

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, December 16, 2014
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 16, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$306,368.26. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to approve bills to Sunrise Sanitation for \$80.00. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Espy moved to pay bills to Rawlins Automotive for \$370.00, Shively Hardware for \$454.67 and True Value of Rawlins for \$1,613.56 for an aggregate total of bills paid today of \$308,886.49. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ACTION SERVICES, INC	PLUMBING REPAIRS	\$ 335.95
ALL IN ONE	PLUMBING REPAIRS	\$ 800.00
BAGGS, TOWN OF	WATER SERVICES	\$ 23.20
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$ 4,355.63
BEACH, HOMER	SNOW REMOVAL	\$ 70.00
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$ 3,593.80
BESEL, KEN	MILEAGE	\$ 48.00
BOB BARKER COMPANY, INC.	SUPPLIES	\$ 661.61
BOYS & GIRLS CLUBS OF CARBON CTY	GRANT FUNDS	\$ 1,837.23
BROWN'N GOLD CONTRACTING	SNOW REMOVAL	\$ 40.00
BUILD RITE LUMBER SUPPLY	SHIPPING/SNOW PLOW	\$ 75.40
C & D FABRICATION	VEHICLE MAINTENANCE	\$ 3,000.00
CARBON COUNTY SENIOR SERVICES	HEALTH SUBSIDY/MEALS	\$ 1,798.00

CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$ 978.00
CARBON COUNTY YOUTH CRISIS CTR	GRANT FUNDS	\$ 7,426.11
CARBON MERCANTILE CORPORATION	SHERIFF UNIFORMS	\$ 31.99
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$ 3,179.76
CARERIGHT TECHNOLOGIES, LLC	MEDRIGHT MOBI	\$ 225.00
CASPER WINNELSON CO	SUPPLIES	\$ 148.27
CBM FOOD SERVICE	JAIL MEALS	\$ 8,227.57
CENTRAL RESTAURANT PRODUCTS	SUPPLIES	\$ 120.76
CENTURYLINK	TELEPHONE SERVICES	\$ 3,953.21
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$ 383.26
CH2M HILL	DIXON AIRPORT EXPANSION	\$ 2,400.00
CHARTER COMMUNICATIONS	CABLE/INTERNET/FIBER LINE SVCS	\$ 3,146.21
CMI-TECO	PARTS	\$ 773.24
COCA-COLA BOTTLING CO HIGH CTRY	EQUIPMENT RENTAL	\$ 15.00
DAILY TIMES	NEWSPAPER ADS	\$ 1,828.80
DELEON, JOHN	LEGAL SERVICES	\$ 1,467.00
DEVINE LAW	LEGAL SERVICES	\$ 4,686.25
DIXON, TOWN OF	WATER SERVICES	\$ 130.00
DJ'S	WINDSHIELD REPAIRS	\$ 200.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$ 844.40
EASTMAN, PATRICK	MILEAGE	\$ 27.60
EICHENBERGER, MELISSA	MILEAGE	\$ 206.50
ELK MOUNTAIN CONOCO	TIRES/FUEL	\$ 1,187.51
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$ 54.50
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 79.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$ 2,500.00
ERICKSON & ROBERTS	PROFESSIONAL SERVICES	\$ 786.73
FASTENAL	PARTS	\$ 80.51
FEDEX	SHIPPING CHARGES	\$ 25.20
FOX, SID	MEALS	\$ 100.00
FREMONT MOTORS – LANDER	FIRE VEHICLE	\$ 65,654.19
FREMONT MOTORS – RAWLINS	VEHICLE MAINTENANCE	\$ 1,011.39
FRUDE, CANDICE	MEALS	\$ 76.19
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$ 375.50
GCR ELECTRONICS, LLC	SITE RENTALS	\$ 1,200.00
GRAINGER	SUPPLIES	\$ 95.21
HAGOOD, VICKI	MILEAGE	\$ 16.50
HANNA, TOWN OF	WATER SERVICES	\$ 214.00
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$ 370.43
J H KASPAR OIL COMPANY	FUEL	\$ 7,657.36
JACKALOPE PRINTING	OFFICE SUPPLIES	\$ 807.54
JACK'S BODY & FENDER REPAIR	VEHICLE MAINTENANCE	\$ 2,583.47
KARL'S AUTO REPAIR	BATTERIES	\$ 270.00

KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$ 36.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$ 1,236.47
KINETIC LEASING	LEASE PAYMENTS	\$ 61,776.00
L & L ELECTRIC	ELECTRICAL REPAIRS	\$ 1,410.09
L N CURTIS & SONS	SUPPLIES	\$ 288.31
LEXBO LLC	OFFICE RENTAL	\$ 500.00
MADER, TSCHACHER, PETERSON & CO.	ADMIN AUDIT	\$ 4,000.00
MEDICINE BOW, TOWN OF	WATER SERVICE	\$ 154.00
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL SERVICES	\$ 896.80
MERCK SHARP & DOHME CORP.	PH HEALTH VACCINE	\$ 597.52
MILLER CONSTRUCTION	BUILDING REPAIRS	\$ 1,313.00
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$ 374.44
MOSS, BARBARA	MILEAGE	\$ 54.60
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$ 120.00
MT HOOD SOLUTIONS	CLEANING SUPPLIES	\$ 447.20
MY OFFICE ETC.	OFFICE SUPPLIES	\$ 977.19
NORCO, INC.	CYLINDER RENTAL/SUPPLIES	\$ 4,080.13
NORTH PARK PROPANE, LLC	PROPANE SERVICES	\$ 432.25
OFFICE DEPOT	OFFICE SUPPLIES	\$ 150.13
O'REILLY AUTO PARTS	BATTERIES	\$ 310.48
ORION PLANNING GROUP	REGULATION UPDATE	\$ 3,850.00
PATTON, ROBERT L.	MILEAGE	\$ 26.40
PERKINS OIL CO	FUEL	\$ 3,202.66
PERUE PRINTING	VOUCHERS	\$ 228.00
PICKETT, CHAD	MILEAGE	\$ 40.20
PLAINSMAN PRINTING & SUPPLY	INK/LABELS	\$ 61.43
PUBLIC SAFETY CENTER, INC	SUPPLIES	\$ 433.05
QUESTAR GAS	GAS SERVICES	\$ 112.37
QUILL CORPORATION	SUPPLIES	\$ 308.66
RADAR SHOP, THE	RECERTIFY UNITS	\$ 218.50
RAWLINS AUTOMOTIVE	PARTS	\$ 370.00
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$ 54.00
RAWLINS, CITY OF	WATER SERVICES	\$ 191.10
REYNOLDS, DEZIREE	MEALS	\$ 65.70
RICOH USA INC	IT COPIERS	\$ 2,639.51
RICOH USA, INC	IT COPIERS	\$ 804.81
RIEHL, MATTHEW E. P.C.	LEGAL SERVICES	\$ 502.50
RIETVELD, TONI	FUEL/MEALS	\$ 53.54
ROBIDOUX ENTERPRISES	OIL CHANGE	\$ 55.44
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$ 3,197.45
ROWAN, KRISTY	MEALS	\$ 10.47
RYAN ELECTRONICS INC	CONTRACT FEE/SUPPLIES	\$ 5,311.46
SARATOGA AUTO PARTS, INC.	PARTS	\$ 213.90

SARATOGA, TOWN OF	WATER SERVICES	\$ 132.10
SHEPARD'S	FUEL	\$ 3,109.30
SHIVELY HARDWARE	SUPPLIES	\$ 454.67
SHOPKO	MEDICAL SUPPLIES	\$ 37.45
SHOPKO PHARMACY	PRESCRIPTIONS	\$ 283.55
SKYLINE MOTORS, INC.	VEHICLE MAINTENANCE	\$ 598.50
SOURCE GAS	GAS SERVICES	\$ 1,044.23
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$ 80.00
SWEETWATER CTY SHERIFF'S OFFICE	INMATE HOUSING/MEDICAL	\$ 7,306.91
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$ 80.00
TERMINIX	PEST CONTROL	\$ 38.00
THE QUIK LUBE	OIL CHANGE	\$ 54.93
TRUE VALUE OF RAWLINS	SUPPLIES	\$ 1,613.56
U S POSTMASTER-RAWLINS	PO BOX RENT	\$ 608.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$ 2,371.86
US BANK	SUPPLIES/FUEL/MEALS	\$ 3,722.45
V-1 PROPANE	PROPANE/TANK RENT	\$ 2,252.13
VAN'S WHOLESALE LLC	SUPPLIES	\$ 1,222.67
VOIANCE LANGUAGE SERVICES LLC	INTERPRETATION	\$ 10.50
VOSBERG, JAMIE	MEALS/MILEAGE	\$ 101.34
WELLS, JACQUELIN	MEALS/SUPPLIES	\$ 91.06
WEX BANK	FUEL	\$ 364.38
WORLD WASH LLC	EXHAUST SYSTEM CLEANING	\$ 475.00
WY DEPT OF HEALTH	VEHICLE BILLING	\$ 127.00
WY DEPT OF TRANSPORTATION	ELK MNT BRIDGE REPLACE	\$ 33,708.70
WY MACHINERY COMPANY	VEHICLE MAINTENANCE	\$ 3,274.96
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$ 14.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$ 1,511.33
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$ 885.17
YOCUM, LEO	MILEAGE	\$ 24.00
GRAND TOTAL		\$ 308,886.49

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Jones seconded and Clerk Bartlett noted the consent agenda includes the December 2, 2014 regular meeting minutes; a bond for Doreen Harvey, Clerk/Treasurer for the Town of Encampment in the amount of \$25,000.00; and Clerk of District Court receipts for \$1,667.03. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

IT

Commissioner Glode moved to approve a Lease Agreement between Carbon County and Ricoh for a total of \$11,068.80. Commissioner Johnson seconded and Commissioner Espy asked if the procurement policy was followed. Mr. Webster reported he contacted three other companies and there was no other company that came within \$100.00 of this quote. The motion carried unanimously.

Road & Bridge

Commissioner Johnson moved to waive the procurement policy and approve Mr. Nation to move forward with his proposed plan for repair of the Sanger Bridge, Structure DMK and asked that Mr. Nation try to get something in writing with Brush Creek Ranch noting this is subject to approval by WYDOT. Commissioner Espy seconded and the motion carried unanimously.

RECESS

Chairman Chapman called a recess at 10:30 a.m. and reconvened at 10:43 a.m.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 10:43 a.m. with Clerk Bartlett and Attorney Mike Kelly to discuss personnel and potential litigation and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Mr. Kelly left the session at 11:00 a.m.

Commissioner Johnson moved to come out of executive session at 11:20 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Espy seconded and the motion carried unanimously.

EMERGENCY DETENTION REMODEL

Commissioner Jones moved to authorize the Chairman's signature on a letter of Agreement with Wyoming Behavioral Institute to care for emergency detention patients from Carbon County. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to allocate up to \$25,000.00 of hospital mill levy funds for a contingency for the emergency detention account. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to approve the Chairman to sign a Contract with Shepard Construction, Inc. for the hospital emergency detention remodel in the amount of \$207,650.00 and Change Order #1 in the amount of \$7,874.00 for additional plumbing required noting the contract amount removed \$3,000.00 from the bid because the architect indicated fire dampeners are not required. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to set a per day penalty for the Shepard Construction contract for the emergency detention rooms at \$750.00 per day. Commissioner Johnson seconded and the motion carried unanimously.

RECESS

Chairman Chapman called a recess at 12:00 p.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Public Hearing – C.U. Case File No. 2014-04

Commissioner Glode moved that based on the recommendation of the Planning & Zoning Commission and staff to approve Resolution No. 2014-35, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2014-04, Atlas Tower Holdings, LLC's request for a Conditional Use Permit for a communications tower 190 feet in height and associated structures on approximately 5,600 sq. ft. with conditions as outlined in the staff report. Commissioner Johnson seconded and the motion carried unanimously.

Public Hearing – C.U. Case File No. 2014-05

Commissioner Espy moved to approve Resolution No. 2014-36, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2014-05 – SourceGas Distribution, LLC's request for a Conditional Use Permit for a natural gas utility processing and compressor station on approximately 4 acres. Commissioner Jones seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to approve the WACIP for the Dixon Airport as presented. Commissioner Espy seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 2:59 p.m. Commissioner Johnson seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of January 2015.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

A regular meeting of this Board will be held January 20, 2015 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.