

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING**

**Tuesday, March 3, 2015 Postponed to Wednesday, March 4, 2015
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) was postponed by the Chairman Tuesday, March 3, 2015 due to lack of quorum. Chairman Espy and Commissioner Chapman were present. Vice Chairman John Johnson; Lindy Glode and Sue Jones were absent due to closed roads. Chairman Espy declared the meeting would be rescheduled for Wednesday, March 4, 2015 at 9:00 a.m.

The regular meeting of the Board of County Commissioners (BOCC) convened Wednesday, March 4, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Leo Chapman, Lindy Glode and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$241,488.75. Commissioner Johnson seconded the motion carried unanimously.

Commissioner Chapman moved to approve bills to Rawlins Automotive for \$700.82, Shively Hardware for \$101.50 and True Value of Rawlins for \$174.65 for an aggregate total of bills of \$242,465.72. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
AIT LABORATORIES	TESTING	\$510.00
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$133.68
AMERIGAS	PROPANE SERVICES	\$1,271.89
BAGGS, TOWN OF	WATER SERVICES	\$8.20
BARGREEN ELLINGSON	CLEANING SUPPLIES	\$160.65
BEACH, HOMER	SNOW REMOVAL	\$210.00
BECK CONSULTING	MULTI HAZARD MITIGATION PLAN	\$16,020.00
BESEL, KEN	MILEAGE	\$24.00
BLAKEMAN PROPANE	PROPANE SERVICES	\$1,007.46
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$842.35

BROWN, AMANDA	MILEAGE	\$37.50
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$122.42
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$5,898.68
CARBON CTY VETERINARY HOSPITAL	DOG FOOD	\$52.00
CARBON POWER & LIGHT INC	ELECTRICAL SVCS/INTERNET UPGRDE	\$456.11
CATHEDRAL HOME FOR CHILDREN	GRANT FUNDS	\$21,161.16
CBM FOOD SERVICE	JAIL MEALS	\$6,964.36
CEDARS HEALTH	HEALTH SERVICES	\$255.00
CENTURY LINK	TELEPHONE SERVICES	\$68.56
CENTURYLINK	TELEPHONE SERVICES	\$5,335.59
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$285.62
CESKO FAMILY MEDICINE, PC	HEALTH SERVICES	\$350.00
CONNEXT	WIRELESS BRIDGE	\$4,999.00
COWBOY SUPPLY HOUSE	CLEANING SUPPLIES	\$123.85
CUSTOM CREATIONS	SUPPLIES	\$967.30
CUTS & STITCHES	SHERIFF UNIFORMS	\$965.00
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$38.39
DAVIDSON FAMILY DENTAL	DENTAL SERVICES	\$1,383.00
DELEON, JOHN	LEGAL SERVICES	\$670.50
DEPORTER, KRISTI	MILEAGE	\$73.00
DOMINOS PIZZA	MEAL	\$59.43
EASTMAN, PATRICK	MILEAGE	\$28.80
ELK MOUNTAIN CONOCO	FUEL	\$512.92
ENGINEERING ASSOCIATES	BRIDGE REPAIRS	\$3,561.00
FARMER BROTHERS COFFEE	SUPPLIES	\$59.57
FLOYD'S TRUCK CENTER	PARTS	\$77.48
FOX, SID	MEALS	\$60.80
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$726.08
FRUDE, CANDICE	MILEAGE	\$64.00
GALLS/QUARTERMASTER	SUPPLIES	\$41.09
GOLDEN, MARY	MILEAGE	\$27.50
GRAINGER	SUPPLIES	\$76.56
HIGH PLAINS VISION CENTER	VISION SERVICES	\$1,312.00
HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE/ROTATE TIRES	\$84.00
HUGHES, CHRIS	MILEAGE	\$41.50
INTERMOUNTAIN LOCK & SECURITY	DUPLICATE KEY MACH/KEY BLANKS	\$456.46
J H KASPAR OIL COMPANY	FUEL/OIL	\$931.88
JACKALOPE PRINTING	FORMS/COPIES	\$513.20
JERRY'S DONUTS	DONUTS	\$22.78
KALUZNY, EMILY	MEALS/MILEAGE	\$368.26
KENCO SECURITY AND TECHNOLOGY	SYSTEM LABOR AND SERVICE	\$305.00
KILBURN TIRE COMPANY	OIL CHANGE	\$59.21
KIRSCH, ARCHIE P	HEALTH OFFICER	\$1,300.00

L N CURTIS & SONS	SUPPLIES	\$100.79
LARIMER COUNTY SHERIFF'S OFFICE	SUBPOENA SERVICE	\$17.10
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL SERVICES	\$38,337.79
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$953.57
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$15.00
MT HOOD SOLUTIONS	CLEANING SUPPLIES	\$211.20
MY OFFICE ETC.	OFFICE SUPPLIES	\$1,123.52
NEUTRON INDUSTRIES	DISENFECTANT SPRAY	\$359.43
NEW PIG CORPORATION	SETTLEMENT VEHICLE	\$564.42
NORCO, INC.	CYLINDER RENTAL	\$58.62
P M P C ENGINEERING	ADVERTISMENT/CLOSEOUT	\$366.00
PATTON, ROBERT L.	MILEAGE	\$25.80
PERKINS OIL CO	FUEL	\$103.24
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	POSTAGE MACHINE INK	\$169.99
PITNEY BOWES INC	LEASE CHARGES	\$503.79
PLAINSMAN PRINTING & SUPPLY	CASEBINDERS	\$624.49
POLICE LAW ENFORCEMENT MAGAZINE	SUBSCRIPTION	\$14.99
PRIORITY DISPATCH	MAINTENANCE AGREEMENT	\$6,138.00
PROFORMA	SUPPLIES	\$359.05
RACO INDUSTRIES	RIBBON/LABELS	\$79.60
RAWLINS AUTOMOTIVE	PARTS	\$700.82
RAWLINS SCREENPRINT & EMBROIDERY	SUPPLIES	\$80.00
RAWLINS URGENT CARE	HEALTH SERVICES	\$691.00
RAWLINS, CITY OF	WATER SERVICES	\$1,715.70
RENDEZVOUS LODGE LLC.	FUEL/OIL	\$253.16
REYNOLDS, DEZIREE	MEALS/MILEAGE/PARKING	\$492.45
RICOH USA INC	IT COPIERS	\$1,322.83
RIETVELD, TONI	SUPPLIES	\$12.35
ROBIDOUX ENTERPRISES	OIL CHANGE/TIRE ROTATION	\$160.67
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$14,981.72
ROSS' AUTOMOTIVE SERVICES	BATTERY REPLACEMENT	\$192.45
ROWAN, KRISTY	SUPPLIES	\$147.23
SARATOGA AUTO PARTS, INC.	PARTS	\$907.81
SARATOGA SUN	NEWSPAPER ADS	\$88.00
SARATOGA, TOWN OF	GARBAGE SERVICES	\$17.00
SCHAEFFER MFG CO	OIL	\$3,269.66
SCHERMETZLER, SHEELA M ED.S.	CSBG MONITORING/NEEDS ASSMT	\$2,455.44
SHEPARD CONSTRUCTION INC	MHCC ED REMODEL	\$42,840.00
SHEPARD'S	FUEL	\$421.38
SHIVELY HARDWARE	SUPPLIES	\$101.50
SNAKE RIVER PRESS	NOTICE OF VACANCY AD	\$72.00
SNAP-ON TOOLS	TOOLS	\$156.00

SOURCE GAS	GAS SERVICES	\$13,716.92
SOUTHWEST M.R.O., LLC	RANDOM SCREENINGS	\$25.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$267.61
STEPHENSON, LEE ANN	MILEAGE	\$37.20
STODDARD, CURTIS T.	HEALTH SERVICES	\$150.00
TERMINIX	PEST CONTROL	\$688.00
THOMSON REUTERS-WEST PYMT CTR	INFORMATION CHARGES	\$1,339.84
TRAPP, LARRY W	TRAVEL EXPENSES/VEHICLE USAGE	\$2,665.57
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$987.40
TRUE VALUE OF RAWLINS	SUPPLIES	\$174.65
TYLER TECHNOLOGIES, INC	IDOC/ITAX WEBHOSTING	\$275.63
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,176.32
VAN'S WHOLESALE LLC	CLEANING SUPPLIES	\$550.65
WARRIOR SERVICES, LLC	PEST CONTROL SERVICES	\$60.00
WELLS, JACQUELIN	MILEAGE	\$56.50
WESTERN TRUCK REPAIR	CONTROL PANEL/BATTERIES	\$969.40
WHITE, JAKE G.	REMOVE/REPLACE LIGHT FIXTURES	\$380.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$1,249.00
WY BEHAVIORAL INSTITUTE	MEDICAL SERVICES	\$3,027.00
WY BRAND INDUSTRIES	CLEANING SUPPLIES	\$1,083.20
WY DEPT OF TRANSPORTATION	BRIDGE REPAIRS	\$2,720.05
WY ECONOMIC DEVELOPMENT ASSN	MEAL	\$30.00
WY GUARDIANS AD LITEM PROGRAM	GAL FEES	\$6,058.34
WY MACHINERY COMPANY	SUPPLIES	\$2.65
WY PEACE OFFICERS ASSOC	MEMBERSHIP RENEWAL	\$520.00
WY STATE FIREMEN'S ASSOCIATION	2015 DUES	\$50.00
WY STATE FORESTRY	GASKET SET/FUEL PUMP	\$380.71
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$468.83
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	CLAIMS	\$0.70
GRAND TOTAL		\$ 242,465.72

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the February 17, 2015 regular meeting minutes; bond for Wanda L. Erger, Treasurer for Saratoga Cemetery District in the amount of \$20,000.00; Planning & Development receipts for \$1,265.00; Clerk's receipts for \$19,628.75; and Road & Bridge receipts for \$2,196.32. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Assessor

Cheryl Ross, County Assessor reported that all county assessors' offices have a required training in Riverton April 21-23 for a software change. Deputy Attorney Mike Kelly discussed statutes regarding the closure requiring the BOCC to adopt a resolution to allow an office to close. He suggested she keep her office open and send people to another office for help or pass a resolution to officially close the office. Clerk Bartlett offered to help her office and suggested advertising there will be limited service.

Assessor Ross reported she is losing two employees, one who has a significant amount of sick and vacation to pay out and will therefore overdraw her budget. Clerk Bartlett suggested the budget amendment be held later in the year when the budget will actually go over and pointed out Ms. Ross simply wanted to let the BOCC know about this now so the later amendment was not a surprise.

Ms. Ross reported she will soon mail the Notice of Valuation forms which starts the appeal period that ends April 10.

Public Health

Jackie Wells, Public Health Nurse Manager discussed her staff satisfaction survey and provided agency updates.

Buildings & Grounds

Craig Jones, Buildings Manager discussed a proposal received from Engineering Design Associates for electrical engineering services related to the design of additional power requirements at the Jeffrey Center in the amount of \$1,120.00.

Commissioner Johnson moved to accept the proposal from Engineering Design Associates for electrical engineering services at the Jeffrey Center in the amount of \$1,120.00. Commissioner Glode seconded and the motion carried unanimously.

Mr. Jones reported the Dixon Airport budget will need to be amended as he had to fill up the fuel more than expected. Clerk Bartlett reported she would advertise for the amendment for March 17.

Fire

John Rutherford, County Fire Warden discussed HB72 reporting that this bill allows EMTs to join the Volunteer Fire Pension Program. Mr. Rutherford presented a State Fire Assistance Grant Agreement which would reimburse the county \$10,000.00 for his salary. He reported that the county is in compliance with all provisions and Attorney Kelly has reviewed it also.

Commissioner Glode moved to approve the State Fire Assistance Subrecipient Agreement and Request for Reimbursement for a total award amount of \$10,000.00. Commissioner Johnson seconded and the motion carried unanimously.

Emergency Management

John Zeiger, Emergency Management Coordinator reported he would like to purchase a system to release emergency information to the public in a timely manner and the City of Rawlins already holds a Code Red license that if updated would be able to release information countywide. He would like to use approximately \$13,000.00 of Homeland Security funds to update the Rawlins license and asked the BOCC to waive the Procurement Policy to allow this purchase. The license will be updated through October 2016.

Commissioner Johnson moved to waive the Procurement Policy and approve the purchase of the Code Red update for the City of Rawlins' license using approximately \$13,000.00 of Homeland Security funds. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Zeiger noted that Homeland Security and FEMA will meet tonight at the Jeffrey Center about the county's flood plan and he invited the BOCC to attend. Mr. Zeiger reported Beck Consulting will present the draft Hazard Mitigation Plan at the next Carbon County Council of Governments meeting.

Planning and Development

Sid Fox, County Planner presented a memorandum of understanding for the Municipal Source Water Protection.

Commissioner Chapman moved to approve the Bureau of Land Management Memorandum of Understand Resource Management Plan Amendment Environmental Assessment for the Municipal Source Water Protection. Commissioner Jones seconded and the motion carried unanimously.

Mr. Fox reported the Wyoming Department of Environmental Quality (DEQ) will accept comments on the Dirty Boyz low hazard waste facility west of Rawlins through April 3. Commissioner Chapman stated there were things to be permitted that he did not understand he thought the BOCC approved. Mr. Fox stated that the 5 acre area will be permitted under the DEQ's rules for various types of waste including cars, batteries, tires, etc... and still be classified as low volume. Mr. Fox stated that if there are things beyond what the BOCC thought they permitted then they would comment. Commissioner Chapman asked if the state allows things would the county have to allow this type of waste and Mr. Fox stated he felt that the BOCC only approved what was requested in the special use permit. The BOCC discussed commenting and including the specific motion made by Commissioner Glode. Bill Nation stated he thought one of the specific uses approved was everything other than mobile equipment would be stored inside the building. Attorney Kelly stated the county could take action to enforce action in the specific use permit if needed. Commissioner Jones reported she feels the BOCC needs good communication from the DEQ and maybe the BOCC should comment. Clerk Bartlett asked if the DEQ issues one standard permit to all or if the DEQ would place the county's conditions on the permit they issue. Mr. Fox suggested he research the issue and discuss comments to be considered March 17. A landowner in the Cherokee Road area reported in July 2011 when she purchased a home Dirty Boyz picked up numerous dump truck loads of trash and hauled it away

including things other than household trash.

The Planning Commission met yesterday and they will have a work session next week about the Zoning Resolution amendments. He would still like to schedule a joint work session with the BOCC about these amendments.

Attorney

Mike Kelly, Deputy Attorney discussed a bond release from Arch Coal for the Seminoe II Mine and the BOCC can inspect March 10 with objections sent by April 10. He indicated Mr. Nation told him the area has been reclaimed sufficiently.

Mr. Kelly reported Energy Gateway South will have their final draft Environmental Impact Statement released April 23 with agency comments for four weeks.

Mr. Kelly discussed the gathering of wild horses in the Red Desert and the Bureau of Land Management (BLM) is accepting comments through March 20. Chairman Espy suggested commenting consistent with the Resource Management Plan.

Mr. Fox provided an update on the Sierra Madre Chokecherry Programmatic Mitigation Agreement. He said the group hammered out an acceptable agreement and it will be finalized by the BLM and will be out for review soon.

Mr. Kelly presented the Carbon Building Department of Family Services lease with changes as requested at the previous BOCC meeting.

Commissioner Jones moved to approve Real Property Lease No. 8-09274 Between Carbon County Commissioners and State of Wyoming, Department of Administration and Information, Construction Management for a term of two years commencing July 1, 2015 and terminating June 30, 2017 in the amount of \$52,416.00 per year for Department of Family Services office space. Commissioner Glode seconded and the motion carried unanimously.

Mr. Kelly stated he was to present a memorandum of understanding with the Town of Baggs for Sheriff's office space however he has some proposed changes and will present at a later date.

Chairman Espy asked if Mr. Kelly received an e-mail about the Baggs Library. Mr. Kelly stated it was a request for a right-of-way easement and he will be reviewing the request for a future meeting.

ATTORNEY BUDGET AMENDMENT

Cal Rerucha, County Attorney discussed his request from the last meeting for a new position that was denied and again addressed the need for the position. He stated he feels that he really needs the position and that he feels his office is overrun. Sherry Massey from the Carbon County Attorney's Office was also present. Ms. Massey stated the need is for an additional assistant position in the amount of \$10,666.68 for the remainder of the fiscal year. In the meantime,

overtime continues to be paid for employees working additional time due to the lack of help. She discussed that experienced employees were leaving because of the lack of pay so they felt they had to use a position in the past and distribute those salaries to help keep employees.

Commissioner Glode reported she has been doing a lot of research from the last four years of jury trials and other cases and she looked back at employees for the past 4-5 years and at one time saw there was seven assistants and Ms. Massey explained that at the time they had seven, two left and they replaced one then the remaining experienced employees thought they could handle the work load but have since left and they now feel overburdened. Commissioner Glode stated in fairness to other offices she could not approve a new position before the new budget year.

Commissioner Johnson stated the lack of money alarms him and he is worried about the cost for next year and next year's budget as well. Commissioner Chapman discussed the BOCC's responsibility to run the county and that he believes if the attorney approaches them for a new position they really need it now.

Clerk Bartlett addressed Commissioner Glode's comment of fairness to other offices and stated she would not feel it was unfair for the BOCC to approve the position and reminded the BOCC that if the request was not approved until the new budget the Attorney would not be hiring someone until August.

Commissioner Jones stated that she does not feel this is the proper time to be requesting the position and again asked for them to wait until budget time.

Chairman Espy stated his support for the need and mentioned that he feels the need was not foreseeable at budget time. He reiterated that overtime funds are being expended for what could go towards a position. Commissioner Johnson asked for an opportunity to think about the matter and agenda it for the next meeting.

UPPER PLATTE RIVER SOLID WASTE DISPOSAL DISTRICT (UPRSWDD)

Craig Kopasz of PMPC was contacted via telephone to discuss a grant application for a transfer station and requested a letter providing certification as required by the MRG Application from the BOCC.

Commissioner Glode moved to authorize the Chairman to sign a letter of support regarding the Upper Platte River Solid Waste Disposal District's MRG Application for their transfer station. Commissioner Johnson seconded and clarified that they have not met the County Planning Standards yet. He stated the letter says they have met the standards. Mr. Fox stated the property has been previously permitted by the county and in his opinion they are currently in conformance with county rules. In anticipation of a change in their operations they would need a new conditional use permit. The motion carried unanimously.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Dana Barnett, Chief Executive Officer and Chelle Keplinger, Chief Financial Officer for MHCC presented a financial analysis as of January 31, 2015. Also present was board member David Cesko, M.D.

Mr. Barnett discussed the Emergency Detention project and it should be completed by the end of April. They are in the process of engineering for the HVAC project and this should be completed in August. The outcome of this will be a cost estimate and design. Physical therapy remodel is in the architectural phase currently. Mr. Barnett reported they are gathering data for their Strategic Plan. There will be a board retreat April 8 and 9 to discuss this and the plan will be finalized in May.

Mr. Barnett discussed that they are currently researching entities that have worked with hospital district formation that can help them decide whether or not to move forward and how.

ELECTED OFFICIALS / DEPARTMENT HEADS

Road & Bridge

Bill Nation, Road & Bridge Superintendent reported that as of February 25 repairs on the Sanger Bridge were completed. He presented the Wyoming Department of Transportation (WYDOT) Committee with the repairs and was well received. He expects a letter to the BOCC from WYDOT approving the repairs.

Clerk

Gwynn Bartlett, County Clerk reported on the hours the Sheriff's Office has spent transporting emergency detained patients from the hospital during the construction project noting the Sheriff couldn't be present today to provide this report.

Clerk Bartlett reported that the vacancy on the Saratoga-Carbon County Impact Joint Powers Board was advertised and no additional applications were received.

Commissioner Jones moved to appoint Russell Waldner to the Saratoga-Carbon County Joint Powers Board for a three-year unexpired term expiring July 2016. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett advised the county has officially relinquished \$6,051.86 of consensus funds and the Town of Riverside has relinquished approximately \$3,000.00. She asked if the BOCC would like to request these funds at the next COG meeting if no other entity had a more important project. The BOCC decided it would request the funds to help fund the Jeffrey Center electrical project.

Commissioner Glode moved to authorize the Chairman's signature on the 2015 Membership Renewal Application for the Local Government Liability Pool. Commissioner Johnson seconded and the motion carried unanimously.

Clerk Bartlett reported that the Medicine Bow Health Center Board of Directors has decided not to assume ownership of the clinic building.

Clerk Bartlett reported that when the BOCC funds outside agencies her office requires a quarterly financial report before paying the entity however nobody reviews this report. She asked if the BOCC would like these financials or cease obtaining them. The BOCC noted that if there is no statutory requirement to see these, it did not feel it was necessary to get them quarterly but would like to see them upon request at any time.

Treasurer

Cindy Baldwin, County Treasurer provided various fund balances.

Commissioners

Commissioner Jones discussed the final plans, specifications and engineer's report for the West Apron Expansion project at the Dixon Airport.

Commissioner Jones moved to approve the engineer's design report, plans, project manual, federal grant and modifications to the Federal Aviation Administration standards for the Dixon Airport's West Apron Expansion project. Commissioner Chapman seconded and the motion carried unanimously.

CITIZEN / COMMISSIONERS DISCUSSION

Commissioner Glode reported she sent everyone an example of Converse County's budget and would like to see Carbon County mimic how they budget for benefits and payroll taxes in each department rather than a central account. The matter was discussed and ultimately the BOCC determined it would be best to leave the budget alone but asked the Clerk to prepare a sheet for each department listing these items for their information.

Chairman Espy reported that the Wyoming Business Council is looking at changing rules that they may no longer fund child care or senior projects and he asked if the BOCC would like to comment as a board that it is opposed to this change. The BOCC agreed this is an important funding source for small communities and Chairman Espy agreed to draft comments for the BOCC's review.

ADJOURNMENT

Commissioner Chapman moved to adjourn the meeting at 12:03 p.m. Commissioner Johnson_ seconded and the motion carried unanimously.

A regular meeting of this Board will be held April 7, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday

before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.