

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 7, 2014
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 7, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

DISCUSSION OF CHAIRMAN POSITION

Commissioner Jones discussed rotating the Chairman position annually however she recognized that state statute prohibits this. She also discussed potentially adopting rules for the board to operate under. Commissioner Espy stated he is leery of rules however the board might benefit from loose guidelines. Commissioner Johnson agreed with Commissioner Espy on the topic of rules. He noted it is good to have structure. He discussed changes to the agenda including what would be discussed during each department head's time. Commissioner Glode discussed the fact that she would also like agenda changes and that Clerk Bartlett had suggested making the agenda cutoff the Friday before to allow department heads more time to get her their topics. She also addressed rules stating she would like some version of rules as well. Chairman Chapman agreed the Chairman position should change periodically. He also agreed rules can be good as long as they are flexible. Chairman Chapman noted that the agenda may not work with detailed discussions because things come up at the last minute that individuals may need to discuss and he likes the flexibility of being able to discuss items. Commissioner Jones replied that rules are simply to consider and that agendas can be amended at the beginning of the meeting to allow individuals to discuss items. Commissioner Jones also wants comments the board makes to various agencies on the agenda and made public on the internet as well. Commissioner Glode noted there will always be additions to the agenda. Commissioner Espy suggested limiting public comment to 15 minutes when someone is not on the agenda. Commissioner Johnson further discussed meeting rules and agreed that county comments prepared should be on an agenda.

There was further discussion of the agenda and potential changes to it. It was decided that the deadline to get on an agenda is the Friday before the meeting.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$315,405.28. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to approve bills to Rawlins Automotive for \$203.50, Shively Hardware for \$18.39 and True Value of Rawlins for \$657.00. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
AED EVERYWHERE	SUPPLIES	\$443.90
AIT LABORATORIES	DRUG TESTING	\$555.00
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$124.29
AMERICAN BAR ASSOCIATION	ANNUAL DUES	\$250.00
AMERICAN PLANNING ASSOCIATION	APA MEMBERSHIP	\$150.00
AMERIGAS	PROPANE	\$1,112.15
ASBESTOS & TECHNICAL SERVICES, INC.	ASBESTOS REMOVAL/PCB BALLASTS	\$10,946.40
BARKHURST, RAY	MILEAGE	\$34.80
BARTLETT, SUE RN	MILEAGE	\$55.50
BEACH, HOMER	SNOW REMOVAL	\$350.00
BEST WESTERN COTTONTREE	HOTEL CHARGES	\$83.00
BI-RITE PHARMACY	JAIL PRESCRIPTIONS	\$2,788.52
BOB BARKER COMPANY, INC.	SUPPLIES	\$328.88
BROWN, RON	WELDING SERVICES	\$150.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$76.29
BURKHART, CINDY	MILEAGE/POSTAGE	\$24.30
CANDY MOUNTAIN	WATER	\$15.00
CARBON CTY COOPERATIVE EXTENSION	SALARY	\$5,176.75
CARBON CTY COUNCIL OF GOVERNMTS	2014 MEMBERSHIP DUES	\$200.00
CARBON COUNTY SENIOR SERVICES	DEC HEALTH SUBSIDY	\$2,500.00
CATHEDRAL HOME FOR CHILDREN	MOU AGREEMENT	\$75,000.00
CBM FOOD SERVICE	JAIL MEALS	\$9,101.93
CDW GOVERNMENT, INC.	SUPPLIES	\$7,133.10
CENTURY LINK	TELEPHONE SERVICE	\$124.73
CENTURYLINK	TELEPHONE SERVICE	\$9,050.78
CENTURYLINK-PHOENIX	TELEPHONE SERVICE	\$765.84
CESKO FAMILY MEDICINE, PC	EMERGENCY HEALTH	\$425.00
CHARTER COMMUNICATIONS	CABLE/INTERNET/FIBER LINE	\$5,404.66
CIVIC-PLUS	WEBSITE DESIGN CHANGE	\$150.00
CIVIL AIR PATROL MAGAZINE	SUBSCRIPTION	\$195.00
CLYDE, JASON	MEALS/MILEAGE	\$303.46

CMI-TECO	SUPPLIES	\$75.96
CNA SURETY	NOTARY BOND	\$50.00
COBECON	ACTUARIALLY COBRA RATES	\$250.00
COLONIAL FLAG	SUPPLIES	\$186.02
COOKS CORRECTIONAL	SUPPLIES	\$82.06
COWDIN, JOHN	MILEAGE	\$32.40
DAILY TIMES	NEWSPAPER ADS	\$321.55
DALES TIRE & AUTO REPAIR	VEHICLE MAINTENANCE	\$250.00
DEHART, ARIEL	MILEAGE	\$40.00
DELEON, JOHN	ATTORNEY FEES	\$1,745.25
DELL MARKETING L.P.	SUPPLIES	\$52.49
DEVINE LAW	ATTORNEY FEES	\$8,808.75
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$207.00
DIXON, TOWN OF	WATER SERVICE	\$260.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$1,287.87
EASTMAN, PATRICK	MILEAGE	\$28.80
EICHENBERGER, MELISSA	MILEAGE	\$240.00
ELK MOUNTAIN CONOCO	FUEL	\$213.74
ELK MOUNTAIN DIESEL	SUPPLIES	\$213.28
ELK MOUNTAIN, TOWN OF	WATER SERVICE/AGREEMENT	\$553.00
ENCAMPMENT, TOWN OF	WATER SERVICE	\$77.00
ENERGY CONSTRUCTION	HANNA SR CENTER SUNROOM	\$6,822.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICE	\$2,500.00
ERICKSON & ROBERTS	ATTORNEY FEES	\$2,245.87
EVANS, JULIE	MILEAGE	\$25.20
FARMER BROTHERS COFFEE	SUPPLIES	\$159.77
FOX, SID	MEALS	\$36.17
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$2,436.28
FRUDE, CANDICE	MILEAGE	\$36.00
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$202.00
GCR ELECTRONICS, LLC	SITE RENTALS	\$900.00
GENERAL SERVICES ADMINISTRATION	SUPPLIES	\$5,939.78
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINE	\$372.40
GOLDEN, MARY	MILEAGE	\$108.00
GRAINGER	SUPPLIES	\$857.44
GRAPHIC SPORTS	NAMEPLATE/HOLDER	\$23.90
HAGOOD, VICKI	MILEAGE	\$23.00
HANNA, TOWN OF	WATER SERVICE	\$103.77
HEROLD IRON WORKS	PARTS	\$59.95
HETTGAR, BRIDGET M RN	MEALS	\$16.93
HIGH PLAINS POWER	ELECTRIC SERVICE	\$444.33

HIGH PLAINS VISION CENTER	EMERGENCY HEALTH	\$960.00
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$15.00
HILLTOP LUBE & AUTOMOTIVE	TIRES	\$879.12
INTERMOUNTAIN LOCK & SECURITY	DOOR LOCK	\$500.50
IRON J TOWING	TOWING CHARGES	\$1,295.00
ISC, INC	HARDWARE MAINTENANCE	\$1,710.00
J H KASPAR OIL COMPANY	FUEL	\$1,195.33
JACK, WILLIAM A.	CPR TRAINING	\$30.00
JACKALOPE PRINTING	LABELS	\$2.00
KAISLER, TODD	MILEAGE	\$54.00
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$36.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$380.46
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$219.43
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
KNAPP SUPPLY & EQUIPMENT CO	SUPPLIES	\$61.90
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$14,292.18
MEDICINE BOW, TOWN OF	WATER SERVICE	\$75.00
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL SERVICES	\$94.25
MERBACK AWARD COMPANY	PLAQUE	\$155.49
MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES	\$156.28
MIDWEST FIRE EQUIPMENT & REPAIR CO	SUPPLIES	\$212.93
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$201.51
MOSS, BARBARA	MILEAGE	\$54.60
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$15.00
MURANE & BOSTWICK, LLC.	ATTORNEY SERVICES	\$416.00
MY OFFICE ETC.	SUPPLIES	\$1,744.33
NEVE'S UNIFORMS	UNIFORMS	\$64.94
NORCO, INC.	CYLINDER RENTAL	\$149.87
NORTH PARK PROPANE, LLC	PROPANE	\$366.00
OFFICE DEPOT	SUPPLIES	\$19.18
PATTON, ROBERT L.	MILEAGE	\$25.20
PENCE AND MACMILLAN LLC	ATTORNEY FEES	\$505.12
PEPPERMILL BAR & GRILL	COMM EMPLOYEE APPRECIATION	\$728.00
PERKINS OIL CO	FUEL	\$2,035.12
PERUE PRINTING	ENVELOPES	\$413.95
PHILLIPS 66-CONOCO-76	FUEL	\$103.12
PITNEY BOWES INC	EQUIPMENT RENTAL	\$357.78
PLAINSMAN PRINTING & SUPPLY	SUPPLIES	\$63.18
PLATTE VALLEY MEDICAL CLINIC	EMERGENCY HEALTH	\$142.00
POWELL, THOMAS	MEALS/SUPPLIES	\$166.34

QUESTAR GAS	GAS SERVICE	\$163.33
QUILL CORPORATION	SUPPLIES	\$1,723.76
RASMUSSEN FURNITURE	VACUUM BELT/BAGS	\$23.14
RAWLINS AUTOMOTIVE	SUPPLIES	\$203.50
RAWLINS EASTSIDE CARWASH	CAR WASHES	\$27.00
RAWLINS FIRE EXTINGUISHER	ANNUAL INSPECTION	\$185.00
RAWLINS, CITY OF	WATER SERVICE	\$1,368.60
RICOH USA INC	COPIERS	\$1,982.50
RIETVELD, TONI	MEAL/MILEAGE	\$55.83
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$8,502.81
ROSS' AUTOMOTIVE SERVICES	REPLACE BATTERY	\$145.55
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT	\$5,033.88
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$317.47
SARATOGA SUN	NEWSPAPER ADS	\$1,121.40
SARATOGA, TOWN OF	WATER SERVICE	\$17.00
SCHERMETZLER, SHEELA M ED.S.	CSBG AGENCIES MONITORING	\$1,198.00
SCHIEL LAW, LLC	ATTORNEY FEES	\$869.91
SEARLE, RYAN	TRANSLATION SERVICES	\$300.00
SECURENET SYSTEMS INC	STREAMING OF BOCC MEETINGS	\$99.00
SHEPARD'S	OIL/FUEL	\$2,538.02
SHIVELY HARDWARE	SUPPLIES	\$18.39
SNAKE RIVER PRESS	NEWSPAPER ADS	\$72.00
SOURCE GAS	GAS SERVICE	\$17,372.18
STANLEY CONVERGENT SEC SOLUTIONS	CYLINDER	\$98.89
STAPLES ADVANTAGE	SUPPLIES	\$395.71
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$12.00
STEPHENSON, LEE ANN	MILEAGE	\$37.20
STOCKS SERVICES	SNOW REMOVAL	\$486.00
STODDARD, CURTIS T.	EMERGENCY HEALTH	\$331.00
SWISHER HYGIENE FRANCHISEE TRUST	JAIL CLEANING SUPPLIES	\$458.42
TERMINIX	PEST CONTROL	\$881.00
THE QUIK LUBE	OIL CHANGE	\$88.90
TREBRON COMPANY, INC	SOFTWARE MAINTENANCE	\$3,621.00
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$785.60
TRUE VALUE OF RAWLINS	SUPPLIES	\$657.00
TYLER TECHNOLOGIES, INC	SOFTWARE/MAINTENANCE	\$39,267.69
U S POSTMASTER-RAWLINS	PO BOX RENT	\$44.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,404.22
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$127.99
V-1 PROPANE	PROPANE	\$3,910.41
VALLEY OIL COMPANY	FUEL	\$5,444.47

VAN'S WHOLESALE LLC	SUPPLIES	\$597.91
VERIZON WIRELESS	TELEPHONE SERVICES	\$1,279.00
VILLA, DANIELA	INTERPRETER SERVICE	\$50.00
W C & P A A	2014 MEMBERSHIP DUES	\$600.00
WACO	2013 WACO FEES	\$85.00
WELLS, JACQUELIN	MILEAGE	\$82.00
WEST PAYMENT CENTER	MONTHLY CHARGES	\$1,510.56
WIANT, JAMES	GRAVEL LEASE AGREEMENT	\$500.00
WILSON, MARGARET	PATCHES	\$24.00
WIMPENNY, ROBERT G DDS	EMERGENCY HEALTH	\$1,531.00
WY MACHINERY COMPANY	VEHICLE MAINTENANCE/SUPPLIES	\$3,558.85
WY SECRETARY OF STATE	NOTARY	\$30.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$1,482.88
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	CLAIMS FILING	\$5.25
GRAND TOTAL		\$316,284.17

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda. Commissioner Glode seconded and the motion carried unanimously.

The following items were on the consent agenda. December 17, 2013 minutes; Planning & Development receipts totaling \$490.00; Clerk receipts totaling \$20,358.00; \$5,000.00 bonds for Judith Wohl, Marie Martin, Lucinda Schofield and Glen Culver, all Trustees for the Medicine Bow Rural Healthcare District; \$500.00 bond for Calvin Elmer Rerucha Carbon County Attorney; and a \$25,000.00 bond for Russell Waldner, Treasurer of the Saratoga-Carbon County Impact Joint Powers Board.

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

Cindy Baldwin, County Treasurer reported on the county's current investments. She asked the local banks be declared depositories.

Commissioner Johnson moved to designate the Rawlins National Bank, Bank of Commerce and the Bank of the West as depositories for the county. Commissioner Jones seconded and the motion carried unanimously.

Ms. Baldwin explained changes to the county's investment policy including allowing her to deposit items for two years and a maturity date of five years.

Commissioner Jones moved to approve Resolution No. 2014-01, Carbon County Investment Policy. Commissioner Glode seconded and the motion carried unanimously.

RESOLUTION NO. 2014-01
CARBON COUNTY
INVESTMENT POLICY

WHEREAS, W.S. §9-4-831(h) mandates every political subdivision adopts “a statement of investment policy”; and

WHEREAS, CARBON COUNTY desires to adopt an investment policy at least as restrictive with respect to the types of investment as authorized by W.S. §9-4-831(a), a copy of which is affixed hereto and incorporated herein by this reference.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF CARBON COUNTY, WYOMING:

- (a) The CARBON COUNTY financial accounting procedures are divided among the County Commissioners, the County Clerk and the County Treasurer. The County Clerk is designated as budget officer (W.S. §16-4-102(a)(iv)); the County Treasurer is in charge of the county treasury (W.S. § 18-3-804). Warrants for payment from the treasury must be authorized by the Board of County Commissioners (W.S. §18-3-504 and 18-3-805);
- (b) It shall be the policy of the Carbon County Treasurer to invest public funds in a manner which will provide the highest investment return with the maximum security, and conforming to all federal, state and local laws and regulations governing the investment of public funds;
 - (1) To the extent possible, the Carbon County Treasurer will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Carbon County Treasurer will not directly invest in securities maturing more than two (2) year from the date of purchase.
 - (2) Funds in excess of cash flow requirements may be invested in securities maturing not more than five (5) years, if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds.
- (c) Any person affecting an investment transaction on behalf of CARBON COUNTY, or offering investment advice, shall sign a statement indicating he or she has read this policy and agrees to abide by this policy and by applicable federal, state and local laws with respect to the advice given and transactions undertaken on behalf of the County.
- (d) The Carbon County Treasurer shall be, and is hereby authorized to make such statutory investments, at his or her discretion, as will conform to this policy which shall be deemed at least as restrictive as the types of investments authorized by W.S. §9-4-831(a).
 - (1) The County shall diversify its instruments by security type and institution. With the exception of U.S. Treasury securities, certificates of deposits and authorized pool, no more than twenty-five percent (25%) of the County’s total investment portfolio will be invested in a single security type.
 - (2) To provide assurance that the County will be able to continue financial operations without interruption and dependent upon interest rates, satisfaction

with services, the County will generally attempt to utilize at least two financial institutions as depositories.

(e) The Treasurer is charged with the responsibility of providing a monthly financial report, to include investment activity and returns, in the County's Financial Report.

(f) This policy shall be effective through the calendar year 2014

WHEREFORE, be it resolved that the Board of County Commissioners adopts the aforementioned policy and this policy shall be reviewed on an annual basis.

ADOPTED this 7th day of January, 2014

BOARD OF COUNTY COMMISSIONERS

-s- Leo Chapman

-s- Lindy Glode

-s- John Espy

-s- Sue Jones

-s- John Johnson

ATTEST: -s- Gwynn Bartlett, County Clerk

Assessor

Cheryl Ross, County Assessor presented abatements for the Chairman's signature.

Buildings Manager

Craig Jones, Buildings Manager reported the Hanna Senior Center is completed and paid for. Mr. Jones reported he will schedule himself and the Dixon Airport Manager to test to be certified tank operators to be eligible to inspect the Dixon Airport's fuel tank.

Commissioner Glode asked what might happen to the current museum when they move to the Ferguson Building in the future. Attorney Kelly reported that there is only a restrictive measure in the deed for the current museum to not sell or distribute alcoholic beverages.

Mr. Jones provided an update on the Carbon Building HVAC project. The doors and windows are waiting for warmer weather to be installed.

Mr. Jones requested that if anyone is getting rid of a vehicle in the future, he would like one for fuel at the Dixon Airport and one for Rawlins for the custodians to use.

Commissioner Chapman reported the Sinclair Oil Company installed an electrical panel at the Fairgrounds multiplex to use for a party they held. Commissioner Glode reported she will send Sinclair Oil a thank you.

Attorney

Mike Kelly, Deputy Attorney reported the county now owns the Ferguson Building. He noted

the Zephyr Transmission project was originally planned to seek environmental permit and review in late 2013 however delays caused this to be late 2014. Mr. Kelly reported he received a notice from the US Department of Agriculture, Forest Service regarding the West Side Snowy Range Travel Management project. Scoping comments are due by January 31 with a separate comment period. Commissioner Jones asked that this be placed on the agenda for the next meeting to discuss potential comments.

Mr. Kelly reported the US Forest Service notified the county of the Divide Peak Habitat Improvement project. The deadline for comments is January 13.

Mr. Kelly reported on the Sierra Madre and Chokecherry deadline of February 3 to comment on eagle take on the projects to the US Fish and Wildlife Service. The county would need to request cooperating status with this entity to comment and be involved in their separate EIS project. The BOCC indicated they would like the Planning Department to be the main point of contact. Mr. Fox recommended Mr. Kelly be the point of contact. The BOCC agreed to apply for cooperating status with the US Fish and Wildlife Service for the Sierra Madre and Chokecherry projects and designate the County Planner as the main point of contact.

Fire Warden

John Rutherford, County Fire Warden reported that on December 19, he publically opened three bids in the Clerk's Office for a new fire truck. Bids were \$92,360.00 from CET for a Ford F550 brush truck; \$115,592.00 from Front Range Fire/Skeeter for a Dodge 5500 brush truck; and \$100,167.00 from Max Fire for a Dodge 550 brush truck. He recommended accepting the low bid noting they were the only bidder meeting all specifications.

Commissioner Espy moved to accept the low bid of \$92,360.00 from CET for a Ford F550 brush truck to be located in Saratoga. Commissioner Johnson seconded and the motion carried unanimously.

County Planner

Sid Fox, County Planning Director discussed a draft comment letter on the Chokecherry and Sierra Madre projects due February 14 prepared by GIS Specialist Thomas Powell and Mr. Kelly. Mr. Fox recommended each member respond to him this week and authorize the Chairman to sign it upon completion.

Commissioner Glode moved to authorize the Chairman to sign the final comments to the Bureau of Land Management on the Chokecherry and Sierra Madre projects EA2, Phase 1. Commissioner Johnson seconded and the motion carried unanimously.

Mr. Powell discussed the Wyoming Geospacial Stakeholders workshop with the University of Wyoming he recently attended regarding expanded data access. This would affect the county as they want local governments to be available to the public for easy access.

RECESS

Chairman Chapman called a recess at 11:15 a.m. and reconvened at 11:22 a.m.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC) UPDATE

David Pike, Chief Financial Officer and Hospital Board Member David Cesko, MD presented a financial statement as of November 2013. Ned Hill, Chief Executive Officer and Henry Hewitt, Board Member were also present.

Dr. Cesko reported the healthfair will be held at the Rawlins Recreation Center this year rather than the Jeffrey Center. He reported on another potential physician's assistant in the Spruce Street Clinic which may allow extension of hours in the clinic. There is also an orthopedic surgeon that may interview with MHCC.

Dr. Cesko asked for approval to expend funds from the mill levy for three projects at MHCC.

Commissioner Glode moved to approve use of MHCC mill levy funds for heating and cooling updates for \$27,670.00, the OB lockdown for \$14,708.75, and a Stryker bi-polar orthopedic set for \$30,346.65. Commissioner Johnson seconded and the motion carried unanimously.

Dr. Cesko discussed cash on hand requirements for ICD10. The hospital may need over \$4 million and they may need a line of credit loan from the county or a private entity to accomplish this. This may take anywhere from 90 days to a year. Treasurer Baldwin asked what loans the hospital already has. Mr. Pike reported equipment leases exist currently for up to five years. Mr. Hill reported that they will project how much cash MHCC will need monthly beginning around November 1. This could be over \$1 million each month. Mr. Hewitt asked the BOCC to reserve capital during this time for the hospital as much as possible. He also asked the BOCC to research the legal status of how the county and the hospital can borrow or bond for this. He also asked if the hospital could sell to someone and lease it back and suggested there may be many options that need considered. While some options may be drastic, all must be considered. Chairman Chapman discussed scheduling a workshop on the matter once the hospital has their estimates available.

LUNCH

Chairman Chapman recessed for lunch at 12:21 p.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Public Hearing – C.U. Case File #2013-08, Matthew and Sherry Weber

Chairman Chapman opened a public hearing at 1:30 p.m. to hear C.U. Case File #2013-08, Matthew and Sherry Weber's request for a Conditional Use Permit in the Ranching, Agriculture, Mining (RAM) Zone. Mr. Fox overviewed the case file. Commissioner Espy asked about a condition in the staff report about not being able to use a commercial truck through the adjoining

Weber Mesa Subdivision because if a resident has a commercial truck this should be allowed. Commissioner Johnson agreed. Mr. Fox replied the intent is no traffic to the storage yard going through the subdivision and this language is necessary to achieve this and minimize the nuisance to the residents in the subdivision. County Road & Bridge Superintendent Bill Nation suggested that prior to coming to the Muddy Creek Bridge, the landowner construct an adequate truck turnaround as well as post signs to specifically say no truck traffic, no through traffic or no commercial truck use. Mr. Nation stated he would discuss these suggestions with Mr. Weber.

Chairman Chapman called for comments for or against the case. There being no further comments, he closed the hearing at 1:56 p.m.

Commissioner Espy moved to approve Resolution 2014-02, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File #2013-08, Matthew and Sherry Weber's request for a Conditional Use Permit on a parcel in the northeast corner of Section 28, Township 13 North, Range 91 West, Carbon County, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

Resolution No. 2014-02

A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission.

C.U. Case File #2013-08

WHEREAS, pursuant to the Carbon County Zoning Resolution of 2003, as amended, and Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, November 4, 2013, which said hearing was advertised by public notices within thirty (30) days prior to said hearing; and

WHEREAS, at the meeting on November 4, 2013, the Commission requested additional information from the applicant and tabled the case file until their next meeting scheduled for December 2, 2013; and

WHEREAS, at their meeting on December 2, 2013, the Commission re-opened the case file (C.U. Case #2013-08) and provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said hearings; and

WHEREAS, at the conclusion of the Monday, December 2, 2013, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners pursuant to the Carbon County Zoning Resolution of 2003, as amended for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to the Carbon County Zoning Resolution of 2003, as amended and Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation; advertised by public notice at least 14 days prior to a public hearing to take public input and comments which said hearing occurred on Tuesday, January 7, 2014; and

WHEREAS, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment(s); and **WHEREAS**, the Carbon County Board of County Commissioners in considering said application have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended, specifically, Section 5.6, Conditional Use Permits; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed permit is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the Carbon County Zoning Resolution of 2003, as amended, and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the following Conditional Use Permit Application.

C.U. Case #2013-08 – Matthew Lewis Weber and Sherry Leann Weber (Applicants and Land Owners): Conditional Use Permit in accordance with the Ranching, Agriculture, Mining (RAM) Zone, Section 4.2 b.(8) for construction camps, processing plants and related facilities; more specifically a contractor's storage yard-construction yard and related facilities on approximately 20 acres as illustrated on Exhibit A.

Parcel Number: 13911010000500 – 20 acres within the parent parcel

Legal Description: Beginning at the northeast corner of Section 28, Township 13 North, Range 91 West of the 6th P.M., Carbon County, Wyoming; thence south along the east boundary line of Section 28 2,640 feet to the boundary line between the North one half and South one half of Section 28, 660 feet to the point of beginning of CUP Area No. 1, on its southeast corner, thence north 1,320 feet; thence west 330 feet; thence south 1,320 feet; thence east 330 feet to the point of beginning.

CUP Area No. 1

Approximately 10 acres within the E1/2SE1/4NE1/4, Section 28, Township 13 North, Range 91 West of the 6th P.M. Carbon County, Wyoming. Reserving for an access driveway, 25 feet on the western boundary of CUP Area No. 1.

Beginning at the northeast corner of Section 28, Township 13 North, Range 91 West of the 6th P.M., Carbon County, Wyoming; thence south along the east boundary line of Section 28 2,640 feet to the boundary line between the North one half and South one half of Section 28, 990 feet to the point of beginning of CUP Area No. 2, on its southeast corner; thence north 1,320 feet; thence west 330 feet, thence south 1,320 feet; thence east 330 feet to the point of beginning.

CUP Area No. 2

Approximately 10 acres within the W1/2SE1/4NE1/4, Section 28, Township 13 North, Range 91 West of the 6th P.M., Carbon County, Wyoming. Reserving for an access driveway, 25 feet on the eastern boundary of CUP Area No. 2.

CONDITIONS OF APPROVAL:

1. Prior to utilizing the site as proposed, the entire site must be enclosed by a fence that is consistent with the approved site plan and defines the extent of the storage yard. The fence must be wildlife friendly or a fence design that is otherwise agreed to by the Wyoming Game & Fish Department. The fence needed along the east boundary line can be constructed to match the existing agricultural fence.

2. Prior to utilizing the site as proposed, an M-3 access permit form will need to be applied for and approved by the District Traffic Engineer.
3. There shall be no commercial truck traffic generated by this project through the Weber Mesa Subdivision\residential area.
4. Recommend that a berm be constructed along the east fence line to protect Muddy Creek from surface runoff.
5. Due to the temporary nature of the use approved and the evolving needs of the oil and gas industry, this CUP shall be valid for five (5) years from the date of approval. If the owner or applicant desire that the use be extended beyond five (5) years, a new Conditional Use Permit application shall be submitted.
6. This conditional use permit shall not be transferred without the prior approval of the Board of County Commissioners, for good cause shown.
7. The conditional use granted must be commenced within two (2) years from the date of approval, otherwise this conditional use permit shall become null and void and be of no further effect and any uses approved in accordance with the permit shall not be permitted without further action on the part of Carbon County.

VIOLATION: In the event the actions occurring pursuant to this permit are found to be in material violation of the terms and conditions of this permit, or are found to have been obtained by fraud, this permit shall be subject to all remedies allowed by law. Violation of any of the above restrictions can be grounds for terminating this Conditional Use Permit.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF CARBON COUNTY, WYOMING:**

1. That the Carbon County Board of County Commissioners, hereby approves this Conditional Use Permit (CUP) as certified to them in writing by the Carbon County Planning and Zoning Commission regarding the Conditional Use Permit (C.U. Case #2013-08) on approximately 20 acres in the Ranching, Agriculture, Mining (RAM) Zone as more specifically described in the Site Development Plan (attached as Exhibit A).

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, this 7th day of January, 2014.

**BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING**

By: -s- Leo Chapman, Chairman
 -s- John Espy, Vice Chairman
 -s- Lindy Glode, Member
 -s- John Johnson, Member
 -s- Sue Jones, Member

Attest:

-s- Gwynn G. Bartlett, Carbon County Clerk

Certifications

Mr. Fox presented the Certification of Recommended Action for Z.C. Case File #2014-01 for Bruce and Erin Rempel.

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File #2014-01 for Bruce and Erin Rempel's request for a Zone Change on a parcel in the NW1/4SW1/4 of Section 25, Township 17 North, Range 84 West, 6th P.M., Carbon County, Wyoming and schedule a public hearing for February 4, 2014 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

Mr. Fox proposed a combined work session March 31 at 10:00 a.m. at the Carbon Building Room 368 on Zoning Resolution Amendments with the BOCC and Planning & Zoning Commission.

MUSEUM

Kelly Morris, Museum Director along with Leon Corpuz, Debari Martinez and Lori Smith, from the Museum Board, Lauren Hunley, Museum Education and Outreach Coordinator and Corrie Aiuto, Museum Exhibits Curator discussed their marketing campaign for the new museum to be located in the Ferguson Building. The group presented a timeline and sample fundraising marketing materials.

Ms. Morris noted they will be operating under the dangerous building code at this time therefore the City must be present at times when anyone enters the building. All staff will be provided OSHA training as well.

Ms. Morris confirmed the county will not be fined as long as they follow the city's procedures and that she will be receiving this confirmation from the city in writing.

There was discussion of who donations would be funneled through and Ms. Morris stated she hoped it would be the Carbon County Museum Foundation however they need written agreements with them to confirm any donations would be given to the museum itself. Jacqueline Bowlus of the Museum Foundation clarified if a donation is made specifically for a new museum, those funds are set aside in a fund for the stated purpose. Commissioner Glode asked for this when it is available. Commissioner Espy agreed that the pipeline between the foundation and museum should be the top priority before any fundraising begins.

Ms. Morris confirmed the Merrill Hill property can still be leased with the Bureau of Land Management as long as they are using it for some historical purpose and they intend to do so.

CARBON COUNTY ECONOMIC DEVELOPMENT CORPORATION

Cindy Wallace, Carbon County Economic Development Corporation Executive Director presented the BOCC a plaque in appreciation for the county's support of the program.

ELECTED OFFICIALS / DEPARTMENT HEADS

Public Health

Bridget Hettgar, Public Health Nurse discussed a proposed workshop with the State of Wyoming Public Health Nursing Program to review a proposed change to the public health nursing contracts throughout Wyoming.

Road & Bridge

Bill Nation, Road & Bridge Superintendent presented a gravel pit agreement. The county pays \$500.00 to access this pit for a set amount of material then at \$0.60 per ton thereafter.

Commissioner Glode moved to approve a Lease Agreement with James Wiant for Gravel Permit #425. Commissioner Johnson seconded and the motion carried unanimously.

Mr. Nation reported he will be tooling up the snow blower to move snow further away from roads than a blade allows. Crews continue to build cattle guards and plow snow as needed.

Mr. Nation reported he provided Delbert Cox Logging verbal authorization to keep County Road #500, the Jack Creek Road open to County Road #401 so they may continue to operate.

Clerk

Gwynn Bartlett, County Clerk noted that financial disclosures were on file in her office as of today for all Commissioners, Cindy Baldwin, Chris Rutherford and herself.

Commissioner Jones moved to approve the Publication of Gross Salaries for Carbon County Wyoming as of January 2014 directing it to be published in the official publication January 15, 2014. Commissioner Espy seconded and the motion carried unanimously.

Clerk Bartlett requested the Chair sign the Wyoming Retirement System's form for authorized administrators.

Commissioner Glode moved to authorize the Chairman to sign the Wyoming Retirement System Authorized Administrator Form for Retirement Administration and Investment Network (RAIN). Commissioner Johnson seconded and the motion carried unanimously.

Clerk Bartlett presented an invoice from the Rawlins-Carbon County Chamber of Commerce for \$100.00 asking the BOCC if they would like to continue to be a member.

Clerk Bartlett reported the county's health insurance broker, Cobecon's contract was set to expire later this year and asked the BOCC if they were going to want to bid this or waive the

procurement policy to continue it at least one to two additional years for consistency during healthcare reform.

Commissioner Johnson moved to waive the procurement policy and negotiate a one to two year contract with Cobecon. Commissioner Espy seconded and the motion carried unanimously.

Clerk Bartlett asked the BOCC if they wanted any additional information for the 2014-2015 budget as she will begin to prepare forms soon. Commissioner Johnson suggested not requesting proposed budgets from outside agencies that the county will likely not fund.

CITIZEN / COMMISSIONERS DISCUSSION

Commissioner Jones reported the City of Rawlins is submitting a new permit application to the Department of Environmental Quality to become a transfer station for the landfill. She suggested commenting positively to help support the project.

Commissioner Jones moved to authorize the Chairman to sign a letter endorsing the City of Rawlins Transfer Station application with the Department of Environmental Quality. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones reported the audio streaming should be able to be archived online and that Clerk Bartlett and Matt Webster will be working on this.

Commissioner Espy reported the Secretary of Interior dissolved the Secretarial Order terminating Blueways.

Chairman Chapman discussed two items presented by the Wyoming County Commissioners Association and asked for the board's position. The BOCC supported each.

Commissioner Johnson asked about the agreement with Hanna and it was determined that he and Chairman Chapman would try to meet with the Hanna Mayor with a final draft.

Commissioner Johnson volunteered to contact Kent Connelly to determine if Cokeville's issues with the Transwest project have been resolved.

Commissioner Glode reported she discussed the Governor's proposed budget with Representative Burkhart and that he supports it as proposed.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 4:21 p.m. Commissioner Espy seconded and the motion carried unanimously.