

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, June 2, 2015  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, June 2, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode, Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Glode moved to approve the report of expenditures in the amount of \$250,835.75. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Chapman moved to approve a bill to Rawlins Automotive for \$131.83 and True Value of Rawlins for \$1,035.70 for an aggregate total of bills paid today of \$252,003.28. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALLEN, PATRICK C MD PC	CORONER EXPENSE EXAM FEES	\$1,040.00
BAGGS, TOWN OF	WATER SERVICE	\$20.65
BANK OF COMMERCE (ACH)	DEBIT CARD/FINAL LOAN PAYMENT	\$13,692.43
BARKHURST, RAY	MILEAGE	\$34.80
BI-RITE SPORTING GOODS	AMMO	\$1,280.00
BUCHANAN, KAREN	MILEAGE	\$75.00
BUILD RITE LUMBER SUPPLY	UPS SHIPPING/SUPPLIES	\$32.42
CANDY MOUNTAIN	WATER	\$15.00
CARBON COUNTY 4-H	ZIP LOC BAGS	\$8.00
CARBON CTY HIGHER ED CENTER	ATTORNEY TRAINING & EDUCATION	\$1,147.50
CARBON COUNTY SENIOR SERVICES	MAY HEALTH SUBSIDY	\$1,750.00

CARBON COUNTY SHERIFF'S OFFICE	INTERPRETATION SERVICE	\$39.75
CARBON COUNTY TREASURER	TAYLOR MILEAGE/JUROR CERTIFICATES	\$3,654.40
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$1,218.85
CASPER WINNELSON CO	DIAPHRAMS/SHIPPING	\$258.85
CATHEDRAL HOME FOR CHILDREN	APRIL FUNDING CCYCC/QTR 2 OJDP	\$9,983.98
CBM FOOD SERVICE	JAIL MEALS	\$3,936.60
CESKO FAMILY MEDICINE, PC	HEALTH SERVICES	\$635.00
CLASS OF 2019 PROMOTION TEAM	SPRING 2015 ACTIVITIES	\$500.00
CNA SURETY	CHAVEZ BOND	\$20.00
COBECON	PHONE SUPPORT	\$138.25
CODE 4 PUBLIC SAFETY ED ASSOC INC	DEPUTY TRAINING	\$198.00
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$2,541.50
DELEON, JOHN	ATTORNEY FEES	\$1,310.25
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$490.00
DIXON, TOWN OF	WATER SERVICE	\$130.00
ELK MOUNTAIN, TOWN OF	MAY-JUNE RENT	\$1,000.00
ERICKSON & ROBERTS	ATTORNEY FEES	\$107.40
FARMER BROTHERS COFFEE	COFFEE	\$147.49
FRUDE, CANDICE	MILEAGE	\$96.00
GALLS/QUARTERMASTER	UNIFORMS	\$80.95
GDA ENGINEERS	DIXON AIRPORT WEST APRON EXP14-15	\$80,078.00
GOLDEN, MARY	MILEAGE	\$20.00
GRAINGER	PARTS/REPAIRS	\$55.89
HANNA, TOWN OF	WATER SERVICE	\$110.19
HERMAN, BOBBIE	MILEAGE	\$27.00
HIGH PLAINS POWER	ELECTRIC SERVICE	\$310.68
HIGH PLAINS VISION CENTER	VISION SERVICE	\$540.00
HUGHES, CHRIS	MILEAGE	\$47.00
IDVILLE	LANYARDS	\$120.00
J H KASPAR OIL COMPANY	FUEL	\$407.80
JACK'S BODY & FENDER REPAIR	SERVICE CALL	\$396.00
JERRY'S DONUTS	DONUTS	\$86.62
KAISLER, TODD	MILEAGE	\$54.00
KALUZNY, EMILY	MEALS	\$17.72
KILBURN TIRE COMPANY	OIL CHANGE	\$84.34
KINETIC LEASING	LEASE PAYMENT	\$61,776.00
KING SOOPERS CUSTOMER CHARGES	CES SUPPLIES	\$63.01
KONE ELEVATORS ESCALATORS	MAINT COVERAGE	\$4,085.76
LOCAL GOVERNMT LIABILITY POOL	RENEWAL CONTRIBUTION	\$500.00

LONG BUILDING TECHNOLOGIES, INC.	BOILER VFD'S	\$4,603.12
MACPHERSON, KELLY & THOMPSON	ATTORNEY FEES	\$1,360.40
MAP TRANSPORTATION	JAIL EXTRADITIONS	\$1,306.20
MEDICINE BOW, TOWN OF	WATER SERVICE	\$80.00
MEMORIAL HOSPITAL OF CARBON CTY	SHERIFF INVESTIGATIONS	\$409.00
MILLER, JIM	MILEAGE	\$30.60
MILLIKEN, ASHLEY	MILEAGE/POSTAGE	\$22.65
MOSS, BARBARA	MILEAGE	\$81.00
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$85.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$1,578.05
OFFICE DEPOT	ENVELOPES/TAPE/TABS	\$402.25
PATTON, ROBERT L.	MILEAGE	\$9.60
PERRY, ABBY	FUEL	\$38.17
PITNEY BOWES	POSTAGE SUPPLIES	\$722.15
POTTER, JORDAN	MED BOW LIBRARY LAWN	\$60.00
POWELL, THOMAS	TRAINING MATERIALS	\$54.91
PUBLIC SAFETY CENTER, INC	GLOVES	\$104.76
QUESTAR GAS	GAS SERVICE	\$164.61
QUILL CORPORATION	OFFICE SUPPLIES	\$541.26
RAWLINS AUTOMOTIVE	PARTS	\$131.83
RAWLINS EYE CARE	VISION SERVICE	\$225.00
RAWLINS URGENT CARE	HEALTH SERVICES	\$691.00
RAWLINS, CITY OF	DAY USE FEES/WATER SERVICE	\$267.00
REGISTRATION MAX, LLC	FAIR ENTRY PLUS	\$500.00
RESERVE ACCOUNT	ADMIN POSTAGE	\$10,000.00
REYNOLDS, DEZIREE	MILEAGE	\$53.00
RIEHL, MATTHEW E. P.C.	ATTORNEY FEES	\$240.00
RIETVELD, TONI	MEALS	\$60.76
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$11,018.21
RYAN ELECTRONICS INC	SCWEMS INSTALL	\$4,665.00
RYDERS PUBLIC SAFETY LLC	ALTERATION/SHIPPING	\$120.00
SAFEGUARD BUSINESS SYSTEMS	WARRANTS	\$252.97
SAFTPAK	GEL PACKS	\$160.60
SARATOGA SUN	ADS	\$248.00
SNAKE RIVER PRESS	P&Z SUBSCRIPTION	\$30.00
SOURCE GAS	GAS SERVICE	\$4,275.66
SPANISH LIGUISTIC SERVICES, LLC	TRANSCRIPTION	\$550.00
STAR AWARDS & SIGNS	DAVIS NAMEPLATE	\$19.50
STEPHENSON, LEE ANN	MILEAGE	\$37.80

STODDARD, CURTIS T.	DENTAL SERVICE	\$477.00
TANDAN SANITATION SERVICES	TRASH SERVICE	\$80.00
THOMSON REUTERS-WEST PAYMENT	MONTHLY CHARGES	\$579.13
TOTAL SAFETY	SARATOGA CYLINDERS & SHIPPING	\$3,442.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$1,035.70
VALLEY OIL COMPANY	FUEL	\$309.71
VAN'S WHOLESALE LLC	JAIL SUPPLIES	\$976.63
VIP	MINI DETAIL	\$200.00
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WHITE, JAKE G.	REPLACE LIGHTS	\$420.00
WILKERSON, JAMES A IV M.D.	CORONER EXPENSE EXAM FEES	\$1,040.00
WY ASSOCIATION OF COUNTY AG	2015 STATE DUES WACAA	\$50.00
WY BRAND INDUSTRIES	ENVELOPES	\$91.50
WYOMING CAMERA OUTFITTERS	HCC13	\$3,036.53
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$617.94
YOCUM, LEO	MILEAGE	\$24.00
<b>GRAND TOTAL</b>		<b>\$252,003.28</b>

## **CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the May 19, 2015 regular meeting minutes; Planning and Development Department receipts for \$2,515.00; and Road & Bridge receipts for \$888.30. The motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Public Health**

Commissioner Johnson moved to authorize the Chairman's signature on a letter along with the Public Health Nurse's signature to the state rejecting the proposed Ebola contract and proposing new language. Commissioner Chapman seconded and the motion carried unanimously.

### **Museum**

Commissioner Glode moved to pursue a CDBG grant for the Museum from the Wyoming Business Council for the new Museum pursuant to approval by the County Attorney, Treasurer and Clerk. Commissioner Jones seconded and the motion carried unanimously.

### **Buildings & Grounds**

Commissioner Johnson moved to authorize the Chairman's signature on Change Orders 4, 5, 6 and 7 for the Carbon Building HVAC project totaling an increase of \$193,876.16. Commissioner Glode seconded and the motion carried unanimously.

### **Senior Services**

Commissioner Jones moved to proclaim June 15 as Elder Abuse Awareness Day. Commissioner Glode seconded and the motion carried unanimously.

### **RECESS**

Chairman Espy called a recess at 10:45 a.m. and reconvened at 10:55 a.m.

### **Attorney**

Commissioner Chapman moved to approve the 2015 Wildland Fire Management Annual Operating Plan, Albany County, Wyoming, Carbon County, Wyoming and Laramie County, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to approve Real Property Lease No. 8-09273 Between Carbon County Commissioners and State of Wyoming, Department of Administration and Information, Construction Management for a term of one year commencing July 1, 2015 and terminating June 30, 2016 in the amount of \$7,983.00 for Department of Education, Visually Impaired office space. Commissioner Johnson seconded and the motion carried unanimously.

### **Clerk**

Commissioner Chapman moved to approve an amendment with Blue Cross Blue Shield to revise paragraph B.3.b. on page 21 in the Medical Benefit Document from Employee to spouse to read as follows "If the federal Medicare program is chosen, the *spouse* will NOT be allowed to remain on Carbon County's Plan". Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to pay accrued balances of comp time to all county employees. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to reappoint Glenn Biggs to the Carbon County Community Juvenile Services Board for a three-year term expiring June 2018; reappoint Joanne Whitson to the Carbon County Library Board for a three-year unexpired term expiring June 2017; reappoint Sid Fox to the Great Divide Economic Development Coalition for a three-year term expiring June 2018; reappoint Mark Kostovny to the Memorial Hospital Board for a five-year term expiring July 2020 and appoint Sherrod France to the Memorial Hospital Board for a five-year unexpired term expiring July 2019; reappoint Joe Glode and Danny B. Runner and appoint Irene E. Archibald to the Platte Valley Community Center Joint Powers Board for three-year terms expiring June 2018 with consent from the Saratoga Town Council; and to appoint Bradley N.

Dill to the Rawlins-Carbon County Airport Board for a five-year unexpired term expiring January 2018. Commissioner Glode seconded and the motion carried unanimously.

**RECESS**

Chairman Espy called a recess at 12:00 p.m. and reconvened at 1:30 p.m.

**PLANNING & ZONING**

**Public Hearing - Z.C. Case File No. 2015-01**

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-11, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2015-01, Kevin and Laurie Woolfolk's request for a Zone Change from Ranching, Agriculture, Mining to Rural Residential Agriculture, Tract #7, Mountain View Estates No. 2, encompassing approximately 38.8 acres. Commissioner Johnson seconded and the motion carried unanimously.

**Public Hearing - Minor Subdivision Case File No. 2015-01**

Commissioner Chapman moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-12, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Minor Subdivision Case File No. 2015-01, Kevin and Laurie Woolfolk's request to create two parcels, Lot 7A = 19.4 acres and Lot 7B = 19.4 acres. Commissioner Jones seconded and the motion carried unanimously.

**Certifications**

Commissioner Jones moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission concerning the 2015 Fee Schedule Amendment and schedule a public hearing for June 16, 2015 at 11:00 a.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

**LITTLE SNAKE RIVER ASSISTED CARE FACILITY**

Commissioner Johnson moved to sponsor a BRC Site Specific planning grant for the feasibility of an assisted care facility in Baggs. Commissioner Chapman seconded and the motion carried unanimously.

**ELECTED OFFICIALS / DEPARTMENT HEADS**

## **Commissioners**

Commissioner Jones moved to authorize the Chairman's signature on the Notice to Proceed; Airport Improvement Program Sponsor Certifications for Drug-Free Workplace, Project Plans and Specifications, Construction Project Final Acceptance, Equipment and Construction Contracts, and Selection of Consultants all related to the Dixon Airport West Apron Expansion Project, Project Number 3-56-0038-15. Commissioner Chapman seconded and the motion carried unanimously.

## **EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 3:33 p.m. with Clerk Bartlett and Ashley Mayfield Davis to discuss personnel and potential litigation. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 3:49 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

## **ATTORNEY SERVICES**

Commissioner Glode moved to hire Cathy MacPherson under a contract for services. Commissioner Johnson seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 3:50 p.m. Commissioner Glode seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 16th day of June 2015.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held July 7, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.