

**REPORT TO THE  
MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 15, 2014  
Encampment Senior Center, Encampment, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 15, 2014 at the Encampment Senior Center in Encampment, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 1:55 p.m.

**ADDITIONS / CORRECTIONS**

Commissioner Glode moved to amend the agenda to include Carbon Building HVAC project bids and Dixon Senior Center water issues. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Glode moved to pull the minutes from the consent agenda. Commissioner Johnson seconded and the motion carried unanimously.

Clerk Bartlett confirmed the minutes pulled were for the regular April 1 meeting.

**VOUCHERS**

Commissioner Glode moved to approve the report of expenditures in the amount of \$137,625.89. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson asked what an invoice to Rosetta Stone was for and Clerk Bartlett replied she would investigate it.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation for \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to approve bills to Rawlins Automotive for \$972.57, Shively Hardware for \$31.36 and True Value of Rawlins for \$726.16. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$16.73
ALSCO, AMERICAN LINEN DIVISION	TOWELS/SOAP/MATS	\$128.20

BAGGS, TOWN OF	WATER SERVICES	\$21.60
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$3,737.30
BARKHURST, RAY	MILEAGE	\$34.80
BEACH, HOMER	SNOW REMOVAL	\$700.00
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$547.50
BESEL, KEN	MILEAGE	\$24.00
BI-RITE PHARMACY	PRESCRIPTIONS	\$4,584.15
BLAKEMAN PROPANE	PROPANE SERVICES	\$892.91
BLUETARP FINANCIAL INC	TIE DOWN STRAPS	\$312.15
BOB BARKER COMPANY, INC.	INMATE OUTFITS/SUPPLIES	\$940.20
BROWN'S TOWING & RECOVERY	TOW	\$75.00
BUILD RITE LUMBER SUPPLY	SHIPPING/SUPPLIES	\$48.54
C & D FABRICATION	TUBING	\$109.74
CANDY MOUNTAIN	SUPPLIES/EQUIPMENT RENTAL	\$110.00
CARBON COUNTY FAIR ASSOCIATION	GRAND CHAMPION TROPHIES	\$160.00
CARBON CTY HIGHER EDUCATION CENTER	MEALS	\$87.50
CARBON COUNTY SENIOR SERVICES	MEALS/HEALTH SUBSIDY	\$2,060.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$784.02
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,942.94
CATHEDRAL HOME FOR CHILDREN	YOUTH CRISIS CENTER FUNDING	\$1,000.00
CBM FOOD SERVICE	JAIL MEALS	\$9,229.14
CDW GOVERNMENT, INC.	SUPPLIES	\$57.88
CENTURYLINK	TELEPHONE SERVICES	\$383.56
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$503.77
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$1,065.00
CHARTER COMMUNICATIONS	PHONE/INTERNET/CABLE/FIBER LINE	\$2,807.06
CIVIC-PLUS	WEBSITE ANNUAL MAINTENANCE	\$2,500.00
CLASS OF 2018	MIDDLE SCHOOL PROMOTION	\$500.00
CLYDE, JASON	MEALS/MILEAGE	\$182.23
COCA-COLA BOTTLING CO HIGH COUNTRY	EQUIPMENT RENTAL	\$15.00
CONSTRUCTION CONSULTING SERVICE	UNION GRANT PROJECT MONITORING	\$1,000.00
COWBOY SUPPLY HOUSE	DUST FILTER	\$36.34
COWDIN, JOHN	MILEAGE	\$32.44
DAILY TIMES	ADS/PAPER CHARGES	\$525.36
DEHART, ARIEL	MILEAGE	\$120.00
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$207.00
DRUMMOND REFRIGERATION LLC	DISHWASHER REPAIR	\$70.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$663.35
EICHENBERGER, MELISSA	MILEAGE	\$280.00
ELK MOUNTAIN, TOWN OF	SVCE AGREEMENT/WATER SVCES	\$553.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$77.00

ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
ENTENMANN - ROVIN CO	BADGE	\$79.00
FEDEX	SHIPPING OF CCPZ PACKET	\$25.66
FOREMOST PROMOTIONS	KEY CHAINS	\$289.73
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$1,196.70
FRONT RANGE FIRE APPARATUS	MULTIGAS DETECTORS	\$3,191.30
FRUDE, CANDICE	MILEAGE	\$176.00
GALLS/QUARTERMASTER	SUPPLIES	\$101.70
GCR ELECTRONICS, LLC	SITE RENTALS	\$900.00
GLOBALSTAR USA	TELEPHONE SERVICES	\$458.20
GOLDEN, MARY	MILEAGE	\$210.00
GRAINGER	SUPPLIES	\$995.11
HACK'S TACKLE AND OUTFITTERS	SNOW REMOVAL	\$40.00
HAGOOD, VICKI	MILEAGE	\$27.50
HAMPTON INN	MOTEL CHARGES	\$166.00
HANNA, TOWN OF	WATER SERVICES	\$404.13
HEIMAN FIRE DEPARTMENT	ABSORBANT	\$130.35
HETTGAR, BRIDGET M RN	MEALS/MILEAGE	\$74.43
HIGH PLAINS VISION CENTER	VISION SERVICES	\$305.00
HILLTOP CONOCO	FUEL	\$88.74
HILLTOP LUBE & AUTOMOTIVE	TIRES	\$413.32
INT'L ACADEMICS OF EMERGENCY	WHEELER EMD CERT	\$30.00
J H KASPAR OIL COMPANY	FUEL/OIL	\$10,134.25
JACKALOPE PRINTING	SUPPLIES	\$162.70
JERRY'S DONUTS	DONUTS	\$52.45
KAISLER, TODD	MILEAGE	\$54.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$237.94
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$305.12
KTGA/KBDY	RADIO AD	\$208.00
LEXBO LLC	OFFICE RENTAL	\$500.00
MEDICINE BOW HEALTH CENTER	MARCH HEALTH SUBSIDY	\$500.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$150.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES	\$141.75
MILLER, JIM	MILEAGE	\$30.60
MOBILE CONCRETE, INC	CATTLEGUARD CONCRETE	\$843.75
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$304.20
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$120.00
MURANE & BOSTWICK, LLC.	LEGAL SERVICES	\$612.60
MY OFFICE ETC.	FOLDERS	\$67.70
MYERS TIRE SUPPLY CO.	O-RINGS	\$27.02
NATIONWIDE MUTUAL INS COMPANY	NOTARY BOND	\$50.00

NEWMAN TRAFFIC SIGNS	BRIDGE SIGNS	\$261.14
NORTH PARK PROPANE, LLC	PROPANE	\$176.15
OPFAR, CLAUDIA	MEALS	\$31.06
O'REILLY AUTO PARTS	WIPER BLADES	\$22.99
P M P C ENGINEERING	CONSTRUCTION SERVICES	\$15,823.20
PENCE AND MACMILLAN LLC	GAL SERVICES	\$333.55
PERKINS OIL CO	FUEL	\$2,299.19
PERUE PRINTING	PROPERTY APPRAISAL PRINTING	\$52.00
PICKETT, CHAD	MILEAGE	\$40.20
PLAINSMAN PRINTING & SUPPLY	BINDERS	\$622.47
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$98.00
QUEST DIAGNOSTICS	RANDOM DRUG SCREENS	\$91.00
QUESTAR GAS	GAS SERVICES	\$123.59
QUILL CORPORATION	SUPPLIES	\$1,575.62
RASMUSSEN FURNITURE	WASHER & HOSE	\$433.99
RAWLINS AUTOMOTIVE	PARTS	\$972.57
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$47.70
RAWLINS EYE CARE	VISION SERVICES	\$555.00
RAWLINS FIRE EXTINGUISHER	LIBRARY FIRE EXTINGUISHERS	\$312.50
RAWLINS, CITY OF	WATER SERVICES	\$1,960.50
RICOH USA INC	IT COPIERS	\$9,676.30
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$2,045.32
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE	\$171.44
ROWAN, KRISTY	REIMB FOR MEETING SNACKS	\$19.46
RYAN ELECTRONICS INC	CONTRACT/SUPPLIES	\$5,293.88
SARATOGA AUTO PARTS, INC.	PARTS	\$191.00
SARATOGA SMHS JUNIOR CLASS	POST PROM ACTIVITIES	\$500.00
SARATOGA SUN	NEWSPAPER ADS	\$69.75
SARATOGA, TOWN OF	WATER SERVICES	\$115.10
SCHIEL LAW, LLC	GAL SERVICES	\$577.28
SHEPARD CONSTRUCTION INC	CONSTRUCTION SERVICES	\$2,300.00
SHEPARD'S	FUEL	\$454.76
SHIVELY HARDWARE	SUPPLIES	\$31.36
SHOPKO	JAIL DENTURE SUPPLIES	\$12.28
SHOPKO PHARMACY	EH MEDICAL	\$411.20
SOURCE GAS	GAS SERVICES	\$3,121.51
STANLEY CONVERGENT SEC SOLUTIONS	MONITORING/MAINTENANCE	\$2,275.29
STODDARD, CURTIS T.	DENTAL SERVICES	\$775.00
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$60.00
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$237.36
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$50.00

TERMINIX	PEST CONTROL	\$231.00
TRADING POST	FUEL	\$53.76
TRUE VALUE OF RAWLINS	SUPPLIES	\$726.16
TYLER TECHNOLOGIES, INC	CLERKS OFFICE TRAINING	\$315.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,232.51
US BANK	VARIOUS CHARGES	\$1,205.79
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$151.05
V-1 PROPANE	PROPANE	\$1,882.82
VALLEY OIL COMPANY	FUEL	\$1,316.10
VALLEY PHARMACY	PRESCRIPTIONS	\$396.06
VAN'S WHOLESALE LLC	CLEANING SUPPLIES	\$1,186.53
VERIZON WIRELESS	TELEPHONE SERVICES	\$705.14
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WELLS, JACQUELIN	MEALS/MILEAGE	\$54.06
WEX BANK	FUEL	\$89.84
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$550.00
WY ATTORNEY GENERAL	CONFERENCE REGISTRATION	\$200.00
WY DEPT OF HEALTH	TESTING SERVICES	\$168.00
WY DEPT OF TRANSPORTATION	DIXON FUEL LICENSE RENEWAL	\$50.00
WY DIVISION OF VICTIM SERVICES	KELLY REGISTRATION	\$100.00
WY MACHINERY COMPANY	PARTS	\$139.08
WY SECRETARY OF STATE	NOTARY FEE	\$30.00
WY STATE FORESTRY	MILITARY MAINTENANCE CLASS	\$110.00
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,452.54
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$1,215.82
YOUNG, CHARLES MD	MEDICAL SERVICES	\$375.00
YOUTH TRANSFORMATION CENTER	TUITION/MILEAGE/REIMBURSEMENTS	\$3,433.65
ZOCO UNLIMITED, INC.	HAUL SEPTIC	\$335.00
GRAND TOTAL		\$139,415.98

## **CONSENT AGENDA**

Commissioner Glode stated that the report to the April 1 minutes needed the word “not” added in her statement about not having an issue about the style of hangar an applicant would like to install. Clerk Bartlett reported it was simply an error on her part.

Commissioner Espy moved to amend the report to the April 1 minutes changing that Commissioner Glode stated she would not have an issue with the style of hangar mentioned on Page 9 and approve the April 1, 2014 minutes. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and the motion carried unanimously.

The following items were on the consent agenda. March 31, 2014 special meeting minutes; a bond for Lezlee Musgrave, Clerk Treasurer for the Town of Sinclair in the amount of \$8,000.00; Clerk receipts for \$25,291.25 and Clerk of District Court receipts for \$2,721.00.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Fire**

County Fire Warden John Rutherford discussed a letter received from the Town Hanna regarding a proposed agreement for fire protection within their municipal limits. Mr. Rutherford addressed their concerns in the letter and stated he felt the proposed agreement was adequate and fair as presented. He specifically addressed the fact that Hanna states in their letter that a Mutual Aid Agreement is usually free and he agreed however since Hanna has no fire department the county is proposing to provide services for them, not mutual aid therefore we should be fairly compensated. Hanna also addressed the current Memorandum of Understanding (MOU) however Mr. Rutherford noted there is no current agreement as it has expired. Mr. Rutherford reported the county currently has a MOU with Rawlins for structure fires and an agreement with Sinclair for automatic dispatch for structure fires. Finally Mr. Rutherford questioned that their letter discusses the cost of installing a 4" water meter as being tens of thousands of dollars however Public Works in Rawlins stated the cost should only be around \$3,200.00 plus installation in a building of \$2,500.00. Commissioner Johnson stated he doesn't feel that the paragraph the Town discusses about the purchase of the fire house is relevant and should not be part of the discussion. The BOCC stated they would like a workshop before or after their May 20 meeting in Hanna to further discuss the issue with their council and Clerk Bartlett stated she would schedule this.

Mr. Rutherford presented the 2014 Wildland Fire Management Annual Operating Plan and noted that Mr. Kelly recommends approval.

Commissioner Jones moved to approve the 2014 Wildland Fire Management Annual Operating Plan, Albany County, Wyoming, Carbon County, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to approve a Certificate of State Grant-in-Aid for the Dixon Airport NAVAIDS for six months of annual contract in the amount of \$3,233.00. Commissioner Johnson seconded and Attorney Kelly pointed out that the county is making commitments to maintain the airport for an additional 20 years in addition to other commitments by accepting these funds. Commissioner Johnson asked Attorney Kelly for more information on how the county can cease taking future grants without jeopardizing the commitments made on past agreements. The motion carried unanimously.

Clerk Bartlett reported Treasurer Cindy Baldwin was ill and reported on her behalf that the county received Secure Rural Schools Act funds a/k/a Forest Reserve funds. She noted these were budgeted as a revenue already.

Clerk Bartlett reported the Governor is considering appointing David Korman as a part-time public defender in Carbon County but requires the Commissioners comments. The BOCC reported it had no issues with the appointment.

### **Attorney**

Deputy Attorney Mike Kelly discussed the DKRW Quarterly Report and noted he suggested they appear on an upcoming agenda while they are in town on other business.

Mr. Kelly discussed a proposed oil and gas lease agreement from GRMR. He noted they propose leasing approximately 10 acres near Savery at \$75 per acre with the county receiving 1/6 of the production. Commissioner Espy stated he would propose prohibiting any surface development on the land as well as removal of language requiring the county to defend title on the property if there was ever an issue.

After a suggestion by Commissioner Glode, the BOCC requested Clerk Bartlett's office and Attorney Kelly investigate how the county came to own the property and report at the next meeting and at that time they may consider the proposed lease. In general, Commissioner Jones stated she would like to know what else the county owns and why. The BOCC authorized Mr. Kelly to try to negotiate Commissioner Espy's points in the meantime.

Mr. Kelly noted he is working with the State of Wyoming Department of Health on a public health agreement and will likely have a final agreement at the next meeting.

Mr. Kelly discussed a letter received from the Wyoming Department of Transportation offering a highway right-of-way. The BOCC declined owning the property.

### **Assessor**

County Assessor Cheryl Ross presented abates and rebates for the Chairman's signature.

### **Buildings Manager**

Buildings Manager Craig Jones and Dave Kenik with Long Building Technologies noted bids for the Carbon Building HVAC project were opened at the Courthouse last week. Bids were as follows: Plant & Maintenance Building – Shepard Construction bid \$273,420.00. HVAC Mechanical Package – Vaughn's Plumbing & Heating bid \$2,015,000.00 and US Mechanical LLC bid \$1,719,000.00. Electrical Package – Fremont Electric bid \$410,162.00.

Mr. Kenik noted they are working with Shepard to try to negotiate the bid down but recommended accepting bids for the mechanical and electrical packages.

Commissioner Espy moved to accept bids for the Carbon Building HVAC project from US Mechanical LLC in the amount of \$1,719,000.00 for the mechanical package and from Fremont Electric in the amount of \$420,162.00 for the electrical package. Commissioner Glode seconded and the motion carried unanimously.

Mr. Jones discussed water tests done at the Dixon Senior Center and the fact that three completed tests vary greatly, especially in the amount of copper present in the samples. There was further discussion about the samples and potentially hauling water to the facility for drinking and cooking until it is determined if the existing water is safe for consumption.

Commissioner Glode moved to authorize Craig Jones to purchase whatever is needed to fix the water system at the Dixon Senior Center. Commissioner Jones seconded and Bill Nation asked that the water be tested at the county's shop across the street from the Dixon Senior Center. Kevin Crouch of the Wyoming Department of Agriculture asked what is being done in the interim as an alternate water source and recommended another test be completed by a professional because the three previous ones vary so greatly. Chairman Chapman recommended having water hauled to the center until the issue is resolved. Commissioner Johnson asked Mr. Crouch to review the samples and provide a recommendation. Commissioner Glode asked what Mr. Crouch recommends for high copper if it exists and he stated he will work with Mr. Jones to get an accurate test and solution. The motion carried unanimously.

Commissioner Espy stated Mr. Jones and the Senior Services Manager should work together on a temporary solution and Mr. Crouch again recommended testing once more and use an alternate water source in the interim. The BOCC stated it would pay for the testing and water hauling in the meantime.

### **Road & Bridge**

Road & Bridge Superintendent Bill Nation reported the Flying Diamond Bridge project is completed and is now open. He reported he told the Emergency Management Coordinator he is ready to haul sand for them to pre-fill sandbags if requested. Mr. Nation reported he planned to post bridges in the county with 5 mile per hour speed signs however he will first work with Attorney Kelly and PMPC to determine the best speed limit and have the BOCC formally adopt a recommendation with a resolution at a future meeting.

### **Commissioners**

Commissioner Jones reported the Dixon Airport Seal Coat project was on the agenda however the topic is not ready for discussion at this time and she will notify Clerk Bartlett when she wants it on a future agenda.

### **CITIZEN / COMMISSIONER DISCUSSION**

Ed "Shorty" Ballard asked about speed limit signs on county roads and Mr. Nation reported the default limit is set by State Statute at 55 miles per hour unless otherwise posted.

Commissioner Glode reported she received calls about County Roads 505 and 550 and that Mr. Nation and her viewed the roads and they are fine. She also discussed that during her campaign for office she had stated she thought county roads needed improvement however after working with Mr. Nation and that department she feels the roads are in good shape and that Mr. Nation responds appropriately to citizens' concerns.

Commissioner Johnson reported he attended the Old Penitentiary Joint Powers Board meeting and their wall project is proceeding well. The contractor is assisting them to stay within their budget.

Commissioner Espy stated after the March 31 work session with the Planning & Zoning (P&Z) Commission he received a call from Mr. O'Toole and suggested bypassing the BOCC in certain special use permits and allowing the P&Z Commission to approve them. Attorney Kelly stated he would investigate if this was allowable by statute and Commissioner Johnson stated the Planning Department and P&Z Board should formally ask the BOCC to do this.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 4:20 p.m. Commissioner Espy seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 20 at 2 p.m. and a workshop with the Hanna Town Council will be held beginning at 3:30 p.m. both at the Hanna Town Hall, 301 S. Adams St., Hanna, Wyoming. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting. Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

A special meeting will be held May 15 at 9 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, Wyoming to discuss salaries, budget and Dixon Airport grant documents. There will also be a discussion about oil and gas development in the county at 1:30 p.m.

A special meeting will be held May 21 at 6 p.m. at Fire Station 2, 501 ½ E. State St., Rawlins, Wyoming to discuss fire protection and a potential special district.