

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 3, 2015
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 3, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Lindy Glode Leo Chapman and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Jones moved to add a second executive session right after the first one this morning. Commissioner Johnson seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$246,294.90. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Chapman moved to pay bills to Rawlins Automotive for \$1,447.27, Shively Hardware for \$84.24 and True Value of Rawlins for \$899.40 for an aggregate total of bills paid today of \$248,725.81. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$ 262.60
AMERIGAS	PROPANE SERVICES	\$ 1,738.87
ARGUELLES-CALZADA, CHRYSAL	INTERPRETER SERVICES	\$ 25.00
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$ 153.74
BARGREEN ELLINGSON	OVEN REPAIRS	\$ 188.95
BECK CONSULTING	FEMA MITIGATION PLAN	\$ 2,286.00
BI-RITE SPORTING GOODS	AMMUNITION	\$ 1,140.00
BLAKEMAN PROPANE	PROPANE SERVICES	\$ 227.88
BOB BARKER COMPANY, INC.	SUPPLIES	\$ 397.41
BROWN'S TOWING & RECOVERY	TOWING CHARGES	\$ 125.00
BUILD RITE LUMBER SUPPLY	SUPPLIES/SHIPPING CHARGES	\$ 111.81

CANDY MOUNTAIN	EQUIPMENT RENTAL	\$ 15.00
CARBON COUNTY SCHOOL DIST #2	2015 MED BOW LIBRARY LEASE	\$ 10.00
CARBON COUNTY SENIOR SERVICES	JAN HEALTH SUBSIDY	\$ 1,750.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$ 874.58
CARBON MERCANTILE CORPORATION	SHERIFF UNIFORMS	\$ 127.96
CASH-WA DISTRIBUTING	SUPPLIES	\$ 40.20
CBM FOOD SERVICE	JAIL MEALS	\$ 3,752.70
CDW GOVERNMENT, INC.	BATTERY BACKUPS	\$ 967.60
CEDARS HEALTH	MEDICAL SERVICES	\$ 85.00
CENTURY LINK	TELEPHONE SERVICES	\$ 189.69
CENTURYLINK	TELEPHONE SERVICES	\$ 12,492.09
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$ 264.88
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$ 280.00
CMI-TECO	PARTS	\$ 104.19
CNA SURETY	BONDS	\$ 600.00
COOKS CORRECTIONAL	SUPPLIES	\$ 194.43
DAILY TIMES	NEWSPAPER ADS	\$ 48.00
DAVIDSON FAMILY DENTAL	DENTAL SERVICES	\$ 296.00
DELEON, JOHN	LEGAL SERVICES	\$ 1,241.25
DFPES	REGISTRATION	\$ 75.00
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$ 490.00
DIXON, TOWN OF	WATER SERVICES	\$ 260.00
EASTMAN, PATRICK	MILEAGE	\$ 27.90
FARMER BROTHERS COFFEE	SUPPLIES	\$ 162.36
FAY ENGINEERING CORP.	PROFESSIONAL SERVICES	\$ 225.00
FRUDE, CANDICE	MILEAGE	\$ 51.00
GALLS/QUARTERMASTER	UNIFORMS	\$ 391.70
GLAXOSMITHKLINE PHARMACEUTICALS	PH HEALTH VACCINE	\$ 915.67
GOLDEN, MARY	MILEAGE	\$ 89.50
GRAINGER	SUPPLIES	\$ 522.00
GRAPHIC SPORTS	LETTERHEAD	\$ 200.00
HABEL, DUSTIN	SNOW REMOVAL	\$ 15.00
HANNA, TOWN OF	WATER SERVICES	\$ 222.38
HEIMAN FIRE DEPARTMENT	SETTLEMENT VEHICLE	\$ 281.45
HENKE	PARTS	\$ 2,546.81
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$ 387.63
HIGH PLAINS VISION CENTER	VISION SERVICES	\$ 693.00
INTERNAT'L ACADEMICS OF EMERGENCY	MAIL IN QUIZ	\$ 5.00
J H KASPAR OIL COMPANY	FUEL	\$ 1,301.28
JEFFERSON COUNTY SHERIFF	PAPER SERVICE	\$ 22.00
KALUZNY, EMILY	MEAL/MILEAGE	\$ 193.50
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$ 36.00
KILBURN TIRE COMPANY	OIL CHANGE	\$ 63.96

KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$ 1,300.00
L N CURTIS & SONS	FLASHLIGHTS	\$ 190.58
MOORE MEDICAL CORP.	SUPPLIES	\$ 124.36
MOSS, BARBARA	MILEAGE	\$ 54.60
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$ 15.00
MT HOOD SOLUTIONS	CLEANING SUPPLIES	\$ 590.93
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$ 432.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$ 1,065.46
PAHL ARCHITECTURE	MUSEUM DESIGN	\$ 107,473.24
PATTON, ROBERT L.	MILEAGE	\$ 25.80
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$ 369.00
POWELL, THOMAS	EDUCATIONAL MATERIALS	\$ 199.88
QUILL CORPORATION	SUPPLIES	\$ 131.11
RAWLINS AUTOMOTIVE	PARTS	\$ 1,272.74
RAWLINS EYE CARE	VISION SERVICES	\$ 225.00
RAWLINS FIRE EXTINGUISHER	FIRE EXT/HOOD INSPECTIONS	\$ 1,076.00
RAWLINS, CITY OF	WATER SERVICES	\$ 2,519.51
RESERVE ACCOUNT	POSTAGE	\$ 10,000.00
REYNOLDS, DEZIREE	MILEAGE	\$ 108.50
RICOH USA, INC	IT COPIERS	\$ 9,250.99
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$ 17,354.41
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE	\$ 57.03
RYAN ELECTRONICS INC	PAGER REPAIRS	\$ 196.00
SARATOGA AUTO PARTS, INC.	PARTS	\$ 201.56
SARATOGA, TOWN OF	WATER SERVICES	\$ 17.00
SEARLE, RYAN	INTERPRETER SERVICES	\$ 25.00
SHIVELY HARDWARE	SUPPLIES	\$ 84.24
SNAKE RIVER PRESS	NEWSPAPER ADS	\$ 72.00
SOURCE GAS	GAS SERVICES	\$ 22,780.09
STAPLES ADVANTAGE	SUPPLIES	\$ 567.26
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$ 17.93
STODDARD, CURTIS T.	DENTAL SERVICES	\$ 1,010.00
TASER INTERNATIONAL	TASERS/EQUIPMENT	\$ 6,487.10
TERMINIX	PEST CONTROL	\$ 688.00
THOMSON REUTERS-WEST PAYMENT CTR	INFORMATION CHARGES	\$ 2,391.87
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$ 219.10
TRUE VALUE OF RAWLINS	SUPPLIES	\$ 899.40
TYLER TECHNOLOGIES, INC	IDOC/ITAX WEB HOSTING	\$ 275.63
U S POSTMASTER-RAWLINS	PO BOX RENT	\$ 48.00
U W C E S	2ND QTR SALARY	\$ 5,271.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$ 2,803.64
V-1 PROPANE	PROPANE SERVICES	\$ 5,156.54
VALLEY OIL COMPANY	FUEL	\$ 1,229.43

VAN'S WHOLESALE LLC	SUPPLIES	\$ 749.63
WARRIOR SERVICES, LLC	PEST CONTROL	\$ 60.00
WELLS, JACQUELIN	MILEAGE	\$ 14.00
WY BRAND INDUSTRIES	SUPPLIES	\$ 210.75
WY DEPT OF TRANSPORTATION	CRACK SEAL PROJECT	\$ 3,522.81
WY FIRE CHIEF'S ASSOCIATION	2015 DUES	\$ 100.00
WY LAW ENFORCEMENT ACADEMY	SCHOOLING/UNIFORMS	\$ 545.00
WY MACHINERY COMPANY	LAMPS	\$ 47.77
YOCUM, LEO	MILEAGE	\$ 24.00
ZIRMED, INC	PROFESSIONAL CLAIMS	\$ 5.95
GRAND TOTAL		\$ 248,725.81

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the January 20, 2015 regular meeting minutes; a bond for Joseph Gaspari, Treasurer for Carbon County School District #2 in the amount of \$50,000.00; bond for Jim D. Copeland, Superintendent for Carbon County School District #2 in the amount of \$50,000.00; bonds for Eileen Keller, Patricia Bentsen, Di Li, Diane Morris, Christine Rutherford and Sadie Martinez, Deputy Treasurers for Carbon County all in the amount of \$10,000.00; bond for Randy Arnold, Treasurer for the Saratoga, Encampment, Rawlins Conservation District in the amount of \$100,000.00; County Clerk receipts for \$20,582.50; Planning and Development Department receipts for \$1,025.00 and Road & Bridge Department receipts for \$232.90. The motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 9:05 a.m. with Clerk Bartlett, Attorney Mike Kelly and Craig Jones to discuss personnel and potential litigation and other matters considered confidential by law. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to come out of executive session at 9:17 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Chapman moved to go into executive session at 9:18 a.m. with Clerk Bartlett, Sherry Massey, Cal Rerucha and Ashley Mayfield to discuss personnel and potential litigation and other matters considered confidential by law. Commissioner Glode seconded and Commissioner Jones noted she does not feel the session is necessary as she feels this is a budget amendment not a personnel matter. Attorney Rerucha noted that there are issues that cannot be discussed in public session and requested the session and noted this is proper under executive

session. The motion carried with all voting for the motion except Commissioner Jones who voted against.

Commissioner Johnson moved to come out of executive session at 9:51 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Recess

Chairman Espy called a recess at 9:53 a.m. and reconvened at 10:00 a.m.

Clerk

Commissioner Glode moved to authorize the Chairman's signature on the Contractor Agreement with Sheela Schermetzler through September 30, 2015 for services related to the Community Services Block Grant in an amount not to exceed \$11,555.00. Commissioner Chapman seconded and the motion carried unanimously.

Museum

Commissioner Johnson moved to enter into a Memorandum of Understanding with the City of Rawlins regarding access to the Hugus Ferguson building. Commissioner Glode seconded and Mr. Kelly noted the city has been extremely cooperative on this matter. The motion carried unanimously.

Planning and Development

Commissioner Glode moved to approve the Chairman's signature on the building permit application for the Dixon Airport and waive the application fee. Commissioner Jones seconded and the motion carried unanimously.

RECESS

Chairman Espy called a recess at 11:19 a.m. and reconvened at 11:24 a.m.

Attorney

Commissioner Glode moved to authorize the Chairman to sign the Volunteers of America Northern Rockies (VOA)/Office of Juvenile Justice and Delinquency Prevention (OJJDP) 2012/2013 Nonparticipating State Award Subgrant Quarterly Report which also requests reimbursement of \$16,475.02 noting this was used for the Youth Crisis Center director's salary. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman to sign the Memorandum of Understanding with Natrona County Carbon County and County Attorney's Office for emergency detentions. Commissioner Jones seconded and the motion carried unanimously.

COMMISSIONERS

Commissioner Chapman moved to approve the request from the Saratoga Lions Club to conduct a Calcutta during the Wyoming State Championship Chariot Races in Saratoga March 6-8. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman to sign the Disadvantaged Business Enterprise Plan for the Dixon Airport West Apron Expansion project only. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Request for State Airport Aid, Federal Grant and Categorical Exclusion Applications for the West Apron Expansion project at the Dixon Airport, estimated funding is federal share of \$450,000.00, state share of \$30,000.00 and sponsor share of \$20,000.00. Commissioner Glode seconded and Clerk Bartlett reported this is not budgeted for. Commissioner Jones reported the county's share would come from the county's next fiscal year budget. The motion carried unanimously.

RECESS

Chairman Espy called a recess at 11:53 a.m. and reconvened at 1:15 p.m.

PLANNING & ZONING

Public Hearing – C.U. Case File No. 2015-01

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2015-04, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2015-01, Union Telephone Company's request for a Conditional Use Permit for a telecommunications tower, approximately 150 feet in height, on a self-supporting lattice tower and related facilities with condition that any modifications to the structure that increase its surface footprint or add to the tower height will require a new conditional use permit. Commissioner Johnson seconded and confirmed it was capable of co-locating on the same structure. Mr. Powell explained the idea of the condition. The motion carried unanimously.

Public Hearing – C.U. Case File No. 2015-02

Commissioner Jones moved that based on the recommendation of the Planning and Zoning Commission and staff to approve Resolution No. 2015-05, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2015-02, Union Telephone Company's request for a Conditional Use Permit for a telecommunications tower, approximately 65 feet in height, on a high wood laminate pole structure and related facilities with condition that any modifications to the structure that increase its surface footprint or add to the tower height will require a new conditional use permit. Commissioner Chapman seconded and the motion carried unanimously.

CITIZEN/COMMISSIONERS DISCUSSION

Commissioner Glode moved to allow employees vacation time that was deducted at the end of 2014 to be deposited into a sick leave bank for use under the county's current sick leave donation policy. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 3:28 p.m. Commissioner Jones seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 17th day of February 2015.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held March 3, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812