

**OFFICIAL MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Wednesday, October 2, 2013
County Courthouse, Rawlins, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at www.carbonwy.com, via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307)328-2718 or 1-800-250-9812.

Chairman Chapman called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections to the agenda.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$102,676.93. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to approve payment to Rawlins Automotive in the amount of \$136.10, Shively Hardware in the amount of \$144.14 and True Value in the amount of \$371.52. Commissioner Johnson seconded with all voting for the motion except Commissioner Glode who abstained due to a personal conflict.

| Claimant | Purpose | Amount |
|--------------------------------|---------------------|------------|
| ALSCO, AMERICAN LINEN DIVISION | SUPPLIES | \$122.51 |
| ASD HEALTHCARE | FLU VACCINE | \$585.00 |
| AVFUEL CORPORATION | AVIATION FUEL | \$9,138.90 |
| BI-RITE PHARMACY | PRESCRIPTIONS | \$145.75 |
| BLACK DIAMOND ELECTRIC | SWITCH REPLACEMENT | \$132.38 |
| BOB BARKER COMPANY, INC. | SUPPLIES | \$261.48 |
| BRESNAN COMMUNICATIONS | CABLE SERVICES | \$27.14 |
| BUCHANAN, KAREN | MILEAGE | \$72.00 |
| BUILD RITE LUMBER SUPPLY | WOOD/DOOR | \$139.73 |
| CARBON COUNTY SENIOR SERVICES | LOWRANCE MEALS | \$24.00 |
| CARBON COUNTY TREASURER | VARIOUS CASH ITEMS | \$915.35 |
| CARBON MERCANTILE CORPORATION | SHERIFF UNIFORMS | \$57.98 |
| CARBON POWER & LIGHT INC | ELECTRICAL SERVICES | \$265.94 |
| CBM FOOD SERVICE | JAIL MEALS | \$6,110.21 |
| CDPHE | TOXICOLOGY FEES | \$50.00 |
| CDW GOVERNMENT, INC. | SUPPLIES | \$1,041.55 |

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| CENTURY LINK | TELEPHONE SERVICES | \$126.53 |
| CENTURYLINK | TELEPHONE SERVICES | \$6,724.12 |
| CENTURYLINK-PHOENIX | TELEPHONE SERVICES | \$247.87 |
| CESKO FAMILY MEDICINE, PC | MEDICAL SERVICES | \$220.00 |
| COMMERCIAL LIGHTING | LIGHT BULBS | \$550.96 |
| COUNTRY STORE | FUEL | \$74.04 |
| DAILY TIMES | NEWSPAPER RENEWAL | \$105.00 |
| DALLIN MOTORS INC | OIL CHANGE | \$38.39 |
| DIXON, TOWN OF | WATER SERVICES | \$260.00 |
| EAGLE PLUMBING & CONSTRUCTION | PLUMBING SUPPLIES | \$995.39 |
| ELK MOUNTAIN CONOCO | FUEL | \$261.35 |
| FASTENAL | SUPPLIES | \$33.77 |
| FEDEX | POSTAGE | \$24.53 |
| FOX, SID | MEALS | \$63.00 |
| FRANCE, TARA | TRANSCRIPTION SERVICES | \$88.75 |
| FREMONT MOTORS – RAWLINS | VEHICLE MAINTENANCE | \$642.58 |
| FRUDE, CANDICE | MEALS | \$107.78 |
| GLAXOSMITHKLINE PHARMACEUTICALS | VACCINE | \$682.60 |
| GLOCK PROFESSIONAL, INC | KELLEY TRAINING | \$195.00 |
| GRAINGER | SUPPLIES | \$1,190.68 |
| HAGOOD, VICKI | MILEAGE | \$31.50 |
| HANNA, TOWN OF | WATER SERVICES | \$109.76 |
| HERTER, JACQUES P. PHD | PSYCHOLOGICAL EVALUATION | \$585.00 |
| HIGH DESERT WELDING & MACHINE LLC | EQUIPMENT MAINTENANCE | \$565.21 |
| HIGH PLAINS POWER | ELECTRICAL SERVICES | \$455.31 |
| INFORMATION SYSTEMS CONSULTING | HARDWARE MAINTENANCE | \$6,383.59 |
| IRON J TOWING | TOW CHARGES | \$1,177.00 |
| J H KASPAR OIL COMPANY | FUEL | \$10,899.31 |
| JACKALOPE PRINTING | SUPPLIES | \$594.84 |
| KENCO SECURITY AND TECHNOLOGY | ALARM MONITORING | \$36.00 |
| KILBURN TIRE COMPANY | TIRES/OIL CHANGE | \$1,015.65 |
| KING SOOPERS CUSTOMER CHARGES | WATER FILTER | \$16.53 |
| KIRSCH, ARCHIE P | COUNTY HEALTH OFFICER | \$1,300.00 |
| KNAPP SUPPLY & EQUIPMENT CO | DISC FITTING | \$290.53 |
| KONE ELEVATORS ESCALATORS | ELEVATOR MAINTENANCE | \$314.76 |
| L & L ELECTRIC | REPLACE BAD LAMP | \$104.50 |
| MEEKER CLERK OF DISTRICT COURT | CERTIFICATIONS | \$40.00 |
| MEMORIAL HOSPITAL OF CARBON COUNTY | REGISTRAR COMPENSATION | \$43.00 |
| MENDOZA, TERRI | INTERPRETER SERVICES | \$50.00 |
| MOSS, BARBARA | MILEAGE | \$64.20 |
| MY OFFICE ETC. | SUPPLIES | \$902.53 |

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| NATIONAL 4-H COUNCIL-SUPPLY SERVICE | PENCILS | \$50.00 |
| NEVE'S UNIFORMS | SHERIFF UNIFORMS | \$326.74 |
| NEWSOME, NORMAN | REGISTRAR COMPENSATION | \$6.00 |
| NORCO, INC. | CYLINDER RENTAL | \$55.18 |
| OPTIMUM | CABLE/INTERNET/TELEPHONE | \$96.64 |
| O'REILLY AUTO PARTS | DRILL BIT/AUTOBODY KIT | \$26.48 |
| PHILLIPS 66-CONOCO-76 | FUEL | \$364.03 |
| PITNEY BOWES | INK CARTRIDGES | \$130.88 |
| PITNEY BOWES INC | POSTAGE MACHINE RENTAL | \$357.78 |
| PLATTE VALLEY MEDICAL CLINIC | MEDICAL SERVICES | \$93.50 |
| PROFESSIONAL OXYGEN SUPPLY | OXYGEN TANK FILL | \$12.50 |
| PURRINGTON, DAVID | REGISTRAR COMPENSATION | \$43.50 |
| QUALITY INN | MOTEL CHARGES | \$75.60 |
| QUILL CORPORATION | SUPPLIES | \$5,181.00 |
| RAWLINS AUTOMOTIVE | SUPPLIES | \$136.10 |
| RAWLINS FIRE EXTINGUISHER | FIRE EXTINGUISHER INSPECTIONS | \$395.00 |
| REMICK, JOE B | SAFETY CHAPS | \$95.39 |
| ROCKY MOUNTAIN POWER | ELECTRICAL SERVICES | \$7,679.45 |
| SANCHEZ, RYNE | LAWN MAINTENANCE | \$350.00 |
| SARATOGA AUTO PARTS, INC. | WIPER BLADES | \$33.98 |
| SARATOGA SUN | NEWSPAPER CHARGES | \$1,262.80 |
| SARATOGA, TOWN OF | WATER SERVICES | \$17.00 |
| SECURENET SYSTEMS INC | BOCC MEETING STREAMING | \$99.00 |
| SHEPARD'S | FUEL | \$548.86 |
| SHIVELY HARDWARE | SUPPLIES | \$144.14 |
| SOURCE GAS | GAS SERVICES | \$2,667.68 |
| SOUTHWEST M.R.O., LLC | RANDOM DRUG TESTS | \$25.00 |
| STAPLES ADVANTAGE | SUPPLIES | \$433.47 |
| STATE OF WYOMING A & I | MAINFRAME ACCESS | \$10.09 |
| STEPHENSON, LEE ANN | MILEAGE | \$37.20 |
| SWISHER HYGIENE FRANCHISEE TRUST | CLEANING SUPPLIES | \$245.94 |
| TERMINIX | PEST CONTROL | \$32.00 |
| TRADING POST | FUEL | \$74.87 |
| TRUE VALUE OF RAWLINS | SUPPLIES | \$371.52 |
| U W C E S | CRAIG QUARTERLY SALARY | \$5,176.75 |
| US BANK | VARIOUS CHARGES | \$1,120.85 |
| VALLEY OIL COMPANY | FUEL | \$3,588.44 |
| VAN'S WHOLESALE LLC | SUPPLIES | \$871.41 |
| WACO | PETERSON REGISTRATION | \$125.00 |
| WARRIOR SERVICES, LLC | PEST CONTROL | \$60.00 |
| WELLS, JACQUELIN | MEALS/MILEAGE | \$48.52 |

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| WEST PAYMENT CENTER | INFORMATION CHARGES | \$1,263.00 |
| WILSON, MARGARET | PATCHES | \$54.00 |
| WY BRAND INDUSTRIES | LABELS | \$74.58 |
| WY DEPT OF HEALTH | MOTOR VEHICLE BILLING | \$219.50 |
| WY MACHINERY COMPANY | SUPPLIES | \$10,063.85 |
| WY RENTS, LLC | MANLIFT RENTAL | \$132.50 |
| WY STATE FORESTRY | SUPPLIES | \$156.00 |
| WY WASTE SERVICES-RAWLINS | GARBAGE SERVICES | \$1,867.57 |
| YAMPA VALLEY ELECTRIC | ELECTRICAL SERVICES | \$301.92 |
| YOCUM, LEO | MILEAGE | \$24.00 |
| GRAND TOTAL | | \$103,328.69 |

Clerk

Commissioner Espy moved to approve the minutes of the September 17, 2013 regular meeting of the Board of Carbon County Commissioners as presented. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bond for Daniel William Izzo, Finance Director for the City of Rawlins in the amount of \$100,000.00. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to accept Karen Buchanan’s resignation from the Senior Services Board effective immediately. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman’s signature on Carbon County 2009 Specific Purpose Tax Joint Powers Board Requisition #37 in the amount of \$43,175.50. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Espy moved to approve Grant Awards for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Grant Program (SHSP) Fiscal Year 2013 for Project ID 13-GPD-CAR-LS-HLE13, Carbon County Sheriff with an award amount of \$8,538.80; Project ID 13-GPD-CAR-LC-HLC13, Carbon County Coroner with an award amount of \$2,755.50; and Project ID 13-GPD-CAR-SC-HSG13, Carbon County with an award amount of \$44,680.82. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Espy moved to approve Clerk Bartlett’s recommendation for publication of the Carbon County Commissioners minutes. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to change the 30% out-of-network coinsurance to 20% and the 20% in-network to 10%. Commissioner Glode seconded and there was discussion about coinsurances versus copay and how copays work. The motion carried unanimously.

Attorney

Commissioner Espy moved to approve the 5 year Generalized Planning Agreement and the 5 year Generalized Engineering Agreement between GDA Engineers and Carbon County. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Johnson moved to authorize the Chairman to sign comments to the environmental assessment for the Chokecherry and Sierra Madre projects subject to comments by the Commissioners and attorney. Commissioner Espy seconded and the motion carried unanimously.

IT

Commissioner Glode moved to approve the contracts with Union Wireless and waive the procurement policy. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Espy moved to authorize Matt Webster to initial the Union Wireless contract as necessary. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to approve the agreement with CDW Government LLC for printer pricing. Commissioner Johnson seconded and the motion carried unanimously.

Road & Bridge

Commissioner Johnson moved to approve a Contract for Services with Ready Oilfield Service for Congestion Mitigation Air Quality in the amount of \$48,500.00 per mile for 7 miles of improvements to County Road 701 not to exceed a total amount of \$343,750.00. Commissioner Glode seconded and the motion carried unanimously.

Clerk

Commissioner Jones moved to approve a bond for Daniel Butler, Carbon County School District #1 Treasurer in the amount of \$50,000.00. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Jones moved to authorize the Chairman to sign a letter of support for a FEMA grant for the Town of Medicine Bow Fire Department. Commissioner Johnson seconded and the motion carried unanimously.

PLANNING & ZONING

Commissioner Glode moved to accept the Certification of Recommended Action and schedule a public hearing for November 5, 2013 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming for Z.C. Case File No. 2013-08 for John and Nicole Haverstock. Commissioner Johnson seconded and the motion carried unanimously.

COOPERATIVE EXTENSION UPDATE

Commissioner Jones moved to approve the Extended Professional Service Agreement between the University of Wyoming and the Board of County Commissioners of Carbon County committing the county to contribute \$20,707.00 annually payable in four payments of \$5,176.75 due in October 2013 January, March and June of 2014 to the University of Wyoming Cooperative Extension Service for the term of July 30, 2013 until June 30, 2014. Commissioner Espy seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 3:28 p.m. Commissioner Espy seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 15th day of October 2013.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman