

March 2, 1999

**COMMISSIONERS PROCEEDINGS
REGULAR MEETING
MARCH 2, 1999**

The Carbon County Board of Commissioners met at 9:00 a.m. in the Commissioners Meeting Room of the Courthouse, Rawlins, Wyoming. Commissioners present were Artlin Zeiger, Linda Fleming and Lee Meacham. Artlin Zeiger, Chairman.

VOUCHERS

The following vouchers were presented and approved for payment:

A T & T	Public Health	17.03
A T & T	Various	847.83
Alco	Public Health	11.07
Allen Insurance	Clerk	50.00
Allen, Patrick C. MD	County Administration	1,670.00
Altra	Road & Bridge	49.95
American Planning Association	Planning	42.95
Amerigas	Road & Bridge/Fire Department	812.64
Association of Govt. Attorneys	Attorney	100.00
Atco International	Road & Bridge	626.00
Bartlett, Sue RN	Public Health	95.84
Becker Fire Equipment	Fire Department	1,245.33
Best Locking Systems	Carbon Building	709.89
Brown, Estella	Grants	5.52
Brown, Nagel & Waters	County Administration	45.00
Build Rite Lumber & Supply	Carbon Building	140.68
Burke's Conoco	Sheriff	1.89
Busey, Sharalee	Public Health	156.17
C & M Auto Parts	Road & Bridge	111.94
Campbell, Thomas E.	County Administration	2,420.17
Capital Business Systems	Assessor	638.00
Carbon County Strike Team	Fire Department	98.00
Carbon County Underground	Road & Bridge	15.00
Casper Star Tribune	Grants/Planning	95.70
Caterpillar Financial	Road & Bridge	30,788.51
Cedar Street Texaco	Sheriff	350.12
CenturyTel	Sheriff/Road & Bridge	149.22

March 2, 1999

Cesko, David MD	County Administration	704.00
Chandra, V. Raja MD	Grants/County Administration	1,533.00
Childbirth Graphics	Grants	83.35
Cloud Peak Terminix	Carbon Building	35.00
CMI-TECO	Road & Bridge	272.09
Commnet Cellular	Sheriff/Emergency Management	130.36
Corporate Express	Various	1,340.72
Couch, Wayne MD	Grants	39.00
Cournoyer, Gerard M.	Grants	41.00
Cruz, Sally	Public Health	32.71
D & K Sanitation	Various	232.50
Daily Times	Sheriff	95.63
Davis, E. Edwin	Sheriff	104.80
Day, Dave	Carbon Building	3,150.00
E & H Industrial Supply	Road & Bridge	41.15
E C S	County Administration	96.00
Eagle of Cody Printing	Assessor	2,141.70
Eagle Uniform Supply	Carbon Building/Road & Bridge	80.97
Eathorne, Paul	Grants	784.50
EBC Computers Corporation	County Administration	5,395.00
Election Systems/Software	Elections	5,959.75
Emblem Enterprises	Sheriff	408.10
Engstrom, J. DDS	Jail	150.00
Evans, Julie	Planning	26.21
Evans, Morgan	Jail	77.00
Evergreen Disposal Service	Senior Services/Road & Bridge	90.00
Fedex	Planning	47.00
Ford, Nell	Public Health	17.50
Gall's	Sheriff/Fire Department	894.91
Gases Plus	Fire Department	32.88
Glode, Mary D.	County Administration	47.20
Gosevner, Maxine	Public Health	76.36
Hagood, Andrea	Grants	75.00

March 2, 1999

Hagood, Vicki	Grants	75.00
Hahn Construction	Senior Services	339.10
Hanna Food Mart	Grants	38.47
Harcourt Brace Customer Service	Public Health	43.10
Harrison & Massey, LLC	County Administration	120.48
Hays, Stephen DDS	Grants	103.00
Herold Iron Works	Road & Bridge	425.30
Hettgar, Bridget M. RN	Public Health	16.56
High Plains Power	Senior Services/Road & Bridge	140.54
Hitching Post	Commissioners/Clerk	744.29
Hoffman, Hollice	Public Health	21.16
Hoke, John L.	County Administration	680.00
Home Health Aide Digest	Public Health	70.00
Hyland Enterprises	Road & Bridge	136.24
Ikon Office Solution	Attorney	382.75
Jack's Body & Fender	Sheriff	268.13
Jackalope Printing	Clerk/Sheriff	122.97
Johnson Controls	Senior Services/Bldg. & Grounds	388.00
Johnson, John R.	Grants	68.00
Kilburn Tire Company	Sheriff	149.64
Kline, James C.	Grants	693.38
KN Energy Incorporated	Various	4,306.10
Koch Financial Corporation	Carbon Building	17,193.95
Laramie Physicians	Grants	45.00
Lawson Products Incorporated	Road & Bridge	519.85
Lee Excavation, Incorporated	Road & Bridge	1,925.00
Lucent Technologies	Radio Tech	114.93
MacPherson Law Offices	County Administration	173.75
McKee Medical Center	County Administration	365.10
Meacham, Lee	Commissioners	96.59
Medical Arts Press	Grants	30.20
Memorial Hospital Carbon County	County Administration	23,759.25
Mid-Winter Fire School	Fire Department	700.00

March 2, 1999

Millhouse Electronic	Radio Tech	38.00
Montgomery Kone Incorporated	Carbon Building/Senior Services	688.31
Montoya, Joan	Grants	13.50
Neutron Industries,	Carbon Building	99.95
Northern Tool Equipment	Road & Bridge	198.41
Pacific Power & Light	Senior Services/Road & Bridge	859.92
Pamida Incorporated	Road & Bridge	10.98
Pepper Tank & Contracting	Grants	11,904.00
Phillips Petroleum Company	Sheriff	8.98
Plainsman Printing & Supply	County Administration	334.12
Platte Valley Medical	Grants	479.00
Quick & Easy	Grants	23.92
Rawlins Automotive	Road & Bridge	233.30
Rawlins Diagnostic	Grants	35.00
Rawlins Optometric	Grants	64.00
Rawlins, City of	County Administration	150.00
Robidoux Brothers	Road & Bridge	25.00
Saratoga Auto Parts, Incorporated	Road & Bridge	605.73
Saratoga Health Mart	Grants	230.67
Schnal, Jonathan C.	Planning	15.96
Sena's Upholstery	Road & Bridge	150.00
Shively Hardware	Road & Bridge	78.92
Smith, Susan	Grants/Public Health	9.20
State of Wyoming	Elections	259.23
Summitt Technologies	Public Health	51.90
TCI Cablevision of Wyoming	Sheriff	29.39
Texaco Refining & Marketing	Sheriff	27.38
Trib.Com	Various	44.95
True Value of Rawlins	Various	438.08
U.S. West Communications	Sheriff	48.20
Union Telephone Company	Attorney/Fire Department	71.08
Valley Pharmacy	Grants	25.95
Vencare Ancillary Service	Public Health	1,809.08

March 2, 1999

W P H A	Public Health	140.00
West Group Payment Center	Attorney	338.72
Williams, Kelly & Waldrip	County Administration	706.59
Wimpenny, Robert G. DDS	Grants	112.00
Wyoming Diesel Service	Road & Bridge	525.82
Wyoming Financial	Various	127,784.00
Wyoming Paper Supply	Jail	85.25
Wyoming State Bar	Attorney	65.00
Wyoming State Forestry	Fire Department	475.00
Wyoming Surplus Property	Fire Department	100.00
Xerox Corporation	Sheriff/Fire Department	1,454.05
Yampa Valley Electric	Senior Services/Road & Bridge	831.31
Young, Charles	County Administration	448.00
Zee	Sheriff/Road & Bridge	26.90

ASSESSOR

Darrell Stubbs, Carbon County Assessor presented the following abatements and rebates for approval from the County Commissioners:

ABATEMENTS

Petcon Associates, LTD

Valuation Adjustment

REBATES

Coastal Oil & Gas Corporation

Valuation Adjustment

78.02

SEVERANCE TAX**Western Wyoming Family Planning****Health****500.00****Old Penitentiary Joint Powers Board****Community Development****10,000.00****Platte Valley Medical Clinic****Health****5,000.00****BONDS**

John Cowdin

Medicine Bow Conservation District

Treasurer

January 8, 1999 until January 8, 2000

10,000.00

David Derragon

City of Rawlins, Wyoming

City Treasurer

March 30, 1999 until March 30, 2000

150,000.00

Courtney Bohlender

Town of Saratoga

Treasurer

May

17, 1999 until May 17, 2000

10,000.00

March 2, 1999

CLERK

Minutes from the second meeting in January (1/19/99) and minutes from both February meetings (2/02/99 and 2/16/99) were approved.

MUSEUM BOARD

A motion was made by Linda Fleming, seconded by Lee Meacham and unanimously carried to appoint Mary Belle Lambertsen and Darlene Shillinger to fill the vacancies of Dorthy Wolfard and Brenda York on the Museum Board. Their terms will run until July 1, 2000.

SENIOR SERVICES BOARD

A motion was made by Linda Fleming, seconded by Lee Meacham and unanimously carried to reappoint Marjorie Blakeslee to a 3-year term on the Senior Services Board from 3/04/99 until 3/04/2002.

There are currently two (2) openings on this board for representatives from the Saratoga and Baggs areas.

SHERIFF

Jerry Colson, Carbon County Sheriff presented a Cooperative Agreement with the Forest Service for Art's signature. Attached is a copy of said agreement.

INTERMOUNTAIN INSURANCE (CBSA)

Alice Garvin, Deputy County Clerk gave a report on the county employees health insurance. The recommendation by Intermountain Insurance (CBSA) was that the premiums paid need to be increased so there is not a deficit in the account. After discussion, Linda Fleming moved that the Commissioners table this matter until later in the afternoon when more time for discussion could be given.

In the afternoon session, discussion continued on the county health insurance program. A motion was made by Lee Meacham, seconded by Linda Fleming and unanimously carried to leave the employee contribution the same, \$25 for a single and \$50 for a family; to increase Cobra and outside agencies to \$167 plus 2% administrative costs for a single and \$435 plus 2% for a family; and retirees will pay \$167 for a single and \$435 for a family with only single and family as options. With regards to the outside agencies, it will be up to each individual board to determine what their employees will have to pay toward the health insurance.

FIRE DEPARTMENT / SIMS LAND AND LIVESTOCK AGREEMENT

Dwight France, Olin Sims and Wade Waldrup discussed the proposed fire station at McFadden.

A contract was presented to the Commissioners for approval on the proposed fire building in McFadden. The Commissioners felt that before this agreement was signed, Olin Sims and Dwight France needed to visit with the Planning Commission to make sure there would be no unforeseen subdivision problems or other issues that might come up.

A motion was made by Artlin Zeiger, seconded by Lee Meacham and unanimously carried to table this matter until the Planning & Zoning Department meets at 2:00 p.m. so Mr. Sims and Mr. France can discuss this issue with them.

Dwight France reviewed the specifications on the proposed fire building with the Commissioners. A rough estimate of the construction is estimated at \$160,000 to include everything but the well. A public hearing needs to be held the first week in April if an application is to be made to the Farm Loan Board on time.

A motion was made by Art Zeiger, seconded by Linda Fleming and unanimously approved to enter into an agreement between Sims Land and Livestock, Inc., a Wyoming corporation, ("Seller") and Carbon County, Wyoming, by and through the Carbon County Commissioners, ("County"). This agreement is to construct a fire house/community meeting room contingent upon funds being available for such

March 2, 1999

construction.

SHERIFF

Bids were opened by the Commissioners for one (1) new 4-wheel drive, 4-door utility type vehicle for the Carbon County Sheriffs Office. The following bids were received:

McGee-Murphy	\$27,324.85	'99 Ford Explorer
Dallin Motors	\$23,320.00	'99 Jeep Cherokee
Greiner Motors	\$20,955.25	'99 Ford Explorer

Jerry Colson and Ernie Hicks reviewed the bids for compliance with bid specifications.

A motion was made by Linda Fleming, seconded by Lee Meacham and unanimously carried though reluctantly to accept the low bid from Greiner Motors in Casper. The comment from the Commissioners is that they hate to buy out of county but the \$6,000.00 plus savings is too good to pass up.

EXECUTIVE SESSION

A motion was made by Lee Meacham, seconded by Linda Fleming and unanimously carried to go into Executive Session with Dave Clark and Wade Waldrip at 10:10 a.m. to discuss personnel.

A motion was made by Linda Fleming, seconded by Lee Meacham and unanimously carried to come out of Executive Session at 10:45 a.m.

MEDICINE BOW LIBRARY

Wade Waldrip, County Civil Attorney informed the Commissioners that he has a lease for the Medicine Bow Library effective January 1999 for a 2-year period. He felt the Library Board should have a chance to review this lease before a motion is made to approve and sign so he will take care the lease to them.

HANNA MINE ROAD

Discussion held on AML Road Contract. This matter was tabled until the next meeting at which time Gary Steele will come back with a formal proposal for the Commissioners signatures.

LOCAL GOVERNMENT LIABILITY POOL (LGLP)

Monty Lauer, LGLP Executive Director and Don Whiteaker, LGLP Field Representative were in attendance to discuss membership for Carbon County in the LGLP. This organization provides coverage for claims that arise under the Wyoming Governmental Claims Act and Federal Statutes. LGLP does not provide comprehensive and collision coverage on vehicles or fire coverage. The premium for the liability insurance is based on actual operating expenses from the prior year. LGLP policy period runs on a fiscal year (July 1 to June 30).

A full discussion ensued regarding the insurance coverage. Wade Waldrip, Board Attorney reviewed the joint powers agreement and approved it. Linda Smith, County Clerk advised the Commissioners that Henry Hewitt of Wyoming Financial Services was willing to offer comprehensive and collision insurance if the county went with the pool liability insurance. Linda Fleming commented that earlier concerns have been addressed by LGLP. A motion was made by Linda Fleming, seconded by Lee Meacham and unanimously carried that the County change liability insurance to LGLP no later than May 1, 1999 and that the Carbon County Clerk be instructed to purchase tail insurance and separate comprehensive and collision insurance for county vehicles.

JOHNSON CONTROLS

Thomas Chadwick, Service Mechanic & Journeyman for Johnson Controls was in attendance to advise the Commissioners that he plans to attend future meetings so he can be aware of any contract or performance problems.

RECESS

March 2, 1999

The Board of Carbon County Commissioners recessed at noon for an informal lunch with the Library Board in the Bess Sheller Room at the library. The Board of County Commissioners reconvened following lunch at 1:30 p.m.

PLANNING & ZONING

Henry Hewitt, Chairman of the Planning and Zoning Commission reported to the Commissioners that the Planning Commission spent most of their meeting working on definitions and redrafting planning and zoning resolutions.

The Planning Commission discussed a bill that Craig Thomas introduced to amend the National Environmental Policy Act (NEPA) of 1969 to require that Federal agencies consult with State agencies and county and local governments on environmental impact statements. Copies of such bill were distributed.

EXECUTIVE SESSION

A motion was made by Linda Fleming, seconded by Lee Meacham and unanimously carried to go into Executive Session at 2:40 p.m. to discuss pending litigation. Tom Campbell was present with the County Commissioners.

A motion was made by Linda Fleming, seconded by Lee Meacham and unanimously carried to come out of Executive Session at 3:35 p.m.

ROAD AND BRIDGE

Bill Nation, Road & Bridge Supervisor and Gary Steele from PMPC Engineering Consultants updated the Commissioners on the Seminole Dam and Hanna Road projects. Andy Long from the Wyoming Department of Transportation (WDOT) joined the group discussion.

Bill Nation discussed the benchmark on the high water map and also recreational possibilities and access roads to the High Savery Dam.

A motion was made by Linda Fleming, seconded by Lee Meacham and unanimously carried that Artlin Zeiger as chairman of the Board of County Commissioners be authorized to sign approval for the Recon report for SCCFM-6-56 and IRP-6-93 and IRP-6-95 for the North Hanna Access Road.

A motion was made by Lee Meacham, seconded by Linda Fleming and unanimously carried that Artlin Zeiger be authorized to sign approval for the Geotechnical report for SC-6-56, IRP-6-93 and IRP-6-95 for the North Hanna and Seminole Road, Section 2.

Bill Nation gave an administrative report.

Effective as of July 1, 1999, the Road & Bridge department will not be able to haul groceries for the Senior Centers. The workload of their department does not allow the time for this service. Bill Nation proposed donating a Road & Bridge surplus truck to them to use for grocery hauling. The Commissioners asked the Clerk to notify the Senior Center executive.

Bill Nation informed the Commissioners that he is assessing potential access routes to the proposed site of the High Savery Dam near Tullis. Linda Fleming advised a Council of Governments meeting will be held on June 23, 1999 to view the High Savery Dam.

ADJOURNMENT

The regular meeting was adjourned at 4:30 p.m. so that the Commissioners could interview potential candidates for the two custodial positions. The next regularly scheduled meeting will be held at the Sinclair Town Hall at 7:00 p.m. on March 16, 1999.

-S-Artlin Zeiger, Chairman

Attest: -S-Linda Ann Smith, County Clerk