

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING**

**Tuesday, March 3, 2015 Postponed to Wednesday, March 4, 2015  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) was postponed by the Chairman Tuesday, March 3, 2015 due to lack of quorum. Chairman Espy and Commissioner Chapman were present. Vice Chairman John Johnson; Lindy Glode and Sue Jones were absent due to closed roads. Chairman Espy declared the meeting would be rescheduled for Wednesday, March 4, 2015 at 9:00 a.m.

The regular meeting of the Board of County Commissioners (BOCC) convened Wednesday, March 4, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Leo Chapman, Lindy Glode and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

There were no additions or corrections to the agenda.

**VOUCHERS**

Commissioner Glode moved to approve the report of expenditures in the amount of \$241,488.75. Commissioner Johnson seconded the motion carried unanimously.

Commissioner Chapman moved to approve bills to Rawlins Automotive for \$700.82, Shively Hardware for \$101.50 and True Value of Rawlins for \$174.65 for an aggregate total of bills of \$242,465.72. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
AIT LABORATORIES	TESTING	\$510.00
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$133.68
AMERIGAS	PROPANE SERVICES	\$1,271.89
BAGGS, TOWN OF	WATER SERVICES	\$8.20
BARGREEN ELLINGSON	CLEANING SUPPLIES	\$160.65
BEACH, HOMER	SNOW REMOVAL	\$210.00
BECK CONSULTING	MULTI HAZARD MITIGATION PLAN	\$16,020.00

BESEL, KEN	MILEAGE	\$24.00
BLAKEMAN PROPANE	PROPANE SERVICES	\$1,007.46
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$842.35
BROWN, AMANDA	MILEAGE	\$37.50
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$122.42
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$5,898.68
CARBON CTY VETERINARY HOSPITAL	DOG FOOD	\$52.00
CARBON POWER & LIGHT INC	ELECTRICAL SVCS/INTERNET UPGRDE	\$456.11
CATHEDRAL HOME FOR CHILDREN	GRANT FUNDS	\$21,161.16
CBM FOOD SERVICE	JAIL MEALS	\$6,964.36
CEDARS HEALTH	HEALTH SERVICES	\$255.00
CENTURY LINK	TELEPHONE SERVICES	\$68.56
CENTURYLINK	TELEPHONE SERVICES	\$5,335.59
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$285.62
CESKO FAMILY MEDICINE, PC	HEALTH SERVICES	\$350.00
CONNEXT	WIRELESS BRIDGE	\$4,999.00
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$123.85
CUSTOM CREATIONS	SUPPLIES	\$967.30
CUTS & STITCHES	SHERIFF UNIFORMS	\$965.00
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$38.39
DAVIDSON FAMILY DENTAL	DENTAL SERVICES	\$1,383.00
DELEON, JOHN	LEGAL SERVICES	\$670.50
DEPORTER, KRISTI	MILEAGE	\$73.00
DOMINOS PIZZA	MEAL	\$59.43
EASTMAN, PATRICK	MILEAGE	\$28.80
ELK MOUNTAIN CONOCO	FUEL	\$512.92
ENGINEERING ASSOCIATES	BRIDGE REPAIRS	\$3,561.00
FARMER BROTHERS COFFEE	SUPPLIES	\$59.57
FLOYD'S TRUCK CENTER	PARTS	\$77.48
FOX, SID	MEALS	\$60.80
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$726.08
FRUDE, CANDICE	MILEAGE	\$64.00
GALLS/QUARTERMASTER	SUPPLIES	\$41.09
GOLDEN, MARY	MILEAGE	\$27.50
GRAINGER	SUPPLIES	\$76.56
HIGH PLAINS VISION CENTER	VISION SERVICES	\$1,312.00
HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE/ROTATE TIRES	\$84.00
HUGHES, CHRIS	MILEAGE	\$41.50
INTERMOUNTAIN LOCK & SECURITY	DUPLICATE KEY MACH/KEY BLANKS	\$456.46
J H KASPAR OIL COMPANY	FUEL/OIL	\$931.88
JACKALOPE PRINTING	FORMS/COPIES	\$513.20
JERRY'S DONUTS	DONUTS	\$22.78
KALUZNY, EMILY	MEALS/MILEAGE	\$368.26

KENCO SECURITY AND TECHNOLOGY	SYSTEM LABOR AND SERVICE	\$305.00
KILBURN TIRE COMPANY	OIL CHANGE	\$59.21
KIRSCH, ARCHIE P	HEALTH OFFICER	\$1,300.00
L N CURTIS & SONS	SUPPLIES	\$100.79
LARIMER COUNTY SHERIFF'S OFFICE	SUBPOENA SERVICE	\$17.10
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL SERVICES	\$38,337.79
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$953.57
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$15.00
MT HOOD SOLUTIONS	CLEANING SUPPLIES	\$211.20
MY OFFICE ETC.	OFFICE SUPPLIES	\$1,123.52
NEUTRON INDUSTRIES	DISINFECTANT SPRAY	\$359.43
NEW PIG CORPORATION	SETTLEMENT VEHICLE	\$564.42
NORCO, INC.	CYLINDER RENTAL	\$58.62
P M P C ENGINEERING	ADVERTISMENT/CLOSEOUT	\$366.00
PATTON, ROBERT L.	MILEAGE	\$25.80
PERKINS OIL CO	FUEL	\$103.24
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	POSTAGE MACHINE INK	\$169.99
PITNEY BOWES INC	LEASE CHARGES	\$503.79
PLAINSMAN PRINTING & SUPPLY	CASEBINDERS	\$624.49
POLICE LAW ENFORCEMENT MAGAZINE	SUBSCRIPTION	\$14.99
PRIORITY DISPATCH	MAINTENANCE AGREEMENT	\$6,138.00
PROFORMA	SUPPLIES	\$359.05
RACO INDUSTRIES	RIBBON/LABELS	\$79.60
RAWLINS AUTOMOTIVE	PARTS	\$700.82
RAWLINS SCREENPRINT & EMBROIDERY	SUPPLIES	\$80.00
RAWLINS URGENT CARE	HEALTH SERVICES	\$691.00
RAWLINS, CITY OF	WATER SERVICES	\$1,715.70
RENDEZVOUS LODGE LLC.	FUEL/OIL	\$253.16
REYNOLDS, DEZIREE	MEALS/MILEAGE/PARKING	\$492.45
RICOH USA INC	IT COPIERS	\$1,322.83
RIETVELD, TONI	SUPPLIES	\$12.35
ROBIDOUX ENTERPRISES	OIL CHANGE/TIRE ROTATION	\$160.67
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$14,981.72
ROSS' AUTOMOTIVE SERVICES	BATTERY REPLACEMENT	\$192.45
ROWAN, KRISTY	SUPPLIES	\$147.23
SARATOGA AUTO PARTS, INC.	PARTS	\$907.81
SARATOGA SUN	NEWSPAPER ADS	\$88.00
SARATOGA, TOWN OF	GARBAGE SERVICES	\$17.00
SCHAEFFER MFG CO	OIL	\$3,269.66
SCHERMETZLER, SHEELA M ED.S.	CSBG MONITORING/NEEDS ASSMT	\$2,455.44
SHEPARD CONSTRUCTION INC	MHCC ED REMODEL	\$42,840.00
SHEPARD'S	FUEL	\$421.38

SHIVELY HARDWARE	SUPPLIES	\$101.50
SNAKE RIVER PRESS	NOTICE OF VACANCY AD	\$72.00
SNAP-ON TOOLS	TOOLS	\$156.00
SOURCE GAS	GAS SERVICES	\$13,716.92
SOUTHWEST M.R.O., LLC	RANDOM SCREENINGS	\$25.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$267.61
STEPHENSON, LEE ANN	MILEAGE	\$37.20
STODDARD, CURTIS T.	HEALTH SERVICES	\$150.00
TERMINIX	PEST CONTROL	\$688.00
THOMSON REUTERS-WEST PYMT CTR	INFORMATION CHARGES	\$1,339.84
TRAPP, LARRY W	TRAVEL EXPENSES/VEHICLE USAGE	\$2,665.57
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$987.40
TRUE VALUE OF RAWLINS	SUPPLIES	\$174.65
TYLER TECHNOLOGIES, INC	IDOC/ITAX WEBHOSTING	\$275.63
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,176.32
VAN'S WHOLESALE LLC	CLEANING SUPPLIES	\$550.65
WARRIOR SERVICES, LLC	PEST CONTROL SERVICES	\$60.00
WELLS, JACQUELIN	MILEAGE	\$56.50
WESTERN TRUCK REPAIR	CONTROL PANEL/BATTERIES	\$969.40
WHITE, JAKE G.	REMOVE/REPLACE LIGHT FIXTURES	\$380.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$1,249.00
WY BEHAVIORAL INSTITUTE	MEDICAL SERVICES	\$3,027.00
WY BRAND INDUSTRIES	CLEANING SUPPLIES	\$1,083.20
WY DEPT OF TRANSPORTATION	BRIDGE REPAIRS	\$2,720.05
WY ECONOMIC DEVELOPMENT ASSN	MEAL	\$30.00
WY GUARDIANS AD LITEM PROGRAM	GAL FEES	\$6,058.34
WY MACHINERY COMPANY	SUPPLIES	\$2.65
WY PEACE OFFICERS ASSOC	MEMBERSHIP RENEWAL	\$520.00
WY STATE FIREMEN'S ASSOCIATION	2015 DUES	\$50.00
WY STATE FORESTRY	GASKET SET/FUEL PUMP	\$380.71
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$468.83
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	CLAIMS	\$0.70
GRAND TOTAL		\$ 242,465.72

## **CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the February 17, 2015 regular meeting minutes; bond for Wanda L. Erger, Treasurer for Saratoga Cemetery District in the amount of \$20,000.00; Planning & Development receipts for \$1,265.00; Clerk's receipts for \$19,628.75;

and Road & Bridge receipts for \$2,196.32. The motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Buildings & Grounds**

Commissioner Johnson moved to accept the proposal from Engineering Design Associates for electrical engineering services at the Jeffrey Center in the amount of \$1,120.00. Commissioner Glode seconded and the motion carried unanimously.

### **Fire**

Commissioner Glode moved to approve the State Fire Assistance Subrecipient Agreement and Request for Reimbursement for a total award amount of \$10,000.00. Commissioner Johnson seconded and the motion carried unanimously.

### **Emergency Management**

Commissioner Johnson moved to waive the Procurement Policy and approve the purchase of the Code Red update for the City of Rawlins' license using approximately \$13,000.00 of Homeland Security funds. Commissioner Chapman seconded and the motion carried unanimously.

### **Planning and Development**

Commissioner Chapman moved to approve the Bureau of Land Management Memorandum of Understand Resource Management Plan Amendment Environmental Assessment for the Municipal Source Water Protection. Commissioner Jones seconded and the motion carried unanimously.

### **Attorney**

Commissioner Jones moved to approve Real Property Lease No. 8-09274 Between Carbon County Commissioners and State of Wyoming, Department of Administration and Information, Construction Management for a term of two years commencing July 1, 2015 and terminating June 30, 2017 in the amount of \$52,416.00 per year for Department of Family Services office space. Commissioner Glode seconded and the motion carried unanimously.

## **UPPER PLATTE RIVER SOLID WASTE DISPOSAL DISTRICT (UPRSWDD)**

Commissioner Glode moved to authorize the Chairman to sign a letter of support regarding the Upper Platte River Solid Waste Disposal District's MRG Application for their transfer station. Commissioner Johnson seconded and clarified that they have not met the County Planning Standards yet. He stated the letter says they have met the standards. Mr. Fox stated the property

has been previously permitted by the county and in his opinion they are currently in conformance with county rules. In anticipation of a change in their operations they would need a new conditional use permit. The motion carried unanimously.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **Clerk**

Commissioner Jones moved to appoint Russell Waldner to the Saratoga-Carbon County Joint Powers Board for a three-year unexpired term expiring July 2016. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman's signature on the 2015 Membership Renewal Application for the Local Government Liability Pool. Commissioner Johnson seconded and the motion carried unanimously.

#### **Commissioners**

Commissioner Jones moved to approve the engineer's design report, plans, project manual, federal grant and modifications to the Federal Aviation Administration standards for the Dixon Airport's West Apron Expansion project. Commissioner Chapman seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Chapman moved to adjourn the meeting at 12:03 p.m. Commissioner Johnson\_ seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of March 2015.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held April 7, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.