

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 21, 2014
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 21, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Glode moved to add to today’s agenda a contract for Emergency Management and discussion with Cliff Dick with Source Gas. Commissioner Espy seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$320,502.20. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to approve a bill to Sunrise Sanitation for \$80.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Espy moved to approve bills to Rawlins Automotive for \$355.26, Shively Hardware for \$121.93 and True Value of Rawlins for \$575.45 making the total of all bills approved today \$321,634.84. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$85.57
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$126.36
AMERICAN ROAD MAINTENANCE	DIXON SEAL COAT	\$89,850.06
AMERIGAS	PROPANE SERVICES	\$482.08
BAGGS, TOWN OF	WATER SERVICES	\$58.45
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$2,186.98
BESEL, KEN	MILEAGE	\$24.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$270.13
BURKHART, CINDY	SUPPLIES/MEALS/MILEAGE	\$153.29
CANDY MOUNTAIN	EQUIPMENT RENTAL/WATER	\$30.00

CAPITOL COMMUNICATIONS	PHONE SYSTEM LABOR	\$195.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$1,736.13
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$1,854.16
CASH-WA DISTRIBUTING	SUPPLIES	\$33.30
CATERPILLAR FINANCIAL SERVICES CORP	LEASE PAYMENTS	\$41,717.59
CBM FOOD SERVICE	JAIL MEALS	\$8,028.81
CDW GOVERNMENT, INC.	IT EQUIPMENT	\$4,202.18
CENTER PRINTING CO.	CHECKS	\$363.39
CENTURY LINK	TELEPHONE SERVICES	\$120.14
CENTURYLINK	TELEPHONE SERVICES	\$11,229.67
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$504.13
CHARTER COMMUNICATIONS	INTERNET	\$77.95
COBECON	COBRA REPORT	\$250.00
COCA-COLA BOTTLING CO HIGH COUNTRY	EQUIPMENT RENTAL	\$15.00
COMMUNITY RESOURCE CENTER	AGENCY DUES	\$25.00
DAILY TIMES	NEWSPAPER RENEWAL/ADS	\$3,554.52
DALLIN MOTORS INC	OIL CHANGE	\$41.01
DELEON, JOHN	LEGAL SERVICES	\$1,782.00
DRUMMOND REFRIGERATION LLC	REFRIGERATION REPAIRS	\$137.93
EICHENBERGER, MELISSA	MILEAGE	\$80.50
ELECTION SYSTEMS & SOFTWARE, LLC	BALLOTS	\$2,881.15
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$53.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$50.25
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
FARMER BROTHERS COFFEE	SUPPLIES	\$79.27
FASTENAL	SUPPLIES	\$179.92
FEDEX	POSTAGE	\$24.64
FORSTER LANDSCAPE & CONSTRUCTION	WINTERIZE SYSTEMS	\$305.00
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$256.90
GDA ENGINEERS	DIXON SEAL COAT	\$14,662.56
GEORGETOWN LAW ARCP	SUBSCRIPTION	\$85.00
GLOBAL EQUIPMENT COMPANY	TANKLESS ELECTRIC WATER HTR	\$176.34
GOLDEN, MARY	MEALS/MILEAGE	\$78.53
GRAINGER	SUPPLIES	\$197.80
GRAPHIC SPORTS	NOTARY STAMP	\$42.95
GREATER WY BIG BROS/SISTERS	4TH QTR 2014 TANF	\$6,451.43
HAGOOD, VICKI	MILEAGE	\$25.50
HAMPTON INN	MOTEL	\$498.00
HANNA, TOWN OF	WATER SERVICES	\$102.11
HERRING, ROS	LAWN CARE	\$75.00
HERTER, JACQUES P. PHD	PSYCHOLOGICAL EVALUATION	\$585.00
HILLTOP CONOCO	FUEL	\$34.63

HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE	\$54.00
HI-TECH AUTO	VEHICLE MAINTENANCE	\$266.67
HORIZON LABORATORY, LLC	TESTING	\$87.00
I A A O	MEMBERSHIPS	\$350.00
INT'L ACADEMICS OF EMERG DISPATCH	QUIZ	\$5.00
J H KASPAR OIL COMPANY	FUEL	\$4,046.48
JACKALOPE PRINTING	SUPPLIES	\$742.72
KILBURN TIRE COMPANY	TIRES	\$1,890.53
MADER, TSCHACHER, PETERSON & CO.	ADMIN AUDIT	\$2,000.00
MCKESSON MEDICAL	FLU VACCINE	\$3,012.84
MEDICINE BOW, TOWN OF	WATER SERVICES	\$160.00
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$620.23
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$105.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$1,425.52
NEVE'S UNIFORMS	VESTS	\$9,900.00
NORCO, INC.	SUPPLIES	\$1,122.70
O'REILLY AUTO PARTS	HEATER HOSE	\$6.99
P M P C ENGINEERING	HARSHMAN STREET EXTENSION	\$3,291.75
PERKINS OIL CO	FUEL/OIL	\$1,672.53
PERSONNEL EVALUATION, INC.	PERSONNEL EVALUATIONS	\$80.00
PETERSON EQUIPMENT CO	SNOW CAT BRAKE SHOES	\$523.88
PHILLIPS 66-CONOCO-76	FUEL	\$102.78
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	POSTAGE MACHINE INK	\$169.99
POCKET PRESS INC	CRIMINAL/TRAFFIC LAWS	\$269.70
POWELL, THOMAS	MILEAGE/MEALS	\$305.69
PRIORITY DISPATCH	GUIDE/CARDS	\$120.00
QUEST DIAGNOSTICS	RANDOM SCREENINGS	\$91.00
QUILL CORPORATION	OFFICE SUPPLIES	\$599.09
RAWLINS AUTOMOTIVE	PARTS	\$355.26
RAWLINS EASTSIDE CARWASH	WASH CARD	\$100.00
RICOH USA, INC	IT COPIERS	\$7,987.00
RIETVELD, TONI	MEALS	\$21.75
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$11,597.31
ROSS' AUTOMOTIVE SERVICES	FAN MOTOR/ANTIFREEZE	\$168.62
RYAN ELECTRONICS INC	BATTERIES	\$510.00
SARATOGA AUTO GLASS	WINDSHIELD REPAIR	\$50.00
SARATOGA AUTO PARTS, INC.	ADAPTER HOUSING	\$85.13
SARATOGA, TOWN OF	WATER SERVICES	\$126.85
SHEPARD'S	FUEL	\$1,735.10
SHIVELY HARDWARE	SUPPLIES	\$121.93
SHOPKO	SUPPLIES	\$129.55

SHOPKO PHARMACY	PRESCRIPTIONS	\$4,151.52
SNAKE RIVER PRESS	NEWSPAPER RENEWAL	\$30.00
SNAP-ON TOOLS	TOOLS	\$183.00
SOCIETY FOR HUMAN RESOURCE MGMT	MEMBERSHIP	\$190.00
STANLEY CONVERGENT SEC SOLUTIONS	MAINTENANCE CHARGES	\$2,411.82
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$468.57
STOTZ EQUIPMENT	PARTS	\$614.28
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$80.00
THOMSON REUTERS-WEST PAYMENT CTR	INFORMATION CHARGES	\$848.53
THOS. Y. PICKETT & CO., INC.	VALUATION CONTRACT	\$5,600.00
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$1,205.20
TRIPLE X CONTRACTING, INC.	GARBAGE SERVICES	\$150.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$575.45
US BANK	VARIOUS CHARGES	\$854.80
VAN'S WHOLESALE LLC	CLEANING SUPPLIES	\$240.03
W.S. DARLEY	SUITS	\$1,585.26
WELLS, JACQUELIN	MILEAGE	\$120.00
WEX BANK	FUEL	\$104.84
WILKERSON, JAMES A IV M.D.	ROUTINE AUTOPSY	\$1,040.00
WY DEPT OF ENVIRONMENTAL QUALITY	DEQ OVERSIGHT CHARGES	\$50.00
WY DEPT OF HEALTH	MOTOR VEHICLE BILLING/PAYROLL	\$42,305.93
WY DEPT OF TRANSPORTATION	ROAD MAINTENANCE	\$143.34
WY DIESEL SERVICE	HEAT GAUGE	\$87.42
WY LAW ENFORCEMENT ACADEMY	AMMUNITION	\$313.36
WY MACHINERY COMPANY	REPAIRS/SUPPLIES	\$1,728.92
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$295.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,646.47
GRAND TOTAL		\$321,634.84

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the consent agenda includes the October 7, 2014 regular meeting minutes and a bond for Melisa A. Sikes, Treasurer for the South Central Wyoming Emergency Medical Services & Joint Powers Board for \$10,000.00. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

County Treasurer Cindy Baldwin reported the first severance tax payment of \$55,000.00 for the SCRF Road & Bridge account was recently received making that balance just over \$1 million. She presented a request from the hospital to use mill levy funds reporting the emergency room floor remodeling was approved for \$42,000.00 in May and the work should be approximately \$7,000.00 less and they would like approval to use those funds for blinds and other improvements.

Commissioner Glode moved to allow the use of remaining emergency room floor mill levy funds on blinds and other emergency room improvements. Commissioner Johnson seconded and the motion carried unanimously.

Treasurer Baldwin reported her term on the Specific Purpose Tax Joint Powers Board is up this year and requested to be reappointed.

Commissioner Johnson moved to reappoint Cindy Baldwin to the Specific Purpose Tax Joint Powers Board with Gwynn Bartlett as the alternate. Commissioner Glode seconded and the motion carried unanimously.

Treasurer Baldwin reported she just issued a tax bill to one of the county's largest tax payers in the amount of \$744,613.77 of unreported value. She reported the Museum has \$159,439.05 in their set-aside funds and the hospital has \$427,730.54 in their mill levy account.

Assessor

County Assessor Cheryl Ross presented abates and rebates for the Chairman's signature.

Emergency Management

Emergency Management Coordinator John Zeiger opened one sealed proposal to update the Multi-Hazard Mitigation Plan from Beck Consulting in the amount of \$29,684.00. He noted the county received a FEMA grant to pay for the update and that all 10 municipalities are included.

Commissioner Johnson moved to accept the bid and enter into a contract with Beck Consulting to update the Multi-Hazard Mitigation Plan in an amount not to exceed \$29,684.00. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize John Zeiger to sign a Memorandum of Understanding Between Carbon County Emergency Management and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office. Commissioner Jones seconded and Commissioner Espy asked if Mr. Kelly was comfortable with the agreement. Mr. Kelly noted there are substantial training requirements and that Mr. Zeiger was comfortable with this. The motion carried unanimously.

Mr. Zeiger stated this agreement is no charge to the county and enhances current services.

Mr. Zeiger reported that Clerk Bartlett will present a Homeland Security Grant later today and he stated there are priorities in the grant. He is required to participate in three exercises each year and that Carbon County is due to have a full scale exercise by 2016. This could cost as much as \$5,000.00 and he recommends using some of this grant for that exercise. The offices that use this funding are also required to take part in the exercise. Mr. Zeiger encouraged the county to reserve some of these funds for training and exercises.

Attorney

Deputy Attorney Mike Kelly reported while looking through the hospital board meeting minutes he noticed that they discussed that during the remodel of the emergency detention rooms there will need to be law enforcement present 24/7 when there is an emergency detention. He pointed this out to Sheriff Colson and he is meeting with the hospital's Chief Executive Officer this week. Mr. Kelly stated the county could potentially house these individuals in Casper during construction however the county would be responsible for transferring these individuals to that facility as well as court costs. Clerk Bartlett stated if this occurs, the emergency detention budget could be used.

Mr. Kelly noted on the most recent Transwest Express conference call he learned the final Environmental Impact Statement will be out for comment soon with a final the first quarter of 2015.

Mr. Kelly attended a cooperators meeting on the water supply Resource Management Plan Amendment. He stated there are questions Chairman Chapman had and while much of the information is confidential, he can relay the total acreage is just over 20,000 and that this land is not currently leased to anyone for mineral development. He stated industry is not in support of the plan at this time. There will likely be alternatives proposed and he suggested the county monitor this closely. Chairman Chapman stated the county would like to see a map of the project area. County Planner Sid Fox stated his office has maps and will provide them.

Mr. Kelly discussed the Dixon Airport Seal Coat project noting that there may be additional costs. The project was completed approximately 7 days beyond the schedule and that GDA thought the county had taken a position not to charge liquidated damages on the project even though the contract allows for it. GDA had to go to Dixon one extra day to inspect the project costing \$1,723.00 in additional costs outside the contract making it the county's responsibility and not reimbursable under any grant. He stated the contract allows the county to charge the contractor for this and potentially collect as much as \$1,500.00 per day for the additional time.

Commissioner Jones stated GDA has talked with the contractor and they had the incorrect piece of machinery and the stripe was incorrectly painted. This is what cost GDA the additional day and she had an informal discussion that the contractor was agreeable for us to simply withhold this amount from the final payment. She recommended withholding this from the final payment.

Mr. Kelly agreed and stated he feels someone from the county should contact the contractor. Commissioner Jones agreed to contact the contractor.

Commissioner Glode moved to authorize Commissioner Jones to communicate with American Road Maintenance in writing and let them know the county will withhold \$1,723.00 from their final payment and not assess a penalty for the Dixon Airport Seal Coat project. Commissioner Espy seconded and there was clarification on the motion and the motion carried unanimously.

Planning

County Planning Director Sid Fox introduced Cliff Dick of Source Gas who provided an update to their Board on the Chokecherry Compressor Station project. Mr. Fox stated the company has submitted a Conditional Use Permit (CUP) to the county for the project. The typical process is a zoning review then issuance of the CUP. Mr. Fox stated he will issue the building permit for the reliability portion of the project prior to the CUP and later issue a building permit for the compressor station property.

Mr. Dick reported that the reliability piece of the project will allow a natural gas connection with another company and better serve the southern end of their system – the Laramie, Rawlins and Saratoga areas. They would like to have this in place before inclement weather. This should take approximately six weeks total. He stated they had hoped to have the project under way however there were delays in the negotiations with other companies and landowners.

Road & Bridge

Road & Bridge Superintendent Bill Nation reported he recently attended a meeting on the Congestion Mitigation Air Quality grant funds. Carbon County requested \$240,000.00 and was allocated \$200,000.00.

Mr. Nation discussed some dangerous and narrow areas on the Pass Creek Road and he measured everywhere to ensure it was at least 18 feet wide. There were a few that were questionable and he will ask these to be widened.

Clerk

Clerk Bartlett asked if the BOCC will be attending the Carbon County Visitors Council, Carbon County Economic Development Corporation and Rawlins Tourism Committee roundtable on Wednesday, October 29 from 4-5 p.m. The BOCC stated it is not their meeting so not to advertise.

Clerk Bartlett presented a proposed 2015 Carbon County Commissioners Meeting Schedule.

Commissioner Glode moved to approve the 2015 Meeting Schedule. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on Homeland Security grant agreements for Project ID 14-GPD-CAR-SC-HSG14 totaling \$43,509.75; Project ID 14-GPD-CAR-LS-HLE14 totaling \$10,455.73; and Project ID 14-GPD-CAR-LC-HLC14 totaling \$2,505.00. Commissioner Glode seconded and the motion carried unanimously.

Clerk Bartlett presented an agreement with the contractor hired by the Tripartite Board to provide monitoring services for their Community Services Block Grant which runs through the county.

Commissioner Johnson moved to authorize the Chairman's signature on the Contractor Agreement with Sheela Schermetzler through September 30, 2015 for services related to the Community Services Block Grant in an amount not to exceed \$5,250.00. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Administrative Services Only Agreement By and Between Carbon County and Guardian Life Insurance Company of America effective January 2015 for administration of the county's self-insured dental insurance plan. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to appoint Sean Corson to the Baggs Solid Waste Disposal District for a three-year term expiring September 2017. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to appoint Barbara J. Shelby to the Carbon County Library Board for a three-year unexpired term expiring June 2017. Commissioner Espy seconded and the motion carried unanimously.

Clerk Bartlett presented letters of resignation/retirement from Erin Colburn of the Juvenile Services Board effective immediately and Mark Kostovny of the South Central Wyoming Emergency Medical Services Joint Powers Board effective December 15, 2014. Clerk Bartlett noted that Mr. Kostovny's term expires next year and asked if they would like the vacancy to be advertised for the unexpired term plus one full term.

Commissioner Glode moved to regretfully accept the resignation of Mark Kostovny of the South Central Wyoming Emergency Medical Services Joint Powers Board effective December 15, 2014 and asked the Clerk to advertise the vacancy for the remainder of his term plus one full term. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Johnson moved to regretfully accept the resignation of Erin Colburn of the Juvenile Services Board effective immediately. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to approve Resolution 2014-32, A Resolution Authorizing Submission of a Grant Application to the State of Wyoming Emergency Medical Services on Behalf of the South Central Wyoming Emergency Medical Services for the Purpose of Purchasing Pediatric Stretcher Restraints. Commissioner Johnson seconded and the motion carried unanimously.

RESOLUTION NO. 2014 - 32

A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE STATE OF WYOMING EMERGENCY MEDICAL SERVICES ON BEHALF OF THE SOUTH CENTRAL WYOMING EMERGENCY MEDICAL SERVICES FOR THE PURPOSE OF PURCHASING PEDIATRIC STRETCHER RESTRAINTS.

WHEREAS, South Central Wyoming Emergency Medical Services was invited to submit a grant application for Pediatric Stretcher Restraint Funding from the State of Wyoming Emergency Medical Services; and

WHEREAS, the State of Wyoming Emergency Medical Services would provide grant funding toward the purchase of Pediatric Stretcher Restraints; and

WHEREAS, these Pediatric Stretcher Restraints would allow EMT's to safely restrain pediatric patients to the stretchers during transport; and

WHEREAS, these restraints would provide residents of Carbon County the most advanced Pediatric Stretcher Restraints currently available; and

WHEREAS, participating in this program would add value to South Central Wyoming Emergency Medical Services and state of the art capabilities to the residents served.

BE IT RESOLVED, we the Participating Agencies of South Central Wyoming Emergency Medical Services grant the authorities to participate in the State of Wyoming Emergency Services Grant for Pediatric Stretcher Restraints by submitting application, accepting grant monies offered, and all other necessary requirements to fulfil this grant process.

NOW THEREFORE THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING RESOLVES, to participate in the State of Wyoming Emergency Services Grant for Pediatric Stretcher Restraints.

PASSED, APPROVED AND ADOPTED THIS 21ST DAY OF OCTOBER, 2014.

-s- Leo J. Chapman, Chairman

-s- Gwynn G. Bartlett, County Clerk

Clerk Bartlett distributed a list of invoices paid from the Carbon Building HVAC lease. She also updated the BOCC that the county will soon have to pay the first transitional reinsurance fee. This totals \$63.00 per year for each of the county's average 377 members enrolled in the health insurance plan. This will total \$23,751.00 and must be paid 2014-2016.

Clerk Bartlett discussed funding opportunities for a study of the Courthouse to determine space and safety concerns, primarily related to Circuit and District Court. She asked if the BOCC was interested in applying for these funds.

Clerk Bartlett presented subgrantee contracts for the TANF/CPI grant.

Commissioner Jones moved to approve TANF/CPI subgrantee contracts with Boys & Girls Clubs of Carbon County, LYCC / Extended Families Program, and Greater Wyoming Big Brothers Big Sisters. Commissioner Espy seconded and the motion carried unanimously.

CITIZEN / COMMISSIONERS DISCUSSION

Chairman Chapman reported he attended a preliminary meeting yesterday about an assisted living facility. The group would not be pursuing grants and rather self-funding the facility. He encouraged the county to be available to help spur this including figuring out a way to deed property to the group north of the Senior Center. Chairman Chapman believes the Memorial Hospital Board owns that property. Sid Fox asked if the group had looked at other sites including former school sites. Chairman Chapman stated November 5 the group will meet again and look at many sites in town.

Chairman Chapman also asked if the BOCC would be holding an employee appreciation event this year and it was discussed potentially holding one before the end of the fiscal year towards spring or summer.

Commissioner Johnson asked if Attorney Kelly is reviewing documents right before meetings and if he can set a cutoff date. Mr. Kelly stated there is a cutoff and the BOCC discussed the Chairman reminding everyone.

TRANSFER OF LIQUOR LICENSE

Public Hearing

Chairman Chapman opened a public hearing at 11:15 a.m. to hear a request to transfer a Limited Retail Liquor License (Club) from Sinclair Golf Club LLC to Sinclair Golf Course, Inc. dba Sinclair Golf Course.

Clerk Bartlett stated notices were placed in the Rawlins Daily Times for two consecutive weeks specifically on October 7 and 14.

Chairman Chapman called for public comments and there being none, closed the public hearing at 11:16 a.m.

Commissioner Espy moved to approve the transfer of the Limited Retail Liquor License (Club) from Sinclair Golf Club LLC to Sinclair Golf Course, Inc. dba Sinclair Golf Course. Commissioner Jones seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 11:17 a.m. with Clerk Bartlett and Attorney Kelly for personnel and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 11:41 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 11:41 a.m. Commissioner Jones seconded and the motion carried unanimously.

A regular meeting of this Board will be held December 16 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.