

**MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, October 16, 2012  
Medicine Bow Senior Center, Medicine Bow, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, October 16, 2012 at the Medicine Bow Senior Center in Medicine Bow, Wyoming. Attending the meeting were Chairman Terry Weickum; Vice Chairman Jerry Paxton; Commissioner Leo Chapman; Deputy County Attorney Mike Kelly; and County Clerk Gwynn Bartlett.

Chairman Weickum called the meeting to order at 4:02 p.m.

**VOUCHERS**

Commissioner Chapman moved to approve the report of expenditures in the amount of \$411,671.13. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Candy Mountain in the amount of \$15.00. Commissioner Paxton seconded and the motion carried with Commissioners Chapman and Paxton voting for the motion and Chairman Weickum abstained noting he owns this company

Vendor	Detail Line Description	Total
ALCO	SUPPLIES	\$51.70
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$459.28
AT & T	TELEPHONE SERVICES	\$16.90
BAGGS, TOWN OF	WATER SERVICES	\$9.60
BALLARD, ED "SHORTY"	MILEAGE	\$36.60
BANK OF COMMERCE (DEBIT CARD)	VARIOUS CHARGES	\$6,648.37
BARKHURST, RAY	MILEAGE	\$34.80
BEHAVIORAL INTERVENTIONS	ELECTRONIC MONITORING	\$1,770.00
BI-RITE PHARMACY	PRESCRIPTIONS	\$3,934.91
BLACK HILLS AMMUNITION	AMMUNITION	\$589.00
BOB BARKER COMPANY, INC.	SUPPLIES	\$788.37
BOYS & GIRLS CLUBS OF CARBON COUNTY	SEP CSBG	\$1,578.11
BRESNAN COMMUNICATIONS	INTERNET/CABLE/FIBER LINE	\$2,773.82
BRODY CHEMICAL	SUPPLIES	\$145.37
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$359.32
CANDY MOUNTAIN	EQUIPMENT RENTAL	\$15.00
CAPITOL COMMUNICATIONS	SUPPLIES	\$2,905.76
CARBON COUNTY SENIOR SERVICES	2ND QTR MATCHING/MEALS	\$65,045.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$1,216.96

CARBON COUNTY VETERINARY HOSPITAL	SUPPLIES	\$48.84
CARBON MERCANTILE CORPORATION	SHERIFF UNIFORMS	\$127.96
CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$1,752.47
CASPER WINNELSON CO	SUPPLIES	\$168.45
CATHEDRAL HOME FOR CHILDREN	TANF/CPI 11-12	\$8,621.61
CBM FOOD SERVICE	JAIL MEALS	\$6,564.44
CDW GOVERNMENT, INC.	SUPPLIES	\$5,783.36
CENTURYLINK	TELEPHONE SERVICES	\$4,707.66
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$586.93
CHAPMAN, LEO	MILEAGE	\$440.00
CMI-TECO	SUPPLIES	\$610.50
COWDIN, JOHN	MILEAGE	\$32.40
CULLIGAN WATER CONDITIONING	BUILDING MAINTENANCE	\$88.50
DAILY TIMES	SUBSCRIPTION RENEWAL/ADS	\$1,835.55
DIABETES SELF MANAGEMENT	PH SUBSCRIPTION RENEWAL	\$24.00
DIXON, TOWN OF	WATER SERVICES	\$130.00
DOI/BLM	2011/2012 CARBON CEMETARY	\$500.00
DRUMMOND REFRIGERATION LLC	REFRIGERATION REPAIRS	\$805.43
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$299.82
ELK MOUNTAIN CONOCO	FUEL	\$162.30
ELK MOUNTAIN, TOWN OF	WATER SERVICES	\$54.50
FARMER BROTHERS COFFEE	SUPPLIES	\$134.87
FOX, SID	MEALS	\$93.11
FRANCE, TARA	TRANSCRIPTION SERVICES	\$269.25
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$4,862.07
GALLS, AN ARAMARK COMPANY	SHERIFF UNIFORMS	\$124.49
GCR ELECTRONICS, LLC	SITE RENTALS	\$900.00
GERMAN, JENNIFER	MILEAGE	\$40.00
GREATER WY BIG BROS/SISTERS	TANF/CPI SALARIES	\$3,002.81
HAGOOD, VICKI	MILEAGE	\$47.70
HANNA, TOWN OF	WATER SERVICES	\$274.80
HARRINGTON & COMPANY	SUPPLIES	\$1,212.75
HASCO INDUSTRIAL SUPPLY	SUPPLIES	\$1,577.99
HAWKINS COMMERCIAL APPLCE SVCE, INC	SUPPLIES	\$81.07
HERTER, JACQUES P. PHD	PSYCHOLOGICAL EVALUATION	\$1,100.00
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$17.90
HILLCREST SPRING WATER, INC.	EQUIPMENT RENTAL/SUPPLIES	\$21.95
INDEPENDENT TABULATION, INC.	SUPPLIES	\$73.11
INFORMATION SYSTEMS CONSULTING	NETWORK/SERVER UPGRADE	\$130,503.66
J H KASPAR OIL COMPANY	FUEL	\$15,357.42
JACKALOPE PRINTING	SUPPLIES	\$205.35

KAISER, DON	LAWN CARE	\$50.00
KAISLER, TODD	MILEAGE	\$54.00
KAR KRAFT INC	VEHICLE MAINTENANCE	\$137.45
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE/SUPPLIES	\$77.73
KTGA/KBDY	POLLING PLACE CHANGE RADIO AD	\$180.00
L & L ELECTRIC	BUILDING MAINTENANCE	\$199.90
L M OLSON CONSTRUCTION	CRISIS SHELTER CONSTRUCTION	\$6,859.76
LEXBO LLC	OFFICE RENTAL	\$500.00
LONG BUILDING TECHNOLOGIES, INC.	BUILDING MAINTENANCE	\$698.25
LOSE'S CLEANING SERVICE	LAWN CARE	\$2,400.00
MACPHERSON, KELLY & THOMPSON, LLC	LEGAL SERVICES	\$879.60
MADDOX, TROY	MILEAGE	\$34.80
MEDICINE BOW, TOWN OF	WATER SERVICES	\$177.00
MENDOZA, TERRI	INTERPRETER SERVICES	\$25.00
MILLER, JIM	MILEAGE	\$30.60
MOORE MEDICAL CORP.	SUPPLIES	\$155.66
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$120.00
MY AUTOMOTIVE, INC.	VEHICLE MAINTENANCE	\$71.09
MY OFFICE ETC.	SUPPLIES	\$1,486.29
NATIONAL BUSINESS SYSTEMS	PROPERTY TAX NOTICES	\$1,917.03
NORCO, INC.	CYLINDER RENTAL/SUPPLIES	\$870.50
OPTIMUM	INTERNET ACCESS	\$77.85
OVERHEAD DOOR COMPANY	BUILDING MAINTENANCE	\$144.00
PAGE ONE	SHERIFF PAGERS	\$254.52
PAMIDA INC	SUPPLIES	\$42.36
PAXTON, JERRY	MILEAGE	\$559.00
PERKINS OIL CO	FUEL	\$2,767.96
PRAIRIE DOG ELECTRIC, LLC	BUILDING MAINTENANCE	\$409.91
QUESTAR GAS	GAS SERVICES	\$10.00
QUILL CORPORATION	SUPPLIES	\$346.29
RAWLINS AUTOMOTIVE	PARTS	\$2,086.35
RAWLINS EASTSIDE CARWASH	WASH CARDS	\$28.80
RAWLINS FIRE EXTINGUISHER	RECHARGE FIRE EXTINGUISHER	\$40.00
RAWLINS GLASS	GLASS REPAIRS	\$491.73
RAWLINS NATIONAL BANK/LM OLSON	CRISIS SHELTER RETAINAGE	\$762.20
RAWLINS, CITY OF	WATER SERVICES	\$362.00
RICOH USA, INC	IT COPIERS	\$5,422.44
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$10,771.54
ROSS' AUTOMOTIVE SERVICES	VEHICLE MAINTENANCE	\$636.03
ROWAN, KRISTY	MEAL	\$18.98
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT FEE/RADIO	\$4,633.25

SARATOGA AUTO PARTS, INC.	PARTS	\$827.39
SARATOGA FEED & GRAIN	SUPPLIES	\$48.55
SARATOGA SUN	NEWSPAPER ADS	\$329.38
SARATOGA, TOWN OF	WATER SERVICES/REFRESHER COURSE	\$660.28
SCHERMETZLER, SHEELA M ED.S.	PROFESSIONAL SERVICES	\$6,648.56
SHEPARD'S	FUEL	\$450.79
SHIVELY HARDWARE	SUPPLIES	\$39.95
SKYLINE MOTORS, INC.	VEHICLE MAINTENANCE	\$1,453.17
SNAKE RIVER PRESS	NEWSPAPER RENEWALS	\$60.00
SNAP-ON TOOLS	SUPPLIES	\$103.80
SOURCE GAS	GAS SERVICES	\$594.24
SOUTHWEST M.R.O., LLC	RANDOM DRUG TESTS	\$25.00
STANLEY SECURITY SOLUTIONS	SUPPLIES	\$335.00
STAN'S QUIK LUBE	VEHICLE MAINTENANCE	\$62.93
STAPLES ADVANTAGE	SUPPLIES	\$290.11
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	\$60.00
SWISHER HYGIENE FRANCHISEE TRUST	SUPPLIES	\$187.19
TRADEMARK GRAPHICS, INC.	SUPPLIES	\$556.98
TRADING POST	FUEL/SUPPLIES	\$235.68
TREVATHAN, SABRINA RPR	TRANSCRIPTION	\$3,584.80
TRUE VALUE OF RAWLINS	SUPPLIES	\$808.12
TYLER TECHNOLOGIES, INC	IDOC/ITAX WEB HOSTING	\$250.00
U S BANK	VARIOUS CHARGES	\$4,292.70
U S POSTMASTER-RAWLINS	PO BOX RENT	\$56.00
U W C E S	QUARTERLY SALARY	\$3,572.50
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$2,169.40
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$148.69
VALLEY COMMUNITY CENTER	CONFERENCE ROOM RENTAL	\$65.00
VALLEY FOOD & LIQUOR	SUPPLIES	\$32.19
VAN'S WHOLESALE LLC	SUPPLIES	\$377.91
VERIZON WIRELESS	TELEPHONE SERVICES	\$1,267.83
WEST PAYMENT CENTER	WEST INFORMATION CHARGES	\$769.63
WLC ENGINEERING	CRISIS CENTER PLANNING	\$310.75
WLC ENGINEERING	PICK BRIDGE EROSION CONTROL	\$2,251.01
WRIGHT EXPRESS FSC	FUEL	\$1,901.83
WY DEPT OF HEALTH	MTR VEH BILLING/1ST QTR PAYROLL	\$32,731.08
WY DIESEL SERVICE	SUPPLIES	\$21.23
WY MACHINERY COMPANY	HEAVY EQUIP MAINTENANCE/SUPPLIES	\$3,746.36
WY STATE BAR	ATTORNEY REGISTRATIONS	\$1,605.00
WY STATE FORESTRY	SUPPLIES	\$6,968.34
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$1,115.44

XEROX CORPORATION-RENT	IT COPIERS	\$1,616.39
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$641.17
GRAND TOTAL		\$411,686.13

**CLERK**

**Minutes**

Commissioner Chapman moved to approve the minutes of the October 2, 2012 regular meeting of the Board of Carbon County Commissioners as presented. Commissioner Paxton seconded and the motion carried unanimously.

**Monthly Receipts**

Commissioner Chapman moved to accept Road & Bridge receipts for October 2012 in the amount of \$490.74. Commissioner Paxton seconded and the motion carried unanimously.

**Bonds**

Commissioner Chapman moved to approve a bond for Daniel William Izzo, Finance Director for the City of Rawlins in the amount of \$100,000.00. Commissioner Paxton seconded and the motion carried unanimously.

**Meeting Schedule**

Clerk Bartlett reminded the BOCC the next regular Commissioners meeting will be November 13 at the Courthouse. She discussed the 2013 schedule.

Commissioner Chapman moved to move the meeting from January 1, 2013 to January 2, 2013. Commissioner Paxton seconded and the motion carried unanimously.

**Insurance**

Clerk Bartlett reported on health insurance for September noting there were 263 total enrollees on the county's health plan. Claims totaled \$418,392.12 less monthly premiums and reinsurance reimbursements of \$57,378.84 for a monthly total cost of \$361,013.28.

**Union Telephone Grant**

Clerk Bartlett presented a Community Development Block Grant Agreement for the Union wireless retail store and coffee shop. She noted that Deputy Attorney Mike Kelly has reviewed the agreement. She requested a motion to authorize the Chairman to sign the agreement noting that she has not heard back from Union approving it yet.

Commissioner Chapman moved to authorize the Chairman's signature on a Community Development Block Grant Agreement between the Wyoming Business Council, Division of

Investment Ready Communities and Carbon County for the Union wireless retail store and coffee shop and signature on the contact sheet for the grant. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Bartlett discussed architect / engineers and the hiring of a construction manager. She asked the board if they felt a Construction Manager at Risk (CMAR) was really necessary on such a small project rather than just the hiring of an individual to provide expertise throughout the project and monitor the project on a daily basis.

Commissioner Chapman moved to hire a Construction Manager at Risk for the Union Telephone project. Commissioner Paxton seconded and the motion carried unanimously.

### **Crisis Center**

Clerk Bartlett presented an agreement for the 10% retainage the county will withhold and deposit in the Rawlins National Bank for LM Olson related to the youth crisis center project. She noted that Mr. Kelly and County Treasurer Cindy Baldwin have reviewed the agreement.

Commissioner Chapman moved to approve Deposit Agreement for Withheld Percentage for retainage on the youth crisis center project. Commissioner Paxton seconded and the motion carried unanimously.

### **Consensus Funds**

Clerk Bartlett reported the Town of Riverside has returned approximately \$40,000.00 of unused consensus funds from the 11-12 list. She advised the county was first on the substitution list for an additional \$40,000.00 for the crisis center however because the county received an additional \$70,000.00 from the 13-14 consensus funds for that project, she thought it would be fair for the county to remove ourselves as first on this list and let the returned funds go to the next entity on the list. The BOCC agreed and stated at least one representative would be at the November Council of Governments meeting regarding this.

### **Memorial Hospital of Carbon County (MHCC)**

Clerk Bartlett presented Requisition #29 for MHCC's 2009 specific purpose tax project.

Commissioner Chapman moved to approve Carbon County 2009 Specific Purpose Tax Joint Powers Board Requisition in the amount of \$176,280.62. Commissioner Paxton seconded and the motion carried unanimously.

### **Software Product Schedule**

Clerk Bartlett presented a Ricoh Product Schedule on behalf of the IT Department noting the previous paperwork was missing pricing for Nuance PDF Pro software. She reported the new pricing represents an approximate \$2,193.72 annual savings over current lease costs.

Commissioner Paxton moved to approve the corrected Ricoh Product Schedule for copiers. Commissioner Chapman seconded and the motion carried unanimously.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Attorney**

Deputy Attorney Mike Kelly reported two Records of Decisions were issued by the Bureau of Land Management (BLM) in the last few weeks. First the Sierra Madre / Chokecherry project has received the “green light” from the BLM. On October 15, the Lost Creek Uranium Mine Record of Decision was made also giving them the “green light”.

Mr. Kelly reported that Tom Powell of the Planning Department, attended the IDT meeting for the TransWest Express project and he feels the feds are trying to short track this project with a second review of the draft Environmental Impact Statement coming October 22 with only a 2-4 week review period to comment. Chairman Weickum stated a special meeting may need to be called to ensure the county comments appropriately.

Mr. Kelly presented a Cooperative Agreement for group navigational and weather equipment program at the Dixon Airport along with Amendment #1 to the agreement for AWOS data collection system to the Cooperative Agreement. Basically the AWOS system allows airport users to gather weather information and the addition to the system allows online access for the system. The cost could be approximately \$60.00 per month however the first three years would be covered by the installation company and the following two years paid for by Wyoming Department of Transportation.

Commissioner Chapman moved to authorize Chairman Weickum to sign a Cooperative Agreement Between the Wyoming Department of Transportation and Carbon County for Group Navigational and Weather Equipment Program for the Dixon Airport. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Chapman moved to authorize Chairman Weickum to sign Amendment #1 to the Cooperative Agreement Between the Wyoming Department of Transportation and Carbon County for Group Navigational and Weather Equipment Program for the Dixon Airport. Commissioner Paxton seconded and the motion carried unanimously.

Mr. Kelly discussed Resolution 2012-43 previously approved by the BOCC. He noted that after a conversation with Attorney Paul Hickey they have worked together to formalize the opinions made at the last meeting in writing as 18-5-507 calls for findings of fact. Mr. Kelly also stated the written opinion clarifies a typo in the resolution.

Commissioner Paxton moved that in compliance with Wyoming Statute 18-5-507 the county hereby issues its opinion regarding the decision and findings made on October 2, 2012 approving the Conditional Use Permit for the Commercial Wind Energy Facility C.U.W. Case File No. 2012-01 as certified to them in writing by the County Planning and Zoning Commission for the

Chokecherry and Sierra Madre Wind Energy Project. Commissioner Chapman seconded and the motion carried unanimously.

The Chairman signed the Opinion of Board of County Commissioners Carbon County, Wyoming Regarding the Decision to Approve the Conditional Use Permit – Commercial Wind Energy Facility (C.U.W. Case File No. 2012-01) Rendered on October 2, 2012.

Mr. Kelly stated the City of Rawlins has issued a building permit for the youth crisis center and he requested a motion to authorize the Chairman to sign the CMAR contract for LM Olson for this project.

Commissioner Paxton moved to authorize Chairman Weickum's signature on a contract for the Construction Manager at Risk for the youth crisis center. Commissioner Chapman seconded and the motion carried unanimously.

### **Treasurer**

County Treasurer Cindy Baldwin reported that property tax notices were recently sent. She stated the Battle Lake Townsite rebates are being given. She reported on the balance in the hospital's levy account and she discussed ownership recordings and how tax notices are sent.

### **Planning Department**

County Planning Director Sid Fox reported Elk Mountain is preparing a community assessment and he has been involved by meeting with the Rural Development Council. He discussed some of the Elk Mountain residents' concerns.

### **Road & Bridge**

Road & Bridge Superintendent Bill Nation opened three sealed bids for Congestion Mitigation Air Quality (CMAQ) project. He noted a prebid meeting was held October 9 and representatives of all bidders were present at that mandatory meeting. Bids received as follows; C&B bid \$55,000.00 per mile, McMurry Ready Mix bid \$499,819.00 or \$49,981.90 per mile and A&D Oilfield Dozers, Inc. bid \$48,799.00 per mile. Mr. Nation stated bid bonds were required and were present with all bids except C&B's bid.

Mr. Nation reported that summer projects including mowing and culvert replacements continue. Blading in areas where cattle are normally hauled this time of year continues and the new backhoes are close to being put into operation. He advised the Pick Bridge project is near completion. Mr. Nation discussed the road fund and a required 10% match for the County Road #401 project totaling approximately \$600,000.00.

### **BOARD APPOINTMENTS**

Commissioner Chapman moved to appoint Sid Fox to the Great Divide Economic Development Coalition for a three year term expiring June 2015 and appoint Tim Lamprecht to the Saratoga –

Carbon County Impact Joint Powers Board for a three year term expiring July 2015. Commissioner Paxton seconded and the motion carried unanimously.

### **CLERK**

Clerk Bartlett noted that in July she received notice from the US Department of Homeland Security regarding the need to prepare a Threat and Hazard Identification and Risk Assessment (THIRA) by December 31, 2012. She noted several times she has checked on the status of this with Emergency Management Coordinator John Zeiger and he indicated he is still waiting on more information from the Wyoming Department of Homeland Security on this.

### **CITIZEN / COMMISSIONER DISCUSSION**

Chairman Weickum noted that he and Commissioner Chapman both happened to attend a South Central Wyoming Emergency Medical Services (SCWEMS) meeting. There was discussion about SCWEMS's dissatisfaction with Ryan Electronics. Chairman Weickum stated he asked them to get on a future BOCC agenda about the topic. He asked if Clerk Bartlett knew if SCWEMS was required to use Ryan Electronics for their radios and Clerk Bartlett stated that not to her knowledge and that because they are a joint powers board they are eligible to use whoever they desire.

Commissioner Paxton stated he attended a quarterly meeting with the BLM for the State of Wyoming along with other county commissioners and a representative from the Governor's Office. Topics discussed included wilderness study areas and there may be future funding from the Governor's Office for the matter. Also discussed were numerous transmission line projects, law enforcement issues from BLM rangers that may be enforcing Wyoming laws, sage grouse core areas and slow permitting processes through local BLM offices.

### **ROAD & BRIDGE**

Mr. Nation recommended accepting A&D's bid for the CMAQ project.

Commissioner Paxton moved to accept the low bid from A&D Oilfield Dozers in the amount of \$48,799.00 per mile for 7.6 miles of Congestion Mitigation Air Quality work on the Dad/Wamsutter Road #701. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Nation noted that there was a citizen concern expressed to him to look into a drainage problem on West Spruce Street in Medicine Bow and he will do that.

### **CITIZEN COMMENTS**

Bonnie Culver, Medicine Bow Librarian in Medicine Bow reported there is an ice problem on the Medicine Bow Library sidewalk. She noted that Leroy Graham, County Buildings Manager had hired a contractor locally to address the issue and they are doing that now. She expressed that she is pleased with the county addressing the issue.

Glen Culver with the Medicine Bow Healthcare District reported that they are looking into expansion of the district. Joanne Bennett with the clinic is working on the issue. Clerk Bartlett further explained the process for special district expansion.

Mr. Culver also asked about the \$600.00 per individual subsidy for subsidiaries and the fact that the district is currently not being reimbursed as their employees are paying for insurance on their own rather than being an employer paid plan. He asked if they can somehow be reimbursed for these expenses as the district is reimbursing the employees for the policies as part of their employment.

Commissioner Chapman reported he discussed a situation with the Wyoming State Penitentiary Warden about selling the old warden's home and he would like to enter into a discussion with the Museum Board to see if they would be interested in that property rather than the Merrill Hill property. Chairman Weickum stated that he originally asked the board about locating at the old penitentiary and he was told that there are millions of cars driving by on the Interstate and that was the reason for the proposed Merrill Hill location. Chairman Weickum stated Commissioner Chapman is free to discuss this option with that board.

### **ADJOURNMENT**

Commissioner Paxton moved to adjourn the meeting at 6:22 p.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 13<sup>th</sup> day of November 2012

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman