

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, December 6, 2011
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, December 6, 2011 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Terry Weickum; Vice Chairman Jerry Paxton; Commissioner Leo Chapman; Deputy County Attorney Mike Kelly; County Clerk Gwynn Bartlett; and Deputy Clerk Kathy Turner.

Chairman Weickum called the meeting to order at 9:08 a.m.

VOUCHERS

Commissioner Chapman moved to approve the report of expenditures in the amount of \$687,022.76. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Chapman moved to approve payment to Candy Mountain in the amount of \$48.75. Commissioner Paxton seconded and the motion carried with Commissioners Chapman and Paxton voting for the motion and Chairman Weickum abstained noting he owns this company.

Vendor	Detail Line Description	Total
AIRNAV, LLC	BASIC LISTING RENEWAL	\$30.00
ALSCO, AMERICAN LINEN DIVISION	SHOP SUPPLIES	\$154.88
AMERIGAS	PROPANE SERVICES	\$3,298.75
ASPEN GROVE RENTALS	MCDANIELS RENTAL ASSISTANCE	\$1,225.00
BARKHURST, RAY	MILEAGE	\$34.80
BARTLETT, SUE RN	SUPPLIES/MEALS	\$25.62
BEST WESTERN SHERIDAN CENTER	MOTEL CHARGES	\$222.00
BIG R BRIDGE	BATTLE/ROCK CREEK BRIDGE	\$102,866.40
BOB BARKER COMPANY, INC.	SUPPLIES	\$4,092.12
BRESNAN COMMUNICATIONS	CABLE/INTERNET SERVICES	\$5,673.70
BUILD RITE LUMBER SUPPLY	PHONE CORD	\$13.99
C & B SAND & GRAVEL	COUNTY ROAD 603 MAINTENANCE	\$2,185.92
CANDY MOUNTAIN	SUPPLIES/EQUIPMENT RENTAL	\$48.75
CAPITOL COMMUNICATIONS	BUILDING MAINTENANCE	\$34.56
CARBON COUNTY SENIOR SERVICES	HEALTH INSURANCE SUBSIDY	\$7,800.00
CASPER STAR-TRIBUNE	LEGAL #931367	\$317.80
CATERPILLAR FINANCIAL SERVICES CORP	LEASE PAYMENT	\$129,209.11
CBM FOOD SERVICE	JAIL MEALS	\$10,901.70
CDW GOVERNMENT, INC.	SUPPLIES	\$3,048.94
CENTURY LINK	TELEPHONE SERVICES	\$170.75
CENTURYLINK	TELEPHONE SERVICES	\$8,869.06
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$978.13
CESKO FAMILY MEDICINE, PC	MEDICAL SERVICES	\$205.00
CNA SURETY	VARIOUS BONDS	\$200.00
COLONIAL FLAG	SUPPLIES	\$115.53
CO DEPT OF PUBLIC HEALTH & ENVRNMT	OCT TOXICOLOGY	\$160.00

COMPUTER SOFTWARE ASSOCIATES	IDOC & ITAX	\$7,200.00
CONCRETE STABILIZATION TECH, INC	BUILDING MAINTENANCE	\$7,780.00
COWDIN, JOHN	MILEAGE	\$32.40
CRESCENT SALES	SUPPLIES	\$261.00
CRUZ, PAUL	LAWN MAINTENANCE	\$600.00
DAHLKE, ARTHUR W.	MILEAGE	\$25.20
DAILY TIMES	LEGAL #3863	\$164.02
DALLIN MOTORS INC	VEHICLE MAINTENANCE	\$681.37
DELEON, JOHN	LEGAL SERVICES	\$1,680.20
DEVINE, LINDA E.	LEGAL SERVICES	\$13,817.00
DICK, TREVA R.	MILEAGE	\$156.00
DIXON, TOWN OF	WATER SERVICES	\$186.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$519.19
EAGLE UNIFORM SUPPLY	FLOOR MATS	\$75.49
EASTMAN, PATRICK	MILEAGE	\$28.80
ELK MOUNTAIN VOLUNTEER FIRE DEPT	FUEL	\$163.43
ERICKSON & ROBERTS	LEGAL SERVICES	\$2,349.51
FARMER BROTHERS COFFEE	SUPPLIES	\$233.06
FRANCE, TARA	TRANSCRIPTION	\$217.75
FREMONT MOTORS - RAWLINS	VEHICLE MAINTENANCE	\$2,070.94
GALLS, AN ARAMARK COMPANY	SUPPLIES	\$110.22
GOLDEN, MARY	MILEAGE/MEAL	\$47.50
GRAINGER	SUPPLIES	\$626.01
HASCO INDUSTRIAL SUPPLY	SUPPLIES	\$750.60
HAYS, STEPHEN DDS	DENTAL SERVICES	\$500.00
HEADS WEST SANITATION	PORTABLE RESTROOM	\$231.00
HEIMAN FIRE DEPARTMENT	EXTRICATION GLOVES	\$88.23
HEROLD IRON WORKS	SUPPLIES	\$419.00
HERRING, LACEY	MILEAGE	\$18.00
HIGH PLAINS POWER	ELECTRICAL SERVICES	\$328.60
HIGH PLAINS VISION CENTER	VISION SERVICES	\$1,562.00
HILLCREST SPRING WATER, INC.	SUPPLIES	\$46.80
HSBC BUSINESS SOLUTIONS	SUPPLIES	\$2,517.52
IKON FINANCIAL SERVICES	IT COPIERS	\$858.23
IKON OFFICE SOLUTIONS	IT COPIERS	\$2,546.29
INFORMATION SYSTEMS CONSULTING	SUPPLIES	\$4,538.16
IRON J TOWING	TOW CHARGES	\$55.00
J H KASPAR OIL COMPANY	FUEL	\$1,166.41
JACKALOPE PRINTING	SUPPLIES	\$772.88
KAR KRAFT INC	VEHICLE MAINTENANCE	\$473.61
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING	\$34.00
KILBURN TIRE COMPANY	VEHICLE MAINTENANCE	\$1,766.33
KINETIC LEASING	LEASE PAYMENTS	\$217,713.00
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$309.53
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,500.00
KONE ELEVATORS ESCALATORS	BUILDING MAINTENANCE	\$1,700.94
L & L ELECTRIC	BUILDING MAINTENANCE	\$328.00
LANDER FAMILY DENTAL CENTER	DENTAL SERVICES	\$210.00
LIFE-ASSIST, INC	SUPPLIES	\$584.70

LIPPINCOTT WILLIAMS & WILKINS	SUBSCRIPTION	\$71.72
LONG BUILDING TECHNOLOGIES, INC.	BUILDING MAINTENANCE	\$360.00
LOVE AND LOGIC INSTITUTE INC., THE	SUPPLIES	\$276.00
MATTHEW BENDER & CO, INC.	WY COURT RULES	\$308.41
MILLER, JIM	MILEAGE	\$30.60
MOELLER, MARIE	CLEANING SERVICES	\$312.00
MOORE MEDICAL CORP.	SUPPLIES	\$214.90
MORBIDITY & MORTALITY	SUBSCRIPTION	\$189.00
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	\$15.00
OPFAR, CLAUDIA	MILEAGE	\$91.50
O'REILLY AUTO PARTS	SUPPLIES	\$62.57
PAGE ONE	TELEPHONE SERVICES	\$529.76
PARK SUPPLY OF AMERICA, INC	SUPPLIES	\$170.80
PARTSMASTER	SUPPLIES	\$124.77
PERKINS CONOCO	FUEL	\$100.32
PHILLIPS 66-CONOCO-76	FUEL	\$888.77
PITNEY BOWES	SUPPLIES	\$533.62
PLATTE VALLEY MEDICAL	MEDICAL SERVICES	\$180.00
POTTER, SHAWNA	MEALS	\$16.45
QUESTAR GAS	GAS SERVICES	\$132.80
QUICKSERIES PUBLISHING INC	FLOOD PREPAREDNESS PAMPHLETS	\$3,730.59
QUILL CORPORATION	SUPPLIES	\$645.07
RADAR SHOP, THE	RECERTIFY RADAR UNITS	\$985.00
RAWLINS AUTOMOTIVE	206-PARTS	\$1,170.82
RAWLINS EYE CARE	VISION SERVICES	\$626.00
RAWLINS GLASS	WINDSHIELD REPLACEMENT	\$199.00
RAWLINS URGENT CARE	MEDICAL SERVICES	\$153.00
RAWLINS, CITY OF	WATER SERVICES	\$1,150.80
REIMAN CORP	RETENTION RELEASE	\$26,619.23
REMICK, SHELIA	SUPPLIES/POSTAGE	\$31.60
RICHARD S. BECKER & ASSOCIATES	PROFESSIONAL SERVICES	\$1,814.82
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$15,199.57
RYAN ELECTRONICS INC	VEHICLE MAINTENANCE/SERVICE CALL	\$584.30
S E D MEDICAL LABORATORY	COLLECTION FEES	\$60.00
SAENZ, DIANE	SUPPLIES	\$127.49
SARATOGA AUTO PARTS, INC.	PARTS	\$341.26
SARATOGA, TOWN OF - WATER	REIMBURSEMENT	\$99.94
SHEA, DIXIE F	MILEAGE	\$24.00
SHEEHAN TRUCKING	COUNTY ROAD MAINTENANCE	\$350.00
SHELL FLEET PLUS	FUEL	\$195.20
SHEPARD'S	FUEL	\$1,771.33
SHIVELY HARDWARE	SUPPLIES	\$18.47
SMITH TRANSFER & STORAGE, INC.	PAPER DELIVERY	\$227.50
SMITH, MAE	MEALS	\$42.06
SNAKE RIVER PRESS	NEWSPAPER ADS	\$641.00
SOURCE GAS	GAS SERVICES	\$13,194.88
SPILLMAN TECHNOLOGIES	ANNUAL MAINTENANCE	\$28,073.00
SQUARE SHOOTERS EATING HOUSE	MEALS	\$172.56
STAN'S QUIK LUBE	VEHICLE MAINTENANCE	\$125.86

STAPLES ADVANTAGE	SUPPLIES	\$446.40
STATE OF WYOMING (A&I)	MAINFRAME ACCESS	\$30.88
STEPHENSON, LEE ANN	MILEAGE	\$38.40
SWISHER HYGIENE FRANCHISEE TRUST	SUPPLIES	\$591.70
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$40.00
TERMINIX	PEST CONTROL	\$849.00
TRADING POST	FUEL	\$134.09
TRIPLE XXX CONTRACTING, INC.	GARBAGE SERVICES	\$50.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$316.21
U S POSTMASTER-BAGGS	PO BOX RENT	\$26.00
U S POSTMASTER-RAWLINS	PO BOX RENT	\$542.00
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	\$840.73
UNIVERSITY OF NEBRASKA - LINCOLN	AG EDUCATOR REGISTRATION	\$112.00
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$123.56
VAN'S WHOLESALE LLC	SUPPLIES	\$1,022.05
VERIZON WIRELESS	TELEPHONE SERVICES	\$1,473.36
WELLS, JACQUELIN	MILEAGE	\$131.00
WEST PAYMENT CENTER	WEST INFORMATION CHARGES	\$1,477.90
WEST WINDS BAKERY & DELI	MEALS	\$63.50
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	\$1,540.00
WY BRAND INDUSTRIES	SUPPLIES	\$288.00
WY DEPT OF ENVIRONMENTAL QUALITY	YEARLY TANK FEES	\$50.00
WY DEPT OF FAMILY SERVICE	NOV COPIES	\$19.38
WY DEPT OF HEALTH	BACKGROUND CHECK	\$49.00
WY MACHINERY COMPANY	SUPPLIES	\$4,334.90
WY PEACE OFFICERS ASSOC	SUBSCRIPTIONS	\$540.00
WY STATE FIRE MARSHAL'S OFFICE	HAZMAT TRAINING	\$261.80
WY STATIONERY	SUPPLIES	\$1,064.37
WY TAXPAYERS ASSOCIATION	2011-2012 MEMBERSHIP	\$100.00
WYO-CON, INC.	REFRAMING OF WALL	\$2,100.00
XEROX CORPORATION-RENT	IT COPIERS	\$3,067.18
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$414.33
YOCUM, LEO	MILEAGE	\$24.00
GRAND TOTAL		\$687,071.51

CLERK

Legislative Dinner

Clerk Bartlett asked if the Chairman would be arranging a legislative dinner in Cheyenne. Chairman Weickum asked Clerk Bartlett to obtain a head count of county individuals and he would contact the legislators.

Coal Severance Tax Industry Factor Legislation

Clerk Bartlett reminded the BOCC of a conference call scheduled for December 16 at 9:00 a.m. with Marion Loomis of the Wyoming Mining Association to discuss the draft coal severance tax industry factor bill. She also distributed a state budget schedule for the BOCC's review.

Minutes

Commissioner Chapman moved to approve the minutes of the November 15, 2011 regular meeting of the Board of Carbon County Commissioners as presented. Commissioner Paxton seconded and the motion carried unanimously.

Monthly Receipts

Commissioner Chapman moved to accept the statement of fees collected for November 2011 for the County Clerk in the amount of \$14,978.50; Department of Planning and Development receipts for the month of November 2011 in the amount of \$1,625.46; and Road & Bridge receipts for November 2011 in the amount of \$100.00. Commissioner Paxton seconded and the motion carried unanimously.

Bonds

Commissioner Chapman moved to approve a bond for Russell Waldner, Treasurer for Saratoga-Carbon County Impact Joint Powers Board in the amount of \$25,000.00. Commissioner Paxton seconded and the motion carried unanimously.

Redistricting

Clerk Bartlett reported she attended the Corporations Committee meeting in Cheyenne yesterday and talked to the Committee along with Representative Burkhart about keeping Rawlins whole. The Committee unanimously voted to now use the Southwest plan for Rawlins meaning that Rawlins and Sinclair plus the area in between would constitute House District 15 and the rest of the county would make up House District 47. She noted that this can be amended at any moment and she discussed other areas in House District 47 that were contemplated at the meeting.

Community Development Block Grant (CDBG) – Union Telephone

Clerk Bartlett reported the Wyoming Business Council board awarded the county the CDBG grant for the Union telephone project. Before a contract will come, an environmental assessment must be completed and she has asked Cindy Wallace at Economic Development Corporation to begin this process.

Retiree Insurance

Clerk Bartlett advised that the Joint Appropriations Committee may sponsor changes in 2012 by reducing the retiree benefit by increasing age and/or years of service and discussed the reduced tier of benefits for employees hired on or after July 1, 2012. She stated the current plan provides a three year highest average salary and retirement eligibility at age 60 and the change would be five year highest average salary and retirement eligibility at age 65 or the rule of 85.

Clerk Bartlett discussed the county's retiree insurance benefit and that over the last three years it has cost the county an average of \$13,000.00 per retiree above the premium that retiree pays. She recommended an amendment to the county's plan for new hires on or after January 1, 2012 that would require them to reach the age of 60 with at least 15 years of consecutive full-time service before being eligible for this benefit noting that current employees would be grandfathered at the age of 50 with the

same years of service. She noted the savings obviously would not be realized for many years but this would be a step in the right direction. She will present a formal amendment December 20.

Little Rascals Preschool Lease

Clerk Bartlett advised Little Rascals Preschool would like to stay in the current facility for the next 1-2 years and are investigating obtaining a grant for a new facility. She advised they will be at the next meeting to discuss this. There was a discussion about the uses of the property. Chairman Weickum asked Dixie Shea, Senior Services Board Member, if the parking is adequate for the Baggs Senior Center parking and she replied it was. Commissioner Paxton asked for a site map before the next meeting and any pertinent information.

Stop-Loss Insurance

Clerk Bartlett noted that Carbon County's stop-loss coverage through Companion Life has been placed with Montgomery Management and presented an application for the Chairman's signature and advised this was approved at a previous meeting.

Skyline Acres

Clerk Bartlett advised she obtained an engineer's estimate of \$1.2 million for installation of water and sewer to the county owned portion of Skyline Acres. She stated this does not include city tap fees (if any) or right-of-way fees. She advised the maximum grant amount with the Wyoming Business Council is \$1 million with a 15% match therefore the county would be facing at least \$425,000.00 to proceed. She advised there is already power and propane to the property and Leroy Graham, Buildings Manager advised there is telephone service also. The BOCC advised they would like to have a workshop with the City of Rawlins later next year to discuss their plans and have Economic Development Corporation there also and asked Clerk Bartlett to make contact with the City to ask they keep this in mind during their expansion planning efforts.

Predator Management District

Clerk Bartlett advised she received a letter from J. Stratton expressing his interest in becoming a member of the Predator Management District. She noted she wrote him advising him that per state statute, we are unable to consider him for appointment as he is engaged in raising cattle. Clerk Bartlett presented a letter from Bob Vorn resigning from the Predator Management District due to medical reasons.

Commissioner Paxton moved to reluctantly accept the resignation of Bob Vorn from the Predator Management District effective immediately and extend to him our appreciation for his past service. Commissioner Chapman seconded and the motion carried unanimously.

Clerk Bartlett advised there is an interview scheduled for later today for this board.

ELECTED OFFICIALS / DEPARTMENT HEADS

Attorney

Deputy Attorney Kelly presented contracts for both the Rock Creek Bridge and Battle Creek Bridge for signature. Chairman Weickum noted the BOCC has already moved to accept these contracts.

Deputy Attorney Kelly advised the city has contacted him regarding a request from the Carbon County Museum for a special use permit for professional office space in the existing Museum located at 610 10th Street in Rawlins zoned R7.5. He stated it is his understanding after talking to Museum Director Tiffany Wilson, that the BOCC approved her request for a special use permit at a previous meeting. He advised the city is requesting authorization from the BOCC as landowners be submitted allowing Ms. Wilson to apply for the special use permit and presented an Addendum to Application for Special Use Permit for the Chairman's signature.

Deputy Attorney Kelly presented a contract for continued maintenance and repair of the Automated Weather Observing System (AWOS) at the Dixon Airport for \$5,388.00 per year.

Commissioner Paxton moved to approve the Agreement for Aviation Support and Maintenance Services with Vaisala for maintenance and repair of the AWOS at the Dixon Airport for three years in the amount of \$5,388.00 per year. Commissioner Chapman seconded and the motion carried unanimously.

Deputy Attorney Kelly reported the Rawlins Bureau of Land Management (BLM) is hosting a Rawlins Resource Management Plan cooperating agency meeting. He reported Tom Powell is attending on behalf of the county. There was further discussion about asking the BLM to not schedule cooperative meetings on Commissioner meeting days.

Commissioner Paxton stated as Chairman of the public lands for the County Commissioners Association he has been working with the BLM to try to determine if the Wyoming County Commissioners Association (WCCA) and BLM can cooperate more effectively.

Treasurer

Treasurer Cindy Baldwin discussed the county's cash situation as well as companies that owe the county supplements. Treasurer Baldwin reported that the hospital's levy account balance as of today is \$460,792.12 plus funds to still be collected and less approximately \$78,000.00 approved for previous projects. Ms. Baldwin discussed the sales tax impact from the DKRW project and that the most current 12 month preceding period would be used to calculate impact funds.

Assessor

County Deputy Assessor, Cheryl Ross presented abates and rebates for the Chairman's signature.

Senior Services

Ms. Shea discussed the condition of the Hanna Senior Center. Mr. Graham stated that he and Gary Gilbert, Senior Services Director viewed the solarium portion of the building and explained the problem. Some possible solutions were discussed including removing this and adding a studded wall system with

lots of glass and in the meantime simply patch it as much as possible. Mr. Graham stated that L&L Electric will be replacing all outlets in the building in the upcoming months.

The handicap entrance was also discussed and Mr. Graham noted that the repairs on the ramp were approved by the fire marshal. The BOCC asked Mr. Graham to budget for these items next fiscal year.

SCRAP BRIDGE BIDS

Clerk Bartlett advised she advertised for bids for the sale of the scrap Battle Creek Bridge with a minimum bid of \$4,000.00 and a minimum of \$2,000.00 for the Rock Creek Bridge. The ads were placed in the Rawlins Daily Times, Saratoga Sun, Casper Star Tribune, Snake River Press and the Wyoming Contractor's Association. She opened the following sealed bids: Dan's Trucking bid \$4,000.00 for the Battle Creek Bridge and \$2,000.00 for the Rock Creek Bridge, Dan Mack bid \$4,012.00 for the Battle Creek Bridge, and Salisbury Livestock Co. bid \$5,525.00 for the Battle Creek Bridge.

Commissioner Paxton moved to approve the high bid from Dan's Trucking in the amount of \$2,000.00 for the Rock Creek Bridge and the high bid from Salisbury Livestock Co. in the amount of \$5,525.00 for the Battle Creek Bridge. Commissioner Chapman seconded and the motion carried unanimously.

Buildings Manager

Mr. Graham presented the construction manager at risk (CMAR) quotes for the youth Crisis Center. Shepard Construction's quote totaled \$1,500.00 and LM Olson's quote was \$2,500.00 plus any advertising costs and soils studies.

Commissioner Paxton moved to accept the low bid from Shepard Construction in the amount of \$1,500.00 to be the CMAR on the juvenile Crisis Center and that Mr. Graham engage a soils engineer to investigate the site and obtain a soils report. Commissioner Chapman seconded and there was a discussion. Clerk Bartlett asked if the CMAR would be allowed to bid on the project construction phase as the BOCC has opted not to allow this in the past. The motion died with all voting against the original motion.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC)

LaMar Wyse, acting Chief Executive Officer and Brenda Rees, Chief Financial Officer discussed the hospital's financial status and collections. October's loss was \$483,462.00 noting much of this is because of an adjustment in contractual arrangements. She noted the increase in salaries was mostly related to the people that were let go and the payout of accrued time. Ms. Rees stated year to date the hospital is down approximately \$1 million. Mr. Wyse stated cash is tight and losses are not sustainable or acceptable. He stated they will reforecast the budget as the current one is not realistic in his view and his goal will be to break even by the end of the fiscal year.

Chairman Weickum stated that he believes the hospital needs steady income, long term planning, and make better business decisions and he feels a hospital district would provide these things. Commissioner Paxton suggested looking beyond county lines for a hospital district, possibly including the Wamsutter and Bairoil areas of Sweetwater County.

Mr. Wyse requested assistance from the county to front the funding to implement the meaningful use (electronic health records) program and that the federal government through Medicare and Medicaid will payback the investment over the next three years. Ms. Rees stated a “go live” date would be March 2012 and likely 60% of the investment would be repaid by January 2013 with the remaining paid back over the following two years. They are asking for \$800,000.00 total with an investment of \$500,000.00 from the county by February and the hospital will incur the costs however there was some concerns the hospital could come up with \$200,000.00 of the remaining \$300,000.00. If MHCC would need any additional funds it would be mid-summer.

Chairman Weickum asked if there was any chance the equipment would be purchased and for any reason not be reimbursable. Ms. Rees stated this equipment is from a certified vendor and would be reimbursable.

Treasurer Baldwin asked if since this would all tie into the billing system, would the billing system be working by the implementation date and Ms. Rees committed that by February the billing system would be fixed. The BOCC stated they believe they can find this funding by the February deadline noting the hospital would do everything it could to keep it to only \$500,000.00 but knowing the county may need to contribute an additional \$200,000.00 by mid-summer. Treasurer Baldwin also asked if the county would get reimbursed and was answered yes. The BOCC stated a memorandum of understanding would be drawn up outlining these things.

BOARD INTERVIEWS

Eamon O’Toole applied for the Planning & Zoning Commission but was unavailable for an interview. The BOCC tried unsuccessfully to reach Bill Dahlke by phone for his reappointment to the Fair Board, Roger Cox was interviewed via phone for reappointment to the Predator Management District and Ann Taylor was interviewed in person for reappointment to the Jeffrey Center Board.

Commissioner Paxton moved to appoint Patrick Eamon O’Toole to the Planning & Zoning Commission for a three-year term expiring December 2014 and reappoint Roger Cox to the Predator Management District for a three-year term expiring December 2014. Commissioner Chapman seconded and the motion carried unanimously.

DEPARTMENT HEADS / ELECTED OFFICIALS

Road & Bridge

Road & Bridge Superintendent, Bill Nation reported on his budget expenditures this year. Mr. Nation reported snow plowing continues along with building cattle guards and rail preparation. He noted broken and missing signs are always being replaced.

Mr. Nation advised the Battle Creek preconstruction meeting was held November 30 and Yampa Valley must be paid \$35,208.40 noting that this and all other costs will be split with Routt County per an agreement he has dated August 2, 2011 up to \$150,000.00. Mr. Nation received authorization to pay Yampa Valley this amount. Mr. Nation stated that his secretary will bill Routt County for these expenditures to ensure the county gets reimbursed.

Mr. Nation will be meeting with PMPC and landowners around the reroute of a road leading to the DKRW site regarding the road siting. He also discussed calls he received about a wilderness act and how it affects the BLM negatively and possibly affects private landowners access to their property.

PLANNING & ZONING

Certifications

Sid Fox, Planning Director presented the Certification of Recommended Action for the following: P.U.D. Case File #2011-01; Z.C. Case File #2011-05; Z.C. Case File #2011-06; and Minor Subdivision Case File #2011-04.

Commissioner Chapman moved to set a public hearing for January 3, 2012 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming for Zone Change Case File #2011-05 submitted by Houston Valle and Elva Evans; Planned Unit Development Case File #2011-01 submitted by Robert J. Schumacher (Applicant) and Gordon L. Olsen (Owner); Zone Change Case File #2011-06 submitted by Malcolm Watson; and Minor Subdivision Case File #2011-04 submitted by Malcolm Watson. Commissioner Paxton seconded and the motion carried unanimously.

Mr. Fox discussed a potential work session regarding a special use permit for a wind farm in 1999. He advised that subsequently the county issued a building permit for a ‘wind farm’ north of I-80 near Elk Mountain and the property owner is inquiring if his permit is still valid. Mr. Fox asked the owner to present facts to the Planning Commission. The BOCC discussed concerns for the sage grouse core area and that the case may be transferred to the Industrial Siting Council if it meets those standards.

The BOCC asked Mr. Fox to work on finding all outstanding special or conditional use permits.

Buildings Manager

Mr. Graham stated Shepard Construction requested that their name be withdrawn from being the CMAR as they would like to bid the construction.

Commissioner Paxton moved to accept the bid from LM Olson for the CMAR work on the juvenile Crisis Center in the amount of \$2,500.00 plus 5% of the total project. Commissioner Chapman seconded and Clerk Bartlett reported that there may not be consensus list funds available to pay for this. The BOCC agreed the county would pay for this. The motion carried unanimously.

RECESS

Chairman Weickum recessed for lunch at 12:35 p.m. and reconvened at 1:19 p.m.

Dixon Airport Master Plan

Steve Marshall of the Airport Development Group discussed the process to develop a Master Plan and the current status. He made recommendations about relocation of A runway signage and hold lines, replace runway 6, replace PAPI 2 with PAPI 4, obstruction lighting, extend water line, remove Weber and Grieve hangars, remove taxiways and apron, rehabilitate taxiway and remark, construction of new taxiway for ground leasing, acquire snow removal equipment, and additional items for the following five

years. Mr. Marshall noted he would likely ask the county to implement avigation easements on future developments within a certain radius of the airport.

Steve Duncan from Dixon stated he has a house close to the airport and was concerned about his house being close to the airport. Mr. Marshall stated he would be grandfathered in as far as future development and an avigation easement. There was further discussion about the lights.

Annette Dunkley of Dixon stated she understood from the last meeting the class of the airport was not going to be changed. Chairman Weickum explained just because change of class is in the plan does not mean it's planned and will be done but it must be in the plan for future funding to be available. Christy Yaffa of the Wyoming Department of Transportation (WYDOT) agreed. She added that often upgrade of a class is based on need.

Tom Grieve asked what data is used to determine the use of the airport and why there is no accurate estimate of the current use. Mr. Marshall responded that many airports do not have accurate counts due to the equipment necessary to do this. He stated the numbers used to change a class is based on socioeconomics as well as the imprecise data of the airport's use. Ms. Yaffa stated WYDOT is looking at a new technology using photographs.

Commissioner Paxton noted that the BOCC intends to recreate an airport board consisting of local folks to run the airport.

Keith Duncan discussed his concern for the landowners that any future development may encroach on. Chairman Weickum stated he can never imagine a larger airport being needed.

Ms. Dunkley asked who pays for this plan to be done. Chairman Weickum stated much of the plan is paid for by the federal and state governments. Ms. Yaffa explained the federal portion is normally 95% with the state normally paying 3% and the county 2% plus the county gets \$150,000.00 for planned projects.

Commissioner Paxton stated he feels the BOCC needs to make a good effort and directed Deputy Attorney Kelly to advise them on how to reform an airport board. Deputy Attorney Kelly stated he can help reorganize the board and that the group needed to be aware that the Federal Aviation Administration (FAA) requires that any airport be as self sufficient as possible. There was discussion on how to educate potential board members before they would apply to be on a board. John Mahoney with WYDOT reported that he could likely help with this.

Brent Wilson of Baggs asked if potential board members could obtain a laundry list of what outstanding items remain at the airport. The BOCC asked Clerk Bartlett to advertise for interested parties to apply for a board and for Deputy Attorney Kelly and Mr. Mahoney to develop a list of responsibilities for these individuals.

Ray Weber of Baggs discussed that he thinks anything new shouldn't be built but he doesn't understand why existing hangars have to be torn down. He also asked if the \$150,000.00 annually could be used for snow removal maintenance.

Commissioner Paxton moved to accept the Master Plan for the Dixon Airport as presented by the Airport Development Group. Commissioner Chapman seconded and the motion carried unanimously.

Mr. Marshall stated that at anytime during the next month he would accept changes then the FAA internally will review the plan.

MHCC SPECIFIC PURPOSE TAX

Commissioner Chapman moved to approve Reimbursement Request #16 in the amount of \$360,744.15 for the Carbon County Specific Purpose Tax project at the Memorial Hospital of Carbon County. Commissioner Paxton seconded and the motion carried unanimously.

COMMISSIONERS DISCUSSION

Commissioner Paxton discussed the dissolution of Energy Minerals Counties Coalition (EMCC) and the liquidation of their assets. He discussed that some field work may have been done for Congestion Mitigation / Air Quality and that he feels BJ Kristiansen should be paid for this.

Commissioner Chapman moved to withhold the next quarterly payment for EMCC. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Chapman discussed the Economic Development Corporation's proposed newsletter they would likely send out quarterly so that members can stay updated.

ADJOURNMENT

Commissioner Paxton moved to adjourn the meeting at 3:02 p.m. Commissioner Chapman seconded and the motion carried unanimously.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 20th day of December 2011

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Terry Weickum, Chairman