

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 15, 2013
Medicine Bow Conservation District Office, Medicine Bow, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307)328-2718 or 1-800-250-9812.

Chairman Chapman called the meeting to order at 2:00 p.m.

ADDITIONS / CORRECTIONS

Commissioner Glode moved to amend the agenda to remove Planning & Zoning public hearings and note that Clerk Bartlett would present for the Visitors' Council. Commissioner Johnson seconded and the motion carried unanimously.

VOUCHERS

Commissioner Espy moved to approve the report of expenditures in the amount of \$209,580.55. Commissioner Glode seconded and Commissioner Johnson asked what the Jeffrey Center fuel bill was for. It was explained the fuel was either for his personal pickup while running county errands or for items used at the center. Clerk Bartlett agreed to investigate this further. The motion carried unanimously.

Commissioner Espy moved to approve payment to Sunrise Sanitation in the amount of \$60.00, Rawlins Automotive in the amount of \$342.96, Shively Hardware in the amount of \$242.87 and True Value in the amount of \$437.20. Commissioner Johnson seconded with all voting for the motion except Commissioners Jones and Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$ 128.96
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$ 124.25
AMERIGAS	PROPANE SERVICES	\$ 362.69
ASD HEALTHCARE	VACCINE	\$ 5,700.00
BAGGS, TOWN OF	WATER SERVICES	\$ 136.85
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$ 11,056.64
BARKHURST, RAY	MILEAGE	\$ 34.80
BARTLETT, SUE RN	POSTAGE/MEAL	\$ 14.11
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$ 562.50
BESEL, KEN	MILEAGE	\$ 24.00
BEST WESTERN COTTONTREE	MOTEL CHARGES	\$ 154.00
BI-RITE PHARMACY	PRESCRIPTIONS	\$ 3,139.06

BOYS & GIRLS CLUBS OF CARBON COUNTY	JULY-SEPT 13 TANF	\$ 6,950.00
BRESNAN COMMUNICATIONS	FIBER LINE	\$ 2,477.00
BUILD RITE LUMBER SUPPLY	POSTAGE	\$ 77.44
CANDY MOUNTAIN	EQUIPMENT RENTAL	\$ 15.00
CARBON COUNTY SENIOR SERVICES	2ND QTR MATCHING/HLTH SUBSIDY	\$ 67,500.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$ 770.16
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$ 1,733.45
CBM FOOD SERVICE	JAIL MEALS	\$ 6,849.15
CENTURYLINK	TELEPHONE SERVICES	\$ 378.64
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$ 205.30
CONSTRUCTION CONSULTING SERVICE	REVIEW DRAWINGS	\$ 1,000.00
COOKS CORRECTIONAL	SUPPLIES	\$ 182.71
COWDIN, JOHN	MILEAGE	\$ 32.40
CRESTLINE SPECIALTIES, INC.	PLANNERS	\$ 1,182.35
CRUZ, PAUL	WINTERIZE SPRINKLER SYSTEM	\$ 250.00
DAILY TIMES	NEWSPAPER ADS	\$ 464.50
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$ 81.56
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$ 207.00
DON'S AUTO & BODY SHOP	VEHICLE MAINTENANCE	\$ 252.00
DRUMMOND REFRIGERATION LLC	FREEZER REPAIRS	\$ 162.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$ 666.80
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$ 53.00
ELMORE, CAL	REPLACEMENT FENDER	\$ 328.21
ENCAMPMENT, TOWN OF	WATER SERVICES	\$ 77.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$ 2,500.00
ENTENMANN - ROVIN CO	BADGES	\$ 566.50
FARMER BROTHERS COFFEE	COFFEE/SUGAR	\$ 148.87
FASTENAL	SUPPLIES	\$ 18.53
FRUDE, CANDICE	MILEAGE	\$ 28.00
GALLS/QUARTERMASTER	SUPPLIES	\$ 26.00
GCR ELECTRONICS, LLC	CHALK MOUNTAIN SITE RENTAL	\$ 900.00
GLOCK PROFESSIONAL, INC	LAKIA TRAINING	\$ 195.00
GRAINGER	SUPPLIES	\$ 1,047.38
GREATER WY BIG BROS/SISTERS	JULY-SEPT 13 TANF	\$ 4,881.23
HANNA, TOWN OF	WATER SERVICES	\$ 546.00
HEADS WEST SANITATION	HAUL SEPTIC	\$ 295.00
HERRING, ROS	LAWN CARE	\$ 40.00
HI CTRY LANDSCAPES & LAWN CARE	LAWN CARE	\$ 1,950.00
HIGH DESERT WELDING & MACHINE	PARTS	\$ 364.72
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$ 28.00
HILLTOP CONOCO	JEFFREY CENTER FUEL	\$ 142.97
IRON J TOWING	TOW CHARGES	\$ 325.00

J H KASPAR OIL COMPANY	FUEL	\$ 7,727.01
JACKALOPE PRINTING	SUPPLIES	\$ 59.25
KAISER, DON	LAWN CARE	\$ 130.00
KAISLER, TODD	MILEAGE	\$ 54.00
KELLEY, SHAWN	FUELS MITIGATION COST	\$ 1,448.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$ 2,057.02
LARAMIE YOUTH CRISIS CENTER	JULY-SEPT 13 TANF	\$ 4,258.94
LEXBO LLC	OFFICE RENTAL	\$ 500.00
MADDOX, TROY	MILEAGE	\$ 34.80
MAX FIRE APPARATUS INC	SUPPLIES	\$ 1,232.58
MEDICINE BOW HEALTH CENTER	SEP HEALTH SUBSIDY	\$ 500.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$ 151.50
MEMORIAL HOSPITAL OF CARBON CTY	MEDICAL SERVICES	\$ 189.25
MILLER, JIM	MILEAGE	\$ 30.60
MOORE MEDICAL CORP.	BANDAIDS	\$ 189.52
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$ 160.00
MY OFFICE ETC.	SUPPLIES	\$ 1,654.21
NEUTRON INDUSTRIES	COLD & FLU KIT	\$ 110.91
NORCO, INC.	CYLINDER RENTAL	\$ 794.84
OPTIMUM	CABLE/INTERNET	\$ 296.65
O'REILLY AUTO PARTS	BATTERY	\$ 139.57
OTOOLE, PATRICK "EAMON"	MILEAGE	\$ 60.00
PERKINS OIL CO	FUEL	\$ 2,644.61
PICKETT, CHAD	MILEAGE	\$ 40.20
PRAIRIE DOG ELECTRIC, LLC	LAMPS & BALLASTS	\$ 82.56
PRAIRIE PELLA WYOMING LLC	KEYS	\$ 72.00
PULS, GARY JR.	FUELS MITIGATION COST	\$ 2,100.00
QUESTAR GAS	GAS SERVICES	\$ 11.00
QUILL CORPORATION	SUPPLIES	\$ 838.30
RAKNESS, MICHELLE	SUPPLIES/MEALS	\$ 31.88
RASMUSSEN FURNITURE	VACCUUM PARTS	\$ 48.15
RAWLINS AUTOMOTIVE	PARTS	\$ 342.96
RAWLINS, CITY OF	WATER SERVICES	\$ 6,564.50
RELIABLE	WALLETS	\$ 452.29
RICOH USA, INC	IT COPIERS	\$ 9,680.93
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$ 11,423.70
RYAN ELECTRONICS INC	MAINTENANCE FEE/SUPPLIES	\$ 5,046.88
SARATOGA AUTO PARTS, INC.	SPRAY PAINT	\$ 5.52
SARATOGA SUN	REQUEST FOR BIDS	\$ 324.15
SARATOGA, TOWN OF	WATER SERVICES	\$ 116.43
SHIVELY HARDWARE	SUPPLIES	\$ 242.87
SHOPKO	SUPPLIES	\$ 35.96
SOURCE GAS	GAS SERVICES	\$ 541.82

STANLEY CONVERGENT SEC SOLUTNS	MAINTENANCE/MONITORING	\$ 2,275.29
STAPLES ADVANTAGE	SUPPLIES	\$ 286.57
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$ 60.00
SWEETWATER CTY SHERIFF'S OFFICE	INMATE HOUSING	\$ 420.00
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$ 180.94
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$ 50.00
TERMINIX	PEST CONTROL	\$ 199.00
TIGER MART	FUEL	\$ 88.17
TRUE VALUE OF RAWLINS	SWITCH	\$ 437.20
TYLER TECHNOLOGIES, INC	ITAX/IDOC WEBHOSTING	\$ 262.50
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$ 3,084.89
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$ 156.69
V-1 PROPANE	PROPANE SERVICES	\$ 669.64
VALLEY OIL COMPANY	FUEL	\$ 118.01
VAN'S WHOLESALE LLC	SUPPLIES	\$ 242.53
VERIZON WIRELESS	TELEPHONE SERVICES	\$ 605.13
WACO	WACO DUES	\$ 300.00
WICK II, L.A.	FUELS MITIGATION COST	\$ 2,550.00
WY ASSOCIATION OF COUNTY AG AGTS	2014 DUES	\$ 100.00
WY BRAND INDUSTRIES	SUPPLIES	\$ 918.20
WY DEPT OF HEALTH	MOTOR VEH BILLING/UNUSED FUNDS	\$ 237.87
WY GUARDIANS AD LITEM PROGRAM	GAL COUNTY MATCH	\$ 5,122.82
WY RENTS, LLC	MANLIFT RENTAL	\$ 385.00
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$ 1,455.18
XEROX CORPORATION-RENT	IT COPIERS	\$ 11.17
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$ 684.69
GRAND TOTAL		\$ 210,663.58

CONSENT AGENDA

Commissioner Espy moved to approve the consent agenda. Commissioner Johnson seconded and the motion carried with all voting yes except Commissioner Glode who voted against the motion.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Commissioner Espy moved to approve the SimplyWell Service Agreement for the county's wellness program. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Glode moved to amend the county's health plan to cover either the Memorial Hospital of Carbon County's health fair blood draw or the wellness blood draw at 100%. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved that Clerk Bartlett dispose of the Little Rascals Preschool mobile home to the Town of Baggs if they want it. Commissioner Espy seconded and the motion carried unanimously.

Attorney

Commissioner Glode moved to approve the comments to the Rawlins Visual Resource Management Plan. Commissioner Johnson seconded and the motion carried unanimously.

Mr. Kelly reported the county has received a grant of \$21,621.00 for operation of the youth crisis center and he presented the award agreement.

Commissioner Johnson moved to accept the 2011 Subaward Agreement Between the Volunteers of America Northern Rockies and Carbon County in the amount of \$21,621.00. Commissioner Espy seconded and Clerk Bartlett asked who would administer this grant. She asked the BOCC to consider this when sponsoring grants and there was further discussion of the need for a county grants person. The motion carried unanimously.

Fire Department

Commissioner Jones moved to authorize the purchase of a wildland truck with a lease/purchase agreement for Saratoga. Commissioner Glode seconded and the motion carried unanimously.

Road & Bridge

Commissioner Jones moved to waive the procurement policy and accept the proposal from Martin/Martin in the amount of \$17,500.00 to be expended from special projects funds to study the bridge over the Encampment River on County Road 680. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Glode moved to reinstall the speed bump in Dixon as soon as reasonably possible at the county's expense. Commissioner Jones seconded and Mr. Nation asked if the location would be the same as it was before. The BOCC stated yes. Mr. Nation stated the bump was 15" high and as soon as there is a storm there would be a drift into the county road. Mr. Feldmann reported if there is a substantial issue with snow drifts in the future, the county has his word that the town would resolve the issue appropriately. To further his point, Mr. Feldmann asked if he had a fence on private property that caused drifting in the road, if the county could remove that fence. He also clarified the road is maintained into the county approximately $\frac{3}{4}$ mile and only services a few residents in the area. Commissioner Johnson clarified Mr. Feldmann has no other area the bump could be reinstalled and Mr. Feldmann replied the town wants the bump reinstalled where it was. Mr. Kelly asked how far past the bump the town would be responsible for snow removal toward the county. Mr. Feldmann stated that Dixon would remove snow within the town limits, including past the bump. Commissioner Jones stated the county should stop maintenance and snow removal at the town limits and the town would maintain and remove snow within the town. The motion carried unanimously.

WBC GRANT SUPPORT

Commissioner Jones moved to approve Resolution No. 2013-38, a resolution to approve the Carbon County Visitor's Council grant application with the Wyoming Business Council in the amount of \$25,000.00. Commissioner Glode seconded and the motion carried unanimously.

EXECUTIVE SESSION

Commissioner Glode moved to go into executive session at 5:42 p.m. with Attorney Kelly, John Rutherford and Clerk Bartlett for personnel and other matters considered confidential by law. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Johnson moved to come out of executive session at 6:28 p.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Jones moved to adjourn the meeting at 6:29 p.m. Commissioner Espy seconded and the motion carried unanimously.

-S- Gwynn G. Bartlett, Carbon County Clerk

Approved this 5th day of November 2013

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-S- John Espy, Vice Chairman