

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 20, 2013
Higher Education Center, Baggs, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, August 20, 2013 at the Higher Education Center in Baggs, Wyoming. Attending the meeting were Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson; County Attorney Cal Rerucha; and County Clerk Gwynn Bartlett.

Chairman Chapman called the meeting to order at 2:02 p.m.

ADDITIONS / CORRECTIONS

There were no additions or corrections.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$144,407.67. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve payment to Sunrise Sanitation in the amount of \$60.00, Rawlins Automotive in the amount of \$1,202.06, Shively Hardware in the amount of \$41.99 and True Value in the amount of \$1,247.56. Commissioner Espy seconded with all voting for the motion except Commissioners Jones and Glode who abstained due to personal conflicts.

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$155.19
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$117.88
BAGGS, TOWN OF	WATER SERVICES	\$181.60
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$773.00
BESEL, KEN	MILEAGE	\$24.00
BIG HORN COUNTY EXTENSION	REGISTRATION	\$60.00
BIG SKY COMMUNICATIONS INC	SUPPLIES	\$769.00
BI-RITE PHARMACY	PRESCRIPTIONS	\$3,244.52
BLACKWELL, F GERALD	ASBESTOS INSPECTION	\$1,192.50
BROWN, RON	MEAL REIMBURSEMENT	\$23.99
BROWN'S TOWING & RECOVERY	TOW CHARGES	\$150.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$180.13
C & D FABRICATION	TIRE REPAIR	\$25.00
CANDY MOUNTAIN	WATER	\$7.50
CARBON COUNTY 4-H	REGISTRATION REIMBURSEMENT	\$35.00
CARBON COUNTY SENIOR SERVICES	JULY HEALTH SUBSIDY	\$3,000.00

CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$562.19
CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD	\$48.84
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$1,991.86
CBM FOOD SERVICE	JAIL MEALS	\$6,205.47
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$137.50
CHEMSEARCH	HEADLINER PLUS	\$240.55
CMI-TECO	RATCHET WITH CHAIN	\$110.55
COUNTRY STORE	FUEL	\$96.18
CULLIGAN WATER CONDITIONING	EXTRA COARSE SALT	\$287.50
DAILY TIMES	NEWSPAPER ADS	\$5,878.83
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$180.95
DAVIDSON FAMILY DENTAL	DENTAL SERVICES	\$550.00
DELEON, JOHN	LEGAL SERVICES	\$3,385.50
DIRTY BOYZ SANITATION, INC	GARBAGE SERVICES	\$207.00
DRUMMOND REFRIGERATION LLC	ICE MAKER REPAIR	\$360.20
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$41.04
ELK MOUNTAIN CONOCO	FUEL	\$278.79
ELK MOUNTAIN, TOWN OF	WATER SERVICES/SERVICE AGREEMENT	\$553.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$77.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
FARMER BROTHERS COFFEE	COFFEE	\$183.32
FEDEX	POSTAGE	\$24.19
FRANKLIN COVEY	BOOKS	\$396.25
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$992.71
FRONT RANGE FIRE APPARATUS	SUPPLIES	\$3,074.19
FRUDE, CANDICE	MILEAGE	\$27.00
GLAXOSMITHKLINE PHARMACEUTICALS	VACCINE	\$219.60
GRAINGER	SUPPLIES	\$962.62
HANNA, TOWN OF	WATER SERVICES	\$166.50
HEIMAN FIRE DEPARTMENT	SUPPLIES	\$57.00
HERNANDEZ, RONDA	INTERPRETER SERVICES	\$75.00
HERRING, ROS	LAWN CARE	\$50.00
HERTER, JACQUES P. PHD	PSYCHOLOGICAL EVALUATION	\$585.00
HI COUNTRY LANDSCAPES & LAWNCARE LLC	LAWN CARE	\$3,250.00
HIGH DESERT WELDING & MACHINE LLC	STRAPS	\$85.44
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$28.00
HILLTOP CONOCO	FUEL	\$285.65
HILLTOP LUBE & AUTOMOTIVE	TIRES/OIL CHANGE	\$1,165.16
INTOXIMETERS	MOUTHPIECES	\$59.83
IRON J TOWING	TOW CHARGES	\$838.00
J H KASPAR OIL COMPANY	FUEL	\$18,032.41
JACKALOPE PRINTING	SUPPLIES	\$112.98

JACK'S BODY & FENDER REPAIR	TOW CHARGES	\$304.00
KAISER, DON	LAWN CARE	\$130.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$81.58
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$1.05
L M OLSON CONSTRUCTION	CRISIS CENTER CONSTRUCTION	\$8,468.01
L N CURTIS & SONS	EQUIPMENT MAINTENANCE	\$1,390.00
LEXBO LLC	OFFICE RENTAL	\$500.00
MADDOX, TROY	MILEAGE	\$34.80
MATTHEW BENDER & CO, INC.	SUPPLIES	\$283.94
MEDICINE BOW HEALTH CENTER	MEDICAL SERVICES	\$65.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$75.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES	\$3,539.90
MERBACK AWARD COMPANY	PLAQUE	\$98.03
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	VACCINE	\$218.95
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$15.00
MY OFFICE ETC.	SUPPLIES	\$885.07
NEVE'S UNIFORMS	SHERIFF UNIFORMS	\$130.89
NORCO, INC.	CYLINDER RENTAL	\$969.98
OPTIMUM	CABLE SERVICES	\$148.95
O'REILLY AUTO PARTS	SUPPLIES	\$34.48
OTOOLE, PATRICK "EAMON"	MILEAGE	\$60.00
PATHFINDER LAW OFFICES LLC	LEGAL SERVICES	\$1,892.00
PERKINS OIL CO	FUEL	\$1,571.11
PICKETT, CHAD	MILEAGE	\$40.20
PITNEY BOWES	EQUIPMENT RENTAL	\$271.00
PLATTE VALLEY MEDICAL CLINIC	MEDICAL SERVICES	\$581.00
QUILL CORPORATION	SUPPLIES	\$81.14
R D J SPECIALTIES INC	PLASTIC BADGES	\$944.17
RAWLINS AUTOMOTIVE	SUPPLIES	\$1,202.06
RAWLINS EYE CARE	VISION SERVICES	\$870.00
RAWLINS FAMILY MEDICAL, P.C.	MEDICAL SERVICES	\$196.00
RAWLINS GLASS	GROUND KEEPERS WINDOWS	\$2,689.02
RAWLINS NATIONAL BANK/LM OLSON	RETAINAGE	\$940.89
RAWLINS URGENT CARE	MEDICAL SERVICES	\$276.00
RAWLINS, CITY OF	WATER SERVICES	\$3,906.00
REMICK, SHELIA	OFFICE SUPPLIES	\$35.87
RESERVE ACCOUNT	POSTAGE	\$10,000.00
ROBIDOUX ENTERPRISES	OIL CHANGE	\$93.11
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$18,836.95
RYAN ELECTRONICS INC	RADIO PARTS	\$185.50
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$55.34

SARATOGA RECREATION DEPARTMENT	MOVIE NIGHT & POOL PARTY	\$500.00
SARATOGA SUN	NEWSPAPER ADS	\$2,028.90
SARATOGA, TOWN OF	WATER SERVICES	\$108.43
SHEPARD'S	FUEL	\$3,777.96
SHIVELY HARDWARE	SUPPLIES	\$41.99
SHOPKO	SUPPLIES	\$103.44
SHOPKO PHARMACY	PRESCRIPTIONS	\$254.40
SIRCHIE	FINGERPRINTING PAD	\$93.56
SMITH TRANSFER & STORAGE, INC.	PAPER DELIVERY	\$187.50
SMITH, MAE	SUPPLIES/MEAL	\$29.75
SNAKE RIVER PRESS	NEWSPAPER ADS	\$360.00
SOURCE GAS	GAS SERVICES	\$200.09
STAPLES ADVANTAGE	SUPPLIES	\$378.90
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$60.00
THE QUIK LUBE	OIL CHANGE	\$62.93
TRADING POST	FUEL	\$1,114.79
TRAPP, LARRY W	MILEAGE	\$288.00
TRIPLE X CONTRACTING, INC.	GARBAGE SERVICES	\$100.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$1,247.56
U S POSTMASTER-HANNA	PO BOX RENT	\$38.00
US BANK	VARIOUS CHARGES	\$402.93
V-1 PROPANE	PROPANE SERVICES	\$102.00
VAISALA, INC.	AWOS MAINTENANCE	\$1,347.00
VALLEY PHARMACY	PRESCRIPTIONS	\$174.21
VAN'S WHOLESALE LLC	SUPPLIES	\$669.33
WACO	REGISTRATIONS	\$450.00
WELLS, JACQUELIN	MILEAGE	\$22.00
WEST PAYMENT CENTER	INFORMATION CHARGES	\$808.11
WEX BANK	FUEL	\$333.28
WILKERSON, JAMES A IV M.D.	ROUTINE AUTOPSY	\$1,040.00
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$343.95
WLC ENGINEERING	BOUNDARY SURVEY	\$1,813.69
WY BRAND INDUSTRIES	SUPPLIES	\$265.70
WY DEPT OF HEALTH	MOTOR VEHICLE BILLING	\$219.50
WY MACHINERY COMPANY	SUPPLIES	\$408.90
WY PUBLIC HEALTH LABORATORY	BLOOD KITS	\$56.50
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$460.37
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$629.91
GRAND TOTAL		\$146,959.28

CLERK

Minutes

Commissioner Jones moved to approve the minutes of the August 6, 2013 regular meeting and August 13, 2013 special meeting of the Board of Carbon County Commissioners as presented. Commissioner Espy seconded and the motion carried unanimously.

Monthly Receipts

Clerk Bartlett reported fees were collected from the Clerk of District Court in the amount of \$3,054.00 for the month of July 2013.

24-Hour Catering Permits

Clerk Bartlett reported she issued 24-hour catering permits to the Whistle Pig Saloon for the Pig Digger Mud Rally Labor Day in Saratoga for August 31 and to the Wolf Hotel for the Wyoming Stock Growers Agricultural Land Trust Annual Dinner on the Sheepprock Ranch in Saratoga for August 24-25.

Medicine Bow Health Center

Clerk Bartlett advised the Medicine Bow Health Center would like to hire someone to paint the county building they occupy at their cost and their manager wanted to make the BOCC and Buildings Manager aware of this.

Health Insurance

Clerk Bartlett discussed the renewal for the stop loss policy for the county's health insurance plan. She noted there were five bids on the account this year and she recommended the renewal from Companion with a \$45,000.00 specific deductible and a \$125,000.00 aggregating specific deductible.

Commissioner Glode moved to approve the stop loss policy with Companion with a \$45,000.00 specific deductible and a \$125,000.00 aggregating specific deductible. Commissioner Jones seconded and the motion carried unanimously.

Specific Purpose Tax Reimbursement

Clerk Bartlett presented Requisition #36 for Memorial Hospital of Carbon County's 2009 specific purpose tax project.

Commissioner Espy moved to authorize the Chairman's signature on Carbon County 2009 Specific Purpose Tax Joint Powers Board Requisition #36 in the amount of \$36,119.77. Commissioner Johnson seconded and the motion carried unanimously.

Maintenance Agreement

Clerk Bartlett presented an agreement with Ryan Electronics to provide services to maintain specific equipment. She noted Deputy County Attorney Mike Kelly has reviewed the agreement.

Commissioner Glode moved to waive the procurement policy and approve the Maintenance Agreement between the Board of Commissioners of Carbon County, Wyoming and Ryan Electronics Incorporated for maintenance services to the Carbon County radio system equipment during the period from and after July 1, 2013 to June 30, 2014 for a monthly fee of \$5,033.88. Commissioner Jones seconded with all voting for the motion except Commissioner Espy who abstained due to a personal conflict.

October Meeting Date Change

Clerk Bartlett asked if the BOCC wanted to move its October 1 meeting due to the Department of Environmental Quality scheduling a hearing for the Medicine Bow Fuel and Power's Industrial Siting permit amendments.

Commissioner Jones moved to approve Resolution 2013-33 Amendment Number 1 (One) to Resolution 2013-12, A Resolution of the Board of County Commissioners, Carbon County Wyoming Setting Meeting Schedules changing the October 1, 2013 meeting to October 2, 2013. Commissioner Johnson seconded and the motion carried unanimously.

RESOLUTION 2013-33

AMENDMENT NUMBER 1 (ONE) TO RESOLUTION 2013-12, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS, CARBON COUNTY WYOMING SETTING MEETING SCHEDULES

WHEREAS, pursuant to Wyo. Stat. §18-3-502, the board of county commissioners shall meet the first Tuesday of each month or at such other times as may be designated by resolution of the board; and

WHEREAS, the first Tuesday of the month may occasionally fall when other meetings are scheduled; and

WHEREAS, this resolution shall constitute the first amendment to Resolution 2013-12, A Resolution of the Board of County Commissioners, Carbon County Wyoming Setting Meeting Schedules.

THEREFORE IT BE RESOLVED because the first Tuesday in October falls when the Department of Environmental Quality will meet to hear proposed amendments to an industrial siting permit for Medicine Bow Fuel and Power, LLC, and the Board of Carbon County Commissioners, in part, desires to attend said meeting, the October 1, 2013 meeting of the Board of Carbon County Commissioners is hereby rescheduled to October 2, 2013 beginning at 9:00 am., at the county seat.

PASSED, APPROVED, AND ADOPTED this 20th day of August, 2013.

-s- Leo J. Chapman, Chairman

Attest: -s- Gwynn G. Bartlett, County Clerk

ELECTED OFFICIALS / DEPARTMENT HEADS

Treasurer

County Treasurer Cindy Baldwin reported she received the over the cap and supplemental severance. The tax sale was held last week with 68 people attending to purchase the certificate on 171 properties. She advised \$58,652.34 was collected from the sale.

Planning

County Planning Director Sid Fox reported the Transwest Express draft Environmental Impact Statement is out for comment and he has drafted comments for the Board's and Attorney Kelly's review.

Mr. Fox reported he has reviewed the draft Master Plan for the Shively Field Airport in Saratoga. They are soliciting comments on potential environmental factors. He reported most of the land around the airport is Bureau of Land Management or town land therefore there should not be many county zoning issues.

Mr. Fox reported the fire station at Ryan Park is outside the existing lot lines. He has proceeded with a formal recommendation to County Fire Warden John Rutherford and he will allow Mr. Rutherford to determine how to move forward.

Buildings Manager

Buildings Manager Craig Jones thanked Road & Bridge for moving in dirt to assist making the Crisis Center backyard larger. He also thanked the County Attorney's Office for assisting with the cleanout of the Carbon Building basement.

Mr. Jones presented informal bids to finish the sun room at the Hanna Senior Center. Custom Builders bid \$10,824.00 and Energy Construction bid \$6,822.00. He recommended going with the lower bid noting all finishes are completely spelled out for the contractor.

Commissioner Johnson moved to accept the low bid from Energy Construction of \$6,822.00 to finish the sun room at the Hanna Senior Center. Commissioner Espy seconded and the motion carried unanimously.

Mr. Jones presented copies of a survey of the Baggs Senior Center and Little Rascals lot in Baggs. Commissioner Johnson asked Christie Stocks of the Little Rascals Preschool to clarify where the parking will be. Mr. Jones recommended the Senior Center be given an additional 15' of parking. Ms. Stocks stated she was okay with the change as it will likely be one wide open parking lot that all will share. The next step is waiting for the Notice to Proceed for the grant as well as a Record of Survey from Baker & Associates. After these occur there would be a formal land transfer.

Mr. Jones reported there is approximately 500 gallons of fuel at the Dixon Airport and the BOCC asked him to purchase additional fuel and to monitor prices and adjust the sales price periodically according to what other similar airports are charging.

Road & Bridge

Road & Bridge Superintendent Bill Nation reported he will be bidding the High Risk Rural Road project for the Seminole Road, specifically the Dugway area. The grant will pay for new signs, rumble strips, and striping. The new Congestion Mitigation Air Quality grant will be out for bid soon as well and both will be awarded September 17 with a completion date later this year.

Mr. Nation reported his crews are working on school bus routes to gear up for the start of the school year and he is working with the Savery Museum on finding a culvert.

Clerk

Clerk Bartlett advised the Wyoming Department of Transportation would like to extend the Lease Agreement for Commercial Driver License examination and testing on county owned land between the Jail and the Fairgrounds. She noted Attorney Kelly has reviewed the lease and he amended the legal description to clarify the area leased.

Commissioner Johnson moved to approve an Extension of Lease Agreement for the premises located at the westerly portion of a tract of land in the N½ of Section 16, T21N in Carbon County, Wyoming for the Wyoming Department of Transportation for three years from August 1, 2013 to July 31, 2016. Commissioner Glode seconded and the motion carried unanimously.

RECESS

Chairman Chapman called a recess at 3:20 p.m. and reconvened at 3:30 p.m.

CONSULTING SERVICES

Jack Caswell from Bureau Veritas explained that his company provides consulting services on large energy project permitting and monitoring and provided a presentation. Specifically they provide construction inspection, plan review, and shop inspection and provide these services for numerous states and numerous types of projects. The project owner normally hires the inspection firm and if the county wanted to participate they could potentially benefit financially.

He offered his services to the county noting they also are the building official for many counties in the west to alleviate their own departments having to staff for large projects and subsequently layoff. He noted if the county is interested he would return with a fee structure and model of how their services work.

LITTLE SNAKE RIVER EVENT CENTER

Commissioner Jones reported that during the budget process they reviewed the properties the county owns. She reported they are in the process of reviewing these properties to determine if the county should be the ultimate owners and Jack Cobb, of the Little Snake River Event Center reported he would need a vote of the membership to determine how they feel but that he feels it has worked for over twenty years. Commissioner Jones made it very clear that the board is not trying to force the issue but rather

offer ownership. Commissioner Espy warned that by one group owning this rather than the county there is a danger of the group using it solely for one purpose rather than it being the community center it is today. The group agreed to bring the matter to its membership.

RAWLINS – CARBON COUNTY AIRPORT BOARD

Chairman Chapman reported that he and Commissioner Glode recently attended a Rawlins City Council workshop regarding funding for the Rawlins - Carbon County Airport Board. He noted it boiled down to the board needing an additional \$11,000.00 to complete the cross winds runway and remove cones. There is currently a 2% match for the board that could potentially increase in the future. The city provided \$70,000.00 this fiscal year with the county's being \$20,000.00. They have requested the additional \$11,000.00 from the county to complete the projects. Commissioner Glode stated the airport and hospital are two of the most important things in the county and she would love to see the county fund the additional request. Commissioner Jones reported that the cross wind runway is not the actively used runway therefore there is no danger of the airport being shut down anytime soon. The critical issue is the old cones and she stated because they are not on the construction schedule and no design she recommended waiting until this was completed to allocate funding because the \$11,000.00 estimate may change. Commissioner Espy pointed out that while the expenditure will likely not be this fiscal year, he felt the Board needs a commitment from the county for the funds so they can proceed with their grant application.

Commissioner Johnson moved to authorize the Chairman to sign a letter committing the county to up to \$11,000.00 match from the special project funds for the Rawlins - Carbon County Airport Board NAVAIDS and runway rehabilitation for the cross winds runway once the county knows the cost of the project and that it will proceed. Commissioner Glode seconded and the motion carried unanimously.

AMENDMENT TO JOINT POWERS BOARD AGREEMENT

Commissioner Jones moved to approve the First Amendment to Joint Powers Board Agreement between the County and the Towns of Baggs and Dixon reducing the minimum number of members from seven to five. Commissioner Johnson seconded and Commissioner Espy asked for clarification on the purpose of the amendment. Clerk Bartlett assumed they are having trouble obtaining at least nine members. The Board discussed that it did not feel comfortable with the amendment without hearing from the Valley Community Center Joint Powers Board. Chairman Chapman voted for the motion and the remaining members voted against.

CONSULTING SERVICES

The discussion with Mr. Caswell of Bureau Veritas continued and Commissioner Espy asked Mr. Fox to contact other Wyoming counties to determine how they have dealt with large projects. Mr. Caswell was asked to return at a future meeting with additional information.

COMMISSIONERS DISCUSSION

Commissioner Jones reported the housing round table is August 22 in Rawlins and Saratoga sponsored by the Carbon County Economic Development Corporation.

Commissioner Johnson discussed the memorandum of understanding (MOU) with Medicine Bow and the county regarding the extension of fire services outside their municipal boundaries as well as the Hanna MOU. He would like to know the status of each. Commissioner Jones reported County Fire Warden John Rutherford has submitted the Sinclair and Medicine Bow MOUs to Attorney Kelly and she was unsure the status of the Hanna MOU.

Commissioner Espy reported a concern he had with a zoning issue just outside Rawlins and that Rawlins seems to have some hesitation to enforce their ordinances because of a change to state law. He would like the MOU to be renewed due to the change in law. Mr. Fox added the most recent legislation to allow the County Commissioners to nullify any existing ordinances and he agrees the MOU needs readdressed and he would begin working on this. He stated the City of Rawlins is also hesitant to act in certain respects until their Master Plan was adopted and since, this has been done.

Commissioner Glode reported she met with the hospital this week regarding the facility itself and its operations.

Commissioner Espy moved to support a letter opposing EPA's proposed Regional Haze Rule for Wyoming and the endorsement of the Agriculture, State and Public Lands, and Water Resources Committee. Commissioner Jones seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Espy moved to adjourn the meeting at 5:05 p.m. Commissioner Johnson seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 3rd day of September 2013

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman