

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 4, 2014  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 4, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Commissioners Lindy Glode, Sue Jones and John Johnson. Vice Chairman John Espy was absent

Chairman Chapman called the meeting to order at 9:00 a.m.

**ADDITIONS / CORRECTIONS**

Commissioner Johnson moved to approve the agenda as presented. Commissioner Jones seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$119,721.28. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to approve bills to Rawlins Automotive for \$174.08, Shively Hardware for \$36.98 and True Value of Rawlins for \$263.28. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$ 126.36
AMERIGAS	PROPANE	\$ 1,528.11
API SYSTEMS INTEGRATORS	AUDIO EQUIPMENT	\$ 388.95
BLAKEMAN PROPANE	PROPANE/TANK SETUP	\$ 971.55
BOB BARKER COMPANY, INC.	SUPPLIES	\$ 187.31
CANDY MOUNTAIN	WATER	\$ 22.50
CARBON COUNTY SCHOOL DIST #2	2014 LIBRARY LEASE	\$ 10.00
CARBON COUNTY SENIOR SERVICES	JAN HEALTH SUBSIDY	\$ 2,000.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$ 270.43
CASPER WINNELSON CO	SUPPLIES	\$ 96.82
CBM FOOD SERVICE	JAIL MEALS	\$ 5,450.72

CDW GOVERNMENT, INC.	SUPPLIES	\$ 1,106.98
CEDARS HEALTH	MEDICAL SERVICE	\$ 165.00
CENTURY LINK	TELEPHONE SERVICE	\$ 68.41
CENTURYLINK-PHOENIX	TELEPHONE SERVICE	\$ 267.37
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICE	\$ 495.00
CHARTER COMMUNICATIONS	CABLE SERVICE	\$ 27.16
CHEMSEARCH	SUPPLIES	\$ 471.10
CLYDE, JASON	MEALS/MILEAGE	\$ 161.24
CMI-TECO	SUPPLIES	\$ 46.50
CONTROL SOLUTIONS, INC	SHIPPING	\$ 15.00
COOKS CORRECTIONAL	SUPPLIES	\$ 211.23
COUNTRY STORE	FUEL	\$ 170.35
DAVIDSON FAMILY DENTAL	DENTAL SERVICE	\$ 113.00
DIXON, TOWN OF	WATER SERVICE	\$ 260.00
EASTMAN, PATRICK	MILEAGE	\$ 28.80
ELK MOUNTAIN CONOCO	FUEL	\$ 103.42
ELK MOUNTAIN, TOWN OF	WATER SERVICE/SVCE AGREEMT	\$ 553.00
ERICKSON & ROBERTS	ATTORNEY FEES	\$ 3,054.73
EVANS, JULIE	MILEAGE	\$ 25.20
FARMER BROTHERS COFFEE	SUPPLIES	\$ 50.01
FRANCE, TARA	TRANSCRIPTION	\$ 433.75
FRUDE, CANDICE	MILEAGE	\$ 38.00
GLAXOSMITHKLINE PHARMACEUTICALS	PH HEALTH VACCINE	\$ 584.60
GRAINGER	SUPPLIES	\$ 891.85
GRAPHIC SPORTS	SUPPLIES	\$ 82.90
HANNA, TOWN OF	WATER SERVICE	\$ 19.68
HIGH PLAINS POWER	ELECTRIC SERVICE	\$ 413.80
HIGH PLAINS VISION CENTER	MEDICAL SERVICE	\$ 660.00
HILLCREST SPRING WATER, INC.	WATER	\$ 16.50
HILLTOP LUBE & AUTOMOTIVE	SUPPLIES	\$ 343.40
HORIZON LABORATORY, LLC	LAB FEES	\$ 87.00
ISC, INC	SUPPLIES	\$ 1,880.00
J H KASPAR OIL COMPANY	FUEL	\$ 3,148.68
JACKALOPE PRINTING	SUPPLIES	\$ 33.28
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$ 36.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$ 687.98
L & L ELECTRIC	ELECTRICAL MAINTENANCE	\$ 527.39
L N CURTIS & SONS	PARTS/LABOR	\$ 3,349.86
MEDICINE BOW HEALTH CENTER	DEC 2013 HEALTH SUBSIDY	\$ 500.00
MEEKS, HEIDI	FUEL/HOTEL/MEALS	\$ 114.32
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL CHARGES	\$ 1,980.75
MERBACK AWARD COMPANY	PLAQUE	\$ 79.73

MERCK SHARP & DOHME CORP.	PH HEALTH VACCINE	\$ 1,623.77
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$ 325.42
MOSS, BARBARA	MILEAGE	\$ 54.60
MY OFFICE ETC.	SUPPLIES	\$ 478.22
NFPA	MEMBERSHIP DUES	\$ 165.00
O'REILLY AUTO PARTS	SUPPLIES	\$ 103.76
P & W	VOICE PAGER	\$ 1,701.75
P M P C ENGINEERING	HARSHMAN STREET PROGRESS	\$ 18,762.50
PATTON, ROBERT L.	MILEAGE	\$ 25.20
PERKINS OIL CO	FUEL	\$ 128.27
PHILLIPS 66-CONOCO-76	FUEL	\$ 153.32
PRAIRIE DOG ELECTRIC, LLC	SUPPLIES	\$ 167.68
PREMIER BONE & JOINT	MEDICAL SERVICE	\$ 128.00
PUBLIC SAFETY CENTER, INC	FIRE PROTECTION UNIFORMS	\$ 3,259.28
QUESTAR GAS	GAS SERVICE	\$ 201.81
QUILL CORPORATION	SUPPLIES	\$ 327.46
RAWLINS AUTOMOTIVE	SUPPLIES	\$ 174.08
RAWLINS EASTSIDE CARWASH	CAR WASHES	\$ 20.70
RAWLINS EYE CARE	MEDICAL SERVICE	\$ 225.00
RAWLINS URGENT CARE	MEDICAL SERVICE	\$ 175.00
RAWLINS, CITY OF	WATER SERVICE/METER	\$ 2,873.70
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$ 8,299.00
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$ 81.64
SAPP BROS TRUCK STOPS, INC.	TIRES	\$ 9,360.00
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$ 162.00
SHEPARD'S	FUEL/SUPPLIES	\$ 417.72
SHIVELY HARDWARE	SUPPLIES	\$ 36.98
SMITH TRANSFER & STORAGE, INC.	PAPER DELIVERY	\$ 225.00
SOURCE GAS	GAS SERVICE	\$ 20,305.86
SPANISH LIGUISTIC SERVICES, LLC	TRANSCRIPTION	\$ 650.00
STANLEY CONVERGENT SEC SOLUTIONS	MONITORING CHARGES	\$ 2,275.29
STAN'S QUIK LUBE	VEHICLE MAINTENANCE	\$ 62.93
STAPLES ADVANTAGE	SUPPLIES	\$ 911.58
STEPHENSON, LEE ANN	MILEAGE	\$ 37.20
STODDARD, CURTIS T.	MEDICAL SERVICE	\$ 97.00
SWISHER HYGIENE FRANCHISEE TRUST	JAIL SUPPLIES	\$ 102.29
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$ 42.50
TRUE VALUE OF RAWLINS	SUPPLIES	\$ 263.28
TYLER TECHNOLOGIES, INC	PAYROLL TRAINING	\$ 3,500.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICE	\$ 512.80
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$ 148.59
V-1 PROPANE	PROPANE	\$ 1,527.66

VAN'S WHOLESALE LLC	JAIL SUPPLIES	\$ 787.40
WEST PAYMENT CENTER	MONTHLY CHARGES	\$ 641.39
WILKERSON, JAMES A IV M.D.	AUTOPSY FEES	\$ 1,040.00
WILSON, MARGARET	PATCHES	\$ 9.00
WY COUNTY COMMISSIONER'S ASSOC	CHAPMAN REGISTRATION	\$ 75.00
WY COUNTY TREASURER'S ASSOCIATION	REGISTRATIONS	\$ 70.00
WY DEPARTMENT OF AGRICULTURE	WEIGHTS & MEASURES LICENSE	\$ 25.00
WY MACHINERY COMPANY	PARTS/VEHICLE REPAIRS	\$ 1,468.31
WY STATE LANDS & INVESTMENTS	SAND AND GRAVEL PERMIT	\$ 450.00
WY TROPHY & ENGRAVING	PLAQUE	\$ 81.75
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$ 690.81
YOCUM, LEO	MILEAGE	\$ 24.00
YOUNG, CHARLES MD	MEDICAL SERVICE	\$ 375.00
ZIRMED, INC	CLAIMS FILING	\$ 8.40
GRAND TOTAL		\$ 120,195.62

### **CONSENT AGENDA**

Commissioner Glode moved to approve the consent agenda. Commissioner Johnson seconded and the motion carried unanimously.

The following items were on the consent agenda. January 21, 2014 minutes; bond rider for Randy Arnold, Treasurer of the Saratoga, Encampment, Rawlins Conservation District increasing bond amount to \$100,000.00; Attorney receipts totaling \$100.20; Planning & Development receipts totaling \$755.00; and Clerk receipts totaling \$27,005.00.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **Clerk**

Commissioner Glode moved to approve a \$25,000.00 bond for Doreen Harvey, Town of Encampment Clerk/Treasurer. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve Amendment Number One to the Grant Agreement between the Wyoming Business Council and Carbon County extending the term of the agreement for the Union Wireless Coffee Shop project through November 30, 2014. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approved Resolution No. 2014-03 a Resolution from Wyoming Surplus Property in Cheyenne, Wyoming authorizing certain county employees to purchase surplus property. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve the Extension of Lease Agreement for that lease dated May 20, 2009 for the premises located at Little Snake River Valley Library 105 2<sup>nd</sup> St., Baggs, Wyoming, 82321 for an additional term of two years from February 1, 2014 to January 31, 2016 at the rental rate of \$360.00 per year. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to approve hosting the Relay for Life event June 27 and 28 at the Courthouse with no tents, clearing the event with the Buildings Manager. Commissioner Jones seconded and the motion carried unanimously.

### **Museum**

Commissioner Johnson moved to authorize the Chairman's signature on the Downtown Development Authority Façade grant in the amount of \$80,000.00. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Museum Board to apply for the Carbon County School District #1 Recreation Board grant. Commissioner Jones seconded and the motion carried unanimously.

### **PLANNING & ZONING**

#### **Public Hearing – Z.C. Case File No. 2014-01**

Commissioner Glode moved to approve Resolution 2014-04, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2014-01, Bruce and Erin Rempel's request for a Zone Change on all that portion of the NW1/4SW1/4 of Section 25, Township 17 North, Range 84 West, 6<sup>th</sup> P.M., Carbon County, Wyoming. Commissioner Johnson seconded and asked if Mr. Powell could clarify some points in minutes from the Planning & Zoning Commission meeting. First, Mr. Kelly had asked if this would create spot zoning and Planning & Zoning Commission member Ken Besel asked if Planning was looking through old records to bring existing cases into compliance. Mr. Powell noted the applicant applied for a building permit and that is when it was discovered. In response to Mr. Kelly's question, Mr. Fox reported the default zone is RAM however the building permit cannot be issued unless the property is tied to a legitimate ranching operation. The RRA zone is meant for more residential properties outside residential centers. Further Mr. Fox stated changing the zone brings the property into compliance with the Comprehensive Land Use Plan. The motion carried unanimously.

### **Certifications**

Commissioner Glode moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File No. 2014-02 for Paul Stanley (Applicant) and Edmund S. Twining, III (Owner's) request for a Zone Change on all land located North of Wyoming Highway Department Baggs-Dixon Road (less strip 25 feet wide on East side) in W1/2SW1/4 of Section 10, Township 12 North, Range 91 West, Carbon County,

Wyoming and schedule a public hearing for March 4, 2014 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Jones seconded and the motion carried unanimously.

### **E911 FUNDS TO PURCHASE PROGRAM TO ENHANCE DISPATCHING EMERGENCY CALLS**

Commissioner Glode moved to waive the procurement policy related and approve the purchase for the module from Priority Dispatch in the amount of \$74,063.00 and interface system from Spillman Technologies, Inc. in the amount of \$23,120.00 from the E911 account. Commissioner Johnson seconded and the motion carried unanimously.

### **ELECTED OFFICIALS / DEPARTMENT HEADS**

#### **Road & Bridge**

Commissioner Jones moved to authorize Mr. Nation to request a final estimate of cost from Martin & Martin Engineers then hire PMPC Engineers to move forward with Martin & Martin Engineer's Option A to bid the replacement of chords on the Flying Diamond Bridge on County Road 680. Commissioner Johnson seconded and the motion carried unanimously.

### **EXECUTIVE SESSION**

Commissioner Johnson moved to go into executive session at 3:51 p.m. with Attorney Kelly and Clerk Bartlett for potential litigation and other matters considered confidential by law. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 3:59 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

### **PENDING CLAIM**

Commissioner Glode moved to deny a pending claim against the county. Commissioner Jones seconded and the motion carried unanimously.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 4:31 p.m. Commissioner Jones seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 18th day of February 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman