

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 19, 2013
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307)328-2718 or 1-800-250-9812.

Attending the meeting were Chairman Leo Chapman; Commissioners Lindy Glode, Sue Jones and John Johnson; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett. Vice Chairman John Espy was absent.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Commissioner Glode moved to add an executive session after the Citizen/Commissioners Discussion. Commissioner Johnson seconded and the motion carried unanimously.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$284,728.50. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation in the amount of \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to approve payment to Rawlins Automotive in the amount of \$1,021.82, Shively Hardware in the amount of \$159.63 and True Value in the amount of \$260.77. Commissioner Jones seconded with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ABEL, JULIE	BAGGAGE/MEALS	\$56.29
ALCO	SUPPLIES	\$114.30
AMERIGAS	PROPANE SERVICES	\$1,275.53
ASD HEALTHCARE	VACCINE	\$346.00
BAGGS, TOWN OF	WATER SERVICES	\$39.60
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$5,700.05
BARKHURST, RAY	MILEAGE	\$69.60
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$277.50
BESEL, KEN	MILEAGE	\$24.00
BEST WESTERN COTTONTREE	MOTEL CHARGES	\$83.00

BI-RITE PHARMACY	PRESCRIPTIONS	\$1,531.42
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$772.08
BURKHART, CINDY	SUPPLIES/MILEAGE	\$38.66
C & D FABRICATION	REPAIR/REPLACE VALVE HANDLE	\$30.00
CANDY MOUNTAIN	EQUIPMENT RENTAL/WATER	\$30.00
CARBON COUNTY SENIOR SERVICES	OCTOBER HEALTH SUBSIDY	\$2,500.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$799.61
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$2,280.04
CBM FOOD SERVICE	JAIL MEALS	\$6,537.30
CDW GOVERNMENT, INC.	TONER/BATTERY BACKUPS	\$1,442.24
CENTURYLINK	TELEPHONE SERVICES	\$360.82
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$182.02
CHARTER COMMUNICATIONS	CABLE SERVICES	\$148.95
CLYDE, JASON	MILEAGE	\$193.00
CNA SURETY	BONDS	\$200.00
COMMUNITY RESOURCE CENTER	AGENCY DUES	\$25.00
COWDIN, JOHN	MILEAGE	\$32.40
DAILY TIMES	NEWSPAPER ADS	\$686.88
DALLIN MOTORS INC	OIL CHANGE	\$28.56
DEHART, ARIEL	MILEAGE	\$190.00
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$207.00
DOI/BLM - ROCK SPRINGS	CARBON CEMETARY LEASE	\$250.00
DOMINOS PIZZA	MEALS	\$45.87
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$41.08
EICHENBERGER, MELISSA	MILEAGE	\$321.50
ELK MOUNTAIN CONOCO	FUEL	\$259.47
ELK MOUNTAIN, TOWN OF	SERVICE AGREEMENT/WATER SERVICES	\$554.50
ENCAMPMENT, TOWN OF	WATER SERVICES	\$77.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
EVANS, JULIE	MILEAGE	\$25.20
FARMER BROTHERS COFFEE	SUPPLIES	\$186.26
FASTENAL	SUPPLIES	\$27.79
FEDEX	POSTAGE	\$24.75
FORSTER LANDSCAPE & CONSTRUCTION, INC.	WINTERIZE SYSTEMS	\$1,175.00
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$1,343.70
GCR ELECTRONICS, LLC	SITE RENTALS	\$900.00
GRAINGER	SUPPLIES	\$221.77
GREGORY, RICHARD	TIRE REPLACEMENT	\$42.50
HAGOOD, VICKI	MILEAGE	\$149.50
HANNA, TOWN OF	WATER SERVICES	\$304.53
HEADS WEST SANITATION	HAUL SEPTIC	\$255.00
HEMOCUE	TEST STRIPS	\$207.00

HERNANDEZ, RONDA	INTERPRETER SERVICES	\$50.00
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$28.00
HILLTOP LUBE & AUTOMOTIVE	VEHICLE MAINTENANCE	\$1,329.76
HI-TECH AUTO	VEHICLE MAINTENANCE	\$162.88
INFORMATION SYSTEMS CONSULTING	LOCAL AREA NETWORK	\$9,043.50
J H KASPAR OIL COMPANY	FUEL/OIL	\$8,701.69
JACKALOPE PRINTING	SUPPLIES	\$58.89
JERRY'S DONUTS	DONUTS	\$31.47
KAISLER, TODD	MILEAGE	\$54.00
KILBURN TIRE COMPANY	OIL CHANGE/WIPER BLADES	\$195.12
KINETIC LEASING	HVAC SYSTEM LEASE	\$88,063.00
KTGA/KBDY	RADIO ADS	\$410.00
L & L ELECTRIC	ELECTRICAL MAINTENANCE	\$765.45
LEXBO LLC	OFFICE RENTAL	\$500.00
MADDOX, TROY	MILEAGE	\$34.80
MADER, TSCHACHER, PETERSON & CO.	AUDIT SERVICES	\$22,000.00
MATTHEW BENDER & CO, INC.	WY COURT RULES	\$42.44
MEDICINE BOW HEALTH CENTER	OCTOBER HEALTH SUBSIDY	\$500.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$150.00
MERBACK AWARD COMPANY	PLAQUE	\$82.35
MILLER, JIM	MILEAGE	\$61.20
MOORE MEDICAL CORP.	SUPPLIES	\$677.60
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$120.00
MY OFFICE ETC.	OFFICE SUPPLIES	\$196.57
NEVE'S UNIFORMS	SHERIFF UNIFORMS	\$270.79
NORCO, INC.	CYLINDER RENTAL	\$848.20
PATHFINDER LAW OFFICES LLC	LEGAL SERVICES	\$2,267.00
PENCE AND MACMILLAN LLC	LEGAL SERVICES	\$459.02
PERKINS OIL CO	FUEL	\$3,599.34
PERSONNEL EVALUATION, INC.	PERSONNEL EVALUATIONS	\$60.00
PERUE PRINTING	ENVELOPES	\$168.00
POSITIVE PROMOTIONS	STICKERS	\$143.40
QUALITY LANDSCAPE & NURSERY, INC	WINTERIZE SYSTEMS	\$85.00
QUEST DIAGNOSTICS	RANDOM DRUG SCREENING	\$45.50
QUILL CORPORATION	SUPPLIES	\$304.99
RADAR SHOP, THE	RADAR RECERTIFICATIONS	\$1,062.00
RAWLINS AUTOMOTIVE	SUPPLIES	\$1,021.82
RAWLINS FIRE EXTINGUISHER	EXTINGUISHER INSPECTIONS	\$175.00
RAWLINS GLASS	WINDSHIELD REPAIR	\$40.00
RAWLINS, CITY OF	WATER SERVICES	\$571.00
RESERVE ACCOUNT	POSTAGE	\$10,000.00
RICOH USA INC	IT COPIERS	\$1,250.36
RICOH USA, INC	IT COPIERS	\$4,963.74

ROBIDOUX BROTHERS	OIL CHANGE	\$72.50
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$11,607.34
ROWAN, KRISTY	SUPPLIES	\$11.27
RYAN ELECTRONICS INC	PAGERS/CONTRACT FEE	\$7,053.88
SAFEGUARD BUSINESS SYSTEMS	ACCTS PAYABLE/PAYROLL CHECKS	\$600.27
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$490.33
SARATOGA SUN	NEWSPAPER ADS	\$84.40
SARATOGA, TOWN OF	WATER SERVICES	\$116.43
SATCHCO TREE TRIMMING & CONSTRUCTION	SNOW REMOVAL	\$35.00
SCHAEFFER MFG CO	OIL	\$999.35
SECURENET SYSTEMS INC	BOCC MEETING STREAMING	\$99.00
SHEPARD'S	FUEL	\$3,801.06
SHIVELY HARDWARE	SUPPLIES	\$159.63
SHOPKO	SUPPLIES	\$259.99
SPILLMAN TECHNOLOGIES	SOFTWARE MAINTENANCE	\$25,925.00
STATE OF WYOMING A & I	TITLE OFFICE MAINFRAME ACCESS	\$11.44
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$60.00
SWEET KATEES	CRISIS CENTER OPEN HOUSE	\$1,009.00
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING/MEDICAL	\$762.47
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$301.62
TERMINIX	PEST CONTROL	\$726.00
THOS. Y. PICKETT & CO., INC.	CONTRACT INSTALLMENT	\$5,500.00
TRADING POST	FUEL	\$75.89
TRUE VALUE OF RAWLINS	SUPPLIES	\$260.77
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,359.84
US BANK	VARIOUS CHARGES	\$1,273.04
VAISALA, INC.	AWOS MAINTENANCE	\$1,347.00
VAN'S WHOLESALE LLC	SUPPLIES	\$502.95
WEST PAYMENT CENTER	INFORMATION CHARGES	\$652.11
WEX BANK	FUEL	\$183.54
WILSON, MARGARET	PATCHES	\$36.00
WRECK-A-MEND	REMOVE DECALS	\$120.00
WY DEPT OF HEALTH	MOTOR VEHICLE BILLING	\$219.50
WY MACHINERY COMPANY	PARTS	\$42.00
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$375.00
WY TAXPAYERS ASSOCIATION	2013-2014 DUES	\$295.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,889.58
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$588.43
GRAND TOTAL		\$265,614.78

CONSENT AGENDA

Commissioner Glode moved to approve the consent agenda. Commissioner Jones seconded and the motion carried unanimously.

The following items were on the consent agenda. November 5, 2013 regular meeting minutes; Clerk of District Court receipts for \$2,542.50; and Homeland Security Grant Award Agreement, Hazardous Materials Emergency Planning Grant Fiscal Year 2013 for Project ID 14-DOT-CAR-HM-HMP14 federal amount of \$1,687.34 and local match amount of \$421.83.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Commissioner Jones moved to reduce the amount of invoices previously approved by \$20,615.94 for Caterpillar Financial as this invoice was paid at a previous meeting. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman's signature on a Wyoming Business Council Investment Ready Communities Certificate of Completion for the Little Rascals Daycare Building Study grant. Commissioner Glode seconded and the motion carried unanimously.

Buildings & Grounds

Commissioner Glode moved to approve an agreement with Rocky Mountain Power on the Carbon Building for potential credit from previous billings. Commissioner Johnson seconded and the motion carried unanimously.

IT

Commissioner Johnson moved to authorize the Chairman's signature on a renewal contract with Union Wireless for \$895.00 per month. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to donate a used laptop to the Rawlins Carbon County Airport Board. Commissioner Jones seconded and the motion carried unanimously.

CITIZEN / COMMISSIONERS DISCUSSION

Commissioner Johnson moved to approve Resolution 2013 – 40 A Resolution of the Board of Carbon County Commissioners Adopting Closures for December 24, 2013. Chairman Chapman seconded and Commissioner Jones stated she would like to revisit the holiday schedule and trade Christmas Eve for another holiday. The motion carried with all voting for the motion except Commissioner Glode who voted against the motion stating she recommends closing early rather than declaring a holiday due to the cost of overtime that is not budgeted.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 12:17 p.m. with Bill Nation, Attorney Kelly and Clerk Bartlett for personnel and other matters considered confidential by law. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 12:48 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Glode seconded and the motion carried unanimously.

COUNTY POLICY

Commissioner Glode moved to make a one-time exception to the leave time policy. Commissioner Johnson seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting at 12:30 p.m. Commissioner Glode seconded and the motion carried unanimously.

-s-Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of December 2013

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s-Leo Chapman, Chairman