

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 12, 2014
Higher Education Center, Baggs, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 12, 2014 at the Higher Education Center in Baggs, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Commissioner Espy moved to amend the agenda to delete the Long Building Technologies Change Orders and Service Contract and add an agreement to allow the Peppermill Bar and Grill to be issued a 24-hour malt beverage permit on county owned property. Commissioner Johnson seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$163,337.04. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation for \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to approve bills to Rawlins Automotive for \$55.93, Shively Hardware for \$274.85 and True Value of Rawlins for \$717.76. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$54.60
AMERICAN PLANNING ASSOC UTAH	CONFERENCE REGISTRATION	\$295.00
BAGGS, TOWN OF	WATER SERVICES	\$165.70
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$4,270.93
BESEL, KEN	MILEAGE	\$24.00
BI-RITE PHARMACY	PRESCRIPTIONS	\$7,299.94
BOB BARKER COMPANY, INC.	SUPPLIES	\$816.37

BUILD RITE LUMBER SUPPLY	SUPPLIES	\$58.56
BURKHART, CINDY	MILEAGE/MEALS	\$60.20
CANDY MOUNTAIN	WATER	\$30.00
CARBON COUNTY SENIOR SERVICES	LOWRANCE MEALS	\$68.00
CARBON MERCANTILE CORPORATION	SUPPLIES	\$63.98
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$213.22
CBM FOOD SERVICE	JAIL MEALS	\$7,644.40
CDW GOVERNMENT, INC.	SUPPLIES	\$2,469.30
CTR FOR EDUCATION & EMPLOYMENT LAW	SUBSCRIPTION	\$254.95
CENTURY LINK	TELEPHONE SERVICES	\$59.36
CENTURYLINK	TELEPHONE SERVICES	\$6,096.47
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$417.27
CHARTER COMMUNICATIONS	INTERNET/CABLE/FIBER LINE	\$2,833.78
DAILY TIMES	NEWSPAPER ADS	\$4,964.31
DEX MEDIA	TELEPHONE SERVICES	\$109.49
DRUMMOND REFRIGERATION LLC	PLUMBING REPAIRS/DISHWASHER	\$925.74
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$777.17
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$53.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$79.00
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$649.37
GALLS/QUARTERMASTER	SUPPLIES	\$1,256.84
GCR ELECTRONICS, LLC	SITE RENTALS	\$1,200.00
GLAXOSMITHKLINE PHARMACEUTICALS	PH HEALTH VACCINE	\$388.10
HEADS WEST SANITATION	SEPTIC SERVICE	\$352.50
HERTER, JACQUES P. PHD	PSYCH EVAL	\$585.00
HILLTOP LUBE & AUTOMOTIVE	FLAT REPAIR	\$28.50
ISC, INC	IT UPGRADES	\$13,707.48
J H KASPAR OIL COMPANY	FUEL	\$5,370.27
JACKALOPE PRINTING	SUPPLIES	\$55.45
KAISER, DON	LAWN CARE	\$130.00
KILBURN TIRE COMPANY	OIL CHANGE	\$59.21
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
KNF FLEXPAC CORPORATION	LAB COATS/BOOT COVERS	\$464.74
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$7,222.80
L & L ELECTRIC	ELECTRICAL REPAIRS	\$354.98
LEXBO LLC	OFFICE RENTAL	\$500.00
MAP TRANSPORTATION	JAIL EXTRADITIONS	\$1,618.75
MATTHEW BENDER & CO, INC.	WY COURT RULES	\$730.51
MEDICINE BOW, TOWN OF	WATER/SEWER/GARBAGE SERVICES	\$173.50
MEEKS, HEIDI	TABLECOVERS	\$10.60
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES	\$6,035.40
MID-AMERICAN RESEARCH CHEMICAL	CLEANING SUPPLIES	\$604.55
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$105.00
MY OFFICE ETC.	MARKERS/FOLDERS/DISCS	\$263.77

NORCO, INC.	CYLINDER RENTAL	\$729.43
OTOOLE, PATRICK "EAMON"	MILEAGE	\$60.00
P M P C ENGINEERING	HARSHMAN STREET EXTENSION	\$16,832.00
PERKINS OIL CO	FUEL	\$2,532.99
PERUE PRINTING	SUPPLIES	\$1,182.65
PICKETT, CHAD	MILEAGE	\$40.20
PLAINSMAN PRINTING & SUPPLY	SUPPLIES	\$1,743.00
POTTER, JORDAN	LAWN CARE	\$30.00
PRINTELECT	VOTER CARDS/NAME BADGES	\$308.97
QUILL CORPORATION	SUPPLIES	\$716.73
RAWLINS AUTOMOTIVE	PARTS	\$55.93
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$100.00
RAWLINS, CITY OF	WATER SERVICES	\$567.30
REDMOND, CHARLES	REMOVE PINE NEEDLES	\$150.00
RELIABLE	SUPPLIES	\$578.73
RICOH USA INC	IT COPIERS	\$5,239.26
ROBIDOUX ENTERPRISES	VEHICLE MAINTENANCE	\$346.75
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$1,426.18
RYAN ELECTRONICS INC	CONTRACT FEE/REPAIRS	\$5,348.88
SARATOGA AUTO PARTS, INC.	PARTS	\$62.18
SARATOGA FEED & GRAIN	WOOD POSTS	\$11.40
SARATOGA SUN	NEWSPAPER ADS	\$521.00
SARATOGA, TOWN OF	WATER SERVICES	\$98.10
SHEPARD CONSTRUCTION INC	UNION TELEPHONE BLD REMODEL	\$31,230.00
SHIVELY HARDWARE	SUPPLIES	\$274.85
SHOPKO	SUPPLIES	\$46.47
SHOPKO PHARMACY	PRESCRIPTIONS	\$61.82
STAPLES ADVANTAGE	SUPPLIES	\$418.14
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$13.69
STODDARD, CURTIS T.	DENTAL SERVICES	\$13.36
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$60.00
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$50.00
TERMINIX	PEST CONTROL	\$199.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$717.76
TYLER TECHNOLOGIES, INC	IDOC/ITAX WEBHOSTING	\$275.63
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$763.87
US BANK	VARIOUS CHARGES	\$537.91
V-1 PROPANE	PROPANE SERVICES	\$179.00
VAISALA, INC.	AWOS MAINTENANCE	\$1,347.00
VALLEY FOOD & LIQUOR	TOILET PAPER/TRASH BAGS	\$13.80
VALLEY OIL COMPANY	FUEL	\$1,256.85
VALLEY PHARMACY	PRESCRIPTIONS	\$71.30
VAN'S WHOLESALE LLC	SUPPLIES	\$252.85
WILKERSON, JAMES A IV M.D.	AUTOPSY	\$2,080.00

WY CORONER'S ASSOCIATION	2014 DUES	\$125.00
WY DEPT OF TRANSPORTATION	CITATIONS	\$25.33
WY MACHINERY COMPANY	PADLOCK	\$61.93
WY SURGICAL ASSOCIATES, P.C.	MEDICAL SERVICES	\$75.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,473.36
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$867.92
GRAND TOTAL		\$164,445.58

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda. Commissioner Glode seconded and the motion carried unanimously.

The following items were on the consent agenda. August 4, 2014 regular meeting minutes; a bond for Beverly Dobkins, Treasurer for the City of Rawlins for \$100,000.00; bond for Cheryl M. Jordan, Municipality Recreation Director for the Town of Sinclair for \$5,000.00; and Clerk of District Court receipts for \$2,013.00.

ELECTED OFFICIALS / DEPARTMENT HEADS

Attorney

Commissioner Glode moved to approve the AIA Agreement Between Carbon County and Fremont Electric, Inc. Commissioner Johnson seconded and the motion carried unanimously.

Assessor

Commissioner Espy moved to use special project funds to purchase the vehicle for the Assessor. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to waive the procurement policy and bidding process to buy the 2014 Dodge Ram for \$26,251.00 and trade in the 1998. Commissioner Johnson seconded and the motion carried unanimously.

Clerk

Commissioner Johnson moved to authorize the Chairman's signature to enter into an IT contract with ISC for a Managed Services Contract in the amount of \$54,400.00 including 340 hours of onsite services. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved that the county enter into a Lease Agreement with Pitney Bowes for 48 months at \$167.93 per month and waive the procurement policy. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to reappoint John Jones to the Baggs Solid Waste Disposal District for a three-year term expiring September 2017 and reappoint Hank Jewell and Leroy

Stephenson to the Upper Platte River Solid Waste Disposal District for three-year terms expiring September 2017. Commissioner Espy seconded. Ms. Turner advised that the Senior Services Board for the Baggs area has had an opening for a long time. The motion carried unanimously.

Commissioner Glode moved to approve allowing The Place at Ten Mile Inc. to have their renewal malt beverage permit effective September 1 on the condition that they are compliant with the Secretary of State by the end of August. Commissioner Jones seconded. There was a discussion on holding the license and Ms. Turner advised she is currently holding the renewal license until they are in compliance. The motion carried unanimously.

Commissioner Jones moved to enter into the Landowner/Conservation District Agreement for Water Quality Monitoring Activities with the Little Snake River Conservation District. Commissioner Johnson seconded. Mr. Kelly asked to have a typographical error corrected and Chairman Chapman made the correction. Mr. Kelly noted that per statute the county does have to give them access. The motion carried unanimously.

Commissioner Glode moved to grant the liquor license to the Peppermill Bar and Grill for a 24-hour malt beverage permit for the fundraiser on August 23 at the Carbon County Fire Department at Ryan Park. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to declare the Little Rascals Preschool mobile home scrap and pay Mr. Stocks \$500.00 and waive the procurement policy to scrap the property. Commissioner Johnson seconded. Attorney Kelly stated this would be against the advice of counsel. There was a discussion and Chairman Chapman stated he can't vote against counsel's advice simply because it is dangerous for the county to do so but we have done it before and he would hate not to get it out of there and would like to have it moved across the street. Commissioner Glode moved to amend the motion to add that the mobile home be disposed of as soon as it leaves that property. Commissioner Johnson seconded. Commissioner Espy stated we are liable no matter what direction the BOCC go today and he would rather be liable for getting it out of there than to have a kid get hurt. The motion carried unanimously. The record is noted that the amendment to the motion was never voted on.

Planning

Commissioner Espy moved to authorize the Chairman's signature on a letter regarding the Resource Management Plan for Municipal Water Source Protection. Commissioner Jones seconded. Commissioner Johnson stated he would like for the final letter to be emailed to the BOCC for comment. The motion carried unanimously.

Road & Bridge

Commissioner Espy moved to authorize the Chairman's signature on a Scope of Work project WY PFH 26-1(3) a Federal Highway Administration Federal Lands Highway Agreement DTFH68-14-E-00142 with a local match estimated at \$875,900.00. Commissioner Glode seconded. Treasurer Baldwin asked when we would have to pay this and Mr. Nation replied at

the end of the project and advised the Forest Service may reduce the county's obligation by \$350,000.00 which would go back into the Road & Bridge fund. The motion carried unanimously.

Commissioner Johnson moved to authorize Amendment Number One to the Cooperating Agreement between the Department of Transportation and Board of Carbon County Commissioners BROS-CN-06062 Bridge over Medicine Bow River Str. #DFU, Carbon County Road CN6-3 in the amount of \$177,000.00. Commissioner Jones seconded. Commissioner Johnson asked when construction would start and Mr. Nation replied next year. The motion carried unanimously.

Commissioners

Commissioner Jones moved to authorize the Chairman's signature on the WACIP at the Dixon Airport. Commissioner Johnson seconded and Chairman Chapman asked if the hangar project for 2017 and the fence project could switch places and there was a discussion on the fence. Commissioner Jones stated the federal and state has placed them in their priority for safety and will not move it up but she will continue working on it. Commissioner Jones discussed moving the hangars and Mr. Stocks asked what the thoughts are for the BOCC to relocate the hangars. Commissioner Jones advised that the county will have to purchase them. Commissioner Jones stated that the estimate for purchasing hangars is \$35,000.00 each. The motion carried unanimously.

Commissioner Glode moved to approve giving a bonus to employees who retire before November 30 and anybody who starts working for the county before September 1. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Memorandum of Understanding between The Department of the Interior Bureau of Land Management, Rawlins Field Office and the Board of Carbon County Commissioners as a Cooperating Agency. Commissioner Johnson seconded. Attorney Kelly explained the purpose of this. Mr. Cobb asked the BOCC to stay on top of this for the valley. The motion carried unanimously.

EXECUTIVE SESSION

Commissioner Johnson moved to go into executive session at 6:33 p.m. with Deputy Clerk Turner and Deputy County Attorney Mike Kelly to discuss legal matters and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Chairman Chapman left the executive session and meeting at 6:34 p.m. due to a conflict of interest and Commissioner Espy took over as Chair.

Commissioner Johnson moved to come out of executive session at 6:37 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

DENY CLAIM

Commissioner Johnson moved to direct the Clerk's Office to prepare a letter to deny a claim. Commissioner Glode seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 6:38 p.m. Commissioner Glode seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 2nd day of September 2014.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman

A regular meeting of this Board will be held September 16 at 2:00 p.m. at the Elk Mountain Center Senior, 208 Bridge Street, Elk Mountain, WY. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at www.carbonwy.com or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.