

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, January 20, 2015  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 20, 2015 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman John Espy; Vice Chairman John Johnson; Commissioners Leo Chapman, Lindy Glode and Sue Jones.

Chairman Espy called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Glode moved to amend the agenda adding Dixon Airport under Commissioners, removing the OJJDP Quarterly Report, and add John Zeiger for an update. Commissioner Jones seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$239,988.08. Commissioner Johnson seconded and Commissioner Glode asked who from Clerk Bartlett's office attended grant training. The motion carried unanimously.

Commissioner Chapman moved to approve bills to Sunrise Sanitation for \$80.00, Rawlins Automotive for \$249.64, Shively Hardware for \$101.95 and True Value of Rawlins for \$730.06 for an aggregate total of bills paid today of \$241,149.73. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones and Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$131.30
BAGGS, TOWN OF	WATER/SEWER	\$23.20
BANK OF COMMERCE (ACH)	ACH PAYROLL FEE	\$360.00
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$2,292.54
BARBER, ROY	CPR TRAINING	\$240.00
BARKHURST, RAY	MILEAGE	\$34.80
BEACH, HOMER	SNOW REMOVAL	\$210.00
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$3,854.50
BLAKEMAN PROPANE	PROPANE SERVICES	\$989.38

BOYS & GIRLS CLUBS OF CARBON COUNTY	GRANT FUNDS	\$3,072.79
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$32.83
CANDY MOUNTAIN	SUPPLIES	\$110.00
CARBON CTY COUNCIL OF GOVERNMENTS	DUES	\$200.00
CARBON CTY ECONOMIC DEVELOPMENT	SEVERANCE PAYMENT	\$3,750.00
CARBON COUNTY SENIOR SERVICES	MEALS	\$112.00
CARBON COUNTY YOUTH CRISIS CENTER	CSBG FUNDS	\$9,755.87
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,477.28
CARERIGHT TECHNOLOGIES, LLC	MEDRIGHT MOBI CHARGES	\$183.00
CATHEDRAL HOME FOR CHILDREN	JUVENILE SERVICES	\$500.00
CBM FOOD SERVICE	JAIL MEALS	\$7,728.15
CENTURYLINK	TELEPHONE SERVICES	\$399.55
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$153.79
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$345.00
CHARTER COMMUNICATIONS	CABLE SERVICES	\$151.90
COAST TO COAST SOLUTIONS	SUPPLIES	\$967.63
COBECON	COBRA REPORTS	\$150.00
COCA-COLA BOTTLING CO HIGH COUNTRY	EQUIPMENT RENTAL	\$15.00
COOKS CORRECTIONAL	SUPPLIES	\$117.12
COUNTRY VENTURES, INC	FUEL	\$40.00
CULLIGAN WATER CONDITIONING	SUPPLIES	\$1,288.66
DAILY TIMES	NEWSPAPER ADS	\$2,209.14
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$270.00
DRUMMOND REFRIGERATION LLC	REFRIGERATION REPAIRS	\$515.48
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$806.24
ELK MOUNTAIN, TOWN OF	LANDFILL/SEWER/WATER	\$53.00
ENCAMPMENT, TOWN OF	LANDFILL/SEWER/WATER	\$79.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
FASTENAL	PARTS	\$44.86
GERMAN, JENNIFER	MILEAGE	\$45.00
GRAINGER	SUPPLIES	\$564.69
GREATER WY BIG BROS/SISTERS	GRANT FUNDS	\$4,559.13
HABEL, DUSTIN	SNOW REMOVAL	\$30.00
HAGOOD, VICKI	MILEAGE	\$32.00
HANNA, TOWN OF	LANDFILL/SEWER/WATER	\$202.52
HEIMAN FIRE DEPARTMENT	SUPPLIES	\$136.38
HEMOCUE	SUPPLIES	\$193.98
HERMAN, BOBBIE	MILEAGE	\$27.00
HERRING, PAUL	OIL	\$416.81
HIGH PLAINS VISION CENTER	VISION SERVICES	\$215.00
HILLTOP CONOCO	FUEL	\$79.65
IMPERIAL FASTENER CO., INC.	SUPPLIES	\$195.00
INTERMOUNTAIN RECORD CENTER, INC.	MICROFILM	\$2,182.50

J H KASPAR OIL COMPANY	FUEL	\$8,837.88
JACKALOPE PRINTING	SUPPLIES	\$15.00
KAISLER, TODD	MILEAGE	\$54.00
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$36.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$2,353.09
KING SOOPERS CUSTOMER CHARGES	ICE MELT	\$45.47
KTGA/KBDY	NEW LEGISLATION ADS	\$238.00
LEXBO LLC	OFFICE RENTAL	\$500.00
LS COUNSELING	COUNSELING SERVICES	\$150.00
MADER, TSCHACHER, PETERSON & CO.	ADMIN AUDIT	\$2,000.00
MEDICINE BOW HEALTH CENTER	SEVERANCE PAYMENT	\$12,025.00
MEDICINE BOW, TOWN OF	WATER/SEWER	\$154.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES	\$59.85
MERCEDES TRANSCRIPTION, INC	TRANSCRIPTION	\$59.46
MIKE'S LOCK & KEY	OPEN DOOR/LOCK REPAIR	\$60.00
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$433.72
MORAN, LINDA	SNOW REMOVAL	\$75.00
MOSS, BARBARA	MILEAGE	\$54.60
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$105.00
MY OFFICE ETC.	SUPPLIES	\$964.75
NEW PIG CORPORATION	SUPPLIES	\$3,035.17
NEWMAN TRAFFIC SIGNS	SUPPLIES	\$47.07
NORCO, INC.	SUPPLIES	\$3,010.14
NORTH PARK PROPANE, LLC	PROPANE SERVICES	\$305.50
NPT	FREIGHT CHARGES	\$242.63
OLD PENITENTIARY JOINT POWERS BOARD	SEVERANCE PAYMENT	\$3,750.00
O'REILLY AUTO PARTS	PARTS	\$98.06
ORION PLANNING GROUP	PROFESSIONAL SERVICES	\$3,150.00
P M P C ENGINEERING	HARSHMAN STREET EXTENSION	\$7,917.30
PATTON, ROBERT L.	MILEAGE	\$26.40
PERKINS OIL CO	FUEL	\$1,201.83
PERUE PRINTING	APPRAISAL CARDS	\$69.00
PHILLIPS 66-CONOCO-76	FUEL	\$103.14
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$283.00
POWELL, JESSIE	SNOW REMOVAL	\$100.00
PRAIRIE DOG ELECTRIC, LLC	ELECTRICAL REPAIRS	\$264.26
QUEST DIAGNOSTICS	RANDOM DRUG SCREENINGS	\$46.00
QUILL CORPORATION	SUPPLIES	\$984.22
RAWLINS AUTOMOTIVE	PARTS	\$249.64
RAWLINS CARBON COUNTY AIRPORT BOARD	SEVERANCE PAYMENT	\$10,000.00
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$39.60
RAWLINS EYE CARE	VISION SERVICES	\$421.00

RAWLINS, CITY OF	WATER SERVICES	\$2,086.50
RIEHL, MATTHEW E. P.C.	LEGAL SERVICES	\$592.50
RIETVELD, TONI	CLEANING SUPPLIES	\$42.96
ROBIDOUX ENTERPRISES	BATTERIES	\$349.40
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$2,745.45
ROWAN, KRISTY	REIMBURSEMENTS	\$10.47
SANOFI PASTEUR, INC.	PH HEALTH VACCINE	\$532.09
SARATOGA AUTO PARTS, INC.	PARTS AND SERVICE	\$89.18
SARATOGA SUN	NEWSPAPER ADS	\$673.20
SARATOGA, TOWN OF	LANDFILL/SEWER/WATER	\$98.10
SHEPARD CONSTRUCTION INC	MHCC ED REMODEL	\$31,050.00
SHEPARD'S	SUPPLIES/FUEL	\$3,846.33
SHIVELY HARDWARE	SUPPLIES	\$101.95
SOUTH CENTRAL WY EMS	SEVERANCE PAYMENT	\$12,500.00
STANLEY CONVERGENT SEC SOLUTIONS	MAINTENANCE	\$2,411.82
STEPHENSON, LEE ANN	MILEAGE	\$74.40
STODDARD, CURTIS T.	DENTAL SERVICES	\$1,134.00
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$80.00
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$1,260.00
TANDAN SANITATION SERVICES	TRASH SERVICES	\$80.00
TERMINIX	PEST CONTROL	\$193.00
TRADING POST	FUEL	\$29.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$730.06
U W C E S	FY SALARY	\$5,271.00
UNION TELEPHONE COMPANY	MONTHLY CHARGES	\$236.60
US BANK	VARIOUS CHARGES	\$5,065.99
US BANK TRUST N.A.	2010C ADMIN FEES	\$550.00
VALLEY PHARMACY	PRESCRIPTIONS	\$619.57
VAN'S WHOLESALE LLC	SUPPLIES	\$444.45
VOIANCE LANGUAGE SERVICES LLC	PHONE INTERPRETATION	\$0.75
WESTERN TRUCK REPAIR	PARTS	\$129.36
WEX BANK	FUEL PURCHASES	\$807.76
WILLIE, O.R.	MILEAGE	\$45.00
WY DEPARTMENT OF AGRICULTURE	LICENSE RENEWAL	\$25.00
WY DEPT OF HEALTH	PAYROLL/MTR VEH BILLING	\$39,348.47
WY DEPT OF TRANSPORTATION	COSTS AND LABOR	\$1,913.45
WY MACHINERY COMPANY	PARTS AND LABOR	\$2,181.68
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$200.00
WY RURAL DEVELOPMENT COUNCIL	TRAINING	\$950.00
WY SECRETARY OF STATE	NOTARY CERTIFICATES	\$180.00
WY STATE FIRE ADVISORY BOARD	2015 DUES	\$300.00
WY STATE FIRE MARSHAL'S OFFICE	BOOKS	\$288.93
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,445.37

YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$1,417.89
YOCUM, LEO	MILEAGE	\$24.00
YOUNGBERG PLUMBING & HEATING	SEPTIC SERVICE	\$355.00
GRAND TOTAL		\$ 241,149.73

## **CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Chapman seconded and Clerk Bartlett noted the consent agenda includes the January 6, 2015 regular meeting minutes; Carbon County Elected Official bonds for Gwynn G. Bartlett, Clerk in the amount of \$4,000.00; Deborah D. Olson, Court Clerk in the amount of \$10,000.00; Paul Zamora, Coroner in the amount of \$1,000.00; Jerry Colson, Sheriff in the amount of \$4,000.00; Cindy L. Baldwin, Treasurer in the amount of \$100,000.00; Cheryl A. Ross, Assessor in the amount of \$5,000.00; bond for Mary F. Waldron, Treasurer for Little Snake River Conservation District in the amount of \$10,000.00; bond for Alethea M. Foster, Clerk/Treasurer for the Town of Baggs in the amount of \$50,000.00; Clerk receipts for \$20,847.00; and Clerk of District Court receipts for \$1,960.00. The motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Emergency Management**

Commissioner Johnson moved to authorize the Chairman to sign the Wyoming Office of Homeland Security Jurisdictional Quarterly Report. Commissioner Glode seconded and the motion carried unanimously.

### **Clerk**

Commissioner Chapman moved to approve the HVAC Digital Controls Agreement for the Jail and Courthouse. Commissioner Johnson seconded questioning the need for this agreement. The BOCC tried to call Mr. Jones and tabled the motion.

### **Buildings & Grounds**

Commissioner Jones moved to untable the motion made earlier to approve the HVAC Digital Controls Agreement for the Jail and Courthouse. Commissioner Glode seconded and the motion carried unanimously. The motion to approve the HVAC Digital Controls Agreement for the Jail and Courthouse carried unanimously.

## **RECESS**

Chairman Espy called a recess at 10:00 a.m. and reconvened at 10:10 a.m.

## **Commissioners**

Commissioner Glode moved to adopt the Disadvantaged Business Enterprise Plan as policy for the Dixon Airport and appoint Commissioner Jones as the Liaison Officer. Commissioner Chapman seconded and Commissioner Johnson asked if the county can adopt this with a single motion. Mr. Kelly stated it is a good policy and added this imposes more than a few requirements on the county and although GDA has agreed to take the lead the county has tasks to be met and he stated generally policies must be adopted through the Administrative Procedures Act but if it were designated just for one airport and not make it a general policy. Commissioner Jones stated this is solely for the Dixon Airport and suggested it does not affect the county's policy in any manner except Dixon. Commissioner Johnson stated he was simply asking if a policy could be made by motion. Commissioner Jones stated that she does not think it is necessary to go through the APA and Mr. Kelly agreed if this is not general county policy and only for the Dixon Airport. He recommended adopting this with slightly different language in the motion. Commissioner Johnson pointed out this is a draft contract. Commissioner Glode changed her motion to appoint Commissioner Sue Jones as the Disadvantaged Business Enterprise Plan Liaison Officer for the Dixon Airport and to review the final Disadvantaged Business Enterprise Plan when it is available. Commissioner Chapman seconded and Attorney Kelly complimented Commissioner Jones for serving in this capacity as there are requirements that she will be mandated to meet. The amended motion carried unanimously.

### **Treasurer**

Commissioner Chapman moved to decline Chaparral Resource's request to waive interest on a NOV. Commissioner Johnson seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 11:02 a.m. with Clerk Bartlett and Attorney Mike Kelly to discuss personnel and potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 11:30 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Jones moved to adjourn the meeting at 11:38 a.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of February 2015.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- John Espy, Chairman

A regular meeting of this Board will be held February 17, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.