

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 21, 2014
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 21, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Glode moved to add to today's agenda a contract for Emergency Management and discussion with Cliff Dick with Source Gas. Commissioner Espy seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$320,502.20. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to approve a bill to Sunrise Sanitation for \$80.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Espy moved to approve bills to Rawlins Automotive for \$355.26, Shively Hardware for \$121.93 and True Value of Rawlins for \$575.45 making the total of all bills approved today \$321,634.84. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$85.57
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$126.36
AMERICAN ROAD MAINTENANCE	DIXON SEAL COAT	\$89,850.06
AMERIGAS	PROPANE SERVICES	\$482.08
BAGGS, TOWN OF	WATER SERVICES	\$58.45
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$2,186.98
BESEL, KEN	MILEAGE	\$24.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$270.13
BURKHART, CINDY	SUPPLIES/MEALS/MILEAGE	\$153.29
CANDY MOUNTAIN	EQUIPMENT RENTAL/WATER	\$30.00
CAPITOL COMMUNICATIONS	PHONE SYSTEM LABOR	\$195.00

CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$1,736.13
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$1,854.16
CASH-WA DISTRIBUTING	SUPPLIES	\$33.30
CATERPILLAR FINANCIAL SERVICES CORP	LEASE PAYMENTS	\$41,717.59
CBM FOOD SERVICE	JAIL MEALS	\$8,028.81
CDW GOVERNMENT, INC.	IT EQUIPMENT	\$4,202.18
CENTER PRINTING CO.	CHECKS	\$363.39
CENTURY LINK	TELEPHONE SERVICES	\$120.14
CENTURYLINK	TELEPHONE SERVICES	\$11,229.67
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$504.13
CHARTER COMMUNICATIONS	INTERNET	\$77.95
COBECON	COBRA REPORT	\$250.00
COCA-COLA BOTTLING CO HIGH COUNTRY	EQUIPMENT RENTAL	\$15.00
COMMUNITY RESOURCE CENTER	AGENCY DUES	\$25.00
DAILY TIMES	NEWSPAPER RENEWAL/ADS	\$3,554.52
DALLIN MOTORS INC	OIL CHANGE	\$41.01
DELEON, JOHN	LEGAL SERVICES	\$1,782.00
DRUMMOND REFRIGERATION LLC	REFRIGERATION REPAIRS	\$137.93
EICHENBERGER, MELISSA	MILEAGE	\$80.50
ELECTION SYSTEMS & SOFTWARE, LLC	BALLOTS	\$2,881.15
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$53.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$50.25
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
FARMER BROTHERS COFFEE	SUPPLIES	\$79.27
FASTENAL	SUPPLIES	\$179.92
FEDEX	POSTAGE	\$24.64
FORSTER LANDSCAPE & CONSTRUCTION	WINTERIZE SYSTEMS	\$305.00
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$256.90
GDA ENGINEERS	DIXON SEAL COAT	\$14,662.56
GEORGETOWN LAW ARCP	SUBSCRIPTION	\$85.00
GLOBAL EQUIPMENT COMPANY	TANKLESS ELECTRIC WATER HTR	\$176.34
GOLDEN, MARY	MEALS/MILEAGE	\$78.53
GRAINGER	SUPPLIES	\$197.80
GRAPHIC SPORTS	NOTARY STAMP	\$42.95
GREATER WY BIG BROS/SISTERS	4TH QTR 2014 TANF	\$6,451.43
HAGOOD, VICKI	MILEAGE	\$25.50
HAMPTON INN	MOTEL	\$498.00
HANNA, TOWN OF	WATER SERVICES	\$102.11
HERRING, ROS	LAWN CARE	\$75.00
HERTER, JACQUES P. PHD	PSYCHOLOGICAL EVALUATION	\$585.00
HILLTOP CONOCO	FUEL	\$34.63
HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE	\$54.00

HI-TECH AUTO	VEHICLE MAINTENANCE	\$266.67
HORIZON LABORATORY, LLC	TESTING	\$87.00
I A A O	MEMBERSHIPS	\$350.00
INT'L ACADEMICS OF EMERG DISPATCH	QUIZ	\$5.00
J H KASPAR OIL COMPANY	FUEL	\$4,046.48
JACKALOPE PRINTING	SUPPLIES	\$742.72
KILBURN TIRE COMPANY	TIRES	\$1,890.53
MADER, TSCHACHER, PETERSON & CO.	ADMIN AUDIT	\$2,000.00
MCKESSON MEDICAL	FLU VACCINE	\$3,012.84
MEDICINE BOW, TOWN OF	WATER SERVICES	\$160.00
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$620.23
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$105.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$1,425.52
NEVE'S UNIFORMS	VESTS	\$9,900.00
NORCO, INC.	SUPPLIES	\$1,122.70
O'REILLY AUTO PARTS	HEATER HOSE	\$6.99
P M P C ENGINEERING	HARSHMAN STREET EXTENSION	\$3,291.75
PERKINS OIL CO	FUEL/OIL	\$1,672.53
PERSONNEL EVALUATION, INC.	PERSONNEL EVALUATIONS	\$80.00
PETERSON EQUIPMENT CO	SNOW CAT BRAKE SHOES	\$523.88
PHILLIPS 66-CONOCO-76	FUEL	\$102.78
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	POSTAGE MACHINE INK	\$169.99
POCKET PRESS INC	CRIMINAL/TRAFFIC LAWS	\$269.70
POWELL, THOMAS	MILEAGE/MEALS	\$305.69
PRIORITY DISPATCH	GUIDE/CARDS	\$120.00
QUEST DIAGNOSTICS	RANDOM SCREENINGS	\$91.00
QUILL CORPORATION	OFFICE SUPPLIES	\$599.09
RAWLINS AUTOMOTIVE	PARTS	\$355.26
RAWLINS EASTSIDE CARWASH	WASH CARD	\$100.00
RICOH USA, INC	IT COPIERS	\$7,987.00
RIETVELD, TONI	MEALS	\$21.75
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$11,597.31
ROSS' AUTOMOTIVE SERVICES	FAN MOTOR/ANTIFREEZE	\$168.62
RYAN ELECTRONICS INC	BATTERIES	\$510.00
SARATOGA AUTO GLASS	WINDSHIELD REPAIR	\$50.00
SARATOGA AUTO PARTS, INC.	ADAPTER HOUSING	\$85.13
SARATOGA, TOWN OF	WATER SERVICES	\$126.85
SHEPARD'S	FUEL	\$1,735.10
SHIVELY HARDWARE	SUPPLIES	\$121.93
SHOPKO	SUPPLIES	\$129.55
SHOPKO PHARMACY	PRESCRIPTIONS	\$4,151.52

SNAKE RIVER PRESS	NEWSPAPER RENEWAL	\$30.00
SNAP-ON TOOLS	TOOLS	\$183.00
SOCIETY FOR HUMAN RESOURCE MGMT	MEMBERSHIP	\$190.00
STANLEY CONVERGENT SEC SOLUTIONS	MAINTENANCE CHARGES	\$2,411.82
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$468.57
STOTZ EQUIPMENT	PARTS	\$614.28
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$80.00
THOMSON REUTERS-WEST PAYMENT CTR	INFORMATION CHARGES	\$848.53
THOS. Y. PICKETT & CO., INC.	VALUATION CONTRACT	\$5,600.00
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$1,205.20
TRIPLE X CONTRACTING, INC.	GARBAGE SERVICES	\$150.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$575.45
US BANK	VARIOUS CHARGES	\$854.80
VAN'S WHOLESALE LLC	CLEANING SUPPLIES	\$240.03
W.S. DARLEY	SUITS	\$1,585.26
WELLS, JACQUELIN	MILEAGE	\$120.00
WEX BANK	FUEL	\$104.84
WILKERSON, JAMES A IV M.D.	ROUTINE AUTOPSY	\$1,040.00
WY DEPT OF ENVIRONMENTAL QUALITY	DEQ OVERSIGHT CHARGES	\$50.00
WY DEPT OF HEALTH	MOTOR VEHICLE BILLING/PAYROLL	\$42,305.93
WY DEPT OF TRANSPORTATION	ROAD MAINTENANCE	\$143.34
WY DIESEL SERVICE	HEAT GAUGE	\$87.42
WY LAW ENFORCEMENT ACADEMY	AMMUNITION	\$313.36
WY MACHINERY COMPANY	REPAIRS/SUPPLIES	\$1,728.92
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$295.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,646.47
GRAND TOTAL		\$321,634.84

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the October 7, 2014 regular meeting minutes and a bond for Melisa A. Sikes, Treasurer for the South Central Wyoming Emergency Medical Services & Joint Powers Board for \$10,000.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

Commissioner Glode moved to allow the use of remaining emergency room floor mill levy funds on blinds and other emergency room improvements. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to reappoint Cindy Baldwin to the Specific Purpose Tax Joint Powers Board with Gwynn Bartlett as the alternate. Commissioner Glode seconded and the motion carried unanimously.

Emergency Management

Commissioner Johnson moved to accept the bid and enter into a contract with Beck Consulting to update the Multi-Hazard Mitigation Plan in an amount not to exceed \$29,684.00. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize John Zeiger to sign a Memorandum of Understanding Between Carbon County Emergency Management and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office. Commissioner Jones seconded and Commissioner Espy asked if Mr. Kelly was comfortable with the agreement. Mr. Kelly noted there are substantial training requirements and that Mr. Zeiger was comfortable with this. The motion carried unanimously.

Attorney

Commissioner Glode moved to authorize Commissioner Jones to communicate with American Road Maintenance in writing and let them know the county will withhold \$1,723.00 from their final payment and not assess a penalty for the Dixon Airport Seal Coat project. Commissioner Espy seconded and there was clarification on the motion and the motion carried unanimously.

Clerk

Commissioner Glode moved to approve the 2015 Meeting Schedule. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on Homeland Security grant agreements for Project ID 14-GPD-CAR-SC-HSG14 totaling \$43,509.75; Project ID 14-GPD-CAR-LS-HLE14 totaling \$10,455.73; and Project ID 14-GPD-CAR-LC-HLC14 totaling \$2,505.00. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on the Contractor Agreement with Sheela Schermetzler through September 30, 2015 for services related to the Community Services Block Grant in an amount not to exceed \$5,250.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Administrative Services Only Agreement By and Between Carbon County and Guardian Life Insurance Company of America effective January 2015 for administration of the county's self-insured dental insurance plan. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to appoint Sean Corson to the Baggs Solid Waste Disposal District for a three-year term expiring September 2017. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to appoint Barbara J. Shelby to the Carbon County Library Board for a three-year unexpired term expiring June 2017. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Glode moved to regretfully accept the resignation of Mark Kostovny of the South Central Wyoming Emergency Medical Services Joint Powers Board effective December 15, 2014 and asked the Clerk to advertise the vacancy for the remainder of his term plus one full term. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Johnson moved to regretfully accept the resignation of Erin Colburn of the Juvenile Services Board effective immediately. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to approve Resolution 2014-32, A Resolution Authorizing Submission of a Grant Application to the State of Wyoming Emergency Medical Services on Behalf of the South Central Wyoming Emergency Medical Services for the Purpose of Purchasing Pediatric Stretcher Restraints. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve TANF/CPI subgrantee contracts with Boys & Girls Clubs of Carbon County, LYCC / Extended Families Program, and Greater Wyoming Big Brothers Big Sisters. Commissioner Espy seconded and the motion carried unanimously.

TRANSFER OF LIQUOR LICENSE

Public Hearing

Commissioner Espy moved to approve the transfer of the Limited Retail Liquor License (Club) from Sinclair Golf Club LLC to Sinclair Golf Course, Inc. dba Sinclair Golf Course. Commissioner Jones seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 11:17 a.m. with Clerk Bartlett and Attorney Kelly for personnel and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 11:41 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:41 a.m. Commissioner Jones seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 12th day of November 2014.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

A regular meeting of this Board will be held December 16 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.