUSE BILL 152**

Kimber Wichmann, Principal Economist for the Department of Environmental Quality, Industrial Siting Division discussed House Bill 152 and how it changes the Industrial Siting process. She noted the new law, effective July 1, 2015 triggers a re-write of ISC rules. She stated this does not affect permits already issued and will only affect permits issued after July 1.

Ms. Wichmann stated currently once construction commences the Department of Revenue is notified and they figure a baseline of sales and use tax for the preceding 12 months. Anything above the baseline is available for impact distributions as permitted. The changes mean there is no longer a baseline. The actual dollar amount and schedule of payments of assistance is set by the Industrial Siting council at the time of application. Impacted entities can assign a dollar amount capping at 2.76% of the estimated material cost of the project.

Ms. Wichmann advised the new rules will be written to include the type of data that will be needed for mitigated and unmitigated impacts. Commissioner Johnson asked what type of training they propose to offer municipal governments to justify the request of dollars. Ms. Wichmann stated they may produce guidance and documents to assist them including identifying what are mitigated and unmitigated impacts. She stated she would like to know if impacted entities would need additional information and if they need the information sooner than currently required, 30 days. There was further discussion of what information is needed and when. Ms. Wichmann stated she took away that the BOCC would like to see templates for filings and testimony, earlier release of information, and more information on how other projects would impact the amounts awarded. Ms. Wichmann stated a condition may need to be added during the process to allow communities to revisit impacts several months down the line because impacts can be discovered as projects progress.

Ms. Wichmann reported that DKRW will hold its semi-annual meeting on June 24 in Medicine Bow.

## **CITIZEN / COMMISSIONERS DISCUSSION**

Commissioner Johnson asked the BOCC if the point of contact for several projects should be changed from Mike Kelly to an e-mail to all the Commissioners, Sid Fox and Ashley Davis and send a letter requesting this. The BOCC asked Ms. Davis to draft the letter to the various departments we are working with as a cooperating agency.

Commissioner Chapman thanked Memorial Hospital for the care he received recently.

Chairman Espy reported he will not be present at the July 7 meeting. Commissioner Glode reported she would be gone July 21.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 11:43 a.m. Commissioner Chapman seconded and the motion carried unanimously.

A public hearing on the proposed budget for fiscal year ending June 30, 2016 will be held July 20 and a regular meeting of this Board will be held July 21 both at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.