

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, January 7, 2014  
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to [kathyturner@carbonwy.com](mailto:kathyturner@carbonwy.com) or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, January 7, 2014 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 9:00 a.m.

**VOUCHERS**

Commissioner Jones moved to approve the report of expenditures in the amount of \$315,405.28. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Espy moved to approve bills to Rawlins Automotive for \$203.50, Shively Hardware for \$18.39 and True Value of Rawlins for \$657.00. Commissioner Johnson seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
AED EVERYWHERE	SUPPLIES	\$443.90
AIT LABORATORIES	DRUG TESTING	\$555.00
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$124.29
AMERICAN BAR ASSOCIATION	ANNUAL DUES	\$250.00
AMERICAN PLANNING ASSOCIATION	APA MEMBERSHIP	\$150.00
AMERIGAS	PROPANE	\$1,112.15
ASBESTOS & TECHNICAL SERVICES, INC.	ASBESTOS REMOVAL/PCB BALLASTS	\$10,946.40
BARKHURST, RAY	MILEAGE	\$34.80
BARTLETT, SUE RN	MILEAGE	\$55.50
BEACH, HOMER	SNOW REMOVAL	\$350.00
BEST WESTERN COTTONTREE	HOTEL CHARGES	\$83.00
BI-RITE PHARMACY	JAIL PRESCRIPTIONS	\$2,788.52
BOB BARKER COMPANY, INC.	SUPPLIES	\$328.88
BROWN, RON	WELDING SERVICES	\$150.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$76.29

BURKHART, CINDY	MILEAGE/POSTAGE	\$24.30
CANDY MOUNTAIN	WATER	\$15.00
CARBON CTY COOPERATIVE EXTENSION	SALARY	\$5,176.75
CARBON CTY COUNCIL OF GOVERNMENTS	2014 MEMBERSHIP DUES	\$200.00
CARBON COUNTY SENIOR SERVICES	DEC HEALTH SUBSIDY	\$2,500.00
CATHEDRAL HOME FOR CHILDREN	MOU AGREEMENT	\$75,000.00
CBM FOOD SERVICE	JAIL MEALS	\$9,101.93
CDW GOVERNMENT, INC.	SUPPLIES	\$7,133.10
CENTURY LINK	TELEPHONE SERVICE	\$124.73
CENTURYLINK	TELEPHONE SERVICE	\$9,050.78
CENTURYLINK-PHOENIX	TELEPHONE SERVICE	\$765.84
CESKO FAMILY MEDICINE, PC	EMERGENCY HEALTH	\$425.00
CHARTER COMMUNICATIONS	CABLE/INTERNET/FIBER LINE	\$5,404.66
CIVIC-PLUS	WEBSITE DESIGN CHANGE	\$150.00
CIVIL AIR PATROL MAGAZINE	SUBSCRIPTION	\$195.00
CLYDE, JASON	MEALS/MILEAGE	\$303.46
CMI-TECO	SUPPLIES	\$75.96
CNA SURETY	NOTARY BOND	\$50.00
COBECON	ACTUARIALLY COBRA RATES	\$250.00
COLONIAL FLAG	SUPPLIES	\$186.02
COOKS CORRECTIONAL	SUPPLIES	\$82.06
COWDIN, JOHN	MILEAGE	\$32.40
DAILY TIMES	NEWSPAPER ADS	\$321.55
DALES TIRE & AUTO REPAIR	VEHICLE MAINTENANCE	\$250.00
DEHART, ARIEL	MILEAGE	\$40.00
DELEON, JOHN	ATTORNEY FEES	\$1,745.25
DELL MARKETING L.P.	SUPPLIES	\$52.49
DEVINE LAW	ATTORNEY FEES	\$8,808.75
DIRTY BOYZ SANITATION, INC	TRASH SERVICE	\$207.00
DIXON, TOWN OF	WATER SERVICE	\$260.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$1,287.87
EASTMAN, PATRICK	MILEAGE	\$28.80
EICHENBERGER, MELISSA	MILEAGE	\$240.00
ELK MOUNTAIN CONOCO	FUEL	\$213.74
ELK MOUNTAIN DIESEL	SUPPLIES	\$213.28
ELK MOUNTAIN, TOWN OF	WATER SERVICE/AGREEMENT	\$553.00
ENCAMPMENT, TOWN OF	WATER SERVICE	\$77.00
ENERGY CONSTRUCTION	HANNA SR CENTER SUNROOM	\$6,822.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICE	\$2,500.00
ERICKSON & ROBERTS	ATTORNEY FEES	\$2,245.87
EVANS, JULIE	MILEAGE	\$25.20

FARMER BROTHERS COFFEE	SUPPLIES	\$159.77
FOX, SID	MEALS	\$36.17
FREMONT MOTORS – RAWLINS	VEHICLE MAINTENANCE	\$2,436.28
FRUDE, CANDICE	MILEAGE	\$36.00
GALLS/QUARTERMASTER	SHERIFF UNIFORMS	\$202.00
GCR ELECTRONICS, LLC	SITE RENTALS	\$900.00
GENERAL SERVICES ADMINISTRATION	SUPPLIES	\$5,939.78
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINE	\$372.40
GOLDEN, MARY	MILEAGE	\$108.00
GRAINGER	SUPPLIES	\$857.44
GRAPHIC SPORTS	NAMEPLATE/HOLDER	\$23.90
HAGOOD, VICKI	MILEAGE	\$23.00
HANNA, TOWN OF	WATER SERVICE	\$103.77
HEROLD IRON WORKS	PARTS	\$59.95
HETTGAR, BRIDGET M RN	MEALS	\$16.93
HIGH PLAINS POWER	ELECTRIC SERVICE	\$444.33
HIGH PLAINS VISION CENTER	EMERGENCY HEALTH	\$960.00
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$15.00
HILLTOP LUBE & AUTOMOTIVE	TIRES	\$879.12
INTERMOUNTAIN LOCK & SECURITY	DOOR LOCK	\$500.50
IRON J TOWING	TOWING CHARGES	\$1,295.00
ISC, INC	HARDWARE MAINTENANCE	\$1,710.00
J H KASPAR OIL COMPANY	FUEL	\$1,195.33
JACK, WILLIAM A.	CPR TRAINING	\$30.00
JACKALOPE PRINTING	LABELS	\$2.00
KAISLER, TODD	MILEAGE	\$54.00
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$36.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$380.46
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$219.43
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
KNAPP SUPPLY & EQUIPMENT CO	SUPPLIES	\$61.90
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$14,292.18
MEDICINE BOW, TOWN OF	WATER SERVICE	\$75.00
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL SERVICES	\$94.25
MERBACK AWARD COMPANY	PLAQUE	\$155.49
MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES	\$156.28
MIDWEST FIRE EQUIPMENT & REPAIR CO	SUPPLIES	\$212.93
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	\$201.51
MOSS, BARBARA	MILEAGE	\$54.60
MPM CORP / EVERGREEN DISPOSAL	TRASH SERVICE	\$15.00

MURANE & BOSTWICK, LLC.	ATTORNEY SERVICES	\$416.00
MY OFFICE ETC.	SUPPLIES	\$1,744.33
NEVE'S UNIFORMS	UNIFORMS	\$64.94
NORCO, INC.	CYLINDER RENTAL	\$149.87
NORTH PARK PROPANE, LLC	PROPANE	\$366.00
OFFICE DEPOT	SUPPLIES	\$19.18
PATTON, ROBERT L.	MILEAGE	\$25.20
PENCE AND MACMILLAN LLC	ATTORNEY FEES	\$505.12
PEPPERMILL BAR & GRILL	COMM EMPLOYEE APPRECIATION	\$728.00
PERKINS OIL CO	FUEL	\$2,035.12
PERUE PRINTING	ENVELOPES	\$413.95
PHILLIPS 66-CONOCO-76	FUEL	\$103.12
PITNEY BOWES INC	EQUIPMENT RENTAL	\$357.78
PLAINSMAN PRINTING & SUPPLY	SUPPLIES	\$63.18
PLATTE VALLEY MEDICAL CLINIC	EMERGENCY HEALTH	\$142.00
POWELL, THOMAS	MEALS/SUPPLIES	\$166.34
QUESTAR GAS	GAS SERVICE	\$163.33
QUILL CORPORATION	SUPPLIES	\$1,723.76
RASMUSSEN FURNITURE	VACUUM BELT/BAGS	\$23.14
RAWLINS AUTOMOTIVE	SUPPLIES	\$203.50
RAWLINS EASTSIDE CARWASH	CAR WASHES	\$27.00
RAWLINS FIRE EXTINGUISHER	ANNUAL INSPECTION	\$185.00
RAWLINS, CITY OF	WATER SERVICE	\$1,368.60
RICOH USA INC	COPIERS	\$1,982.50
RIETVELD, TONI	MEAL/MILEAGE	\$55.83
ROCKY MOUNTAIN POWER	ELECTRIC SERVICE	\$8,502.81
ROSS' AUTOMOTIVE SERVICES	REPLACE BATTERY	\$145.55
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT	\$5,033.88
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$317.47
SARATOGA SUN	NEWSPAPER ADS	\$1,121.40
SARATOGA, TOWN OF	WATER SERVICE	\$17.00
SCHERMETZLER, SHEELA M ED.S.	CSBG AGENCIES MONITORING	\$1,198.00
SCHIEL LAW, LLC	ATTORNEY FEES	\$869.91
SEARLE, RYAN	TRANSLATION SERVICES	\$300.00
SECURENET SYSTEMS INC	STREAMING OF BOCC MEETINGS	\$99.00
SHEPARD'S	OIL/FUEL	\$2,538.02
SHIVELY HARDWARE	SUPPLIES	\$18.39
SNAKE RIVER PRESS	NEWSPAPER ADS	\$72.00
SOURCE GAS	GAS SERVICE	\$17,372.18
STANLEY CONVERGENT SEC SOLUTIONS	CYLINDER	\$98.89
STAPLES ADVANTAGE	SUPPLIES	\$395.71

STATE OF WYOMING A & I	MAINFRAME ACCESS	\$12.00
STEPHENSON, LEE ANN	MILEAGE	\$37.20
STOCKS SERVICES	SNOW REMOVAL	\$486.00
STODDARD, CURTIS T.	EMERGENCY HEALTH	\$331.00
SWISHER HYGIENE FRANCHISEE TRUST	JAIL CLEANING SUPPLIES	\$458.42
TERMINIX	PEST CONTROL	\$881.00
THE QUIK LUBE	OIL CHANGE	\$88.90
TREBRON COMPANY, INC	SOFTWARE MAINTENANCE	\$3,621.00
TREVATHAN, SABRINA RMR	TRANSCRIPTION	\$785.60
TRUE VALUE OF RAWLINS	SUPPLIES	\$657.00
TYLER TECHNOLOGIES, INC	SOFTWARE/MAINTENANCE	\$39,267.69
U S POSTMASTER-RAWLINS	PO BOX RENT	\$44.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,404.22
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$127.99
V-1 PROPANE	PROPANE	\$3,910.41
VALLEY OIL COMPANY	FUEL	\$5,444.47
VAN'S WHOLESALE LLC	SUPPLIES	\$597.91
VERIZON WIRELESS	TELEPHONE SERVICES	\$1,279.00
VILLA, DANIELA	INTERPRETER SERVICE	\$50.00
W C & P A A	2014 MEMBERSHIP DUES	\$600.00
WACO	2013 WACO FEES	\$85.00
WELLS, JACQUELIN	MILEAGE	\$82.00
WEST PAYMENT CENTER	MONTHLY CHARGES	\$1,510.56
WIANT, JAMES	GRAVEL LEASE AGREEMENT	\$500.00
WILSON, MARGARET	PATCHES	\$24.00
WIMPENNY, ROBERT G DDS	EMERGENCY HEALTH	\$1,531.00
WY MACHINERY COMPANY	VEHICLE MAINTENANCE/SUPPLIES	\$3,558.85
WY SECRETARY OF STATE	NOTARY	\$30.00
YAMPA VALLEY ELECTRIC	ELECTRIC SERVICE	\$1,482.88
YOCUM, LEO	MILEAGE	\$24.00
ZIRMED, INC	CLAIMS FILING	\$5.25
GRAND TOTAL		\$316,284.17

### **CONSENT AGENDA**

Commissioner Espy moved to approve the consent agenda. Commissioner Glode seconded and the motion carried unanimously.

The following items were on the consent agenda. December 17, 2013 minutes; Planning & Development receipts totaling \$490.00; Clerk receipts totaling \$20,358.00; \$5,000.00 bonds for Judith Wohl, Marie Martin, Lucinda Schofield and Glen Culver, all Trustees for the Medicine Bow Rural Healthcare District; \$500.00 bond for Calvin Elmer Rerucha Carbon County

Attorney; and a \$25,000.00 bond for Russell Waldner, Treasurer of the Saratoga-Carbon County Impact Joint Powers Board.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Treasurer**

Commissioner Johnson moved to designate the Rawlins National Bank, Bank of Commerce and the Bank of the West as depositories for the county. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to approve Resolution No. 2014-01, Carbon County Investment Policy. Commissioner Glode seconded and the motion carried unanimously.

### **Fire Warden**

Commissioner Espy moved to accept the low bid of \$92,360.00 from CET for a Ford F550 brush truck to be located in Saratoga. Commissioner Johnson seconded and the motion carried unanimously.

### **County Planner**

Commissioner Glode moved to authorize the Chairman to sign the final comments to the Bureau of Land Management on the Chokecherry and Sierra Madre projects EA2, Phase 1. Commissioner Johnson seconded and the motion carried unanimously.

## **MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC) UPDATE**

Commissioner Glode moved to approve use of MHCC mill levy funds for heating and cooling updates for \$27,670.00, the OB lockdown for \$14,708.75, and a Stryker bi-polar orthopedic set for \$30,346.65. Commissioner Johnson seconded and the motion carried unanimously.

## **PLANNING & ZONING**

### **Public Hearing – C.U. Case File #2013-08, Matthew and Sherry Weber**

Commissioner Espy moved to approve Resolution 2014-02, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding C.U. Case File #2013-08, Matthew and Sherry Weber's request for a Conditional Use Permit on a parcel in the northeast corner of Section 28, Township 13 North, Range 91 West, Carbon County, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

## **Certifications**

Commissioner Espy moved to accept the Certification of Recommended Action from the Carbon County Planning & Zoning Commission for Z.C. Case File #2014-01 for Bruce and Erin Rempel's request for a Zone Change on a parcel in the NW1/4SW1/4 of Section 25, Township 17 North, Range 84 West, 6<sup>th</sup> P.M., Carbon County, Wyoming and schedule a public hearing for February 4, 2014 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Road & Bridge**

Commissioner Glode moved to approve a Lease Agreement with James Wiant for Gravel Permit #425. Commissioner Johnson seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to approve the Publication of Gross Salaries for Carbon County Wyoming as of January 2014 directing it to be published in the official publication January 15, 2014. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Glode moved to authorize the Chairman to sign the Wyoming Retirement System Authorized Administrator Form for Retirement Administration and Investment Network (RAIN). Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to waive the procurement policy and negotiate a one to two year contract with Cobecon. Commissioner Espy seconded and the motion carried unanimously.

## **CITIZEN / COMMISSIONERS DISCUSSION**

Commissioner Jones moved to authorize the Chairman to sign a letter endorsing the City of Rawlins Transfer Station application with the Department of Environmental Quality. Commissioner Glode seconded and the motion carried unanimously.

## **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 4:21 p.m. Commissioner Espy seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 21st day of January 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman