

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, February 7, 2012
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, February 7, 2012 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Terry Weickum; Vice Chairman Jerry Paxton; Commissioner Leo Chapman; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett.

Chairman Weickum called the meeting to order at 9:05 a.m.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$530,498.12. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Candy Mountain in the amount of \$45.00. Commissioner Paxton seconded and the motion carried with Commissioners Chapman and Paxton voting for the motion and Chairman Weickum abstained noting he owns this company.

| Vendor | Detail Line Description | Total |
|-----------------------------------|------------------------------------|-------------|
| 4IMPRINT, INC | SUPPLIES | \$356.77 |
| AEDEC INTERNATIONAL, INC | SUPPLIES | \$570.50 |
| ALCO | 4-H PROJECT SUPPLIES | \$19.98 |
| ALLEN, PATRICK C MD PC | ROUTINE AUTOPSY | \$1,040.00 |
| ALSCO, AMERICAN LINEN DIVISION | FLOOR MATS | \$756.94 |
| AMERIGAS | PROPANE SERVICES | \$5,827.82 |
| AT & T | TELEPHONE SERVICES | \$8.72 |
| BANK OF COMMERCE (ACH) | MONTHLY ACH PAYROLL FEES | \$180.00 |
| BANK OF COMMERCE (DEBIT CARD) | VARIOUS CHARGES | \$1,323.15 |
| BEERS, DEAN | CORONER CONF REIMBURSEMENT | \$50.71 |
| BOB BARKER COMPANY, INC. | SUPPLIES | \$214.76 |
| BRESNAN COMMUNICATIONS | CABLE/INTERNET SERVICES/FIBER LINE | \$5,675.70 |
| BUILD RITE LUMBER SUPPLY | SUPPLIES | \$1,239.37 |
| C & B SAND & GRAVEL | ROAD MAINTENANCE | \$204.76 |
| CANDY MOUNTAIN | SUPPLIES | \$45.00 |
| CARBON CTY COUNCIL OF GOVERNMENTS | 2012 CCCOG DUES | \$200.00 |
| CARBON COUNTY SCHOOL DIST #2 | 2012 LIBRARY LEASE | \$10.00 |
| CARBON COUNTY SENIOR SERVICES | HEALTH INS/MEALS | \$9,048.00 |
| CARBON COUNTY TREASURER | VARIOUS CASH ITEMS | \$561.10 |
| CARBON COUNTY VETERINARY HOSPITAL | VETERINARY SERVICES | \$80.43 |
| CARBON MERCANTILE CORPORATION | SHERIFF UNIFORMS | \$2,303.28 |
| CARBON POWER & LIGHT INC | ELECTRICAL SERVICES | \$1,079.41 |
| CAREERTRACK | GORNEY TRAINING | \$199.00 |
| CBM FOOD SERVICE | JAIL MEALS | \$13,433.38 |
| CDW GOVERNMENT, INC. | IT EQUIPMENT | \$4,984.69 |

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| CENTRAL RESTAURANT PRODUCTS | FLOOR MIXER | \$3,908.00 |
| CENTURY LINK | TELEPHONE SERVICES | \$118.05 |
| CENTURYLINK | TELEPHONE SERVICES | \$4,639.51 |
| CENTURYLINK-PHOENIX | TELEPHONE SERVICES | \$938.93 |
| CESKO FAMILY MEDICINE, PC | MEDICAL SERVICES | \$335.00 |
| CHAPMAN, LEO | MILEAGE | \$114.00 |
| CHARM-TEX, INC. | CELL MIRRORS | \$250.20 |
| CMI-TECO | CHAIN HOOK/CHAINS | \$595.82 |
| COMPUTER SOFTWARE ASSOCIATES | SOFTWARE MAINTENANCE | \$33,450.00 |
| COWBOY URGENT CARE | MEDICAL SERVICES | \$225.00 |
| DAILY TIMES | NEWSPAPER CHARGES/ADS | \$306.40 |
| DALLIN MOTORS INC | VEHICLE MAINTENANCE | \$75.95 |
| DAVIDSON FAMILY DENTAL | DENTAL SERVICES | \$510.00 |
| DELEON, JOHN | LEGAL SERVICES | \$1,754.20 |
| DIABETIC EXPRESS | SUPPLIES | \$52.85 |
| DIVISION OF CRIMINAL INVESTIGATION | BACKGROUND CHECK | \$15.00 |
| DIXON, TOWN OF | WATER/SEWER SERVICES | \$186.00 |
| DUBOIS TELEPHONE EXCHANGE | TELEPHONE SERVICES | \$549.03 |
| EASTMAN, PATRICK | MILEAGE | \$29.40 |
| EICHENBERGER, MELISSA | MILEAGE | \$120.00 |
| ELK MOUNTAIN, TOWN OF | WATER SERVICES | \$54.50 |
| ENCAMPMENT, TOWN OF | WATER SERVICES | \$72.00 |
| ENGSTROM, JAMES D. DDS | DENTAL SERVICES | \$2,500.00 |
| ENTENMANN - ROVIN CO | UNIFORM SUPPLIES | \$70.36 |
| ERGO IN DEMAND | CIRCUIT COURT SIGNING STAND | \$155.95 |
| ERICKSON & ROBERTS | LEGAL SERVICES | \$2,648.67 |
| FARMER BROTHERS COFFEE | SUPPLIES | \$118.02 |
| FIRE RESCUE MAGAZINE | MAGAZINE SUBSCRIPTION | \$20.00 |
| FOX, SID | MEALS | \$77.10 |
| FREMONT MOTORS – RAWLINS | VEHICLE MAINTENANCE | \$500.11 |
| FRUDE, CANDICE | MILEAGE | \$6.50 |
| GALLS, AN ARAMARK COMPANY | SUPPLIES | \$325.20 |
| GCR ELECTRONICS, LLC | SITE RENTALS | \$900.00 |
| GOLDEN, MARY | MILEAGE | \$102.50 |
| GRAINGER | SUPPLIES | \$212.18 |
| GRAPHIC SPORTS | ENVELOPES | \$150.20 |
| GREAT NORTH AMERICAN COMPANIES | SUPPLIES | \$467.12 |
| GREEN OFFICE NOW | PRINTER TONER | \$386.54 |
| HANNA, TOWN OF | WATER SERVICES/BLDG PYMT | \$67,578.50 |
| HASCO INDUSTRIAL SUPPLY | SUPPLIES | \$52.74 |
| HAYS, STEPHEN DDS | DENTAL SERVICES | \$374.00 |
| HEADS WEST SANITATION | PORTABLE RESTROOM | \$262.50 |
| HEIMAN FIRE DEPARTMENT | SUPPLIES | \$58.72 |
| HENKE | SUPPLIES | \$1,418.21 |
| HEROLD IRON WORKS | SUPPLIES | \$523.80 |
| HERTER, JACQUES P. PHD | PSYCHOLOGICAL EVALUATION | \$500.00 |
| HETTGAR, BRIDGET M RN | MILEAGE | \$46.50 |
| HIGH DESERT WELDING & MACHINE LLC | SUPPLIES | \$253.08 |
| HIGH PLAINS POWER | ELECTRICAL SERVICES | \$333.95 |

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| HIGH PLAINS VISION CENTER | VISION SERVICES | \$512.60 |
| HILLCREST SPRING WATER, INC. | SUPPLIES | \$55.30 |
| HOPKINS MEDICAL PRODUCTS | SUPPLIES | \$92.90 |
| HSBC BUSINESS SOLUTIONS | SUPPLIES | \$861.69 |
| IDENTIX INCORPORATED | BUILDING MAINTENANCE | \$195.00 |
| IKON OFFICE SOLUTIONS | IT COPIERS | \$4,024.01 |
| INFORMATION SYSTEMS CONSULTING | E911 SYSTEM | \$155,067.32 |
| J H KASPAR OIL COMPANY | FUEL | \$3,927.30 |
| JACKALOPE PRINTING | SUPPLIES | \$992.11 |
| JUVE, JANE H | LEGAL SERVICES | \$343.51 |
| KAR KRAFT INC | VEHICLE MAINTENANCE | \$1,611.05 |
| KENCO SECURITY AND TECHNOLOGY | ALARM/CCTV SVC/ALARM MONITORING | \$1,224.00 |
| KILBURN TIRE COMPANY | VEHICLE MAINTENANCE | \$4,357.42 |
| KING SOOPERS CUSTOMER CHARGES | SUPPLIES | \$208.39 |
| KIRSCH, ARCHIE P | COUNTY HEALTH OFFICER | \$1,500.00 |
| L N CURTIS & SONS | VEHICLE MAINTENANCE | \$3,753.40 |
| LEXBO LLC | FEB OFFICE RENTAL | \$500.00 |
| LINDSEY, ANN, MSW, LCSW | FACILITATOR FEES | \$191.67 |
| LONG BUILDING TECHNOLOGIES, INC. | BUILDING MAINTENANCE | \$415.60 |
| MADER, TSCHACHER, PETERSON & CO. | ADMIN AUDIT | \$3,500.00 |
| MASSEY, SHERRY | ADMINISTRATION FEES | \$90.00 |
| MED BOW VOLUNTEER FIRE DEPT | REIMBURSEMENT | \$397.09 |
| MEDICAL ARTS PRESS | SUPPLIES | \$85.96 |
| MEDICINE BOW, TOWN OF | WATER SERVICES | \$86.00 |
| MERBACK AWARD COMPANY | SUPPLIES | \$160.36 |
| MERCK SHARP & DOHME CORP. | PH VACCINE | \$1,508.51 |
| MOELLER, MARIE | CLEANING SERVICES | \$351.00 |
| MOORE MEDICAL CORP. | SUPPLIES | \$74.81 |
| MOTOROLA | CORONER PORTABLE RADIO | \$5,440.95 |
| MPM CORP / EVERGREEN DISPOSAL | GARBAGE SERVICES | \$20.00 |
| MUDDY GAP TRAILER PARK | WATER SERVICES | \$90.00 |
| MURANE & BOSTWICK, LLC. | PROFESSIONAL SERVICES | \$1,439.65 |
| MYERS TIRE SUPPLY CO. | SUPPLIES | \$214.89 |
| NOODLE SOUP | SUPPLIES | \$158.20 |
| NORCO, INC. | SUPPLIES | \$2,243.18 |
| NUTRITION MATTERS, INC. | SUPPLIES | \$284.00 |
| OAK TREE INN | MOTEL VOUCHER | \$1,200.00 |
| O'REILLY AUTO PARTS | SUPPLIES | \$175.43 |
| P M P C ENGINEERING | ROAD MAINTENANCE | \$11,851.56 |
| PAGE ONE | SHERIFFS OFFICE PAGERS | \$529.76 |
| PAMIDA INC | PRESCRIPTIONS/SUPPLIES | \$464.13 |
| PAXTON, JERRY | MILEAGE | \$228.00 |
| PERKINS OIL CO | OIL/FUEL | \$8,681.23 |
| PERUE PRINTING | IT COPIERS/SUPPLIES | \$1,015.65 |
| PHILLIPS 66-CONOCO-76 | FUEL | \$504.08 |
| PLATTE VALLEY MEDICAL | MEDICAL SERVICES | \$450.00 |
| PLATTE VALLEY RANCH SUPPLY | PROPANE EXCHANGE | \$19.99 |
| POTTER, SHAWNA | 4-H LEADER TRAINING LUNCH | \$41.46 |
| PRAIRIE DOG ELECTRIC, LLC | ELECTRICAL MAINTENANCE | \$619.83 |

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| PROFESSIONAL OXYGEN SUPPLY | SUPPLIES | \$42.00 |
| QUESTAR GAS | GAS SERVICES | \$212.64 |
| QUILL CORPORATION | SUPPLIES | \$723.90 |
| RAWLINS AUTOMOTIVE | PARTS | \$1,255.64 |
| RAWLINS EASTSIDE CARWASH | WASH CARDS | \$179.20 |
| RAWLINS EYE CARE | VISION SERVICES | \$225.00 |
| RAWLINS FAMILY MEDICAL, P.C. | MEDICAL SERVICES | \$750.00 |
| RAWLINS FIRE EXTINGUISHER | FIRE EXTINGUISHERS/INSPECTIONS | \$1,457.00 |
| RAWLINS GLASS | WINDSHIELD REPLACEMENT | \$272.03 |
| RAWLINS URGENT CARE | MEDICAL SERVICES | \$269.00 |
| RAWLINS, CITY OF | WATER SERVICES | \$1,223.35 |
| RELIABLE | SUPPLIES | \$175.36 |
| RICHARD S. BECKER & ASSOCIATES | PROFESSIONAL SERVICES | \$304.00 |
| ROCKY MOUNTAIN POWER | ELECTRICAL SERVICES | \$19,431.93 |
| ROSS' AUTOMOTIVE SERVICES | VEHICLE MAINTENANCE | \$72.04 |
| RYAN ELECTRONICS INC | MAINTENANCE CONTRACT/SERVICE CALL | \$5,237.51 |
| S E D MEDICAL LABORATORY | DRUG SCREEN CHARGES | \$106.25 |
| SAPP BROS TRUCK STOPS, INC. | TIRES | \$2,736.00 |
| SARATOGA AUTO PARTS, INC. | SUPPLIES | \$2,929.18 |
| SARATOGA FEED & GRAIN | SUPPLIES | \$70.35 |
| SARATOGA SUN | NEWSPAPER ADS | \$1,985.85 |
| SARATOGA, TOWN OF - WATER | WATER SERVICES | \$25.75 |
| SECURITY TRANSPORT SERVICES, INC. | TRANSPORTATION SERVICES | \$1,398.00 |
| SHEA, DIXIE F | MILEAGE | \$24.00 |
| SHELL FLEET PLUS | FUEL | \$88.99 |
| SHEPARD CONSTRUCTION INC | ACCESS HOLE IN CEILING | \$870.00 |
| SHEPARD'S | FUEL | \$671.15 |
| SHIVELY HARDWARE | SUPPLIES | \$916.64 |
| SIERRA HEATING & SHEET METAL | SERVICE HEATER/TRAVEL | \$189.50 |
| SIRCHIE | FINGERPRINT SUPPLIES | \$43.16 |
| SMILEMAKERS | SUPPLIES | \$36.92 |
| SNAP-ON TOOLS | SUPPLIES | \$171.65 |
| SNEB | MEMBERSHIP DUES | \$200.00 |
| SOURCE GAS | GAS SERVICES | \$18,896.09 |
| SQUARE SHOOTERS EATING HOUSE | MEALS | \$206.28 |
| STAPLES ADVANTAGE | SUPPLIES | \$745.88 |
| STATE OF WYOMING (A&I) | MAINFRAME ACCESS | \$25.29 |
| STEPHENSON, LEE ANN | MILEAGE | \$37.20 |
| SUNRISE SANITATION SERVICE, LLC. | GARBAGE SERVICES | \$40.00 |
| SWEET, JEFFREY C DDS PC | DENTAL SERVICES | \$492.00 |
| SWISHER HYGIENE FRANCHISEE TRUST | CLEANING SUPPLIES | \$349.83 |
| TANDAN SANITATION SERVICES | GARBAGE SERVICES | \$40.00 |
| TERMINIX | PEST CONTROL | \$849.00 |
| THE WOODEN SPOON | COG DESSERTS | \$162.50 |
| TREBRON COMPANY, INC | SECURITY SOFTWARE | \$3,677.00 |
| TREVATHAN, SABRINA RPR | TRANSCRIPTION | \$1,466.40 |
| TRUE VALUE OF RAWLINS | SUPPLIES | \$1,438.32 |
| T'S KEYS | DUPLICATE KEYS | \$6.00 |
| U S BANK | VARIOUS CHARGES | \$2,874.81 |

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| U W C E S | QUARTERLY SALARY | \$5,550.00 |
| ULTRAMAX | AMMUNITION | \$675.00 |
| UNION TELEPHONE COMPANY | TELEPHONE SERVICES | \$1,235.22 |
| UTILITY BILL SOLUTIONS GROUP | UTILITY SAVINGS | \$133.27 |
| VALLEY OIL COMPANY | FUEL | \$1,535.16 |
| VAN'S WHOLESALE LLC | SUPPLIES | \$871.38 |
| VERIZON WIRELESS | TELEPHONE SERVICES | \$1,459.42 |
| WEICKUM, TERRY | MILEAGE | \$160.00 |
| WELLS, JACQUELIN | MILEAGE | \$47.00 |
| WEST PAYMENT CENTER | MONTHLY CHARGES | \$879.02 |
| WIANT, JAMES | LEASE AGREEMENT | \$500.00 |
| WILSON, MARGARET | PATCHES | \$57.00 |
| WIMPENNY, ROBERT G DDS | DENTAL SERVICES | \$400.00 |
| WY ATTORNEY GENERAL | UNEXPENDED FUNDS | \$889.75 |
| WY BRAND INDUSTRIES | ENVELOPES | \$225.00 |
| WY COUNTY ASSESSOR'S ASSOCIATION | BANQUET MEAL | \$20.16 |
| WY COUNTY COMMISSIONERS ASSOC | CONFERENCE REGISTRATION | \$75.00 |
| WY DEPT OF ENVIRONMENTAL QUALITY | DEQ/EPA STUDY/PERMIT FEE | \$1,425.00 |
| WY DEPT OF TRANS. ACCOUNTING | TITLES | \$1,013.76 |
| WY DEPT OF TRANSPORTATION | ROAD MAINTENANCE | \$5.15 |
| WY FFA FOUNDATION | PATHFINDER WIND BOOK | \$15.00 |
| WY FINANCIAL INSURANCE, INC. | NOTARY BOND | \$50.00 |
| WY MACHINERY COMPANY | SUPPLIES | \$1,221.83 |
| WY STATE FIREMENS ASSOCIATION | 2012 DUES | \$50.00 |
| WY STATE FORESTRY | VFA EQUIPMENT/MAINTENANCE | \$18,401.40 |
| WY STATIONERY | SUPPLIES | \$2,457.25 |
| WY WASTE SERVICES-RAWLINS | GARBAGE SERVICES | \$1,058.86 |
| WYOPASS | 2012 MEMBERSHIP DUES | \$440.00 |
| XEROX CORPORATION-RENT | IT COPIERS | \$3,889.23 |
| YAMPA VALLEY ELECTRIC | ELECTRICAL SERVICES | \$1,906.14 |
| YOCUM, LEO | MILEAGE | \$24.00 |
| YOUNGBERG PLUMBING & HEATING | ELK MTN SHOP HEATERS | \$8,731.18 |
| ZIRMED, INC | PROFESSIONAL CLAIMS FILED | \$26.60 |
| GRAND TOTAL | | \$530,543.12 |

CLERK

Minutes

Commissioner Chapman requested a correction to the minutes from January 17, 2012, Page 9 to read "Commissioner Chapman asked what will be DKRW's debt coverage ratio and capital ratio after the plant is running and product is being sold? The answer was a capital ratio of 65% debt, 35% capital, and the debt coverage ratio will be 2:1 (200%)".

Commissioner Chapman moved to approve the minutes of the January 17, 2012 regular meeting of the Board of Carbon County Commissioners as amended. Commissioner Paxton seconded and the motion carried unanimously.

Monthly Receipts

Commissioner Chapman moved to accept the statement of fees collected for January 2012 for the County Clerk in the amount of \$15,155.75; Carbon County Attorney discovery billing of earnings for January 2012 in the amount of \$210.90 and Revenue Reimbursement/Debit for January 2012 in the amount of \$95.70; and Planning and Development Department receipts for the month of January 2012 in the amount of \$511.00. Commissioner Paxton seconded and the motion carried unanimously.

Bonds

Commissioner Chapman moved to approve a bond for Clint A. Weber, Treasurer for the Baggs Cemetery District in the amount of \$5,000.00; Wanda L. Erger, Treasurer for the Saratoga Cemetery District in the amount of \$20,000.00; Alethea M. Foster, Clerk/Treasurer for the Town of Baggs in the amount of \$50,000.00; and Linda K. James, Treasurer for the Carbon County Visitors Council in the amount of \$100,000.00. Commissioner Paxton seconded and the motion carried unanimously.

Carbon County Fair

Clerk Bartlett presented a letter from the Carbon County Fair Association asking the county to donate \$100.00 for the cost of four banners for the 2012 Fair.

Commissioner Paxton moved to sponsor the Carbon County Fair banners in the amount of \$100.00. Commissioner Chapman seconded and the motion carried unanimously.

Union Telephone / Great Divide

Clerk Bartlett advised Cindy Wallace, Executive Director of the Economic Development Corporation has been working on the Environmental Study for the Union Telephone grant and presented a Request for Release of Funds and Certification.

Ms. Wallace advised she has received letters from all required agencies and there are no findings of significant impact. Chairman Weickum asked if the tanks on the property have been removed and Ms. Wallace replied yes. Ms. Wallace presented a document for signature stating that she has provided the Environmental Impact Checklist.

Commissioner Chapman moved to authorize the Chairman's signature as a responsible entity for the Environmental Impact Checklist regarding the Union Telephone grant and Request for Release of Funds for this project. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Bartlett discussed hiring a construction manager at risk (CMAR) and payment for this as the cost is not part of the grant application. The BOCC indicated it will require a CMAR and asked her to notify Jan Fasselin at Union Telephone of this.

Ms. Wallace discussed the Great Divide and requested the BOCC's approval to hire Community Buildings to update their plan.

Commissioner Paxton moved to approve the Great Divide board's discussion to hire Community Builders to update their plan. Commissioner Chapman seconded and the motion carried unanimously.

Juvenile Services Board

Clerk Bartlett presented an amendment to the contract for additional grant funds and to add additional duties to the county's responsibilities for the Crisis Center. She noted that Deputy Attorneys Mike Kelly and Dawnessa Snyder have reviewed the amendment.

Commissioner Chapman moved to approve Amendment Number One to Contract Between State of Wyoming, Department of Family Services and Carbon County Board of County Commissioners to increase funding by \$7,500.00. Commissioner Paxton seconded and the motion carried unanimously.

Counseling Center Letter of Support

Clerk Bartlett presented a draft letter supporting the Carbon County Counseling Center in their submittal of an application for funding for fiscal year 2013.

Commissioner Chapman moved to authorize the Chairman's signature on a letter to the Wyoming Department of Health supporting the Carbon County Counseling Center in their submittal of an application for fiscal year 2013 funding. Commissioner Paxton seconded and the motion carried unanimously.

Redistricting of the Legislature – House Bill 32

Clerk Bartlett advised House Bill 32 discusses the mandatory redistricting process and she further explained there is an April deadline to redraw precinct boundaries. She reported she is currently working with Tom Powell from Planning and Development to obtain maps of the current precincts and she will evaluate during this process.

Museum Special Use Permit

Clerk Bartlett advised the Rawlins Planning Commission approved the request for a special use permit for the property located at 619 10th Street for the Museum to operate residential professional offices and that this permit will run with the land.

Sinclair Refinery Company Use Control Area

Clerk Bartlett presented a letter from the Sinclair Wyoming Refining Company noting they will be constructing a new maintenance shop, administrative building, and parking lot within the Use Control Area pursuant to the petition filed by them under Wyoming Statute 35-11-1609 and designated in the county's Resolution No. 2007-07. Section 2, part M of the resolution calls for consideration of subsurface vapor intrusion and the refinery is wanting more information from the county, what it would consider adequate consideration thereof.

The refinery's letter indicated they are performing a study and will consider those results. The BOCC indicated it would accept the study but would also like Planning Director Sid Fox to review the matter

and report at the next meeting whether or not he feels there should be additional requirements to comply with the resolution.

Water Sensor Gage

Chairman Weickum discussed his conversation with Jim Fahey regarding the Baggs water sensor gage and the request that the county pay a portion of \$3,492.00 towards this with no further maintenance costs. Chairman Weickum stated he is in favor of this and Commissioner Paxton stated he has concerns as the Little Snake River Conversation District does not support the location of the sensor. The BOCC asked Clerk Bartlett to schedule a conference call with Jim Fahey and Larry Hicks for the next meeting.

ELECTED OFFICIALS / DEPARTMENT HEADS

Attorney

Deputy County Attorney, Mike Kelly reported the Bureau of Land Management (BLM) has scheduled an informational Gateway West Transmission project meeting regarding sage grouse on February 15 in Cheyenne and he plans to attend.

Mr. Kelly reported the Dixon Airport NAVAID's contract is signed and the project is proceeding with potentially a March date for the new security gate and the projects are substantially completed. He has also received an update from GDA Engineering and the U.S. House and Senate are reviewing airport financing and the federal match will no longer be 95% but rather 90% leaving 10% to be divided between the state and sponsor (county).

Treasurer

County Treasurer, Cindy Baldwin reported she has \$445,722.00 in tax rebates to pay in addition to over \$300,000.00 in protested taxes and other supplemental invoices to be paid but many of these are under appeal.

Ms. Baldwin reported that the hospital has \$275,121.05 in their levy account with two invoices totaling up to \$78,000.00 for the IV room still to be paid.

E911 funds and the E911 system were discussed. Ms. Baldwin stated that she must recalculate forest reserve resulting in an additional \$8,000.00 that must be expended under those rules.

Sheriff

Sheriff Jerry Colson reported that the jail housing door was repaired by the jail's former construction manager at risk. He is still waiting to hear about the final cost.

Assessor

County Assessor, Sheryl Snider presented abates and rebates for the Chairman's signature. She reported that the valuation changes total (\$1,223,339.00). Ms. Snider reported that overall in 2011 there was an increase in valuation changes of \$9,099,994.00 assessed value.

Fire Department

John Rutherford, County Fire Warden, thanked the City of Rawlins for allowing him to attend these meetings as he is on duty for them.

Mr. Rutherford reported Frank Healer from the BLM contacted him regarding some grant funds from the Rural Fire Assistance in 2009 totaling \$18,900.00 that the county was not reimbursed.

Mr. Rutherford has been working with individuals regarding the upcoming DKRW project and potential emergencies. He reported on other meetings he will be attending on behalf of the county.

Planning

Sid Fox, County Planning Director, reported the BOCC should have received the Planning Commission's 2011 annual report. He noted building permit activity was significantly down from 2010, approximately 35%. He stated the office kept busy with code work, a zoning map and other projects. He reported his office collected \$7,500.00 in 2011 for GIS information and they are keeping better track of who is obtaining this data.

Mr. Fox reminded the Board amendments to the County Comprehensive Land Use Plan are out for public notice for a hearing before the Planning Commission in March.

Mr. Fox reported he has met with the Little Snake River Museum District regarding their zoning. He noted he, Mr. Kelly, and Jim Bell, the Planning Commission's attorney, have been working with the Planning Commission on the conditional use permitting expiration process.

Mr. Fox stated the Transwest Express powerline preliminary impact statement is available and he will put this on disk for anyone that wants it.

Mr. Fox noted he is also working with the City of Rawlins on their expansion plan.

Fire Department

Larry Trapp, County Fire advised they would like to sell a 1995 Chevrolet pickup, VIN 1GCGK29NXSE156961 that requires major repairs and recommended a minimum bid of \$1,000.00.

Commissioner Paxton moved to declare a 1995 Chevrolet Pickup, VIN 1GCGK29NXSE156961 as a surplus vehicle and to advertise at a minimum bid of \$1,000.00. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Trapp also advised that they would like to dispose of the following radio equipment that can no longer be repaired.

Commissioner Paxton moved to approve County Fire to dispose of county equipment as listed: GE portable radio with charger, serial number 242447951; Minitor I pagers, serial numbers 233BLY1605; 233BLY1594; 233BLY1592; 233BLY1598; 233BLY1596; 233ACQ1432; 233BLY1594;

233BLY1602; and 233AHQ1688. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Trapp discussed a truck in Hanna that has been repaired by Wyoming State Forestry using a donated transmission. He discussed some other parts that he is receiving by donation for other equipment as well.

Road & Bridge

Road & Bridge Superintendent, Bill Nation discussed the Wiant gravel pit.

Commissioner Paxton moved to approve an agreement Gravel Pit Permit #425 between Carbon County and James Wiant in the amount of \$500.00 per year in a lump sum with an aggregate removal thereafter paid quarterly at the rate of \$0.60 per ton from January 1, 2012 through January 1, 2013. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Paxton moved to approve a letter signed by the Commissioners to grant Mr. Nation to sign agreements on behalf of Carbon County involving Road & Bridge projects. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Nation discussed the Rock Creek and Battle Creek bridge replacements noting the Battle Creek bridge will be in place tomorrow.

Mr. Nation discussed a letter received about the clearing at Ryan Park he did in 2008. Mr. Nation also discussed a letter he received from an Elk Mountain landowner notifying him of signs on County Road 3 regarding DKRW's project that someone had torn down.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

LaMar Wyse, Interim Chief Executive Officer and Brenda Rees, Chief Financial Officer discussed the hospital's financial status. Ms. Rees reported accounts receivable has increased, billing addresses are being verified, and that accurate bills are being dispersed.

Ms. Rees discussed inventory and that several journal entries were not made last fiscal year but that the statement dated January 31, 2012 will account for these. She stated that in January more cash is now coming in than what is being dispersed. She further discussed what accounts payable MHCC is behind on.

Ms. Rees reported they have budgeted approximately \$125,000.00 for a pharmacy clean room that is state mandated by the end of April. Ms. Rees then requested \$100,000.00 from levy funds to use towards accounts payable.

Commissioner Chapman moved to allocate \$100,000.00 of MHCC levy funds for accounts payable. Commissioner Paxton seconded and the motion carried unanimously.

Mr. Wyse stated the board will be further considering formation of a hospital district at their meeting tonight. Mr. Wyse stated Quorum is searching for a permanent Chief Executive Officer and they will likely be presenting 3-5 final candidates.

Treasurer Baldwin asked Ms. Rees about billing. Ms. Rees further discussed billing noting there are two issues to cleaning up billing. The first is to get an accurate bill out the door in the first place and secondly, cleaning up old bills. Cleaning up the old bills is still in process while accurate bills are now being sent.

PLANNING & ZONING

Certification

Sid Fox, Planning Director presented the Certification of Recommended Action for Z.C. Case File #2011-03.

Commissioner Paxton moved to accept the Certification of Recommended action from the Carbon County Planning & Zoning Commission concerning a zone change request for Case File #2011-03 submitted by Louis and Kinee Waits and to advertise and schedule a public hearing before the Board of County Commissioners to hear Case File #2011-03 on March 6, 2012 at 1:30 p.m. Commissioner Chapman seconded and the motion carried unanimously.

TANF GRANT

Steve Hamaker from Big Brothers Big Sisters (BBBS) reported last summer he found TANF funds that were not being used. He partnered with Boys & Girls Club of Carbon County and the extended families program. He stated when he initially presented the idea to the Commissioners last year, BBBS thought the contract could be directly with them however the state required it be with the county instead. Mr. Hamaker further explained what the funds would be used for.

EXECUTIVE SESSION

Commissioner Paxton moved to go into executive session at 11:55 a.m. for personnel, potential litigation and other matters considered confidential by law with Clerk Bartlett, Helen Winningham, Deputy Attorney Kelly and Sheriff Jerry Colson. Commissioner Chapman seconded and the motion carried unanimously.

Sheriff Colson and Ms. Winningham left the session at 12:05 p.m.

Commissioner Paxton moved to come out of executive session at 12:16 p.m. noting no action was taken and directing that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

JEFFREY CENTER

Alice Garvin, Jeffrey Center Board Member with Building Manager, Bruce Taylor discussed that the ovens at the Jeffrey Center will be red tagged in April. Mr. Taylor stated that Source Gas installed a

new meter last summer and at that time they noticed that the 1963 ovens must be replaced for various reasons.

Ms. Garvin stated \$50,000.00 was left in Dr. Jeffrey's will for the center. She stated the annual trust interest and possibly principal could be used to repay a bank who would loan the center the funds to purchase the stoves. She asked if the county would like to contribute towards the cost or simply use the trust. Ms. Garvin advised that to bring the stoves and associated structures up to code and purchase the stoves would cost approximately \$25,000.00. Ms. Garvin asked for a letter of support from the BOCC to submit to the bank as well.

Commissioner Paxton discussed that he would like the trust funds to be used and if the county were to have a windfall, be able to assist in the future and the loan could be paid off early.

Commissioner Paxton moved to authorize the Chairman to sign a letter to support the idea of borrowing sufficient funds to replace ovens at the Jeffrey Center. Commissioner Chapman seconded and the motion carried unanimously.

LITTLE RASCALS PRESCHOOL

Nikkole Maxson and Kyla Otte from Little Rascals Preschool discussed the possibility of applying for a feasibility study grant with the Wyoming Business Council.

Commissioner Paxton moved to set for public hearing a grant feasibility study application for February 21, 2012 at 11:30 a.m. in the BOCC's meeting room. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett presented a Lease Agreement for Little Rascals Preschool to lease the premises located at 350 Whippoorwill Drive in Baggs, Wyoming. She noted the lease is for two years and should allow time for a study and new building grant.

Commissioner Chapman moved to approve the Lease Agreement between Carbon County and Little Rascals Preschool in the amount of \$10.00 per year for a term of two years commencing January 1, 2012 and terminating December 31, 2013. Commissioner Paxton seconded and the motion carried unanimously.

COMMISSIONERS DISCUSSION

Chairman Weickum reported he received a letter from a Lincoln County Commissioner regarding the Fair Board's running of the fairgrounds. He stated this concept interested him and he will find out more information from counties that operate this way.

Commissioner Paxton stated he and Mr. Kelly attended a Energy Minerals Counties Coalition meeting and they expect the organization to be dissolved eventually.

Commissioner Chapman reported he attended the BLM open house on the sage grouse area.

ADJOURNMENT

Commissioner Paxton moved to adjourn the meeting at 12:57 p.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 21th day of February 2012

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman