

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, October 18, 2011
Sinclair Town Hall, Sinclair, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 18, 2011 at the Sinclair Town Hall in Sinclair, Wyoming. Attending the meeting were Chairman Terry Weickum; Vice Chairman Jerry Paxton; Commissioner Leo Chapman; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett.

Chairman Weickum called the meeting to order at 4:04 p.m.

LaMar Wyse, acting Chief Executive Officer for Memorial Hospital of Carbon County, introduced himself.

VOUCHERS

Commissioner Paxton moved to approve the report of expenditures in the amount of \$308,763.95. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Paxton moved to approve payment to Candy Mountain in the amount of \$69.00. Commissioner Chapman seconded and the motion carried with Commissioners Paxton and Chapman voting for the motion and Chairman Weickum abstained noting he owns this business.

Vendor	Detail Line Description	Total
AIRPORT LIGHTING EQUIPMENT	SUPPLIES	\$478.44
ALCO	SUPPLIES	\$19.97
ALSCO, AMERICAN LINEN DIVISION	FLOOR MATS	\$252.16
AMERICAN PLANNING ASSOCIATION	APA MEMBERSHIP	\$230.00
ASD HEALTHCARE	VACCINE	\$270.20
BAGGS, TOWN OF	WATER SERVICES	\$140.00
BALLARD, ED "SHORTY"	MILEAGE	\$36.60
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$7,387.28
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$1,689.10
BI-RITE PHARMACY	JAIL PRESCRIPTIONS	\$1,962.75
BI-RITE SPORTING GOODS	AMMUNITION	\$45.00
BOYS & GIRLS CLUBS OF CARBON COUNTY	GRANT FUNDS	\$618.16
BRESNAN COMMUNICATIONS	INTERNET ACCESS	\$428.91
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$163.44
CANDY MOUNTAIN	SUPPLIES	\$69.00
CARBON COUNTY CHILD DEVELOPMENT CTR	GRANT FUNDS	\$4,060.00
CARBON COUNTY SENIOR SERVICES	MATCHING FUNDS/MEALS	\$65,051.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$967.83
CARBON COUNTY VETERINARY HOSPITAL	VETERINARY SERVICES	\$58.96
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$1,908.29
CASH-WA DISTRIBUTING	SUPPLIES	\$506.36

CASPER WINNELSON CO	SUPPLIES	\$605.82
CBM FOOD SERVICE	JAIL MEALS	\$7,401.11
CDW GOVERNMENT, INC.	BATTERY BACKUPS	\$957.85
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$119.27
CHAPMAN, LEO	MEAL/MILEAGE	\$173.66
COVE	GRANT FUNDS	\$1,312.65
COWBOY SUPPLY HOUSE	SUPPLIES	\$458.35
CULLIGAN WATER CONDITIONING	SUPPLIES	\$287.50
DAILY TIMES	PAPER CHARGES/ADS	\$859.22
DISCOUNT GROCERY STORE	MEALS	\$40.57
DON'S AUTO & BODY SHOP	VEHICLE MAINTENANCE	\$2,200.50
DRUMMOND REFRIGERATION LLC	BUILDING MAINTENANCE	\$616.11
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$300.98
EAGLE UNIFORM SUPPLY	FLOOR MATS	\$226.47
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$54.50
ENCAMPMENT, TOWN OF	WATER SERVICES	\$72.00
ENERGY, MINERALS COUNTIES COALITION	MEMBERSHIP DUES	\$6,250.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,600.00
ENTENMANN - ROVIN CO	SUPPLIES	\$132.23
ERICKSON & ROBERTS	LEGAL SERVICES	\$2,988.87
FARMER BROTHERS COFFEE	SUPPLIES	\$174.58
FLEET SERVICES	FUEL	\$399.98
FOX, SID	MEALS	\$48.00
FRANCE, TARA	TRANSCRIPTION	\$152.50
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$1,017.56
GALLS, AN ARAMARK COMPANY	SUPPLIES	\$353.74
GCR ELECTRONICS, LLC	SITE RENTALS	\$900.00
GOLDEN, MARY	MILEAGE	\$50.50
GRAINGER	SUPPLIES	\$173.03
HANNA, TOWN OF	WATER SERVICES	\$247.80
HEIMAN FIRE DEPARTMENT	SUPPLIES	\$1,036.72
HERRING, PAUL	OIL	\$1,016.80
HETTGAR, BRIDGET M RN	MILEAGE	\$58.50
HEWARD, TODD & MALEA	LAWN CARE	\$230.00
HIGH DESERT WELDING & MACHINE LLC	SUPPLIES	\$534.95
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$384.42
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$43.00
HORIZON LABORATORY, LLC	EXAM FEES	\$333.50
IKON FINANCIAL SERVICES	IT COPIERS	\$2,119.59
IKON OFFICE SOLUTIONS	IT COPIERS	\$1,630.69
J H KASPAR OIL COMPANY	FUEL/OIL/CREDIT	\$18,755.54
JACKALOPE PRINTING	SUPPLIES	\$342.54
JEFFERSON COUNTY SHERIFF	WITNESS SERVICES	\$5.00
KAR KRAFT INC	VEHICLE MAINTENANCE	\$359.93
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$765.70
L & L ELECTRIC	ELECTRICAL REPAIRS	\$744.40
L M OLSON CONSTRUCTION	SKYLINE ACRES ADMINISTRATOR	\$5,500.00
LEXBO LLC	OFFICE RENTAL	\$500.00

LONG BUILDING TECHNOLOGIES, INC.	HVAC REPAIRS	\$630.00
LOSE'S CLEANING SERVICE	LAWN CARE	\$5,175.00
MADER, TSCHACHER, PETERSON & CO.	AUDIT SERVICES	\$21,500.00
MAS MODERNMARKETING	SUPPLIES	\$608.30
MEDICINE BOW, TOWN OF	WATER SERVICES	\$116.00
MERCK SHARP & DOHME CORP.	PH VACCINE	\$983.33
MOELLER, MARIE	CLEANING SERVICES	\$318.50
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$120.00
NEVE'S UNIFORMS	SUPPLIES	\$169.79
NORCO, INC.	CYLINDER RENTAL/SUPPLIES	\$919.66
OPFAR, CLAUDIA	MEAL/MILEAGE	\$71.22
P M P C ENGINEERING	ROAD/BRIDGE MAINTENANCE	\$9,440.31
PAMIDA INC	SUPPLIES	\$157.13
PAXTON, JERRY	MILEAGE	\$734.00
PENCE AND MACMILLAN LLC	LEGAL SERVICES	\$122.40
PERKINS OIL CO	FUEL	\$5,629.89
PERUE PRINTING	SUPPLIES/COPIERS	\$691.33
POWELL, THOMAS	TEST REIMBURSEMENT	\$160.00
PROJECT PREVENTION	BROCHURES	\$77.30
PUBLIC SAFETY CENTER, INC	SUPPLIES	\$696.41
QUESTAR GAS	GAS SERVICES	\$10.00
QUILL CORPORATION	SUPPLIES	\$687.08
R D J SPECIALTIES INC	SUPPLIES	\$373.89
RAWLINS AUTOMOTIVE	PARTS	\$1,347.29
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$25.00
RAWLINS GLASS	WINDSHIELD REPAIR	\$40.00
RAWLINS, CITY OF	WATER SVCS/EQUIPMENT COSTS	\$10,094.00
RELIABLE	SUPPLIES	\$36.99
RESERVE ACCOUNT	POSTAGE	\$10,000.00
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$10,984.90
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$234.92
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT	\$4,007.29
SARATOGA AUTO PARTS, INC.	CHOP SAW	\$242.84
SARATOGA SUN	NEWSPAPER ADS	\$951.01
SARATOGA, TOWN OF - WATER	WATER SERVICES	\$133.25
SOURCE GAS	GAS SERVICES	\$410.70
STANLEY SECURITY SOLUTIONS	BUILDING MAINTENANCE	\$3,030.00
STAPLES ADVANTAGE	SUPPLIES	\$154.14
STATE OF WY - PUBLIC DEFENDER	GAL LEGAL SERVICES	\$6,344.62
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$60.00
SWEETWATER COUNTY SHERIFF'S OFFICE	CONTRACT HOUSING/MEDICAL	\$6,041.31
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$40.00
TERMINIX	PEST CONTROL	\$38.00
THOMPSON PUBLISHING GROUP	SUPPLIES	\$383.99
THOS. Y. PICKETT & CO., INC.	VALUATION CONTRACT	\$5,250.00
TRADING POST	FUEL	\$175.89
TRAPP, LARRY W	TRAVEL EXPENSES	\$151.75
TRENT LAW OFFICE, LLC	LEGAL SERVICES	\$350.00

TRUE VALUE OF RAWLINS	SUPPLIES	\$1,914.66
U S BANK	VARIOUS CHARGES	\$1,312.13
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,166.52
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$169.27
VALLEY OIL COMPANY	FUEL	\$2,693.35
VAN'S WHOLESALE LLC	SUPPLIES	\$613.84
VIP	VEHICLE DETAILING	\$300.00
WATERWORKS INDUSTRIES INC.	SUPPLIES	\$44.40
WEICKUM, TERRY	MILEAGE	\$533.00
WEST PAYMENT CENTER	WEST INFORMATION CHARGES	\$930.86
WILKERSON, JAMES A IV M.D.	ROUTINE AUTOPSY	\$1,040.00
WILSON, MARGARET	SHERIFF UNIFORMS	\$36.00
WY BRAND INDUSTRIES	SUPPLIES	\$137.00
WY CLERKS OF DISTRICT COURT ASSOC	ANNUAL DUES	\$125.00
WY DEPT OF HEALTH	VARIOUS CHARGES	\$23,028.61
WY FINANCIAL INSURANCE, INC.	NOTARY BOND	\$50.00
WY MACHINERY COMPANY	CUTTING EDGES	\$5,392.94
WY STATE BAR	ATTORNEY REGISTRATION	\$1,605.00
WY STATE FORESTRY	BATTERIES	\$320.00
WY STATIONERY	SUPPLIES	\$2,410.69
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,425.18
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$784.99
GRAND TOTAL		\$308,832.95

CLERK

Minutes

Commissioner Paxton moved to approve the minutes of the October 4, 2011 regular meeting of the Board of Carbon County Commissioners. Commissioner Chapman seconded and the motion carried unanimously.

Monthly Receipts

Commissioner Chapman moved to approve the fees collected from the Clerk of District Court for the month ending September 2011 in the amount of \$2,251.18. Commissioner Paxton seconded and the motion carried unanimously.

Memorial Hospital of Carbon County (MHCC)

Clerk Bartlett presented Requisition #14 for MHCC's specific purpose tax project and noted the money will be reimbursed from the Specific Purpose Tax Joint Powers Board to MHCC.

Commissioner Chapman moved to authorize the Chairman to sign the Carbon County 2009 Specific Purpose Tax Joint Powers Board Requisition #14 in the amount of \$787,407.67. Commission Paxton seconded and the motion carried unanimously.

Skyline Acres

Clerk Bartlett distributed an e-mail from the Wyoming Business Council complimenting the Skyline Acres Project. Clerk Bartlett noted that the project is now officially complete with the final payment due to the contractor in November.

Guardian Ad Litem Attorney Fees

Clerk Bartlett advised effective August 1, 2011 the state increased their fees for guardian ad litem (GAL) attorneys from \$70.00 per hour to \$75.00 per hour and \$35.00 per hour for travel to \$40.00 per hour for travel plus they pay mileage at the federal rate in certain circumstances. She also stated her frustration that the state increased these fees without notice to the county noting that the county and state are in the middle of a memorandum of understanding that does not expire until June 2012.

She asked the BOCC if they would like to increase the fees to match the state and if they want to pay mileage, if so, at the county rate or federal rate. She noted that County Attorney Cal Rerucha was in favor of the change and that the county simply budgets an amount for this expense therefore a \$5.00 increase likely would not affect the budget.

Commissioner Paxton moved to pay GAL mileage at the county's rate and increase fees to \$75.00 per hour and \$40.00 per hour for travel effective November 1, 2011. Commissioner Chapman seconded and the motion carried unanimously.

Historical Signage – Rawlins Springs

Clerk Bartlett presented a MOU authorizing the placement of new signage located at Rawlins Springs on Carbon County Commissioners' property. She noted that the county is not responsible for maintaining the signage costs including maintenance and repair and the Wyoming Department of State Parks and Cultural Resource personnel will work with Administration and Information Risk Management Division to assure that all state-owned historical signage have comprehensive insurance coverage. She advised Deputy Attorney Kelly has approved the MOU.

Commissioner Chapman moved to approve the Memorandum of Understanding Between the Carbon County Commissioners and the Rawlins Tourism Assessment Committee and the Wyoming Department of State Parks and Cultural Resources Regarding the Placement and Maintenance of Historical Signage. Commissioner Paxton seconded and the motion carried unanimously.

2012 Meeting Schedule

Clerk Bartlett presented a proposed 2012 meeting schedule noting that she requests normal meetings be changed in August and November due to the Primary and General Elections, and that the second September meeting be moved due to Wyoming Association of County Officers (WACO).

Ikon Lease Agreement

Clerk Bartlett stated at the last meeting, Matt Webster, IT Director, presented a lease agreement for a new Planning Department copier. The lease agreement that was signed had the incorrect price as it stated we were to pay \$292.00 per quarter rather than \$876.00 per quarter however the motion was correct as it stated \$292.00 per month. The lease also had an incorrect date on another page. She presented two revised forms for the Chairman's signature.

Retiree Health Insurance

Clerk Bartlett discussed the current retiree benefits offered to employees. She discussed that this part of the county's plan is rather rich and may need some adjustment however she did not feel that current employees or retirees should be affected. She recommended possibly increasing the age a retiree must be to participate in the county's health plan but only for new employees that begin January 1, 2012 or after. Anyone employed before that date would be grandfathered under the current plan. She asked the BOCC to consider this and she would be asking for action at a later date.

Clerk Bartlett also noted that the county will be holding group meetings with employees to discuss the county's flex spending account plan and the new TelaDoc benefit coming out in January and she invited the BOCC to attend if they participate in the county's plan.

ELECTED OFFICIALS / DEPARTMENT HEADS

Attorney

Deputy Attorney Mike Kelly reminded the BOCC about the development workshop Transwest Express will be holding next month. Chairman Weickum stated he would be attending that workshop.

Deputy Attorney Kelly discussed the Battle Lake town site in Carbon County that no longer exists. There are questions from landowners regarding their property boundaries and a variance request that will be forthcoming to the BOCC. Deputy Attorney Kelly requested and received authorization to hire a title company to investigate the area to clarify ownership.

Deputy Attorney Kelly drafted a proposed letter to the Bureau of Land Management (BLM) regarding the Chokecherry / Sierra Madre project and asked for the BOCC to review it and sign it if approved unless there are changes.

Commissioner Paxton moved to approve the board's signatures on a letter to Pam Murdock, Project Manager of Bureau of Land Management containing VRM & DEIS comments on the Chokecherry / Sierra Madre Wind Energy Project. Commissioner Chapman seconded and the motion carried unanimously.

Treasurer

County Treasurer, Cindy Baldwin discussed the Veteran's exemption and the lack of funding from the legislature totaling \$10,256.17 for the county.

Treasurer Baldwin reported the hospital's levy account expenditures and their current balance of \$358,765.79 with approved items to be deducted.

Assessor

County Assessor, Sheryl Snider complimented Deputy Attorney Kelly and Planning Director, Sid Fox on their work with her office. She then presented abates and rebates for the Chairman's signature. She reported on the change in valuation increasing \$2,224,431.00 since the last BOCC meeting. Assessor Snider reported she had an executive audit for her office conducted by the Department of Revenue and the results report was positive.

RECESS

Chairman Weickum called a recess at 5:24 p.m. and reconvened at 5:30 p.m.

Buildings & Grounds

Buildings Manager, Leroy Graham reported the Dixon Airport has water. Mr. Graham noted John Davis, presidential candidate, will be present at the Courthouse next week.

Mr. Graham requested and received authorization from the BOCC for the Town of Saratoga to remove the flag pole from the old town hall the county now owns and place it at the new town hall.

Planning

Planning Director, Sid Fox reminded the BOCC of the work session October 31 with the Planning Commission and distributed a sample agenda.

Road & Bridge

Road & Bridge Superintendent, Bill Nation reported the bridge replacements are moving forward. Mr. Nation reported the high risk rural road project on County Road #291 is being completed. His involvement in the Skyline Acres cleanup is complete including reseeded.

CITIZEN / COMMISSIONERS DISCUSSION

George Schneider of the Rawlins – Carbon County Airport Board discussed the current courtesy car available at the airport and that the former fixed base operator (FBO) owned it and plans to

take it with him. He asked if the county had a vehicle it would be selling or trading in the future that it consider donating it to the airport board. Mr. Fox recommended the board talk with Carbon County Economic Development about trying to recruit someone to take over the FBO.

Chairman Weickum stated he would be attending the revenue committee meeting at the end of November. There was further discussion of the calculations of wind tax that might occur.

Commissioner Paxton discussed his attendance at the Wyoming infrastructure authority reception. He also discussed a meeting he recently attended regarding a number of issues centering around the BLM and how to work together cooperatively to reach our goals and manage public lands in a more efficient and effective manner.

Commissioner Chapman discussed a data processing center that has looked at Carbon County in the past and they are back to further explore sites.

EXECUTIVE SESSION

Commissioner Paxton moved to go into executive session at 6:40 p.m. with Deputy Attorney Mike Kelly, Treasurer Baldwin and Clerk Bartlett to discuss personnel, potential litigation and other matters considered confidential by law. Commissioner Chapman seconded and the motion carried unanimously.

Treasurer Baldwin left the session at 7:01 p.m.

Commissioner Paxton moved to come out of executive session at 7:31 p.m. and noted that no action was taken during the session and that the minutes be signed as written and sealed. Commissioner Chapman seconded and the motion carried unanimously.

ADJOURNMENT

Commissioner Paxton moved to adjourn the meeting at 7:31 p.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 1st day of November 2011

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman