

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, August 21, 2007
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners commenced Tuesday, August 21, 2007 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Artlin Zeiger; Commissioners Terry Weickum and Jerry Paxton; County Clerk Gwynn Rothenberger, County Attorney Cindy DeLancey, and Deputy Clerk Kathy Turner.

Chairman Zeiger called the meeting to order at 9:07 a.m.

VOUCHERS

The following vouchers were presented and approved for payment:

A T & T	CARBON BLDG PAY PHONE	2.77
AIRPORT DEVELOPMENT	DIXON AIRPORT RUNWAY PROJECT	14,012.47
ALCO	SUPPLIES	388.12
ALCORN, CHRISTINE	LAWN CARE	45.00
ALDERETE, MAX	MOVING & SECURING ANTELOPE	140.00
ALSCO, AMERICAN LINEN	SUPPLIES	120.48
ARLINGTON OUTPOST	FUEL	116.41
ASPEN HOUSE RESTAURANT	PLANNING MEETING	55.20
BAGGS, TOWN OF	NOYES BUILDING PERMIT	63.39
BALLARD, ED "SHORTY"	MILEAGE	56.12
BG & J SANITATION	GARBAGE SERVICES	15.00
BI-RITE PHARMACY	JAIL PRESCRIPTIONS	3,584.52
BI-RITE SPORTING GOO	AMMO/AMMO SUPPLIES	420.39
BOB BARKER COMPANY	SUPPLIES	924.20
BOYS & GIRLS CLUBS	STAFF PROGRAMMING	6,000.00
BRESNAN COMMUNICATIONS	TV/INTERNET SERVICE	250.95
BUCHHAMMER & KEHL	LEGAL SERVICES	2,549.28
BUILD RITE LUMBER SUPPLY	SUPPLIES	348.31
CARBON COUNTY COOPERATIVE	RANGETOUR REGISTRATION	80.00
CARBON COUNTY TV & ELECTRONICS	SUPPLIES	53.67
CARBON POWER & LIGHT	ELECTRICAL SERVICES	1,980.98
CARE MORE TURF MAINTENANCE	LAWN CARE	2,675.00
CARROT-TOP INDUSTRIES	FLOOR STAND	59.31
CENTURYTEL	TELEPHONE SERVICE	77.24
CESKO, DAVID MD	PRE-EMPLOYMENT PHYSICALS	350.00
CHEMSEARCH	SUPPLIES	199.18
CLEARLINE INC.	GYM WINDOWS	36.00
COLD NOSE INVESTIGATIONS	TRACKING SERVICES	229.60
COMMUNICATION SYSTEM	DOOR REPAIRS	91.98
COMMUNICATIONS SOURCES	HANNA PAGERS	1,163.07
COMPUTER SOFTWARE ASSOCIATES	COMPUTER SUPPLIES/WEBHOST FEE	1,134.40
CONNELL RESOURCES	DIXON AIRPORT	447,106.50
CONOCOPHILLIPS	FUEL	131.42
CRONK, DEBORAH	SUPPLIES	29.75
CSK AUTO, INC.	PARTS/SUPPLIES	33.75
CUSTOM CREATIONS	SHIRTS	99.90
CYR, NANCY	MILEAGE	29.90
DAILY TIMES	ADVERTISING	846.33
DALLIN MOTORS INC	VEHICLE SERVICE	30.95
DELEON, JOHN	LEGAL SERVICES	2,889.00
DIXON, TOWN OF	WATER & SEWER	33.50
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICE	112.66
EAGLE UNIFORM SUPPLY	SUPPLIES	140.61
ELK MOUNTAIN VOLUNTEER FIRE DEPT.	FUEL	581.65
ELK MOUNTAIN, TOWN OF	WATER & SEWER	47.50
ENCAMPMENT, TOWN OF	WATER & SEWER	54.00

ENGSTROM, JAMES D. D	DENTAL SERVICES	2,000.00
FARMER BROTHERS COFFEE	SUPPLIES	181.32
FLOORS `N` MORE	SUPPLIES	183.71
FORSTER LANDSCAPE & CONSTRUCTION	SERVICE CALL	80.00
FREMONT MOTORS-RAWLINS	KEYS/PARTS/VEHICLE REPAIRS	3,693.72
FRONT RANGE FIRE APPARATUS	PARTS	1,485.42
FSH COMMUNICATIONS	COURTHOUSE PAYPHONE	70.00
GALLS INCORPORATED	SUPPLIES	75.92
GASES PLUS	SUPPLIES	745.37
GCR ELECTRONICS, LLC	SITE RENTAL	450.00
GOSVENOR, MAXINE	MILEAGE	68.08
GRAPHIC SPORTS	SIGNS & INSTALLATION	160.00
HANNA, TOWN OF	WATER & SEWER	70.50
HARVARD MENTAL HEALTH	SUBSCRIPTION	39.00
HIGH PLAINS VISION CENTER	VISION SERVICES	400.00
HILLCREST SPRING WATER	SUPPLIES	30.00
HILLTOP CONOCO	FUEL	43.87
HYLAND ENTERPRISES, INC.	PARTS	946.34
IKON FINANCIAL SERVICES	RENT	1,020.19
IKON OFFICE SOLUTIONS	SUPPLIES/COPIER/MAINTENANCE	542.78
J H KASPAR OIL COMPANY	FUEL	9,246.17
JACKALOPE PRINTING	SUPPLIES	584.30
JERRY'S DONUTS	SUPPLIES	15.98
KAR KRAFT INC	VEHICLE REPAIRS	676.48
KAR PRODUCTS	PARTS	249.08
KEY CITY WAREHOUSE S	SUPPLIES	261.44
KILBURN TIRE COMPANY	REPAIRS/PARTS	535.72
KNAPP SUPPLY & EQUIPMENT	SUPPLIES	610.26
KONE ELEVATORS ESCALATORS	COURTHOUSE MAINTENANCE	1,321.14
KROGER - KING SOOPER	PRESCRIPTIONS	55.65
L-3 COMMUNICATIONS EOTECH	PARTS/SUPPLIES	176.00
LASCANO, LUIS	JANITORIAL SERVICES	3,500.00
LINCARE	TUBING & MASK	186.32
LONG BUILDING TECHNOLOGIES, INC.	COMPRESSOR REPAIRS/AC	1,428.00
MASCARENAS, JERI	FILING	560.00
MCI COMMERCIAL SERVICES	PHONE SERVICE	24.56
MEMORIAL HOSPITAL	PRE-EMPLMT PHYSICAL/MEDICAL SVCS	467.62
MIDKIFF, DAVID	RENTAL	700.00
MPM CORP / EVERGREEN	GARBAGE SERVICES	85.00
NATURESCAPES LLC	SPRINKLER REPAIRS	96.50
OFFICE DEPOT	COMPUTER CART	49.99
PAMIDA INC	PRESCRIPTIONS/SUPPLIES	751.80
PARKER, SUSAN	REIMBURSEMENT-STATE FAIR	847.34
PERKINS OIL COMPANY	FUEL	2,121.98
PHONE DIRECTORIES CO	R & B PHONE LISTINGS	971.00
PICKETT, THOMAS Y AND COMPANY INC.	VALUATION	5,250.00
PITNEY BOWES	AGREEMENTS	542.00
PLAINSMAN PRINTING & STATIONERY	VOUCHERS	164.42
PLATTE VALLEY MEDICAL	MEDICAL SERVICES	314.15
PRO-CHEM INDUSTRIAL	SUPPLIES	593.37
PUBLIC SAFETY CENTER	SUPPLIES	770.50
QUILL CORPORATION	SUPPLIES	159.99
QWEST	TELEPHONE SERVICES	4,455.77
QWEST-DENVER	TELEPHONE SERVICES	81.46
RAWLINS AUTOMOTIVE	BATTERY/PARTS	772.60
RAWLINS FIRE EXTINGUISHER	ANNUAL INSPECTIONS	128.50
RAWLINS GLASS	REPAIRS	235.00
RAWLINS URGENT CARE	MEDICAL SERVICES	60.00
RELIABLE	SUPPLIES	331.47
REMICK, JOE	FIREFIGHTING	10,768.33
RIDEOUT, RICHARD P.C	LEGAL SERVICES	330.00
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	9,769.06
ROSS' AUTOMOTIVE SERVICE	VEHICLE MAINTENANCE	672.71

ROSS, CHELCIE	FILING	132.50
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT FEE/PARTS	4,375.79
SARATOGA AUTO GLASS	VEHICLE REPAIRS	387.24
SARATOGA AUTO PARTS	PARTS	521.83
SARATOGA SUN	ADVERTISING	2,190.81
SARATOGA, TOWN OF	WATER & SEWER	13.75
SHEPARD'S	FUEL	275.69
SHIVELY HARDWARE	SUPPLIES	371.96
SMITH, SUSAN	MILEAGE	5.98
SNAP-ON TOOLS	TOOLS	79.55
SPEER, WILLIAM	MILEAGE	47.84
STAN'S QUIK LUBE	VEHICLE MAINTENANCE	45.06
SU CASA CAFE	ADVISORY LUNCHEON	213.75
SUNRISE SANITATION SERVICE	GARBAGE SERVICE	25.00
SUPREME COURT OF THE STATE OF WY	SUBSCRIPTION	200.00
T.W. ENTERPRISES, INC.	MAINTENANCE	1,118.05
THE PRODUCT CENTER	SUPPLIES	489.17
THREE FORKS MUDDY GAP	FUEL	59.74
TRADING POST	FUEL	715.89
TRAPP, LARRY	FIREFIGHTING	2,814.71
TRIPLE XXX CONTRACTING	GARBAGE SERVICES	45.00
TRUE VALUE OF RAWLINS	SUPPLIES	725.22
U S BANK	SUPPLIES/TRAVEL	3,637.81
UNION TELEPHONE COMPANY	TELEPHONE CHARGES	162.69
USP COMMUNICATIONS	TELEPHONE SERVICES	454.93
V-1 PROPANE	PROPANE	471.22
VALLEY OIL COMPANY	FUEL	3,327.38
VAN'S WHOLESALE	SUPPLIES	625.30
VERIZON WIRELESS	CELL PHONE SERVICES	166.10
WAGNER, BOBBIE	MILEAGE	41.40
WEST PAYMENT CENTER	WEST INFORMATION CHARGES	487.21
WHITE, MARK	MEAL/SUPPLIES	21.87
WIMPENNY, ROBERT G D	DENTAL SERVICES	400.00
WY DEPARTMENT OF FAMILY SERVICES	COPIES	24.48
WY DEPARTMENT OF TRANSPORTATION	SUPPLIES	57.38
WY DIESEL SERVICE	REPAIRS	520.07
WY MACHINERY COMPANY	PARTS	719.27
WY STATE BAR	JOB POSTING	75.00
WY STATE FORESTRY	PARTS	898.84
WY STATIONERY	SUPPLIES	191.35
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	249.67
ZEE	SUPPLIES	189.10
	GRAND TOTAL	590,173.94

CLERK

Minutes

Commissioner Paxton moved to approve the minutes of the August 7, 2007 Commissioners regular meeting as presented. Commissioner Weickum seconded and the motion carried unanimously.

Rawlins - Carbon County Airport Grant Agreement

Clerk Rothenberger presented a Grant Agreement for the Rawlins - Carbon County Airport for a \$150,000.00 grant to update the airport's Master Plan. She advised the money received from this grant will not come through the county but will go directly to the Rawlins - Carbon County Airport Board. She further stated that County Attorney Cindy DeLancey has reviewed the agreement and recommends approval.

Commissioner Weickum moved to approve the Grant Agreement between the City of Rawlins, County of Carbon, Wyoming, the Rawlins - Carbon County Airport Board, and the United States

of America (acting through the Federal Aviation Administration) for a maximum amount payable in the amount of \$150,000.00 to update the airport's Master Plan. Commissioner Paxton seconded and the motion carried unanimously.

September Commissioners Meeting

Clerk Rothenberger discussed the September 18, 2007 meeting and asked if it should be cancelled or rescheduled as two of the Board members will be at the Wyoming Association of County Officers (WACO) seminars that day as well as County Attorney DeLancey and Clerk Rothenberger.

The Board agreed to reschedule the September 18, 2007 Commissioners meeting to September 11, 2007 at 9:00 a.m. to be held at the Carbon County Courthouse in Rawlins, Wyoming.

Memorandum of Understanding

Clerk Rothenberger presented a Memorandum of Understanding (MOU) to provide peace officer assistance to Albany County Sheriff's Office and Carbon County Sheriff's Office within the territorial jurisdiction of each county. She further stated County Attorney DeLancey and Sheriff Colson have reviewed the MOU and both recommend approval.

Commissioner Weickum moved to approve the Memorandum of Understanding between the County of Albany, Wyoming and the County of Carbon, Wyoming for Law Enforcement Extraterritorial Assistance to provide peace officer assistance to each other county's law enforcement agency with the territorial jurisdiction of each county, to commence July 3, 2007 and remain in effect indefinitely, but in no event past one month beyond the current term of the Sheriff of the respective counties. Commissioner Paxton seconded and the motion carried unanimously.

Violence Against Women Act Contract

Clerk Rothenberger presented a contract for the Division of Victim Services and Carbon County Sheriff's Victims Witness Program. She added that County Attorney DeLancey has reviewed the contract and recommends approval.

Commissioner Weickum moved to approve the Fiscal Year 2008 Contract for Violence Against Women Act (VAWA) between Division of Victim Services and Carbon County Sheriff's V/W Program totaling a maximum amount payable of \$30,937.01, for the term of July 1, 2007 through June 30, 2008. Commissioner Paxton seconded and the motion carried unanimously.

24-Hour Malt Beverage Permits

Clerk Rothenberger provided a list of the organizations that have been issued 24-hour malt beverage permits in 2007.

Census

Clerk Rothenberger discussed the upcoming 2010 census and requested and received approval for Karen Larsen to assist her office with the census. She stated she has discussed this with Ms. Larsen and she indicated she would be able to assist.

She advised there was a meeting in Casper, Wyoming at the end of August that she will be attending explaining more about the process. Commissioner Weickum stated he would like to know more about the process as certain funding depends on population.

Homeland Security Grant

Clerk Rothenberger advised she received a grant award for a Multi-Hazard Mitigation Planning Grant that Pam Farster had applied for several months ago. She advised the grant was budgeted and is in the amount of \$23,698.00 with a match from the county of \$5,925.00. She asked if the Board would like to pursue this grant. She advised that the State Office of Homeland Security offered to recommend a few individuals that the county could hire to prepare the plan using the grant funds.

Greg Zabel, Emergency Management Coordinator, advised the process is very involved unless

you have a specific problem that you trying to address. Mr. Zabel advised the fire department wanted a mitigation grant for flooding issues at the new fire station and wanted to rechannel the drainage system. Commissioner Weickum asked if the Homeland Security committee could assist in the process and Mr. Zabel answered probably not for this type of grant.

Clerk Rothenberger advised the county hired consultant would have to conduct several public meetings for input. Commissioner Weickum asked if the grant covered the full amount to hire an individual to write this plan. Clerk Rothenberger stated it would cover all expenses except for the county's match of \$5,925.00. Bill Nation stated that future funding could depend on having the mitigation plan in place.

The Board asked Clerk Rothenberger to move forward with this grant and Clerk Rothenberger advised she will get the grant agreement to County Attorney DeLancey for review.

Amendment Number One to Contingency and Development Agreement

Clerk Rothenberger advised she and Bill Nation prepared an amendment to the Contingency and Development (C&D) Agreement with Medicine Bow Fuel and Power LLC (MBFP). She stated that Shawn Reese of the Wyoming Business Council (WBC) recently met with Mr. Nation, Commissioner Weickum and herself and recommended the amendment be prepared to clarify the bidding process and the grant funding. Originally MBFP bid the project and was going to pay the successful bidder directly and be reimbursed if the county received the grant. The WBC returned stating that the county must bid the project and that only the match amount to the grant could be expended before the grant is awarded.

The C&D Agreement was amended stating MBFP will give the county the 25% match up front as soon as the grant is awarded or less if not fully funded. She further advised the county is in no way obliged to build the road if grant funds are not awarded. Also, if the successful bid exceeds the awarded grant funds plus MBFP's match, MBFP will cover any additional expenses. Clerk Rothenberger advised County Attorney DeLancey, Bill Nation, and MBFP have reviewed the Amendment and recommend approval.

Mr. Nation advised he took Mr. Reese to the site of the proposed plant and to the roads in question. He added that Mr. Reese felt this amendment would strengthen the grant application by ensuring to WBC that each party understands the requirements and the funding. Mr. Nation feels that the grant has an excellent chance of being funded.

Commissioner Paxton moved to authorize the Chairman to sign Amendment Number One To The Contingency and Development Agreement Between the County of Carbon and Medicine Bow Fuel and Power LLC dated July 26, 2007 clarifying funding and the bidding process based on requirements of the Wyoming Business Council grant rules and procedures. Commissioner Weickum seconded and the motion carried unanimously.

Clerk Rothenberger advised WBC will meet September 13, 2007 in Gillette to allow the county and MBFP an opportunity to speak on behalf of the grant application. She stated Mr. Nation, Commissioner Weickum and herself would be attending that meeting and she invited the other Commissioners to attend. Mr. Nation advised the time and place has not yet been confirmed.

Winter Meeting Schedule

Clerk Rothenberger discussed the Commissioners winter meeting schedule and asked when and where the Board would like to meet. She discussed that last year meetings began at 6:00 p.m. and asked the Board to consider making these a bit earlier. Commissioner Weickum stated he preferred the meetings be held no earlier than 5:00 p.m. to allow working individuals a chance to attend. Commissioner Paxton stated he would like the meetings to be scheduled at 3:00 p.m. or 4:00 p.m. for safety reasons when traveling in the winter. County Attorney DeLancey and County Treasurer Baldwin both agreed their preference would be earlier meetings. Chairman Zeiger stated he had no preference on the time.

The Board approved the winter meeting schedule as follows: Baggs on October 16, 2007, Hanna on November 20, 2007, Sinclair on December 18, 2007, Medicine Bow on January 15, 2008, Saratoga on February 19, 2008 and Elk Mountain on March 18, 2008.

Commissioner Paxton moved to begin meetings held outside of Rawlins at 4:00 p.m. Commissioner Weickum seconded and the motion carried unanimously.

Noyes Clinic

Clerk Rothenberger advised she received an estimate in the amount of \$758.00 from Ron Taylor at the Noyes Clinic to repair sewer lines. She advised she forwarded this to the Building Manager Leroy Graham. Mr. Graham stated he is working on getting a company with a fiber optic camera to view the lines.

ADA Accessible Doors

Mr. Graham advised he has been working on getting estimates to replace hardware on the Courthouse doors. Commissioner Paxton asked Mr. Graham to view various doors at the Senior Centers as some of them are heavy and hard to open. Mr. Graham advised ADA accessible doors would require a push button to automatically open and close the doors and agreed to look at the doors.

COMMISSIONERS DISCUSSION

Carbon County Council of Governments

Commissioner Weickum advised Mary Keating-Scott and Paul Hanley of George K. Baum & Company met with the Carbon County Council of Governments (COG) recently. This is an investment-banking firm that assists counties with special purpose tax elections with the promise that the county or municipalities would bond with them if bonds were needed for projects. Ms. Scott and Mr. Hanley told COG their services include production of informational surveys, advertising, design and printing, mailing and other advising services with a charge of approximately \$21,000.00. An additional \$20,000.00 could be needed for additional services but this must be provided by donations or a political action committee. Commissioner Weickum proposes that the county and each municipality with a project on the ballot would provide their respective portion of the initial funding.

Treasurer Baldwin advised the county and municipalities do not have to take advantage of all the services offered by this company and that the cost could be considerably less depending on their specific services.

Commissioner Weickum advised James "Jim" Elliott is the special purpose tax facilitator for COG. Chairman Zeiger asked what the projects were and Commissioner Weickum stated these would be decided at the next COG meeting.

The Board approved that Commissioner Weickum move forward in pursuing George K. Baum & Company to assist with a special purpose tax election.

Beetle Kill Timber

Commissioner Paxton advised he received a telephone call from the Forest Service in Laramie regarding a Memorandum of Understanding (MOU) between the Conservation District, Carbon County and the Forest Service regarding beetle killed timber. He advised he has given the MOU to County Attorney DeLancey for review and asked if the Board would like to consider it at a future meeting. The Board agreed to view it at an upcoming meeting.

ELECTED OFFICIALS/DEPARTMENT HEADS

Treasurer

Treasurer Baldwin presented the Report of Valuations, Levies and Taxes for 2007 on behalf of County Assessor Sheryl Snider.

Treasurer Baldwin advised she has received the over the cap severance tax in the approximate amount of \$670,000.00. She advised the interest rates on the county investments are dropping and when they are called she will have to try to keep the interest rates around 5%.

Road & Bridge Office Building

Commissioner Weickum discussed the new Road & Bridge office building and asked Treasurer Baldwin if funding is available for Mr. Nation to have the concrete poured for the new Road & Bridge office before winter. Treasurer Baldwin advised the only way would be to use special project funds. Commissioner Paxton asked what the contractor's price is for the concrete and Mr. Nation advised he is in the process of getting a contract completed. Commissioner Paxton stated he would like to see this project get started.

The Board gave Mr. Nation approval to have concrete work completed before winter and authorized Treasurer Baldwin to use special project funds for this expenditure. Mr. Nation advised if the concrete work could be done now, the building might be completed by November or December. Treasurer Baldwin asked Mr. Nation to notify her when funds would be needed so she can make the transfer.

Surplus Equipment

Treasurer Baldwin asked for approval to declare three computer monitors and one computer desk as surplus equipment.

Commissioner Paxton moved to approve Treasurer Baldwin to dispose of three monitors and one computer desk as surplus equipment. Commission Weickum seconded and the motion carried unanimously.

Emergency Management

Greg Zabel advised he recently dealt with some radioactive material but that the issue has been resolved with the assistance of the state. He advised stainless steel tubing had low levels of radioactivity and they have now been properly disposed of.

Mr. Zabel advised he would be retiring in approximately one to two months. He stated a generic job description should be written and advertisements placed for his replacement. He further advised the county is obligated to maintain the armory and asked if the county's new building manager, Leroy Graham, could assume these duties. The Board asked Mr. Graham to meet with Mr. Zabel and begin taking over these duties. Mr. Zabel advised he would meet with Clerk Rothenberger to get his position advertised.

MALT BEVERAGE PERMIT PUBLIC HEARING

Chairman Zeiger opened a public hearing at 10:29 a.m. to hear comments regarding a new County Malt Beverage Permit for Ken and Kimberly Thyne dba Ten Mile Inn.

Clerk Rothenberger stated a notice was placed in the Rawlins Daily Times for four consecutive weeks and the permit fee in the amount of \$300.00 was paid before the public hearing. Clerk Rothenberger presented a County Malt Beverage Permit for Ken and Kimberly Thyne dba Ten Mile Inn.

There being no public comments, Chairman Zeiger closed the public hearing at 10:30 a.m.

Commissioner Weickum moved to approve a County Malt Beverage Permit for Ken and Kimberly Thyne dba Ten Mile Inn. Commissioner Paxton seconded and the motion carried unanimously.

CARBON BUILDING

Kandis Fritz and Leroy Graham presented a renewal contract for janitorial maintenance services at the Carbon Building. Mr. Fritz stated the term of the contract is for one year with Luis Lascano. Ms. Fritz stated that County Attorney DeLancey has reviewed this contract and recommends approval. County Attorney DeLancey advised she would like to meet with the Commissioners in executive session before their approval of this contract. The Board agreed to discuss this later.

Kandis Fritz distributed an estimate from All Day Plumbing in the amount of \$5,434.00 to repair plumbing problems in the Carbon Building. Commissioner Weickum asked Mr. Graham to research and handle the issue.

ROAD & BRIDGE

Bill Nation discussed and presented pictures of the Road & Bridge shop in Hanna and suggested that if a county fire building were constructed in Hanna, it could be built in the same area, and could facilitate the same size building that the fire department has in Rawlins.

Mr. Nation discussed surplus equipment his department has and advised he will bring the descriptions and vehicle identification numbers for this equipment at another meeting and ask for authorization to dispose of them.

COUNTYWIDE EXTRICATIONS

Brian Hightree asked for the Board's support to take over all extrications on Interstate 80 and other highways in Carbon County. He stated currently, these duties are shared with the City of Rawlins Fire Department and there has been confusion and problems with the procedures.

He advised there are currently two written procedures but the dispatch center did not have a copy of these procedures causing even more confusion. Commissioner Paxton clarified that the City of Rawlins Fire Department is dispatched to all calls outside of the city limits of Rawlins, and Mr. Hightree replied yes.

Scott Hannum of the City of Rawlins Fire Department stated there has been confusion because there have been a few occasions where County Fire personnel have not responded to extrication calls causing the City of Rawlins to respond to all ambulance calls. Mr. Hannum added that some of the problems initiated with all the changes in Hanna but that Hanna Fire Department personnel have been involved in training with the City and he feels they may be able to assist with extrications in that part of the county soon. He does not feel that Carbon County Fire Department has the personnel to cover all of these calls and he would like procedures to continue as they have for the past 50 years and not make changes. This would mean milepost markers would be designated determining which department would respond to calls.

Commissioner Weickum stated the two departments need to communicate more and have more coordination between them. County Attorney DeLancey stated that a Memorandum of Understanding (MOU) should be written clarifying the boundaries of each department and she would be happy to work with City Attorney, Dan Massey on preparing this.

Commissioner Paxton agreed that all parties, including both fire departments and the Sheriff's Department, should discuss together the problems and possible solutions. John Rutherford suggested the hospital should also be involved in the proposed MOU.

The Board approved County Attorney DeLancey to begin preparing the MOU and to meet with all applicable entities. Undersheriff Mike Morris offered to assist with the MOU on behalf of the Sheriff's Department.

RECESS

Chairman Zeiger called at recess at 11:18 a.m. and reconvened at 11:20 a.m.

BOARD INTERVIEWS

Senior Services Board – Rawlins Area

George Bagby and Enid (Penny) Baker were interviewed for consideration of appointment to the Senior Services Board representing the Rawlins Area.

Carbon County Economic Development Corporation

J. Curtis Pell was interviewed for consideration of appointment to the Carbon County Economic Development Corporation.

Commissioner Weickum stated the Baggs area is not represented on the board and Clerk Rothenberger stated three seats would be expiring in December 2007 allowing individuals from this area to apply.

Upper Platte River Solid Waste Disposal District

Michael Morris and Steven Wilcoxson were interviewed for consideration of appointment to the Upper Platte River Solid Waste Disposal District. Clerk Rothenberger stated that Bill Graner and Lewis Stolns interviewed at a previous meeting and that Lindy Glode should have been interviewed by the Board via telephone. She also stated Randy Raymer applied for reappointment but that she recently wrote him a letter advising him that per state statute his term limits have expired.

Board Appointments

Commissioner Weickum moved to appoint George Bagby to the Senior Services Board – Rawlins Area for a three-year unexpired term expiring April 2008. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Weickum moved to appoint J. Curtis Pell to the Carbon County Economic Development Corporation for a three-year unexpired term expiring December 2008. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Paxton moved to appoint Michael Morris to the Upper Platte River Solid Waste Disposal District for a three-year term expiring September 2010. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Weickum moved to appoint Bill Graner to the Upper Platte River Solid Waste Disposal District for a three-year term expiring September 2010. Commissioner Paxton advised he talked with Mr. Graner and he has taken another job that would not allow him sufficient time to serve on this Board. He further advised Mr. Graner told him that if there were other qualified applicants to please consider them. Commissioner Weickum withdrew the motion.

Commissioner Weickum moved to appoint Steven Wilcoxson to the Upper Platte River Solid Waste Disposal District for a three-year term expiring September 2010. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Paxton moved to reappointment George Munzing and Dennis Criswell to the Baggs Solid Waste Disposal District for three-year terms expiring September 2010. Commissioner Weickum seconded and the motion carried unanimously.

RECESS

Chairman Zeier recessed at 11:53 a.m. to tour the Coroner's Office with Paul Zamora and reconvened at 12:12 p.m.

EXECUTIVE SESSION

Commissioner Paxton moved to go into executive session at 12:13 p.m. with County Attorney DeLancey and Clerk Rothenberger for personnel and litigation. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Weickum left the executive session at 12:37 p.m.

Commissioner Paxton moved to come out of executive session at 12:40 p.m. Chairman Zeiger seconded and the motion carried unanimously.

Chairman Zeiger stated that no action was taken during the executive session.

Commissioner Paxton moved to approve the minutes of the executive session as written and declared they be sealed. Chairman Zeiger seconded and the motion carried unanimously.

CARBON BUILDING MAINTENANCE CONTRACT

Commissioner Paxton moved to approve the Carbon Building Contract for Janitorial Maintenance Services between Carbon County, Wyoming and Luis Lascano for the term effective September 1, 2007 through August 31, 2008, in the total amount of \$44,000.00. Chairman Zeiger seconded and the motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 12:42 p.m.

-s- Gwynn G. Rothenberger, Carbon County Clerk

Approved this 4th day of September 2007.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman