

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, September 2, 2014  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, September 2, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$301,201.86. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to approve payment to Rawlins Automotive for \$555.14; Shively Hardware for \$84.92 and True Value of Rawlins for \$1,928.78. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ABBOTT, CHARLENE	ELECTION JUDGE	\$225.00
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$126.36
BALDWIN, ROXIE A	ELECTION JUDGE	\$242.50
BEHAVIORAL INTERVENTIONS	MONITORING/SUPPLIES	\$1,162.90
BESEL, KEN	ELECTION JUDGE	\$248.00
BESEL, KIM E	ELECTION JUDGE	\$247.00
BEUMEE, HOLLY A	ELECTION JUDGE	\$248.00
BLAKEMAN PROPANE	TANK RENTAL	\$120.00
BOB BARKER COMPANY, INC.	SUPPLIES	\$1,882.80
BOHNER, FLORENCE V.	ELECTION JUDGE	\$182.50
BRIDGEFRONT	HIPAA ONLINE TRAINING	\$309.80
BROWN, AMANDA	MILEAGE	\$14.00
BROWN, DORIS	ELECTION JUDGE	\$259.00
BROWNELLS, INC	SUPPLIES	\$119.13
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$145.89
BURGESS, GAYE J	ELECTION JUDGE	\$310.00
CALDON, SHELBY M	ELECTION JUDGE	\$249.00

CALDWELL, SONYA SUE	ELECTION JUDGE	\$175.00
CANDY MOUNTAIN	SIGNS/WATER	\$116.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$4,452.40
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,017.61
CAREY, JANE	ELECTION JUDGE	\$173.00
CASSINAT, MADELYN	ELECTION JUDGE	\$140.00
CATHEDRAL HOME FOR CHILDREN	GRANT FUNDS	\$2,000.00
CBM FOOD SERVICE	JAIL MEALS	\$11,362.20
CDW GOVERNMENT, INC.	EQUIPMENT	\$87.50
CENTRAL RESTAURANT PRODUCTS	SUPPLIES	\$188.78
CENTURY LINK	MONTHLY CHARGES	\$68.32
CHARTER COMMUNICATIONS	CABLE SERVICES	\$32.20
CHAVEZ, SARAH	MILEAGE/MOTEL	\$357.74
CLYDE, JASON	MEALS/FUEL	\$89.55
CMI-TECO	SUPPLIES	\$475.44
CNA SURETY	NOTARY BOND	\$50.00
COBECON	DATA MINING	\$1,896.00
COCA-COLA BOTTLING CO HIGH COUNTRY	RENTAL FEES	\$45.90
COLMAN, KENDA	ELECTION JUDGE	\$205.50
COOK, CAROL	ELECTION JUDGE	\$246.50
COOK, PHILIP S	ELECTION HELP	\$142.38
COWEN-HODGES, JUDY A	ELECTION JUDGE	\$245.00
CULVER, BONNIE	ELECTION JUDGE	\$244.00
DAILY TIMES	NEWSPAPER ADS	\$762.12
DALLIN MOTORS INC	ASSESSOR VEHICLE	\$26,251.00
DANFORD, DEBBIE	ELECTION JUDGE	\$173.00
DANIELS, WANDA	ELECTION JUDGE	\$244.00
DAY, ALICE	ELECTION JUDGE	\$180.00
DIXON, TOWN OF	WATER SERVICES	\$273.00
DUNCKLEY, ANNETTE J	ELECTION JUDGE	\$323.00
EBERHART, BOB	FUELS MITIGATION COSTS	\$2,100.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
EPP, CORNELIA	ELECTION JUDGE	\$222.00
ERICKSON, DAWNA	ELECTION JUDGE	\$244.00
EZELL, EVELYN	ELECTION JUDGE	\$198.00
FARMER BROTHERS COFFEE	COFFEE	\$161.76
FEDEX	POSTAGE	\$25.55
FIRED UP RESCUE	SUPPLIES	\$43.33
FRANCE, TARA	TRANSCRIPTION	\$102.50
FRUDE, CANDICE	MILEAGE/SUPPLIES	\$76.40
GALLS/QUARTERMASTER	NAMEPLATE	\$8.00
GDA ENGINEERS	DIXON SEAL COAT PROJECT	\$789.50
GLAXOSMITHKLINE PHARMACEUTICALS	PH HEALTH VACCINE	\$2,643.60
GRAHAM, LEROY	ELECTION HELP	\$140.00

GRAINGER	SUPPLIES	\$544.39
GRAPHIC SPORTS	ENVELOPES	\$146.20
HALDORSON, ROSE A.	ELECTION JUDGE	\$153.00
HANNA, TOWN OF	WATER SERVICES	\$256.45
HAYS, PATRICIA	ELECTION JUDGE	\$210.00
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$460.83
HILL, JANE	ELECTION JUDGE	\$168.00
HILLTOP LUBE & AUTOMOTIVE	VEHICLE MAINTENANCE	\$281.95
HISER, NILA RAE	ELECTION JUDGE	\$287.00
HI-TECH AUTO	OIL CHANGE	\$65.41
HORIZON LABORATORY, LLC	LABORATORY SERVICES	\$484.00
ISC, INC	E911 MAINTENANCE	\$5,000.00
J H KASPAR OIL COMPANY	FUEL	\$16,329.33
JACKALOPE PRINTING	SUPPLIES	\$99.72
JAMES, LINDA K	ELECTION JUDGE	\$187.50
JERRY'S DONUTS	DONUTS	\$31.47
JOHNSON, DUANE	FUELS MITIGATION COSTS	\$2,100.00
JOHNSON, JAMES	ELECTION HELP	\$187.95
JOHNSON, SHERI	ELECTION JUDGE	\$251.50
KARI, ADA L.	ELECTION JUDGE	\$173.00
KERBS, MATTHEW	ELECTION JUDGE	\$261.00
KILBURN TIRE COMPANY	TIRE REPAIRS/OIL CHANGES	\$676.19
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$393.82
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$2,800.00
KNAPP SUPPLY & EQUIPMENT CO	TRASH BAGS	\$408.90
KOENEKE, ALICE	ELECTION JUDGE	\$243.00
L & L ELECTRIC	ELECTRICAL REPAIRS	\$1,197.48
L N CURTIS & SONS	EQUIPMENT MAINTNENACE	\$1,456.50
LINCOLN, SARAH M.	ELECTION JUDGE	\$63.50
LUND, JOHN B	ELECTION JUDGE	\$208.00
MADDOX, KAROL	ELECTION JUDGE	\$265.50
MADER, TSCHACHER, PETERSON & CO.	ADMIN AUDIT	\$2,000.00
MATTHEW BENDER & CO, INC.	BOOKS	\$647.28
MAY, CARLA	ELECTION JUDGE	\$254.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES	\$58,948.37
MILLER, SANDRA S	ELECTION JUDGE	\$328.00
MOELLER, SHIRLEY C	ELECTION JUDGE	\$175.00
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$1,668.28
MOORE, ROBERT A	ELECTION JUDGE	\$192.50
MOORE, SHARON KAY	ELECTION JUDGE	\$231.00
MOREHOUSE, DORIS J.	ELECTION JUDGE	\$298.00
MOSS, BARBARA	MILEAGE/ELECTION JUDGE	\$415.00
MOYER, RUTH	ELECTION JUDGE	\$182.50
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$15.00

MUNSON, SUSAN	ELECTION JUDGE	\$270.50
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$304.40
MURRY, JULIA A.	ELECTION JUDGE	\$175.00
MY OFFICE ETC.	SUPPLIES	\$1,788.39
NATIONAL PUBLIC SAFETY INFO BUREAU	2015 NATIONAL DIRECTORY	\$432.00
NORCO, INC.	CYLINDER RENTAL	\$55.18
NORRIS, MONA R	ELECTION JUDGE	\$185.00
ORCHARD, CAROL A	ELECTION JUDGE	\$292.50
O'REILLY AUTO PARTS	PARTS	\$50.34
OSTERTAG, JACOB	ELECTION JUDGE	\$281.00
OWENS, DYRS	FUELS MITIGATION COSTS	\$2,100.00
PAINTER, STEPHANIE J	ELECTION JUDGE	\$289.00
PALMER, CHERYL	ELECTION JUDGE	\$187.50
PARIS, CHRISTY	ELECTION JUDGE	\$241.00
PATTON, ROBERT L.	MILEAGE	\$10.20
PEDEN'S INC	JACKETS	\$1,001.00
PEDERSEN, PATRICIA	ELECTION JUDGE	\$155.00
PETERSON, JOYCE	ELECTION JUDGE	\$219.00
PHILLIPS 66-CONOCO-76	FUEL	\$35.78
PITNEY BOWES	MACHINE RENTAL	\$261.50
POWELL, THOMAS	MEAL/SUPPLIES	\$123.94
POWERS, PHALA	ELECTION JUDGE	\$203.00
PRAIRIE DOG ELECTRIC, LLC	LIGHT BULBS/LABOR	\$486.76
QT POD	SERVICE AGREEMENT	\$995.00
QUEST DIAGNOSTICS	RANDOM DRUG SCREENS	\$91.00
QUILL CORPORATION	SUPPLIES	\$684.02
RAWLINS AUTOMOTIVE	PARTS	\$555.14
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$136.90
RAWLINS FIRE EXTINGUISHER	INSPECTIONS	\$3,085.00
RAWLINS URGENT CARE	MEDICAL SERVICES	\$110.26
READY, DEBORAH	ELECTION JUDGE	\$265.50
RELIANCE STANDARD LIFE INSURANCE CO	STOP LOSS BINDER	\$41,327.18
REMICK, JOE B	FUEL	\$783.75
REMICK, SHELIA	POSTAGE	\$2.80
RIDDICK, JACK	ELECTION JUDGE	\$188.00
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$19,851.10
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE	\$115.68
ROSS, STAN	ELECTION JUDGE	\$198.00
ROWAN, KRISTY	ELECTION JUDGE	\$344.94
RYAN ELECTRONICS INC	SUPPLIES	\$1,069.65
SABIN, VERLA L	ELECTION JUDGE	\$203.00
SAPP BROS TRUCK STOPS, INC.	PREVIOUS UNPAID BAL.	\$110.00
SARATOGA AUTO PARTS, INC.	PARTS	\$341.35
SARATOGA, TOWN OF	WATER SERVICES	\$17.00

SCHERMETZLER, SHEELA M ED.S.	CSBG SERVICES	\$3,699.85
SELDOMRIDGE, LOIS	MILEAGE	\$182.50
SHEPARD'S	TIRES/FUEL/TIRE REPAIR	\$3,494.76
SHIVELY HARDWARE	SUPPLIES	\$84.92
SHORMA, BETH L.	ELECTION JUDGE	\$200.50
SIMS, MELINDA R	ELECTION JUDGE	\$285.00
SMITH, AUSTIN	ELECTION JUDGE	\$291.00
SOURCE GAS	GAS SERVICES	\$1,269.13
SPECIALIZED PATHOLOGY CONSULTANTS	AUTOPSY	\$2,080.00
STEWART STREETER, SANDRA	ELECTION JUDGE	\$363.00
STONER, SHIRLEY J.	ELECTION JUDGE	\$205.50
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$271.31
SYMNS, ROBERT	FUELS MITIGATION COSTS	\$2,100.00
TERMINIX	PEST CONTROL	\$919.00
THE MASTERS TOUCH, LLC	TAX STATEMENT POSTAGE	\$5,655.00
THE QUIK LUBE	OIL CHANGE	\$54.93
THOMPSON, LESTER	ELECTION HELP	\$160.18
THOMSON REUTERS-WEST PAYMENT CENTER	INFORMATION CHARGES	\$1,610.84
THOS. Y. PICKETT & CO., INC.	SEP VALUATION CONTRACT	\$5,600.00
TOLBERT, GURTHA A	ELECTION JUDGE	\$246.00
TRADING POST	FUEL	\$533.30
TRUE VALUE OF RAWLINS	SUPPLIES	\$1,928.78
TUCKER, NINA	ELECTION JUDGE	\$187.50
V-1 PROPANE	PROPANE SERVICES	\$162.30
VALLEY OIL COMPANY	FUEL	\$3,206.74
VALLEY PHARMACY	PRESCRIPTION	\$8.10
VAN'S WHOLESALE LLC	SUPPLIES	\$1,084.42
VERIZON WIRELESS	TELEPHONE SERVICES	\$607.02
W.S. DARLEY	PARTS	\$220.63
WACO	REGISTRATIONS	\$365.00
WAGNER, MARK	ELECTION HELP	\$177.98
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WEATHERD, JILL M.	ELECTION JUDGE	\$250.50
WEBB, JILL	ELECTION JUDGE	\$233.00
WELLS, JACQUELIN	MILEAGE	\$60.50
WEX BANK	FUEL	\$373.14
WHITE, GILLIAN F	ELECTION JUDGE	\$90.00
WILKERSON, JAMES A IV M.D.	AUTOPSY	\$2,080.00
WINNINGHAM, HELEN	ELECTION JUDGE	\$672.78
WORLD WASH LLC	CLEANING SERVICES	\$425.00
WY ATTORNEY GENERAL	REGISTRATION/OVERPAYMENT	\$270.36
WY BRAND INDUSTRIES	SUPPLIES	\$920.40
WY DEPT OF HEALTH	VEHICLE BILLING/WILR CSBG	\$2,254.00
WY GUARDIANS AD LITEM PROGRAM	QTR 4 GUARDIAN AD LITEM	\$6,186.57

WY MACHINERY COMPANY	PARTS	\$3,439.77
WY PUBLIC HEALTH LABORATORY	LABORATORY SERVICES	\$157.00
WY SECRETARY OF STATE	NOTARY	\$30.00
YOCUM, LEO	MILEAGE	\$24.00
ZAHN, JANET M	ELECTION JUDGE	\$254.00
ZIRMED, INC	PROFESSIONAL CLAIMS	\$1.05
GRAND TOTAL		\$303,770.70

**CONSENT AGENDA**

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and Clerk Bartlett noted the following items were included in the consent agenda: August 12, 2014 regular meeting minutes; a bond for Brandee Nicole Forster, Clerk for the Town of Dixon for \$50,000.00; a bond for Michael Bradford, Treasurer for Memorial Hospital of Carbon County for \$25,000.00; Planning & Development Department receipts for \$1,046.25; and Road & Bridge receipts for \$50.00. The motion carried unanimously.

**ELECTED OFFICIALS / DEPARTMENT HEADS**

**Buildings Manager**

Commissioner Glode moved to approve the Service Agreement with QT Pod for the fuel terminal at the Dixon Airport in the amount of \$995.00. Commissioner Johnson seconded and the motion carried unanimously.

**Road & Bridge**

Commissioner Espy moved to approve the bid from Ready Oilfield Service Inc. in the amount of \$157,695.06 to supply, haul and apply water and magnesium chloride to approximately 19 miles of County Road 701. Commissioner Johnson seconded and the motion carried unanimously.

**Planning**

Commissioner Espy moved to authorize the Chairman’s signature on comments to the Bureau of Land Management’s EA1 on the Chokeycherry and Sierra Madre project concerning dust control. Commissioner Glode seconded and the motion carried unanimously.

**Clerk**

Commissioner Johnson moved to appoint Karen Buchanan to the Senior Services Board for the Baggs area for a three-year term expiring March 2017. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman's signature on the Contract between Wyoming Department of Family Services and Carbon County Commissioners for the Temporary Assistance for Needy Families Community Partnership Initiative. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approve Resolution No. 2014-23, a Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for the South Central Wyoming Emergency Medical Service to purchase three new four wheel drive ambulances. Commissioner Jones seconded and Commissioner Johnson stated he was unsure if they needed any new ambulances. He stated he is not familiar enough with the fleet to determine if they are road worthy but he feels that sometimes we need to check ourselves on the amount of dollars we go after that are tax dollars and be as prudent as we can. He finished by saying he is not saying this is a bad project and he applauded them for applying. Commissioner Jones stated they are talking about hiring a full-time management director and she feels this should be a full-time professional position and not a volunteer. Commissioner Glode agreed with Commissioner Johnson. The motion carried unanimously.

Commissioner Johnson moved to approve a Release of Mortgage for the Carbon Mercantile. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Glode moved to approve Change Orders 1-3 for the Union Wireless grant increasing the contract by a net of \$25,197.00. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approve the CSBG agreement in the amount of \$92,021.00. Commissioner Johnson seconded and the motion carried unanimously.

### **Commissioners**

Commissioner Jones moved to have Attorney Kelly draft a letter to authorize the sale of Brent Wilson's hangar to Zachary Weber and to assign the existing lease to Zachary Weber and authorize the Chairman to sign both documents. Commissioner Johnson seconded and the motion carried unanimously.

### **FOREST RESERVE**

Commissioner Johnson moved to use Secure Rural Schools Act Funds to reimburse the county for search & rescue and emergency services on national forest lands. Commissioner Espy seconded and the motion carried unanimously.

### **UNION PROJECT**

Commissioner Jones moved to approve Change Order 4 for the Union Project contingent upon Union's approval. Commissioner Espy seconded and the motion carried unanimously.

## **PLANNING & ZONING**

### **Public Hearing – Z.C. Case File No. 2014-09**

Commissioner Jones moved to approve Resolution No. 2014-24, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2014-09, Casey Ebner's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Highway Commercial (C-2). Commissioner Espy seconded and Commissioner Johnson asked why the Albany County Planning Office commented on the case and it was clarified that the towing area of the company would include parts of Albany County. The motion carried unanimously.

### **Public Hearing – C.U. Case File No. 2014-02**

Commissioner Johnson moved to approve Resolution No. 2014-25, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File No. 2014-02, Casey Ebner's request for a Conditional Use Permit in the C-2 Zone to allow residential use subject only to conditions 1 & 2 in the staff report, deleting recommended condition #3 from the staff report. Commissioner Glode seconded and the motion carried unanimously.

### **Public Hearing – Z.C. Case File No. 2014-08**

Commissioner Glode moved to approve Resolution No. 2014-26, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2014-08, Robert and Lesley Gentry's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR) on Tract 13 located in the Overlook Retreat Subdivision #1. Commissioner Jones seconded and the motion carried with all voting for the motion except Commissioner Johnson who abstained due to a perceived personal conflict.

### **Public Hearing – MIN SUB Case File No. 2014-01**

Commissioner Espy moved to approve Resolution No. 2014-27, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Planning & Zoning MIN SUB Case File No. 2014-01, Kody and Codey Stock's request for a Minor Subdivision to create one, twenty acre parcel and to allow the Chairman to sign the plat once the Planning Commission Chairman has signed it. Commissioner Johnson seconded and the motion carried unanimously.

### **Public Hearing – Z.C. Case File No. 2014-07**

Commissioner Glode moved to approve Resolution No. 2014-28, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Planning & Zoning Case File No. Z.C. 2014-07, Kody and Codey Stock's request for a Zone Change from Ranching, Agriculture and Mining (RAM) to Rural Residential Agriculture (RRA-20) encompassing approximately twenty acres subject to the Chairman's signature on the plat. Commissioner Johnson seconded

and the motion carried unanimously.

### **FIRE AGREEMENT**

Commissioner Johnson moved to accept a 1992 Ford brush truck from the Saratoga Fire Department. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to waive the procurement policy to allow County Fire to purchase a hydraulic power for rescue equipment because there is only one company the equipment can be purchased from. Commissioner Johnson seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Espy moved to adjourn the meeting at 3:26 p.m. Commissioner Jones seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 16th day of September 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

A regular meeting of this Board will be held October 7 at 9:00 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.