

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 21, 2014
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 21, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Johnson moved to approve the agenda as presented. Commissioner Espy seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$310,795.34. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to approve bills to Sunrise Sanitation for \$60.00. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Espy moved to approve bills to Rawlins Automotive for \$456.68, Shively Hardware for \$571.42 and True Value of Rawlins for \$338.83. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$47.33
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$245.02
AMERIGAS	PROPANE	\$2,678.80
BAGGS, TOWN OF	WATER SERVICE	\$23.85
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$2,195.30
BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$330.00
BESEL, KEN	MILEAGE	\$24.00
BI-RITE PHARMACY	PRESCRIPTIONS	\$891.57
BOB BARKER COMPANY, INC.	JAIL SUPPLIES	\$928.97
CANDY MOUNTAIN	EQUIPMENT RENTAL/WATER	\$22.50

CAPITOL COMMUNICATIONS	PHONES	\$358.91
CARBON CTY ECONOMIC DEVELOPMENT	SEVERANCE PAYMENT	\$3,750.00
CARBON COUNTY SENIOR SERVICES	MATCHING FUNDS/MEALS	\$65,060.00
CARBON POWER & LIGHT INC	ELECTRIC SERVICE	\$2,210.04
CASPER WINNELSON CO	SUPPLIES	\$501.60
CBM FOOD SERVICE	JAIL MEALS	\$6,027.17
CENTURY LINK	TELEPHONE SERVICE	\$59.26
CENTURYLINK	TELEPHONE SERVICE	\$4,634.26
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICE	\$770.00
CHARTER COMMUNICATIONS	CABLE SERVICES	\$96.66
COLMAN EQUIPMENT CO.	SUPPLIES	\$281.69
COUNTRY STORE	FUEL	\$16.00
COWDIN, JOHN	MILEAGE	\$32.40
DAILY TIMES	NEWSPAPER ADS	\$262.00
DALLIN MOTORS INC	OIL CHANGE	\$44.51
DJ'S	BUILDING REPAIR	\$117.40
DON'S AUTO & BODY SHOP	OIL CHANGE	\$70.00
E & H PLUMBING & HANDYMAN	INSTALL WATER METER	\$1,577.00
FARMER BROTHERS COFFEE	COFFEE	\$107.52
FEDEX	SHIPPING	\$24.53
FRANCE, TARA	TRANSCRIPTS	\$99.00
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$3,535.67
GRAINGER	SUPPLIES	\$688.59
GREATER WY BIG BROS/SISTERS	GRANT FUNDS	\$6,359.05
HACK'S TACKLE AND OUTFITTERS	SNOW REMOVAL	\$60.00
HANNA, TOWN OF	WATER SERVICE	\$200.76
HIGH PLAINS VISION CENTER	VISION SERVICES	\$225.00
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$28.00
HILLTOP CONOCO	FUEL	\$33.12
HILLTOP LUBE & AUTOMOTIVE	TIRES	\$1,050.10
HORIZON LABORATORY, LLC	LABORATORY SERVICES	\$872.00
INT'L ACADEMICS OF EMERGENCY	TRAINING	\$110.00
IRON J TOWING	TOWING	\$275.00
J H KASPAR OIL COMPANY	FUEL	\$6,285.78
JACK'S BODY & FENDER REPAIR	SERVICE CALL	\$75.00
JERRY'S DONUTS	SUPPLIES	\$10.49
KAISLER, TODD	MILEAGE	\$54.00
KARL'S AUTO REPAIR	BATTERIES	\$270.00
KILBURN TIRE COMPANY	OIL CHANGE	\$50.45
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$38.47
L & L ELECTRIC	SUPPLIES	\$536.50

LARAMIE YOUTH CRISIS CENTER	GRANT FUNDS	\$9,547.76
LEXBO LLC	OFFICE RENTAL	\$500.00
MADER, TSCHACHER, PETERSON & CO.	AUDIT	\$7,500.00
MARTIN/MARTIN WY CONSULTING ENGRS	BRIDGE ASSESSMENT	\$6,600.00
MEDICINE BOW HEALTH CENTER	SEVERANCE PAYMENT	\$12,025.00
MEDICINE BOW, TOWN OF	WATER SERVICE	\$75.00
MENDOZA, TERRI	INTERPRETER SERVICE	\$25.00
MOORE MEDICAL CORP.	SUPPLIES	\$12.19
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$105.00
MURANE & BOSTWICK, LLC.	ATTORNEY FEES	\$336.00
MY OFFICE ETC.	SUPPLIES	\$951.59
NORCO, INC.	CYLINDER RENTAL	\$740.28
OLD PENITENTIARY JOINT POWERS BOARD	SEVERANCE PAYMENT	\$3,750.00
O'REILLY AUTO PARTS	SUPPLIES	\$31.98
OTOOLE, PATRICK "EAMON"	MILEAGE	\$60.00
PICKETT, CHAD	MILEAGE	\$40.20
POWELL, THOMAS	EDUCATION MATERIALS	\$141.76
QUEST DIAGNOSTICS	DRUG TESTING	\$91.00
QUILL CORPORATION	SUPPLIES	\$644.86
RAWLINS - C.C. CHAMBER OF COMMERCE	MEMBERSHIP	\$100.00
RAWLINS AUTOMOTIVE	SUPPLIES	\$456.68
RAWLINS CARBON CTY AIRPORT BOARD	SEVERANCE PAYMENT	\$5,000.00
RAWLINS EASTSIDE CARWASH	CAR WASHES	\$100.00
RAWLINS EYE CARE	MEDICAL SERVICE	\$225.00
RAWLINS URGENT CARE	MEDICAL SERVICE	\$350.00
RAWLINS, CITY OF	MEMBERSHIPS/WATER SVCE	\$307.00
READY OILFIELD SERVICE, INC	RETAINAGE CR 701	\$33,950.00
RESERVE ACCOUNT	POSTAGE	\$10,000.00
RICOH USA, INC	IT COPIERS	\$8,571.00
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$11,771.92
ROSS' AUTOMOTIVE SERVICES	SUPPLIES	\$113.68
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$325.89
SARATOGA, TOWN OF	WATER SERVICE	\$99.43
SATCHCO TREE TRIMMING & CONSTR	SNOW REMOVAL	\$35.00
SCHAEFFER MFG CO	OIL	\$1,121.51
SECURENET SYSTEMS INC	BOCC MEETING STREAMING	\$99.00
SHEPARD'S	FUEL	\$3,291.46
SHIVELY HARDWARE	SUPPLIES	\$571.42
SHOPKO	SUPPLIES	\$178.42
SNAKE RIVER PRESS	NEWSPAPER ADS	\$72.00
SOURCE GAS	GAS SERVICE	\$3,978.94

SOUTH CENTRAL WY EMS	SEVERANCE PAYMENT	\$12,500.00
STAPLES ADVANTAGE	SUPPLIES	\$97.14
STATE OF WYOMING A & I	MAIN FRAME ACCESS	\$8.64
STODDARD, CURTIS T.	MEDICAL SERVICE	\$2,154.00
SUNRISE SANITATION SERVICE, LLC.	TRASH SERVICE	\$60.00
SWEET KATEES	SUPPLIES	\$129.60
SWISHER HYGIENE FRANCHISEE TRUST	JAIL CLEANING SUPPLIES	\$155.08
TANDAN SANITATION SERVICES	TRASH SERVICE	\$50.00
TERMINIX	PEST CONTROL	\$38.00
TIGER MART	FUEL	\$13.79
TRAPP, LARRY W	TRAINING	\$112.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$338.83
T'S KEYS	REKEY LOCKS	\$62.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICE	\$2,277.11
US BANK	VARIOUS CHARGES	\$1,951.51
US BANK TRUST N.A.	CARBON CNTY 2010C INT	\$500.00
V-1 PROPANE	PROPANE	\$3,110.12
VALLEY FIRE EXTINGUISHER	ANNUAL MAINTENANCE	\$19.50
VALLEY OIL COMPANY	FUEL	\$728.26
VALLEY PHARMACY	PRESCRIPTIONS	\$394.54
VAN'S WHOLESALE LLC	SUPPLIES	\$281.06
WELLS, JACQUELIN	MILEAGE	\$9.00
WEST PAYMENT CENTER	INFORMATION CHARGES	\$808.11
WILSON, MARGARET	PATCHES	\$9.00
WY CTY COMMISSIONER'S ASSOCIATION	REGISTRATIONS	\$300.00
WY DEPT OF ENVIRONMENTAL QUALITY	DEQ OVERSIGHT CHARGES	\$850.00
WY DEPT OF HEALTH	SIXTH QTR PAYROLL	\$38,948.61
WY GUARDIANS AD LITEM PROGRAM	GAL COUNTY MATCH	\$6,296.07
WY NEUROLOGIC ASSOCIATES, LLC	MEDICAL SERVICE	\$175.00
WY WASTE SERVICES-RAWLINS	TRASH SERVICE	\$1,669.26
GRAND TOTAL		\$312,222.27

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda. Commissioner Jones seconded and the motion carried unanimously.

The following items were on the consent agenda. January 7, 2014 minutes; \$50,000.00 bond for Joseph Gaspari, Treasurer of Carbon County School District #2; Clerk of District Court receipts for \$3,617.50; Attorney receipts for \$210.40; letter from the BOCC to Wyoming Department of Health supporting the Carbon County Counseling Center in their submittal of an application for fiscal year 2015 funding; and request from the Saratoga Lions Club to conduct a Calcutta during the annual chariot races in Saratoga February 14-16.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

County Clerk Gwynn Bartlett discussed Wyoming House Bill 46 to increase the Wyoming retirement.

Treasurer

County Treasurer Cindy Baldwin reported on balances for various accounts.

Assessor

County Assessor Cheryl Ross presented abates and rebates for the Chairman's signature.

Planning

County Planning Director Sid Fox reported the county's website now shows the deadlines for comments on various projects. He noted that comments for the eagle take on the Chokecherry and Sierra Madre projects are due February 3 and asked that the Chairman obtain authorization to sign these.

Commissioner Johnson moved to authorize the Chairman to sign US Fish and Wildlife comments on eagle take for the Chokecherry and Sierra Madre projects after Commissioner approval. Commissioner Espy seconded and the motion carried unanimously.

Mr. Fox reported he received a letter from Saratoga regarding their revision of their wastewater treatment plant outfall. Mr. Fox noted that under the county's resolution on flood plain the project would require a county permit and he would handle this.

Museum

Museum Director Kelly Morris requested authorization to apply for an \$80,000.00 Rawlins Downtown Façade Easement Program grant for the Ferguson Building the county just purchased. She noted the county must be the applicant as the landowner. There is a requirement for an eight year easement however this may be waived for the government entity. Clerk Bartlett asked where the match would come from and Ms. Morris said they will be asking the Museum Foundation for the funds but if the request was denied, it has been approved by her board to pay from the Museum's budget. Clerk Bartlett also confirmed that the Museum would be responsible for grant management and copy her office.

Commissioner Espy moved to authorize the Museum to apply for the \$80,000.00 Rawlins Downtown Façade Easement grant from the City of Rawlins. Commissioner Glode seconded and the motion carried unanimously.

Road & Bridge

Road & Bridge Superintendent Bill Nation reported on January 8, one of his employees driving a blade was involved in a no injury traffic accident.

Mr. Nation reported the Elk Mountain bridge procedure is on-going and being developed to be replaced by a new bridge. The project is on schedule noting this is a slow process. Commissioner Johnson noted he read somewhere it had been delayed and Mr. Nation reported he would look into this immediately.

Commissioners

Commissioner Jones presented an amendment to the agreement for the Dixon Airport Crack Seal Project showing areas that are intended for work and engineer's estimate. She noted the total is estimated at \$27,429.17 with the county's share just over \$6,000.00. The project could be started in April. Attorney Kelly noted he reviewed this and legally there are no issues however discussed concerns that part of what will be sealed is the jet apron to Three-Forks. He believes the county owns this area but initially had thought it was Three-Forks property. Mr. Kelly also noted anything in the runway area, airside, we are compensated for from the state. Any landside areas are compensated at a 50/50 basis. Attorney Kelly noted Three-Forks must be aware as their jets may not be able to be moved during the project. Commissioner Jones noted Three-Forks is well aware of the upcoming projects and she has been in contact with their general manager.

Commissioner Jones moved to approve Amendment No. 1 to the Cooperative Agreement for the Group Airport Pavement Maintenance Program at the Dixon Airport. Commissioner Glode seconded and the motion carried unanimously.

Attorney

Deputy Attorney Mike Kelly discussed the Aviation Support and Maintenance Services agreement received from Vaisala and the existing agreement with the same company. Mr. Kelly noted the current agreement is valid until February 2015 and covers more costs than the newly proposed agreement would cover. Because the current agreement is still valid, Wyoming Department of Transportation has agreed to honor it.

Mr. Kelly noted that the Gateway South project plans to publish the draft Environmental Impact Statement soon and the comment period is scheduled to run through May 8, 2014.

RECESS

Chairman Chapman called a recess at 10:08 a.m. and reconvened at 10:20 a.m.

EXECUTIVE SESSION

Commissioner Espy moved to go into executive session at 10:20 a.m. with Attorney Kelly, Sherry Massey and Clerk Bartlett for personnel and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to come out of executive session at 10:27 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

COMMISSIONERS DISCUSSION

Chairman Chapman reported he and other Commissioners attended the recent State Land and Investment Board (SLIB) meeting where the county was allocated funds for the hospital's emergency detention project from MRG funds and the Jeffrey Center electrical through consensus.

Commissioner Jones reported that audio is now archived online and available for free to the public for approximately 10 meetings.

Commissioner Espy reported he has been following Payment in Lieu of Taxes (PILT) funding and it may end up attached to a farm bill, if funded at all.

Commissioner Johnson reported that Cindy DeLancey sent him an e-mail about gas prices and production resources that he will be investigating before budget.

Commissioner Glode reported she also attended the SLIB meeting. She added that she and Commissioner Jones are still working on the Wyoming County Commissioners Association spring meeting in Saratoga.

RECESS

Chairman Chapman called a recess at 10:42 a.m. and reconvened at 11:00 a.m.

DISCUSSION OF COMMISSIONERS COMMENTS

Mr. Fox and Thomas Powell, GIS Specialist, discussed the BOCC comments on the US Fish and Wildlife Chokecherry and Sierra Madre and West Side Snowy Range Travel Management Projects.

Mr. Fox summarized the snowy range comments. Melanie Fullman, US Forest Service District Ranger commented that most open designated roads and closed roads will likely not change. There are currently numerous roads created by users, technically unauthorized roads, and they will be reviewing and taking comments to determine what roads people use and what roads the public want specific evaluation on whether it be to keep it open or close it. A proposal of roads that should remain open or be closed will result from the comments and field season study of

these roads. She noted that recreational roads are currently on some grazing allotments and that will affect the proposal as well.

Mr. Nation discussed authorized and non authorized roads and asked if there is a current map that would show these roads. Ms. Fullman reported there is a 2013 map available but that it only contains authorized roads.

Commissioner Glode reported the BOCC is making comments to Mr. Fox on the Chokecherry and Sierra Madre projects eagle take. She hopes the comments will be narrowed to eagle take only and the applicant has done massive research and they are already mitigating those areas that eagles are known to be in.

Commissioner Espy reported he was in a meeting recently where studies are not even sure if eagle numbers are rising or falling therefore Power Company's study data should be greatly considered.

US FOREST SERVICE

Commissioner Johnson reported that he and Commissioner Espy attended a meeting late last year regarding forest products and that the US Forest Service was not included in the meeting. Because of this, the BOCC requested Melanie Fullman, District Ranger appear to update her on the meeting.

LUNCH

Chairman Chapman recessed for lunch at 12:15 p.m. and reconvened at 1:31 p.m.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC) WORKSHOP ON ICD-10, FUNDING AND GENERAL DISCUSSION

Ned Hill, Chief Executive Officer and David Pike, Chief Financial Officer overviewed ICD-10 and presented a readiness assessment prepared by Healthcare Resource Group. Basically this is a new billing system required by the federal government that will increase the format of medical billing codes and the number of codes themselves. Diagnostic codes will increase from 13,000 to 68,000 and procedure codes from 4,000 to approximately 73,000 and codes will now be seven characters of alpha-numeric versus the current five numeric characters. While the transition will likely be problematic, Mr. Hill stated he feels the concept is a positive move and will help with the study and research of various diseases in addition to other benefits.

Also present were Hospital Board Members David Cesko, MD, Mike Bradford, Mark Kostovny and Henry Hewitt.

The pair discussed a projection of funding that may be needed to subsidize the hospital if revenues slow down to what experts say they could. Operationally the hospital is expected to profit through January 2016 however a projected statement of cash flows by days was presented noting in November 2014 they expect a negative days cash on hand through the end of 2015 with

a peak of up to almost seventy (70) days cash on hand in May 2015. A chart of estimated monthly subsidies that will potentially be required was presented noting a total subsidy from January 2014 through January 2016 of over \$3.8 million.

MHCC's IT Director reported the deadlines will be met by the hospital and they will begin using the new codes early to ensure they are processing them correctly. Commissioner Jones suggested they start by April.

Chairman Chapman discussed potentially having a Commissioner or two assist the hospital in researching funding sources and approaching financial institutions in finding a line of credit. Attorney Kelly read Wyoming Statute 18-8-201(b) which would allow the hospital board of trustees to obtain a line of credit. Mr. Hewitt stated that the county must pledge its revenues to make this possible. Commissioner Espy reported that this is the hospital board's responsibility to begin searching for funding sources and he would like to see that board begin this process.

Commissioner Glode proposed a committee of hospital board members and two Commissioners to investigate this further. Commissioner Johnson stated he agrees with both theories that the hospital must begin the process first so that the Commissioners know what they need to commit to the process.

Mr. Hill stated in the two years he has been here, he has brought forward issues like self-pay patients not paying their bills essentially offering free service, the formation of a hospital district, and requesting additional funding from the county however none of these seem to gain ground. He feels that if the county wants a hospital here providing the same services as it is now, changes need to be made to stabilize the hospital long-term. ICD-10 is just this year's "blip" according to Mr. Hill. There will be "blips" in future years.

Commissioner Jones discussed the issues facing all Wyoming hospitals and suggested revisiting what Carbon County should be offering and whether or not it should be a full-service hospital.

Mr. Kostovny stated as the President of the MHCC Board, he would appoint Henry Hewitt and Dr. Cesko to be on the committee discussed earlier. Commissioner Glode suggested Chairman Chapman and Commissioner Jones be on the committee however Commissioner Jones declined. The BOCC ultimately determined Chairman Chapman and Commissioner Glode would be on the committee.

There was additional discussion on the timeline for an election for a hospital district. Mr. Hill discussed the so-called "scare tactics" that seem to be a public perception. He noted that they present the facts and the public may perceive these as "scare" tactics but it is simply the truth being presented.

There was discussion of hospital district formation. Clerk Bartlett asked if there was a measureable goal the hospital board could meet to satisfy the BOCC to get this on a ballot. She noted she was not advocating a hospital district but stated if she were on the hospital board, she would wonder what would give the BOCC a comfort level to move forward with an election to form a district.

Mr. Hill reported the hospital is in extreme growth mode and he wondered how the BOCC felt about the future mode of operation from now until October. He stated he does not want to send conflicting messages to the public about the financial shortfall while growing certain areas of the hospital. Chairman Chapman replied the ability to earn income is impeded by a program out of their control. Commissioner Espy agreed that their business plan so far has been successful and he would not advise going in another direction. Commissioner Jones suggested starting the public relations now to fix the perception issues.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 3:32 p.m. Commissioner Glode seconded and the motion carried unanimously.