

**MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, July 17, 2007  
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners commenced Tuesday, July 17, 2007 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Artlin Zeiger; Commissioners Terry Weickum and Jerry Paxton; County Clerk Gwynn Rothenberger, and Deputy Clerk Kathy Turner.

Chairman Zeiger called the meeting to order at 9:05 a.m.

**VOUCHERS**

The following vouchers were presented and approved for payment:

ALCO	SUPPLIES	82.40
ALCORN, CHRISTINE	LAWN CARE	90.00
ALDERETE, MAX	CONTRACT LABOR	380.00
ALLEN, PATRICK C MD PC	EXAM FEES	1,080.00
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	241.86
AMERIGAS	GAS SERVICE	849.67
ANDERSON HIGHWAY SIGNS	HIGHWAY SIGNS	2,904.96
ARLINGTON OUTPOST	SUPPLIES	628.83
BAGGS, TOWN OF	WATER & SEWER	45.00
BEHAVIORAL INTERVENTIONS	MONITORING SERVICES	315.46
BG & J SANITATION	GARBAGE SERVICES	460.00
BI-RITE PHARMACY	JAIL RX	2,207.12
BI-RITE SPORTING GOODS	PHOTOGRAPHS	33.43
BRESNAN COMMUNICATIONS	TV/INTERNET SERVICES	587.74
BROWN, ESTELLA	MILEAGE	4.14
BUILD RITE LUMBER SUPPLY	SUPPLIES	352.79
CAPITOL COMMUNICATIONS	TELEPHONE SUPPLIES	2,000.00
CARBON COUNTY COOPERATIVE EXT	TELEPHONE SERVICES	195.81
CARBON COUNTY DATA PROCESSING	FLEXIBLE BENEFITS	496.73
CARBON COUNTY TREASURER	MILEAGE	1,083.77
CARBON COUNTY TV & ELECTRONICS	SUPPLIES	5.98
CARBON COUNTY VETERINARY HOSPITAL	SUPPLIES	35.99
CARBON POWER & LIGHT INC	ELECTRICITY	1,338.46
CARE MORE TURF MAINTENANCE	LAWN CARE	2,600.00
CASPER STAR-TRIBUNE	ADVERTISING	563.50
CASPER WINNELSON CO	SUPPLIES	20.40
CBM FOOD SERVICE	JAIL FOOD	230.15
CENTURYTEL	TELEPHONE	116.64
CESKO, DAVID MD	MEDICAL SERVICES	120.00
CHEMSEARCH	SUPPLIES	215.28
COLMAN EQUIPMENT	PARTS	13,265.00
COLONIAL FLAG	SUPPLIES	240.00
COMMUNICATIONS SOURCE INC	PAGER/REPAIRS	193.00
COMPUTER SOFTWARE ASSOCIATES	COMPUTER SERVICES	200.00
CORPORATE EXPRESS	SUPPLIES	1,070.10
CSK AUTO, INC.	REPAIR VEHICLE	149.96
CULLIGAN WATER CONDITIONING	SUPPLIES	235.50
DAILY TIMES	ADVERTISING	5,123.18
DALLIN MOTORS INC	REPAIRS	35.95
DELANCEY, CINDY	MILEAGE	282.90
DIVISION OF CRIMINAL INVESTIGATION	AGENCY BILLING	39.00
DIXON, TOWN OF	WATER & SEWER	33.50
DOGGETT GREENHOUSE	SUPPLIES	119.97
DRUMMOND REFRIGERATION	REPAIRS	65.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	168.95
EAGLE UNIFORM SUPPLY	SUPPLIES	162.76

ELK MOUNTAIN, TOWN OF	WATER & SEWER	49.00
ENCAMPMENT, TOWN OF	WATER & SEWER	50.00
ENTENMANN - ROVING CO	SUPPLIES	377.06
FARMER BROTHERS COFFEE	SUPPLIES	85.82
FLEET SERVICES	FUEL	309.83
FRANCIS, SARAH	SUPPLIES	162.12
FREMONT MOTORS-RAWLINS	REPAIRS	1,007.57
FSH COMMUNICATIONS	TELEPHONE SERVICES	70.00
GALLS INCORPORATED	SUPPLIES	15.00
GASES PLUS	WELDING SUPPLIES	146.22
GCR ELECTRONICS, LLC	SITE RENTAL	450.00
GENERAL STEEL CORP.	BUILDING DEPOSIT	5,000.00
GOSVENOR, MAXINE	MILEAGE	23.00
GRAINGER	SUPPLIES	208.35
HANNA, TOWN OF	WATER & SEWER	70.50
HERTER, JACQUES PHD	EVALUATION	450.00
HIGH PLAINS POWER	ELECTRICITY	360.27
HIGH PLAINS VISION CENTER	VISION SERVICES	200.00
HILLCREST SPRING WATER, INC.	SUPPLIES	118.37
HILLTOP CONOCO	FUEL	55.83
HOWARD SUPPLY COMPANY	SUPPLIES	99.12
HSBC BUSINESS SOLUTIONS	PARTS	1.36
HUMAN RESOURCES DEPARTMENT	HEALTH INSURANCE	60,000.00
IKON FINANCIAL SERVICES	COPIER LEASE	5,620.27
IKON OFFICE SOLUTIONS	COPIER LEASE	168.00
J H KASPAR OIL COMPANY	FUEL	14,254.01
JACK'S BODY & FENDER REPAIR	REPAIRS	650.00
JACKALOPE PRINTING	SUPPLIES	172.31
JERRY'S DONUTS	SUPPLIES	56.27
JUVE, JANE H	LEGAL SERVICES	4,626.40
KAISER PAINTING & LAWN CARE	LAWN CARE	160.00
KAR KRAFT INC	REPAIRS	1,511.94
KILBURN TIRE COMPANY	REPAIRS	2,020.64
KONE ELEVATORS ESCALATORS	ELEVATOR MAINTENANCE	2,031.99
KROGER - KING SOOPERS	SUPPLIES	98.44
L & L ELECTRIC	REPAIRS	204.00
L M OLSON CONSTRUCTION	REPAIRS	500.92
LANDER FAMILY DENTAL CENTER	DENTAL SERVICES	321.00
LARIAT QUICK STOP	FUEL	1,468.12
LASCANO, LUIS	JANITORIAL SERVICES	3,500.00
LONG BUILDING TECHNOLOGIES, INC.	REPAIRS	1,467.47
LOSE'S CLEANING SERVICE	CARPET CARE	975.00
M S C	COPIER	1,250.00
MARSHALL & SWIFT	SUPPLIES	22.95
MAS MODERNMARKETING	SUPPLIES	760.95
MATCO TOOLS	TOOLS	149.95
MATTHEW BENDER & CO, INC.	LEGAL BOOKS	3,378.60
MCI COMM SERVICE	TELEPHONE SERVICES	12.29
MEDICINE BOW HEALTH CENTER	MEDICAL SERVICES	60.00
MEDICINE BOW, TOWN OF	UTILITIES	96.20
MEMORIAL HOSPITAL	MEDICAL SERVICES	21,933.17
MOPEC, INC.	AUTOPSY CART	3,409.00
MPM CORP / EVERGREEN DISPOSAL	GARBAGE SERVICES	85.00
MUDDY GAP TRAILER PARK	WATER/GARBAGE	90.00
NATURESCAPES LLC	SPRINKLER REPAIRS	873.20
PAGE ONE	TELEPHONE SERVICES	240.52
PAMIDA INC	SUPPLIES	130.71
PAXTON, JERRY	MILEAGE	331.20
PERKINS OIL CO	FUEL	6,091.24
PHILLIPS 66-CONOCO-76	FUEL	126.58
PITNEY BOWES	POSTAGE	408.00
PRO-CHEM INDUSTRIAL, LLC	SUPPLIES	479.35
PROJECT PREVENTION	WAGES	2,650.00

PURCHASE POWER	POSTAGE SUPPLIES	15.95
QUESTAR GAS	GAS SERVICES	19.17
QWEST	TELEPHONE SERVICES	4,431.99
RANGE MAGAZINE	PUBLICATIONS	19.95
RAWLINS AUTOMOTIVE	PARTS	781.00
RAWLINS EYE CARE	VISION SERVICES	200.00
RAWLINS GLASS	REPAIRS	36.40
RAWLINS, CITY OF	WATER & SEWER	2,132.48
REGIONAL JUVENILE DETENTION CENTER	INMATE HOUSING	2,976.00
REIMAN PUBLICATIONS	SUBSCRIPTIONS	14.98
RIDEOUT, RICHARD P.C.	LEGAL SERVICES	172.50
RIVERSIDE GARAGE & CABINS	FUEL/SUPPLIES	91.71
ROCKY MOUNTAIN POWER	ELECTRICITY	10,217.56
ROSS' AUTOMOTIVE SERVICES	REPAIRS	205.76
SARATOGA AUTO PARTS, INC.	SUPPLIES	692.22
SARATOGA SUN	SUBSCRIPTIONS	370.00
SARATOGA, TOWN OF	WATER & SEWER	13.75
SHEPARD'S	FUEL	57.47
SHIVELY HARDWARE	SUPPLIES	321.93
SMITH, SUSAN	MILEAGE	4.60
SNAKE RIVER PRESS	SUBSCRIPTIONS	86.00
SOURCE GAS	HEATING FUEL	5,131.68
SQUARE SHOOTERS EATING HOUSE	TRAINING MEAL	192.28
STATE OF WYOMING	SUBSCRIPTIONS	28.17
SUNRISE SANITATION SERVICE, LLC.	GARBAGE SERVICES	25.00
T'S KEYS	REPAIRS	75.00
TERMINIX	MONTHLY SERVICES	185.00
THREE FORKS MUDDY GAP SERVICE	FUEL	96.30
TRADING POST	FUEL	376.02
TRIBCSP.COM	E-MAIL	2.00
TRIPLE XXX CONTRACTING, INC.	GARBAGE SERVICES	45.00
TRUE VALUE OF RAWLINS	SUPPLIES	1,479.06
U S BANK	MILEAGE	1,154.56
UNION TELEPHONE COMPANY	TELEPHONE SERVICES	785.00
USA PARTS & SERVICE	PARTS	108.61
VALLEY OIL COMPANY	FUEL	955.98
VAN'S WHOLESALE	SUPPLIES	1,103.82
VERIZON WIRELESS	TELEPHONE SERVICES	214.59
VISIONARY COMMUNICATIONS, INC.	TELEPHONE SERVICES	21.95
W A R M PROPERTY INSURANCE POOL	INSURANCE	72,179.65
WASHBOARD, THE	SUPPLIES	17.20
WEICKUM, TERRY	MILEAGE	159.11
WEST PAYMENT CENTER	SUBSCRIPTIONS	221.80
WIMPENNY, ROBERT G DDS	DENTAL SERVICES	111.00
WOOD, CINDI	LEGAL SERVICES	1,183.52
WY ASSOCIATION OF COUNTY ENGINEERS	SUBSCRIPTIONS	50.00
WY COUNTY CLERKS' ASSOCIATION	SUBSCRIPTIONS	100.00
WY CRIME VICTIMS' COALITION	SUBSCRIPTIONS	50.00
WY D.A.R.E.	SCHOOLING	300.00
WY DIESEL SERVICE	PARTS	205.57
WY MACHINERY COMPANY	PARTS	1,532.39
WY STATIONERY	SUPPLIES	1,088.60
XEROX CORPORATION	REPAIRS	2,104.65
YAMPA VALLEY ELECTRIC	ELECTRICITY	580.98
YOUNG, CHARLES MD	MEDICAL SERVICES	75.00
	GRAND TOTAL	307,166.90

**CLERK**

## **BUDGET APPROVAL**

Clerk Rothenberger presented the final budget for Carbon County for the 2007-2008 fiscal year.

Commissioner Weickum moved to approve Resolution No. 2007-20, Appropriations Resolution. Commissioner Paxton seconded and the motion carried unanimously.

### **RESOLUTION NO. 2007 - 20 APPROPRIATIONS RESOLUTION**

WHEREAS, on the 15th day of May 2007, the budget making authority, prepared and submitted to the Board a county budget for the 2007-2008 fiscal year ending June 30, 2008.

WHEREAS, such a budget was duly entered at large upon the records of this Board and a copy thereof was made available for public inspection at the office of the County Clerk; and

WHEREAS, notice of a public hearing on such budget, together with the summary of said budget, was published in the Rawlins Daily Times on July 7 & July 11, 2007 and in the Saratoga Sun on July 11, 2007 newspapers published and of general circulation in the county; and

WHEREAS, a public hearing was held on such budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, following such public hearing certain alterations and revisions were made in such proposed budget, all of which more fully appear in the minutes of this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that the county budget, as so revised and altered, be adopted as the official county budget for the 2007-2008 fiscal year ending June 30, 2008.

BE IT FURTHER RESOLVED, that the following appropriations be made for the 2007-2008 fiscal year ending June 30, 2008 and that the expenditures of each officer, department or spending agency be limited to the amount herein appropriated.

#### **GENERAL FUND**

Grants	341	\$ 6,828,577
County Commissioners	410	\$ 110,400
County Clerk	420	\$ 619,756
County Treasurer	430	\$ 328,825
County Assessor	440	\$ 370,010
County Sheriff	450, 522, 523	\$ 3,477,890
County Attorney	460	\$ 575,038
County Coroner	480	\$ 72,145
Extension Office	490	\$ 106,992
Clerk of District Court	500	\$ 301,450
County Building & Grounds	520, 524, 575	\$ 2,373,804
Senior Centers	526	\$ 352,000
Road and Bridge	530, 531, 532	\$ 5,174,799
Elections	550	\$ 88,600
Public Health	560	\$ 351,119
WIC	565	\$ 5,044
Health & Welfare	567	\$ 286,895
Administration	570, 435	\$ 5,197,049
Planning	580	\$ 365,950
Fire Protection	581	\$ 299,000
Emergency Management	582	\$ 87,550
GIS / GPS	583	\$ 42,700
Severance Tax / Special	584	\$ 493,574
TOTAL		\$ 27,909,167
Provision for Tax Shrinkage		\$ 0
Total General Fund Appropriations		\$ 27,909,167
Cash Reserve Fund	595	\$ 1,559,336
Depreciation Reserve Funds	596	\$ 1,645,000
TOTAL REQUIREMENTS		\$ 31,113,503
County Fair		\$ 210,290
County Museum		\$ 299,659
County Hospital		\$ 0
County Library		\$ 709,216
Jeffrey Center		\$ 107,815
General Welfare		\$ 0

General Welfare Health	\$ <u>0</u>
TOTAL APPROPRIATIONS	\$ <u>32,440,483</u>

Dated this 17<sup>th</sup> day of July, 2007.

Board of County Commissioners  
Carbon County, Wyoming  
-s- Artlin Zeiger  
-s- Terry Weickum  
-s- Jerry Paxton

Attest:  
-s- Gwynn G. Rothenberger,  
Carbon County Clerk

Commissioner Weickum moved to approve Resolution No. 2007-21, Resolution to Provide Income Necessary to Finance Budget. Commissioner Paxton seconded and the motion carried unanimously.

**RESOLUTION NO. 2007 - 21  
RESOLUTION TO PROVIDE INCOME NECESSARY  
TO FINANCE THE BUDGET**

**WHEREAS**, on the 17<sup>th</sup> day of July, 2007, this Board adopted a County budget for the 2007-2008 fiscal year ending June 30, 2008, calling for the following appropriations.

General Fund	\$ <u>31,113,503</u>
Fair Fund	\$ <u>210,290</u>
Jeffrey Center	\$ <u>107,815</u>
Hospital Fund	\$ <u>0</u>
Library Fund	\$ <u>709,216</u>
Museum	\$ <u>299,659</u>
Board Interest Fund	\$ <u>0</u>
Road & Bridge Sinking Fund	\$ <u>0</u>
General Welfare and Health	\$ <u>0</u>
TOTAL	\$ <u>32,440,483</u>

And, **WHEREAS**, after deducting all other cash and estimated revenue, it is necessary that the following amounts be raised by general taxations, and in order to raise such sums of money, it is necessary that the following levies be made for the 2007-2008 fiscal year ending June 30, 2008, as shown opposite each fund:

	<b>Amount to be Raised</b>	<b>Mill Levy</b>
General Fund	\$ <u>9,592,345</u>	<u>10.754</u>
Fair Fund	\$ <u>162,090</u>	<u>0.182</u>
Jeffrey Center	\$ <u>74,315</u>	<u>0.083</u>
Hospital Fund	\$ <u>0</u>	<u>0.000</u>
Library Fund	\$ <u>647,978</u>	<u>0.726</u>
Museum	\$ <u>227,252</u>	<u>0.255</u>
Bond Interest Fund	\$ <u>0</u>	<u>0.000</u>
Weed & Pest Control Fund	\$ <u>0</u>	<u>0.000</u>
General Welfare & Health	\$ <u>0</u>	<u>0.000</u>
TOTAL	\$ <u>10,703,980</u>	<u>12.000</u>

**NOW, BE IT RESOLVED** by the Board of County Commissioners that the foregoing levies be made for the 2007-2008 fiscal year ending June 30, 2008.

Dated this 17<sup>th</sup> day of July, 2007.

ATTEST:

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Gwynn G. Rothenberger,  
Carbon County Clerk

-s- Artlin "Art" Zeiger  
-s- Terry Weickum  
-s- Jerry Paxton

Clerk Rothenberger presented Final Budget Summaries for the Chairman's signature of approval for Weed and Pest Control Board, Jeffrey Center Board, Library Board, Museum Board and Fair Board.

### **Minutes**

Commissioner Weickum moved to approve the minutes of the June 28 & 29, 2007 budget workshop and the July 3, 2007 Commissioners meeting as presented. Commissioner Paxton seconded and the motion carried unanimously.

### **Interviews**

Clerk Rothenberger advised she would schedule a building committee meeting to determine when interviews would be conducted for the IT and Building Manager/Code Enforcer positions. The Board agreed that Commissioners Weickum would interview the Building Mangement/Code Enforcement position along with other building committee members, and that building committee members will interview the IT applicants.

### **Bonds**

Commissioner Weickum moved to approve a \$50,000.00 bond for Janna C. Cook, Clerk/Treasurer for the Town of Riverside. Commissioner Paxton seconded and the motion carried unanimously.

### **Monthly Receipts**

The Board approved the County Clerk's Statement of Fees for June 2007 in the amount of \$21,937.25.

### **Homeland Security - Pagers**

Clerk Rothenberger advised Leonard Gonzales, Hanna Town Council member, requested five pagers for the Hanna Fire Department from Homeland Security grant funds. She stated Pam Farster has advised her she previously committed to purchasing these pagers for Hanna.

Commissioner Paxton stated this is a reasonable request and he would like to proceed in getting the Town of Hanna these pagers. There was discussion that the Homeland Security Committee should meet to determine if these pagers would be purchased. Commissioner Weickum advised he would agree with the decision of the Homeland Security Committee.

### **Commissioners' Scholarships**

Clerk Rothenberger presented the University of Wyoming (UW) form for renewal and new scholarships for 2007-2008 for signature. She advised these scholarships were approved at a previous meeting and that this form was simply to notify UW of the recipients.

Commissioner Weickum moved to authorize the Chairman to sign the University of Wyoming 2007-2008 County Commissioners' Scholarships form giving the scholarships to Kaylee A. Kerbs, Alysia M. Kraft, Tara E. Ashline, alternates Rachel C. Russell, Shyla R. Allen, Kristin B. Lee, Ashlea A. Colson, and renewal scholarship for Michelle Lynch. Commissioner Paxton seconded and the motion carried unanimously.

### **Lease Agreement**

Clerk Rothenberger presented a Lease Agreement from David Midkiff for the Carbon County Commissioners to lease the premises located at 2212 First Street, Elmo Addition, Town of Hanna, County of Carbon, State of Wyoming for storage of fire equipment. She further stated the term of the lease is month-to-month commencing June 1, 2007 in the amount of \$350.00 per month.

Commissioner Weickum moved to approve the Lease Agreement between the Carbon County Commissioners and David Midkiff to lease the premises at 2212 First Street, Hanna Wyoming for the Carbon County Fire Department in the amount of \$350.00 per month commencing June 1, 2007 on a month-to-month basis. Commissioner Paxton seconded and the motion carried unanimously.

### **Maintenance Agreement**

Clerk Rothenberger presented a Maintenance Agreement for Ryan Electronics Incorporated to provide maintenance services for equipment used by the Sheriff's Office, the Carbon County Fire Department, Road and Bridge Department and Carbon County Search and Rescue. She stated the term of the lease is for one year expiring June 30, 2008 in the amount of \$4,007.29 per month. She advised County Attorney Cindy DeLancey has reviewed the agreement and recommends approval. Attorney DeLancey suggested Sheriff Colson and Bill Nation discuss the agreement to verify the equipment covered is not duplicated. Mr. Nation advised he has discussed this agreement with Sheriff Colson.

Commissioner Weickum moved to approve the Maintenance Agreement between the Board of Commissioners of Carbon County, Wyoming and Ryan Electronics Incorporated in the amount of \$4,007.29 per month for a term of one year expiring June 30, 2008 to provide maintenance services for county equipment. Commissioner Paxton seconded and the motion carried unanimously.

### **Legal Notice**

Clerk Rothenberger presented a Preliminary Statement of Receipts and Expenditures for Carbon County Government for the period of July 1, 2006 through June 30, 2007 as follows: Expenditures totaling \$21,080,559.57 for the various purposes and receipts totaling \$20,556,252.57 from various sources. The advertisement advised the final audited financial statements for Carbon County would be available for public review at the Carbon County Clerk's Office upon a completed audit. Clerk Rothenberger stated the Legal Notice would be published in the Saratoga Sun and Rawlins Daily Times July 25, 2007 and August 1, 2007 in compliance with state statute.

Commissioner Paxton moved to authorize the Chairman and County Clerk to sign the Preliminary Statement of Receipts and Expenditures for Carbon County Government for the period of July 1, 2006 through June 30, 2007 and to authorize the Clerk to advertise this statement in compliance with state statutes. Commissioner Weickum seconded and the motion carried unanimously.

### **Carbon Mercantile Grant**

Clerk Rothenberger presented an amendment to the Wyoming Business Council grant for the Carbon Mercantile Corporation. She explained that the amendment extends the term of the agreement from August 10, 2007 through December 31, 2007. She stated that County Attorney Cindy DeLancey has reviewed the amendment and recommends approval.

Commissioner Weickum moved to approve Amendment Number One to Grant Agreement between the Wyoming Business Council and Carbon County to extend the term of the original agreement for the Carbon Mercantile Corporation through December 31, 2007. Commissioner Paxton seconded and the motion carried unanimously.

### **Memorandum of Understanding Lander RMP**

Clerk Rothenberger presented the final Memorandum of Understanding (MOU) regarding Development of the Environmental Impact Statement for the Lander Resource Management Plan. She stated that she compared the final MOU with the draft, and the only changes are the contact information and Commissioner Paxton is listed as Carbon County's designated representative and Commissioner Weickum is the alternate representative. She advised the term of MOU shall commence upon the date last signed and executed and shall remain in full force and effect until terminated. She stated County Attorney Cindy DeLancey previously reviewed the draft and had no issues with approval.

Commissioner Weickum moved to approve Memorandum of Understanding between Carbon County and Bureau of Land Management for Carbon County to participate in the environmental

analysis and documentation process for the Lander Resource Management Plan, with Commissioner Paxton as Carbon County's representative and Commissioner Weickum as the alternate. Commissioner Paxton seconded and the motion carried unanimously.

### **Little Snake River Valley Library**

Clerk Rothenberger presented a request from the Wyoming Department of Transportation (WDOT) to perform work at the Little Snake River Valley Library. She stated WYDOT is upgrading Driver Services and would like to install additional networking and computer equipment. She stated that County Attorney Cindy DeLancey has reviewed the request and recommends approval and also Kristen Herr, Carbon County Library Director, recommends approval.

Commissioner Weickum moved to authorize the request for the Wyoming Department of Transportation to upgrade the Driver Services offices by installing additional networking and computer equipment at the Little Snake River Valley Library in Baggs. Commissioner Paxton seconded and the motion carried unanimously.

### **Mini Fire Mobilization Plan**

Clerk Rothenberger presented the Mini Fire Mobilization Plan from Wyoming State Forestry. She advised this agreement is renewed every five years by interagency organizations that want to participate in firefighting efforts and is mainly for outside the state, but could also be with other counties or agencies within the state. She stated that County Attorney Cindy DeLancey and Dwight France have reviewed the plan and both recommend approval.

Commissioner Weickum moved to approve the Mini Fire Mobilization Plan from the Wyoming State Forestry. Commissioner Paxton seconded the motion carried unanimously.

### **Tripartite Board Grant**

Clerk Rothenberger asked for approval to apply for a Community Services Block Grant for the Tripartite Board in the amount of \$76,047.00. She stated the Tripartite Board will hold the necessary public hearing August 2, 2007, and the application is due August 10, 2007.

Commissioner Weickum moved to approve that the County sponsor a Community Services Block Grant for the Tripartite Board in the amount of \$76,047.00. Commissioner Paxton seconded and the motion carried unanimously.

### **Aflac**

Clerk Rothenberger advised she has visited with Cindy Duhon, an Aflac representative. Ms. Duhon would like to schedule a meeting with employees either during working hours, or after working hours to explain Aflac. Clerk Rothenberger reported that Ms. Duhon said that Aflac was available as a county payroll deduction, however no county employees are participating.

The Board stated that Aflac was not a payroll deduction and there was discussion by Clerk Rothenberger that the minutes of a previous meeting stated that the Board approved Aflac as a payroll deduction but that Ms. Duhon would have to meet with employees after work hours.

Commissioner Weickum moved to rescind any previous motion or approval made at any previous meeting that authorized Aflac as a payroll deduction. Commissioner Paxton seconded and the motion carried unanimously.

### **Wyoming Business Council Grant**

Clerk Rothenberger discussed the Wyoming Business Council (WBC) grant application for road improvements to County Roads 1 and 3 leading to Medicine Bow Fuel and Power's site of a coal-to-liquids plant. She advised the application must be postmarked by July 27, 2007 and that Mark Ducker was preparing the application on behalf of Carbon County. She advised she met with Mr. Ducker and with Tom Johnson of WBC and there were concerns that the Memorandum of Understanding (MOU) between Carbon county and Medicine Bow Fuel and Power is not in place and that DKRW has not provided Mr. Ducker with the necessary information to complete the application. She added that the county must hold a public hearing and pass a resolution authorizing submission of the application and that this could be held in Saratoga the following week, one day before the application due date.

Clerk Rothenberger discussed the concerns of the MOU and the lacking information and reported that Mr. Ducker, Mr. Johnson, and herself felt like applying for the grant in September may be a better option but that if the County waited until September, Mr. Johnson indicated that grant funding would not be available until spring or summer of 2008. She asked how the Board wanted to proceed and requested input from Bill Nation as he would be overseeing any construction on the road.

Commissioner Weickum advised he spoke with Mr. Ducker yesterday who advised him DKRW has to provide a great deal of information on the application and have not provided this information yet. Commissioner Weickum stated it is to Carbon County's advantage to apply for this grant.

Mr. Nation discussed that everyone knew the application deadline was July 27, 2007 and all of the pertinent information from DKRW for the grant was provided in a booklet at a public meeting held at the Jeffrey Center. Mr. Nation then presented this booklet. He stated he expedited an application for a gravel permit and received the permit near these roads that will save approximately \$2 million in gravel transport fees during the improvements on these roads. Mr. Nation firmly stated he felt the July 27, 2007 date was obtainable and requested authorization from the Board for he and his secretary to move forward.

Clerk Rothenberger offered her help in any way and suggested a public hearing be scheduled for July 26, 2007 in Saratoga and at that time approve a resolution. Clerk Rothenberger advised she would work on the application and MOU with Mr. Nation if he would like.

The Board asked Mr. Nation to contact DKRW today to determine if they can provide the needed information. Mr. Nation agreed and stated he will return later today. Commissioner Paxton stated County Attorney Cindy DeLancey would have to review the MOU.

#### **ELECTED OFFICIALS/DEPARTMENT HEADS**

##### **Assessor**

Chief Deputy Clerk Cheryl Ross presented one rebate for signature.

##### **RECESS**

Chairman Zeiger called a recess at 10:18 a.m. and reconvened at 10:23 a.m.

##### **Treasurer**

County Treasurer Cindy Baldwin requested that the Board limit authorization of large purchases until after tax collections increase around November. She distributed and discussed the County Investments and Restricted Accounts for the end of fiscal year 2007.

#### **WYOMING BUSINESS COUNCIL GRANT**

Bill Nation advised he contacted Jude Rolands of DKRW who agreed to assist the county with any necessary information on the grant application and proceeding with legal review of the MOU. Mr. Nation advised that DKRW is committing to at least 50% of the cost of the road, and that DKRW is soliciting for bids to building the road, and the county will verify the road is built per county road standards. Commissioner Weickum asked Mr. Nation to contact Tom Johnson of the Wyoming Business Council to discuss the grant with him and return after that call.

#### **LIQUOR LICENSE PUBLIC HEARING**

Chairman Zeiger opened a public hearing at 10:42 a.m. to hear requests to renew liquor licenses and one request for a license transfer.

Clerk Rothenberger stated notices were placed in the Rawlins Daily Times for four consecutive weeks before the public hearing and presented Renewal Liquor License Certificates and one Transfer Certificate for the following:

Arlington Outpost dba Arlington Outpost – Malt Beverage Permit  
Kinta M. Blumenthal dba Brush Creek Ranch - Malt Beverage Permit

Michael Allen Konrath dba Elk Mountain Conoco - Malt Beverage Permit  
Miracle Mile Ranch Inc. dba Miracle Mile Ranch - Malt Beverage Permit  
Seminoe Boat Club Inc. dba Seminoe Boat Club - Malt Beverage Permit  
Muddy Gap LLC dba Three Forks Muddy Gap Service - Malt Beverage Permit  
Robert F. Konrath dba Walcott Service - Malt Beverage Permit  
Cody Resources LP dba A Bar A Ranch – Retail Liquor License  
Flying J. Inc. dba Flying J Travel Plaza - Retail Liquor License  
Rendezvous Lodge LLC dba Rendezvous Lodge - Retail Liquor License  
Three Forks Lodge Inc. dba The Lodge at Three Forks - Retail Liquor License  
Whistle Pig Inc. dba Whistle Pig Saloon - Retail Liquor License  
Old Baldy Club Inc. dba Old Baldy Club – Limited Retail Liquor License (Golf Club)  
Sinclair Golf Club dba Sinclair Golf Club - Limited Retail Liquor License (Golf Club)  
Gilbert E. Blumenthal dba Brush Creek Ranch – Restaurant Liquor License  
Transfer from Cindy Esterbrook dba The Place to The Place at Ten Mile Inc. dba The Place at  
Ten Mile – Malt Beverage Permit

There being no public comments, Chairman Zeiger closed the public hearing at 10:44 a.m.

Commissioner Weickum moved to approve all the liquor license renewals and transfer as presented and listed in the minutes. Commissioner Paxton seconded and the motion carried unanimously.

### **ROAD & BRIDGE**

Mr. Nation distributed the Road & Bridge Report dated July 17, 2007. He advised the current gravel operation is ongoing on Carbon County Road 602 from Bird Gulch past the McCary ranch. He stated some irrigation caused soft spots that have been dried out in the Saratoga area. He further stated they have applied magnesium chloride to County Road 500. He advised gravel permit #444 for Carbon County Roads 1 and 3 has been approved by the State. He stated they are doing culvert and width assessment this month as they prepare for the successful start up of the DKRW Project.

Mr. Nation asked for clarification regarding approved leases in his budget. He stated that the budgeted amount would only cover the current leases and asked if the equipment to be traded in did not cover the first payment, if he is still authorized to proceed with the leases. Clerk Rothenberger advised that the first payment is in arrears, regardless of traded equipment. The Board advised Mr. Nation to assure that the first payment be due from the 2008-2009 fiscal year budget and to proceed with leases.

Mr. Nation advised he is requesting bids to erect and construct a General Steel Office building for the Road & Bridge Department. Clerk Rothenberger asked when this project would be complete as funds would not be available until November. Mr. Nation said he would include language in the request for bids that payment could not be made until November. Mr. Nation also advised he is requesting bids for two new single cab trucks and that payment was due upon delivery, no later than November.

### **FIRE TRUCK OFFERS**

Clerk Rothenberger advised that Dwight France advertised to sell a 1986 Chevrolet fire truck and that he received two bids. She then opened the two sealed bids from Quality Landscape and Nursery in the amount of \$3,500.00 including sales tax and from Gary French in the amount of \$3,150.00.

Commissioner Weickum moved to accept the offer from Quality Landscape and Nursery in the amount of \$3,500.00 including sales tax for the 1986 C70 Chevrolet fire truck. Commissioner Paxton seconded and the motion carried unanimously.

### **LAND USE PLAN PRESENTATION**

Jim Pedersen introduced himself and Sandy Pedersen of Pedersen Planning Consultants (PPC) and stated they prepared the 1998 Land Use Plan. Mr. Pedersen provided an overview of what Pedersen Planning Consultants does and explained where they feel the Carbon County Land Use Plan should go from here.

Chairman Zeiger asked Mr. Pedersen if he was proposing to rewrite the Land Use Plan and Mr. Pedersen replied that he is always interested in additional work. Commissioner Paxton stated the current document is extremely cumbersome and redundant and he would like to see the new document be workable and more user and reader friendly.

Chairman Zeiger asked Mr. Pedersen if the Board was to hire him to rewrite the Land Use Plan, what would his plan be to start this project and when he could finish. Mr. Pedersen stated it depends on the needs of the client and that they would complete the project within the timeframe as determined by the client. Commissioner Paxton added that there would have to be a close connection between the Zoning Resolution and the new Land Use Plan.

Commissioner Weickum stated he would like Mr. Pedersen to submit his proposal to rewrite the Land Use Plan including costs, a timeline, and proposed changes. Mr. Pedersen agreed to do this.

Ms. Pedersen asked if the Board would be developing a request for proposals that he could use to submit his proposal. Commissioner Weickum advised that two consultants were hired to review the previous document and recommend changes and that these two consultants were preparing a scope of work, and he again asked Mr. Pedersen to submit a proposal.

Mr. Pedersen asked the status of rural addressing. Commissioner Weickum advised Mr. Pedersen he should contact Karen Larsen for this information.

Mr. Pedersen advised he could submit a proposal by the end of August. Commissioner Paxton stated the Board was waiting for a scope of work from another company due the middle of July.

### **EXECUTIVE SESSION**

Commissioner Weickum moved to go into executive session at 11:44 a.m. with Bill Nation and Clerk Rothenberger for personnel. Commissioner Paxton seconded and the motion carried unanimously.

Mr. Nation came out of the executive session at 12:02 p.m.

Commissioner Weickum moved to come out of executive session at 12:09 p.m. Commissioner Paxton seconded and the motion carried unanimously.

Chairman Zeiger stated that no action was taken during the executive session.

Commissioner Paxton moved to approve the sealed minutes of the executive session as written. Commissioner Weickum seconded and the motion carried unanimously.

### **BOARD INTERVIEW**

Karen Juno was interviewed for consideration of appointment to the Public Library Board.

Commissioner Weickum moved to appoint Karen Juno to the Public Library Board for a three-year term expiring July 2010. Commissioner Paxton seconded and the motion carried unanimously.

### **WYOMING BUSINESS COUNCIL GRANT**

Bill Nation advised he contacted Tom Johnson at the Wyoming Business Council and Mr. Johnson advised he would assist as needed. Mr. Nation asked Clerk Rothenberger to forward everything she has for this grant to him or Kandis Fritz.

Commissioner Paxton moved to schedule a public hearing at the Saratoga Senior Center on July 26, 2007 at 2:00 p.m. to listen to public comments regarding the submission of a grant application to the Wyoming Business Council, Business Committed Grant Program. Commissioner Weickum seconded and the motion carried unanimously.

### **FACILITATOR FOR COG**

Commissioner Paxton moved to authorize Commissioner Weickum to choose a facilitator to assist the Carbon County Council of Government's committee with the proposed capital facilities tax. Chairman Zeiger seconded and the motion carried unanimously.

**ADJOURNMENT**

There being no further business, Chairman Zeiger adjourned the meeting at 12:24 p.m.

-s- Gwynn G. Rothenberger, Carbon County Clerk

Approved this 7th day of August 2007.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman