

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 7, 2014
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 7, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson. Commissioners Jones and Johnson were absent at the start of the meeting but joined the meeting at 9:10 a.m.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Espy moved to add an architectural contract with a firm for the Hugus Ferguson building for the Museum at the end of the meeting. Commissioner Glode seconded and the motion carried unanimously.

VOUCHERS

Commissioner Glode moved to approve the report of expenditures in the amount of \$485,150.31 noting this does not include the Bank of Commerce invoice. Commissioner Espy seconded and the motion carried unanimously.

Vendor	Detail Line Description	Total
AVFUEL CORPORATION	AVIATION FUEL	\$5,169.02
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$8,907.12
BESEL, KEN	MILEAGE	\$24.00
BLAKEMAN PROPANE	PROPANE SERVICES	\$168.24
BOB BARKER COMPANY, INC.	SUPPLIES	\$1,081.45
BOYS & GIRLS CLUBS OF CARBON COUNTY	SEP 2014 CSBG	\$1,850.36
BROWN, AMANDA	MILEAGE	\$12.00
BUCHANAN, KAREN	MILEAGE	\$77.40
BUILD RITE LUMBER SUPPLY	SUPPLIES/POSTAGE	\$237.53
BURKHART, CINDY	MILEAGE/SUPPLIES	\$23.75
C & D FABRICATION	INMATE CAGES	\$2,000.00
CANDY MOUNTAIN	WATER	\$45.00
CARBON COUNTY BAR ASSOCIATION	BAR DUES	\$240.00
CARBON COUNTY SENIOR SERVICES	MEALS/HEALTH SUBSIDY/MATCHING	\$66,810.00

CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$1,060.45
CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD	\$52.00
CARBON COUNTY YOUTH CRISIS CENTER	SEP 14 CSBG	\$4,235.76
CASPER WINNELSON CO	SUPPLIES	\$91.00
CATHEDRAL HOME FOR CHILDREN	YOUTH CRISIS CENTER FUNDING	\$1,000.00
CBM FOOD SERVICE	JAIL MEALS	\$11,964.80
CDW GOVERNMENT, INC.	SUPPLIES	\$2,158.42
CENTURY LINK	TELEPHONE SERVICES	\$463.27
CENTURYLINK	TELEPHONE SERVICES	\$394.95
CHARM-TEX, INC.	GLOVES	\$250.00
CHARTER COMMUNICATIONS	CABLE/INTERNET/TELEPHONE/FIBER LINES	\$5,584.46
CLYDE, JASON	MEALS/FUEL	\$62.65
CNA SURETY	ROSENTERER NOTARY BOND	\$50.00
COOKS CORRECTIONAL	BOWLS	\$132.95
DAILY TIMES	NEWSPAPER ADS	\$1,759.80
DEX MEDIA	TELEPHONE SERVICES	\$3.08
DIRTY BOYZ SANITATION, INC	TRASH SERVICES	\$207.00
DIXON, TOWN OF	WATER/SEWER	\$263.00
DOMINION VOTING SYSTEMS, INC.	TOUCH SCREEN KEYS	\$32.08
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$1,512.49
EASTMAN, PATRICK	MILEAGE	\$10.20
ELK MOUNTAIN DIESEL	CABLE TIES/ENGINE LABOR	\$3,041.33
ERICKSON & ROBERTS	LEGAL SERVICES	\$668.57
FOX, SID	MEAL/MILEAGE	\$170.00
FRUDE, CANDICE	MILEAGE	\$117.50
G & R CONTROLS, INC	BOILER PARTS	\$253.92
GALLS/QUARTERMASTER	SHIRTS	\$91.17
GCR ELECTRONICS, LLC	SITE RENTALS	\$1,200.00
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINE	\$611.50
GRAINGER	SUPPLIES	\$738.47
GREATER WY BIG BROS/SISTERS	SEP 14 CSBG	\$1,216.99
HANNA, TOWN OF	WATER/SEWER	\$168.23
HEADS WEST SANITATION	SEPTIC SERVICE	\$324.50
HEIMAN FIRE DEPARTMENT	SUPPLIES	\$201.10
HIGH DESERT WELDING & MACHINE LLC	SUPPLIES	\$6.92
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$389.89
INDEPENDENT TABULATION, INC.	SUPPLIES	\$125.10
INTERMOUNTAIN LOCK & SECURITY	KEYPAD ENTRY FLEX	\$165.43
INTERNATIONAL ACADEMICS OF EMERGENCY	GRIFFITH QUIZZES	\$20.00
ISC, INC	NETWORK UPGRADE	\$19,740.00
J H KASPAR OIL COMPANY	FUEL	\$11,817.80
JACKALOPE PRINTING	SUPPLIES	\$174.00

KENCO SECURITY AND TECHNOLOGY	ALARM SYSTEM MAINTENANCE	\$1,426.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$1,413.99
KING SOOPERS CUSTOMER CHARGES	FOOD SUPPLIES	\$50.08
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$325.29
L & L ELECTRIC	REPLACE BALLAST/FIXTURE	\$270.60
L N CURTIS & SONS	SUPPLIES	\$6,814.73
LEXBO LLC	OFFICE RENTAL	\$500.00
LONG BUILDING TECHNOLOGIES, INC.	BUILDING MAINTENANCE	\$2,749.68
LS COUNSELING	COUNSELING SERVICES	\$150.00
MARTINEZ, JANICE	POSTAGE/SUPPLIES	\$20.26
MCKESSON MEDICAL	PH HEALTH VACCINE	\$3,618.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES	\$3,297.05
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$1,553.42
MOSS, BARBARA	MILEAGE	\$70.80
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$30.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$464.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$708.82
NEVE'S UNIFORMS	SHERIFF UNIFORMS	\$89.94
NORCO, INC.	SUPPLIES	\$54.38
OFFICE DEPOT	OFFICE SUPPLIES	\$116.10
OPFAR, CLAUDIA	MEAL	\$11.48
O'REILLY AUTO PARTS	PARTS	\$41.13
OTOOLE, PATRICK "EAMON"	MILEAGE	\$60.00
PERKINS OIL CO	FUEL	\$1,315.86
PERSONNEL EVALUATION, INC.	PERSONNEL EVALUATIONS	\$40.00
PHELPS COUNTY COURT	CERTIFIED COPIES	\$1.75
PHILLIPS 66-CONOCO-76	LATE FEE/INTEREST	\$22.99
PITNEY BOWES INC	POSTAGE MACHINE RENTAL	\$1,120.41
PMPC CIVIL ENGINEERS	ENGINEER SERVICES	\$16,993.54
QUESTAR GAS	GAS SERVICES	\$14.64
QUILL CORPORATION	SUPPLIES	\$575.65
RACO INDUSTRIES	LABELS	\$429.93
RASMUSSEN FURNITURE	VACUUM BAGS	\$13.98
RAWLINS AUTOMOTIVE	PARTS	\$769.61
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$22.50
RAWLINS, CITY OF	WATER SERVICE	\$5,252.50
READY OILFIELD SERVICE, INC	ROAD MAINTENANCE	\$141,925.55
REYNOLDS, DEZIREE	MILEAGE/MEALS	\$201.29
RICOH USA INC	IT COPIERS	\$1,868.59
RICOH USA, INC	IT COPIERS	\$802.49
RIEHL, MATTHEW E. P.C.	LEGAL SERVICES	\$97.50
RIETVELD, TONI	TRAINING	\$134.31

ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$16,625.52
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$823.84
ROWAN, KRISTY	MEALS	\$13.96
RYAN ELECTRONICS INC	CONTRACT/SUPPLIES	\$7,182.44
SARATOGA AUTO PARTS, INC.	PARTS	\$649.69
SARATOGA SUN	NEWSPAPER ADS	\$516.00
SARATOGA, TOWN OF	WATER SERVICES	\$17.00
SECRETARY OF STATE	ROSENTERER NOTARY CERTIFICATE	\$30.00
SHEPARD CONSTRUCTION INC	UNION TELEPHONE BLD REMODEL	\$59,701.25
SHEPARD'S	FUEL	\$3,326.20
SHIVELY HARDWARE	SUPPLIES	\$1,170.20
SOURCE GAS	GAS SERVICES	\$4,475.47
STAPLES ADVANTAGE	SUPPLIES	\$497.02
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$39.46
STEPHENSON, LEE ANN	MILEAGE	\$36.00
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$2,730.00
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$197.22
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$50.00
TERMINIX	PEST CONTROL	\$919.00
THE MASTERS TOUCH, LLC	TAX MAILING SUPPLIES	\$1,031.36
THOMSON REUTERS-WEST PAYMENT CENTER	INFORMATION CHARGES	\$491.31
THOS. Y. PICKETT & CO., INC.	VALUATION CONTRACT INSTALLMENT	\$5,600.00
TRADING POST	GAS	\$279.21
TRUE VALUE OF RAWLINS	SUPPLIES	\$897.19
TYLER TECHNOLOGIES, INC	IDOC/ITAX	\$551.26
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$6,738.18
VALLEY OIL COMPANY	FUEL	\$3,581.93
VAN'S WHOLESALE LLC	CLEANING SUPPLIES	\$1,576.49
VENTURE TECHNOLOGIES	DATA DOMAIN VDPA LICENSE	\$1,500.00
VERIZON WIRELESS	TELEPHONE SERVICES	\$1,215.07
W.S. DARLEY	SUPPLIES	\$589.36
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WATEROUS	SUPPLIES	\$1,411.39
WELLS, JACQUELIN	MEALS	\$23.44
WILSON, MARGARET	PATCHES	\$26.00
WY BRAND INDUSTRIES	CLEANING SUPPLIES	\$280.00
WY DEPT OF HEALTH	UNUSED FUNDS/SUPPLIES	\$13,395.94
WY LAW ENFORCEMENT ACADEMY	KELLEY RECERTIFICATION	\$185.00
WY MACHINERY COMPANY	SERVICE/LABOR	\$1,115.42
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$193.00
WY STATE FORESTRY	SHIPPING CHARGES	\$10.58
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICES	\$854.54
YOCUM, LEO	MILEAGE	\$24.00

ZIPLOCAL	CARBON COUNTY PRINT	\$348.00
GRAND TOTAL		\$496,894.43

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Espy seconded and Clerk Bartlett noted the consent agenda includes the amendment to the September 2 official minutes and the same amendment to the report to the minutes to correct the motion to approve Resolution No. 2014-28 for Z.C. Case File No. 2014-07 to read “Kody and Codey Stock’s request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-20) encompassing approximately twenty acres subject to the Chairman’s signature on the plat”; September 16, 2014 regular meeting minutes; a bond rider for Brandee Nicole Forster, Clerk/Treasurer for the Town of Dixon; a bond and riders for Linda L. Crane, Treasurer for the Carbon County Visitors Council for \$100,000.00; Clerk receipts for \$28,870.75; Planning & Development Department receipts for \$645.00; Clerk of District Court receipts for \$2,685.19 and Attorney receipts for \$338.40. The motion carried unanimously.

Commissioners Jones and Johnson joined the meeting at 9:10 a.m.

VOUCHERS

Commissioner Espy moved to approve payment to Rawlins Automotive for \$769.61; Shively Hardware for \$1,170.20 and True Value of Rawlins for \$897.19 for a total of bills of \$487,987.31. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

ELECTED OFFICIALS / DEPARTMENT HEADS

Mental Health

Commissioner Glode moved to allow Mr. Biggs up to \$2,000.00 from special projects for training and travel to Las Vegas. Commissioner Johnson seconded and the Chairman confirmed Mr. Biggs will have a budget next year. The motion carried unanimously.

VOUCHERS

Commissioner Espy moved to approve the Bank of Commerce invoice in the amount of \$8,907.12. Commissioner Glode seconded and there was discussion about the type of expenditures for embroidered uniforms, hats, etc... and uniforms in general and what would be paid. The motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Planning

Commissioner Glode moved to approve Amended Resolution #2014-25, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File #2014-02, Casey Ebner's request for a Conditional Use Permit in the C-2 Zone to allow residential use deleting Condition #3 from the conditions of approval. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to waive the procurement policy and approve a Professional Services Agreement with Orion Planning Group for up to \$20,000.00 to revise the Subdivision Regulations. Commissioner Espy seconded and the motion carried unanimously.

Buildings Manager

Commissioner Johnson moved to waive liquidated damages on the Carbon Building door and window project with the condition that LM Olson reimburse the county for the building manager's time at a rate of \$80.00 per hour for 17.5 hours. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Glode moved to award the bid from Jake White for a metal roof at the Medicine Bow Clinic in the amount of \$8,500.00. Commissioner Johnson seconded and Mr. Jones noted this was not budgeted for because the issue arose after budget time however he feels that as long as no other major items occur he can use his maintenance budget. The motion carried unanimously.

RECESS

Chairman Chapman called a recess at 10:32 a.m. and reconvened at 10:42 a.m.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Commissioner Jones moved to allow MHCC to reallocate mill levy funds from the chiller repair to the HVAC engineering fees. Commissioner Espy seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 11:45 a.m. with Clerk Bartlett and Deputy County Attorney Mike Kelly to discuss personnel, possible litigation and other matters considered confidential by law. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 12:07 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Espy seconded and the motion carried unanimously.

RECESS

Chairman Chapman called a recess at 12:00 p.m. and reconvened at 1:15 p.m.

PLANNING & ZONING

Public Hearing – Minor Subdivision Case File No. 2014-02

Commissioner Jones moved to approve Resolution No. 2014-30, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Minor Subdivision Case File No. 2014-02, Sinclair Wyoming Refining Company/Steve Sondergard's request for a Minor Subdivision to create one parcel, Lot 1 = 8.04 acres. Commissioner Johnson seconded and the motion carried unanimously.

Public Hearing – Z.C. Case File No. 2014-10

Commissioner Johnson moved to approve Resolution No. 2014-31, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2014-10, Sinclair Wyoming Refining Company/Steve Sondergard's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Heavy Industrial (MH) encompassing approximately 8.04 acres. Commissioner Jones seconded and the motion carried unanimously.

Public Hearing – ZRA Case File No. 2014-01

Commissioner Jones moved to deny Case File No. 2014-01 Zoning Resolution Amendment with a stipulation to turn this back to the Planning Commission to review the criteria for solid waste disposal as it pertains to Carbon County Zoning. Commissioner Johnson seconded. Mr. Kelly asked if the denial is based on the fact that this is not currently a permitted use in RAM zoning. The BOCC agreed. The motion carried with all commissioners voting for the motion except Commissioner Glode who voted against.

Commissioner Johnson moved to table Planning & Zoning C.U. Case File No. 2014-03 - Dirty Boyz Sanitation Service, Inc. (Applicants) and Rose B. Cain and Patrick Cain (Land Owner's) request for a Conditional Use Permit for the construction, operation, and maintenance of a transfer station. Commissioner Glode seconded and asked how it can be tabled while the use is denied. Commissioner Jones stated the Zoning Resolution changes will be forthcoming and then the applicant does not have to start over. Commissioner Jones stated they all have a real grasp on what the DEQ and landfills go through. This is complicated and serious. The motion carried unanimously.

Certification

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File No. 2014-11 – Reginald and Laurie Forster's request for a Zone Change from Ranching, Agriculture, Mining to Rural Residential Agriculture on approximately 8.01 acres and schedule a public hearing for November 12, 2014 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Commissioner Johnson moved to add bariatric surgery (gastric bypass) as a covered service with medical necessity to the health insurance plan effective January 1, 2015. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve Change Order #5 for the Union Wireless grant increasing the contract by a net of \$1,000.00. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to extend Shepard Construction's contract to November 15, 2014 with no penalty for the Union Wireless grant project. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to authorize the Chairman's signature on the Legal Notice for the preliminary statement of receipts and expenditures for Carbon County Government for the period of July 1, 2013 through June 30, 2014. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman to sign the Contract for Services Agreements related to this grant with the Carbon County Youth Crisis Center, Carbon County Public Health, Boys & Girls Clubs of Carbon County and Greater Wyoming Big Brothers Big Sisters. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on a letter to Carbon County Senior Services approving the improvements to the Encampment Senior Center using no county funds. Commissioner Espy seconded and the motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on the Wyoming Department of Transportation Aeronautics Division Certificate of State Grant-in-Aid in the amount of \$5,460.00 for payment of all fees associated with the annual maintenance of Dixon Airport AWOS. Commissioner Espy seconded and the motion carried unanimously.

MUSEUM ENGINEERING CONTRACT

Commissioner Glode moved to enter into an agreement with Pahl Architecture PC and the county for services at the Hugus Ferguson building. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 3:45 p.m. Commissioner Espy seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 21st day of October 2014.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

A regular meeting of this Board will be held November 12, November 18 and December 2 all at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.