

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 20, 2012
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 20, 2012 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Terry Weickum; Vice Chairman Jerry Paxton; Commissioner Leo Chapman; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett.

Chairman Weickum called the meeting to order at 9:03 a.m.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$355,313.57. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Candy Mountain in the amount of \$15.00 and Cedar Street Sinclair in the amount of \$295.88. Commissioner Paxton seconded and the motion carried with Commissioners Chapman and Paxton voting for the motion and Chairman Weickum abstained noting he owns Candy Mountain and his brother owns Cedar Street Sinclair.

Vendor	Detail Line Description	Total
AIRNAV, LLC	INTERNET RENEWAL LISTING	\$30.00
AIRPORT DEVELOPMENT GROUP	AIRPORT MASTER PLAN	\$17,613.96
ALCO	SUPPLIES	\$193.35
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$154.33
AMERIGAS	PROPANE SERVICES	\$1,281.60
AV-TECH ELECTRONICS	SUPPLIES	\$1,752.08
BAGGS, TOWN OF	WATER SERVICES	\$7.60
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$4,797.00
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$1,620.00
BEST WESTERN COTTONTREE	MOTEL CHARGES	\$231.00
BI-RITE PHARMACY	PRESCRIPTIONS	\$4,390.50
BOB BARKER COMPANY, INC.	SUPPLIES	\$240.87
BOYS & GIRLS CLUBS OF CARBON COUNTY	BENEFITS/SALARIES	\$7,571.07
BUCHANAN, KAREN	MILEAGE	\$48.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$247.77
CANDY MOUNTAIN	EQUIPMENT RENTAL	\$15.00
CARBON COUNTY SENIOR SERVICES	OCT HEALTH SUBSIDY	\$7,961.11
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$1,580.44
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES/TIME CLOCK	\$1,248.03
CASPER WINNELSON CO	SUPPLIES	\$215.94
CBM FOOD SERVICE	JAIL MEALS	\$5,860.77

CEDAR STREET SINCLAIR	VEHICLE MAINTENANCE	\$295.88
CENTURY LINK	TELEPHONE SERVICES	\$65.77
CENTURYLINK	TELEPHONE SERVICES	\$367.43
CHILDRESS ELECTRIC INC	ELECTRICAL MAINTENANCE	\$428.61
CNA SURETY	BONDS	\$200.00
COAST TO COAST SOLUTIONS	SUPPLIES	\$404.86
COLORADO DISTRICT ATTORNEYS COUNCIL	BELL REGISTRATION	\$210.00
COMMUNITY RESOURCE CENTER	AGENCY DUES	\$25.00
CRESTLINE SPECIALTIES, INC.	SUPPLIES	\$608.56
CRUZ, PAUL	WINTERIZE SYSTEM/LAWN CARE	\$250.00
CULLIGAN WATER CONDITIONING	SUPPLIES	\$287.50
DAILY TIMES	NEWSPAPER ADS	\$1,435.62
DIXON, TOWN OF	WATER SERVICES	\$130.00
DRUMMOND REFRIGERATION LLC	BUILDING MAINTENANCE	\$444.57
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$41.08
ELK MOUNTAIN CONOCO	FUEL	\$273.98
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$1,556.00
ENCAMPMENT, TOWN OF	WATER SERVICES	\$72.00
ENGSTROM, JAMES D. DDS	DENTAL SERVICES	\$2,500.00
EVANS, JULIE	MILEAGE	\$50.40
FARMER BROTHERS COFFEE	SUPPLIES	\$130.72
FASTENAL	SUPPLIES	\$214.00
FEDERAL PUBLISHING	COMPLIANCE JOURNAL	\$278.50
FORSTER LANDSCAPE & CONSTRUCTION, INC.	BUILDING MAINTENANCE	\$1,324.00
FOX, SID	MEAL/MILEAGE/SUPPLIES	\$119.43
FRANCE, TARA	TRANSCRIPTION	\$1,855.25
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$8,233.68
GOLDEN, MARY	MILEAGE	\$25.00
GRAINGER	SUPPLIES	\$790.22
GREATER WY BIG BROS/SISTERS	ADMINISTRATION	\$2,262.90
HANNA, TOWN OF	WATER SERVICES	\$237.66
HANSON'S	SUPPLIES	\$319.00
HASCO INDUSTRIAL SUPPLY	SUPPLIES	\$614.47
HIGH DESERT WELDING & MACHINE LLC	VEHICLE MAINTENANCE/SUPPLIES	\$3,884.29
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$274.52
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL	\$15.00
HILLTOP CONOCO	FUEL	\$40.24
HOWARD SUPPLY COMPANY	TIRE CHAINS FOR SARATOGA BLADES	\$954.58
J H KASPAR OIL COMPANY	FUEL	\$12,279.65
JACKALOPE PRINTING	SUPPLIES	\$214.07
KAR KRAFT INC	VEHICLE MAINTENANCE	\$179.74
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$34.00

KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$1,727.55
KINETIC LEASING	LEASE PAYMENT	\$88,063.00
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$205.79
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	\$5,087.88
L & L ELECTRIC	ELECTRICAL MAINTENANCE	\$1,886.43
L M OLSON CONSTRUCTION	CRISIS CENTER CONSTRUCTION	\$44,476.43
LEXBO LLC	OFFICE RENTAL	\$500.00
LONG BUILDING TECHNOLOGIES, INC.	HVAC AGREEMENT/MAINTENANCE	\$9,489.75
MADER, TSCHACHER, PETERSON & CO.	AUDIT SERVICES	\$15,500.00
MEDICINE BOW, TOWN OF	WATER SERVICES	\$150.00
MEMORIAL HOSPITAL OF CARBON COUNTY	MEDICAL SERVICES	\$761.00
MERBACK AWARD COMPANY	SUPPLIES	\$91.91
MILLER, JULI	MEALS/MILEAGE/SUPPLIES	\$176.13
MOORE MEDICAL CORP.	SUPPLIES	\$359.06
MORBIDITY & MORTALITY	SUBSCRIPTION RENEWAL	\$199.00
MOSS, BARBARA	MILEAGE	\$54.60
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$120.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$112.00
MY OFFICE ETC.	SUPPLIES	\$1,486.89
NEW PIG CORPORATION	SUPPLIES	\$389.10
NORCO, INC.	CYLINDER RENTAL	\$55.18
OFFICE DEPOT	SUPPLIES	\$124.42
O'REILLY AUTO PARTS	SUPPLIES	\$13.99
OTOOLE, PATRICK "EAMON"	MILEAGE	\$60.00
PAXTON, JERRY	MILEAGE	\$297.00
PENCE AND MACMILLAN LLC	LEGAL SERVICES	\$37.50
PERKINS OIL CO	POWER DRIVE FLUID/OIL/FUEL	\$3,468.37
PERUE PRINTING	VOTER REGISTRATION FORMS	\$139.00
PICKETT, CHAD	MILEAGE	\$40.20
PINYON MESA AUTOMATICS, INC	BUILDING MAINTENANCE	\$2,195.00
PRAIRIE DOG ELECTRIC, LLC	BUILDING MAINTENANCE	\$425.29
QUEST DIAGNOSTICS	RANDOM DRUG TEST	\$45.50
QUESTAR GAS	GAS SERVICES	\$61.38
QUILL CORPORATION	SUPPLIES	\$637.40
RAWLINS AUTOMOTIVE	206-PARTS	\$2,959.52
RAWLINS GLASS	WIND SHIELD REPLACEMENT	\$818.80
RAWLINS NATIONAL BANK/LM OLSON	CRISIS CENTER RETAINAGE	\$4,941.83
RAWLINS, CITY OF	EQUIPMENT USE/WATER SERVICES	\$5,219.00
REGISTRATION FEE TRUST	CERTIFIED COPIES	\$2.00
REMICK, SHELIA	POSTAGE/SUPPLIES	\$61.99
RIVERSIDE GARAGE & CABINS	SUPPLIES	\$17.69
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$16,434.40

ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$119.75
RYAN ELECTRONICS INC	RADIO INSTALLATION/SUPPLIES	\$2,241.00
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$617.42
SARATOGA SUN	NEWSPAPER ADS	\$182.13
SARATOGA, TOWN OF	WATER SERVICES	\$107.50
SHEA, DIXIE F	MILEAGE	\$24.00
SHEEHAN TRUCKING	ROAD MAINTENANCE	\$1,250.00
SHEPARD'S	FUEL	\$4,732.24
SHIVELY HARDWARE	SUPPLIES	\$246.69
SKYLINE MOTORS, INC.	TIRES	\$792.00
SNAKE RIVER PRESS	NOTICE OF VACANCY AD	\$72.00
SOURCE GAS	GAS SERVICES	\$1,076.76
STAPLES ADVANTAGE	SUPPLIES	\$323.61
STEPHENSON, LEE ANN	MILEAGE	\$37.20
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$40.00
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$40.00
TERMINIX	PEST CONTROL	\$888.00
TRADING POST	FUEL	\$332.18
TREVATHAN, SABRINA RPR	TRANSCRIPTION	\$1,210.80
TRUE VALUE OF RAWLINS	SUPPLIES	\$1,797.72
TRUMBLE GREETINGS INC.	SUPPLIES	\$147.20
U S BANK	VARIOUS CHARGES	\$1,438.89
U S POSTMASTER-BAGGS	PO BOX RENT	\$28.00
VAISALA, INC.	AWOS MAINTENANCE	\$1,347.00
VALLEY OIL COMPANY	FUEL	\$3,369.04
VAN'S WHOLESALE LLC	SUPPLIES	\$251.17
WAVINGATYOU.COM	SUPPLIES	\$89.00
WEICKUM, TERRY	MILEAGE	\$248.00
WEST END SINCLAIR	FUEL	\$51.61
WHITE, JAKE G.	BUILDING MAINTENANCE/SUPPLIES	\$238.07
WILLE, WILLIAM R	BUILDING MAINTENANCE	\$120.00
WLC ENGINEERING	PICK BRIDGE EROSION CONTROL	\$4,704.75
WRIGHT EXPRESS FSC	FUEL	\$576.20
WY ASSOCIATION OF COUNTY AG AGENTS	2013 DUES	\$100.00
WY DEPT OF HEALTH	VACCINATIONS	\$45.00
WY GUARDIANS AD LITEM PROGRAM	COUNTY MATCH FOR GAL FEES	\$5,562.23
WY MACHINERY COMPANY	SUPPLIES/VEHICLE MAINTENANCE	\$9,682.85
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$688.58
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$589.28
YOCUM, LEO	MILEAGE	\$24.00
ZIPLOCAL	ADVERTISING	\$312.00
GRAND TOTAL		\$355,624.45

CLERK

January Meeting

Clerk Bartlett presented a revised Resolution #2012-44 noting that the original resolution set the first January meeting for January 2 however the new commissioners cannot take office until January 7, the first Monday in January per statute.

Commissioner Chapman moved to approve Amended Resolution 2012-44, A Resolution of the Board of County Commissioners, Carbon County Wyoming Setting its First 2013 Meeting. Commissioner Paxton seconded and the motion carried unanimously.

AMENDED RESOLUTION 2012 - 44

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS, CARBON COUNTY WYOMING SETTING ITS FIRST 2013 MEETING

WHEREAS, per Wyo. Stat. §18-3-502, the board of county commissioners shall meet the first Tuesday of each month; and

WHEREAS, the first Tuesday of the month may occasionally fall on a holiday; and

WHEREAS, per Wyo. Stat. §18-3-502 allows that boards of county commissioners may meet at such other times as may be designated by resolution of the board.

THEREFORE IT BE RESOLVED because the first Tuesday in January 2013 falls on a holiday, the Board of Carbon County Commissioners hereby reschedules that meeting for January 7, 2013 at the county seat.

PASSED, APPROVED, AND ADOPTED this 20 day of November, 2012.

-s- Terry Weickum, Chairman

Attest: -s- Gwynn G. Bartlett, County Clerk

Minutes

Commissioner Chapman moved to approve the minutes of the November 13, 2012 regular meeting of the Board of Carbon County Commissioners and workshop with Memorial Hospital of Carbon County as presented. Commissioner Paxton seconded and the motion carried unanimously.

Bonds

Commissioner Chapman moved to approve a bond for Robert L. Patton, Treasurer for Carbon County School District 2 in the amount of \$50,000.00 and Owen Williams, Treasurer for Medicine Bow Conservation District in the amount of \$10,000.00. Commissioner Paxton seconded and the motion carried unanimously.

Homeland Security Grant

Clerk Bartlett presented a Homeland Security grant and noted that Deputy Attorney Mike Kelly and Emergency Management Coordinator John Zeiger have reviewed it.

Commissioner Chapman moved to approve a Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency Grant Programs Directorate FY2012 Emergency Management Performance Grant (EMPG), Project ID 12-GPD-CAR-EM-GCF12 for an award amount and match amount of \$30,000.00. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Bartlett asked Mr. Zeiger if she needed to do anything with the Threat Hazard Identification Risk Assessment and Mr. Zeiger advised this is still in process and Public Health has contacted Homeland Security and he will be working with Public Health on this.

EXECUTIVE SESSION

Commissioner Paxton moved to go into executive session at 9:23 a.m. for personnel with Deputy Attorney Mike Kelly and Clerk Bartlett. Commissioner Chapman seconded and the motion carried unanimously.

Commissioner Paxton moved to come out of executive session at 9:37 a.m. noting no action was taken and that the minutes be signed and sealed. Commissioner Chapman seconded and the motion carried unanimously.

RECESS

Chairman Weickum called a recess at 9:38 a.m. and reconvened at 9:41 a.m.

ELECTED OFFICIALS / DEPARTMENT HEADS

Attorney

Deputy Attorney Mike Kelly presented closeout documents for the NAVAIDS project at the Dixon Airport.

Commissioner Paxton moved to authorize the Chairman to sign the documents relating to the NAVAIDS project at the Dixon Airport regarding the agreement with the U.S. Department of Transportation Federal Aviation Administration. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Kelly reported he was contacted by the local Bureau of Land Management on the Sierra Madre Chokecherry Wind Farm on a programmatic agreement.

Emergency Management

John Zeiger, Emergency Management Coordinator reported he is trying to get an ICS 300 and 400 class for newly elected officials and first responders. He reported this could affect funding if these individuals are not NIMS compliant.

Planning

Sid Fox, County Planning Director, reported on the Town of Sinclair's concern about a building permit and conditional use permit issued by the county to the Sinclair Refinery for an office building due to water concerns. Mr. Fox recently attended the Town's council meeting and learned the refinery had come to the town with a request for a significant increased demand in water usage.

Mr. Fox reported that after site verifications, he realized there are some structures being constructed in the county without a building permit. He followed up with the property owners encouraging them to respond and all landowners did.

Road & Bridge

Road & Bridge Superintendent Bill Nation asked for approval of the Memorandum of Understanding (MOU) that was delayed at the last meeting. Mr. Nation reported that #3 in the MOU does contain a termination clause. Lindy Glode, Commissioner Elect stated her support for the project and asked what the match requirement is. Mr. Nation stated \$675,641.00 is the total match on this version of the MOU however the figure could increase up to \$750,000.00. Mr. Nation explained the road fund and what those funds are typically used for. John Espy, Commissioner Elect stated he is in favor of the project. Sue Jones, Commissioner Elect wondered if using the road fund would sacrifice any future projects and Mr. Nation stated it would not. Commissioner Chapman stated the change in maintenance from the county to the state would realize savings and Mr. Nation stated approximately \$10,000.00 in fuel alone could be saved per year depending on weather. Cindy Bloomquist, landowner of property related to this project commended Mr. Nation on keeping landowners up to date on the project and stated her support for the project. Chairman Weickum also mentioned this road will be a main connector to the new scenic byway.

Commissioner Paxton moved to approve the Memorandum of Understanding Between the Wyoming Department of Transportation and Carbon County for funding requirements for the Sage Creek Road Project #0402016 noting terms commence upon the last signature date on the agreement, it can be terminated without cause with 30 days written notice and the county's match is 9.51%. Commissioner Chapman seconded and the motion carried unanimously.

Youth Crisis Center

Dawnessa Snyder of the Youth Crisis Center Board and Patrick Gonzales of the Counseling Center discussed the progress of the youth crisis center. Ms. Snyder reported construction is moving along with a completion date just after the first of the year. She noted that because the county owns the facility and there is currently no lessor of the facility, she wanted to talk about where to pay these invoices from. She also discussed the need to draft some type of lease so it is available when the facility is completed. Commissioner Paxton stated he feels it is the county's facility and utilities should be the county's

responsibilities. Clerk Bartlett asked if there would be a future funding need once the facility is leased and Ms. Snyder stated there is a chance the county would be asked to help subsidize the budget.

The BOCC stated its intent to lease the facility at a nominal rate similar to the Senior Services fee of \$10.00 per year.

AGENDA AMENDMENT

Commissioner Paxton moved to amend the agenda to move Commissioner Discussion at 10:30 rather than 12:00. Commissioner Chapman seconded and the motion carried unanimously.

COMMISSIONER DISCUSSION

Commissioner Paxton reported he attended the recent approval of the Highway 70 scenic byway. He also attended the Republican meeting and announced what committees he will be representing.

RECESS

Chairman Weickum called a recess at 10:50 a.m. and reconvened at 11:03 a.m.

DKRW AND TRANSMISSION LINE PROJECTS

Tom Schroeder and Kimber Wichmann of the Department of Environmental Quality (DEQ) discussed the DKRW, Chokecherry Sierra Madre and Gateway West Transmission Line projects with the Commissioner Elects. Mr. Schroeder noted DEQ has declared its jurisdiction over these projects.

Mr. Schroeder expects that Power Company of Wyoming will file their permit application with DEQ January 21 and a recommendation of distribution of impact funds would need completed by 30 days later. The hearing is currently scheduled for the week of April 8 and the last day to become a party is approximately March 19. The Gateway West project will likely be filed in April 2013.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

Ned Hill, Chief Executive Officer for MHCC returned to determine if the BOCC decided about the funding request made at the prior meeting to use levy funds for surgical equipment rather than the ambulance that was previously requested as the ambulance will be funded through other grant funds.

Commissioner Paxton moved to authorize MHCC to reallocate up to \$120,000.00 of mill levy funds from the ambulance to surgical and clinical equipment and \$30,000.00 for the ambulance match. Commissioner Chapman seconded and the motion carried unanimously.

GREAT DIVIDE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)

Cindy Wallace of the Carbon County Economic Development Corporation discussed the CEDs informing the BOCC it has been completed.

Commissioner Paxton moved to authorize the Chairman's signature on a letter regarding a personnel matter. Commissioner Chapman seconded and the motion carried unanimously.

SAGE CREEK ROAD PROJECT

Mr. Nation returned with the final bid numbers for the Sage Creek Road project with a grant match of \$875,990.00 less the \$350,000.00 match to be provided by the forest service leaving the county with a commitment of \$525,990.00 without any future change orders.

LEGISLATIVE MEETINGS

Commissioner Chapman asked if the county's elected officials would be meeting with our legislatures during December.

ADJOURNMENT

Commissioner Paxton moved to adjourn the meeting at 11:51 a.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 4th day of December 2012

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

Terry Weickum, Chairman