

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, April 17 & 18, 2007
Jeffrey Center
Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners commenced Tuesday, April 17, 2007 at the Jeffrey Center in Rawlins, Wyoming. Attending the meeting were Chairman Artlin Zeiger; Commissioners Terry Weickum and Jerry Paxton; County Clerk Gwynn Rothenberger, County Attorney Cindy DeLancey, and Deputy Clerk Kathy Turner.

Chairman Zeiger called the meeting to order at 9:03 a.m.

VOUCHERS

The following vouchers were presented and approved for payment:

ALCO	SUPPLIES	11.55
ALSCO, AMERICAN LINEN	SUPPLIES/MATS	121.89
ART'S PLUMBING & HEATING	PLUMBING REPAIRS	79.40
BALLARD, ED "SHORTY"	MILEAGE	112.24
BEAN, MARCIA E.	LEGAL SERVICES	1,750.00
BEHAVIORAL INTERVENTION	MONITORING SERVICES	216.50
BEST WESTERN COTTONTREE	ROOM CHARGE	75.05
BG & J SANITATION	GARBAGE SERVICES	445.00
BI-RITE PHARMACY	PRESCRIPTIONS	3,918.42
BI-RITE SPORTING GOODS	PHOTOS	29.98
BOB BARKER COMPANY	SUPPLIES	475.49
BRESNAN COMMUNICATIONS	TV & ON-LINE/6 MO SERVICE	968.30
BROWN, ESTELLA	MILEAGE	38.18
BUFFALO CREEK PSYCHOLOGICAL	EVALUATION	225.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	75.43
BURNS, GLEN	DOORS/WINDOWS INSTALLATION	1,692.00
CARBON COUNTY COOPER	SERVESAFE RECEIPT	75.00
CARBON COUNTY TV & ELECTRONICS	SUPPLIES	39.00
CARBON COUNTY VETERINARY	DOG HEALTH	128.50
CARBON POWER & LIGHT	ELECTRICITY	1,550.48
CATERPILLAR FINANCIAL	CAT PAYMENT	122,974.83
CBM FOOD SERVICE	JAIL FOOD	8,802.44
CESKO, DAVID MD	MEDICAL SERVICES	3,557.00
CHANDRA, V RAJA MD	MEDICAL SERVICES	468.00
CHANNING L. BETE CO.	SUPPLIES	448.20
CHEMSEARCH	SUPPLIES	228.84
COMPUTER SOFTWARE ASSOCIATES	COMPUTER/CABLE	2,371.94
CORPORATE EXPRESS	SUPPLIES	6.82
CSK AUTO, INC.	TOOLS	6.64
CULLIGAN WATER CONDITIONING	SUPPLIES	206.75
CUSTOM BUILDERS	REPAIRS	515.23
DAILY TIMES	ADVERTISING	2,492.50
DEEP SWEEP INC.	CLEANING	75.00
DEHERRERA & BACH LAW	LEGAL SERVICES	325.00
DELEON, JOHN	LEGAL SERVICES	2,232.00
DISTRICT SUPPLY CENTER	SUPPLIES	428.70
DIXON, TOWN OF	WATER & SEWER	33.50
DUBOIS TELEPHONE EXCHANGE	PHONE SERVICE	127.41
EAGLE UNIFORM SUPPLY	MATS	122.07
EAGLE UNIFORM SUPPLY	MATS	59.23
ELK MOUNTAIN, TOWN OF	WATER & SEWER	47.50
ENCAMPMENT, TOWN OF	WATER & SEWER	50.00
ENGINEERED BUILDING	SUPPLIES	45.00
ENGSTROM, JAMES D. D	DENTAL SERVICES	2,065.00
EVANS, MORGAN	HAIRCUTS	154.00

FARMER BROTHERS COFFEE	SUPPLIES	78.69
FLEET SERVICES	FUEL	206.46
FRANCIS, SARAH	SERVESAFE TRAINING	284.00
FREMONT MOTORS-RAWLINS	VEHICLE REPAIRS	562.99
FSH COMMUNICATIONS	COURTHOUSE PAYPHONE	70.00
GASES PLUS	CYLINDER RENTALS	597.99
GCR ELECTRONICS, LLC	9 MILE SITE RENTAL	450.00
GOSVENOR, MAXINE	MILEAGE	27.60
GRAINGER	SUPPLIES	784.34
HEWLETT-PACKARD COMP	COMPUTER & SUPPLIES	2,133.00
HILLCREST SPRING WATER	SUPPLIES	87.06
HILLTOP CONOCO	FUEL	86.15
HISTORIC TRAILS RC&D	2007 DUES	100.00
HYLAND ENTERPRISES,	ROAD BASE	1,860.66
IKON FINANCIAL SERVICES	COPIER CHARGES	2,669.53
INTERNAL MEDICINE GROUP	MEDICAL SERVICES	89.00
INTERNATIONAL CODE	2007 DUES/SUPPLIES	709.00
J H KASPAR OIL COMPANY	FUEL	4,157.17
JACKALOPE PRINTING	SUPPLIES	9.19
JERRY'S DONUTS	SUPPLIES	15.98
JOHNSON MAPPING SOFT	TRAINING SEMINARS	350.00
JONES, RICHARD DDS	DENTAL SERVICES	65.00
KAR KRAFT INC	VEHICLE REPAIRS	1,303.19
KELCO SUPPLY COMPANY	SUPPLIES	6,369.85
KILBURN TIRE COMPANY	VEHICLE REPAIRS/CREDIT	723.79
KNAPP SUPPLY & EQUIPMENT	SUPPLIES	127.63
KONE ELEVATORS ESCAL	MAINTENANCE	1,208.99
KROGER - KING SOOPER	RX/SUPPLIES	595.85
LANDER FAMILY DENTAL	DENTAL SERVICES	400.00
LARIAT INTERNATIONAL	SUPPLIES	453.25
LARIAT QUICK STOP	FUEL	1,639.79
LARSEN, KAREN	REIMBURSEMENT-SUPPLIES	87.95
LASCANO, LUIS	JANITORIAL SERVICES-APRIL	3,500.00
LINCOLN PRINTING PLUS	SUPPLIES	407.50
LOCAL GOVERNMENT LIABILITY	LGLP MEMBERSHIP 7/1/07-6	45,924.00
LONG BUILDING TECHNOLOGIES	BAGGS MEDICAL CENTER REP	4,171.31
LORMAN EDUCATION SERVICE	TRAINING SEMINAR	957.00
M H L SYSTEMS	PARTS	3,142.50
MARTINEZ, TAMMY	CLEANING SERVICES	385.83
MCILVAINE RENTALS	RENT-APRIL 2007	500.00
MEDICINE BOW, TOWN OF	WATER & SEWER	96.20
MEMORIAL HOSPITAL	MEDICAL SERVICES	67,417.26
MEMORIAL HOSPITAL OF CARBON CTY	SCREENING TESTS	142.50
MIDWEST FIRE EQUIPMENT	SKID UNIT	10,695.00
MOBILE CONCRETE, INC	CEMENT	731.25
MOORE MEDICAL CORP.	SUPPLIES/MEDICAL SUPPLIES	421.98
MOORE MEDICAL CORP.	MEDICAL SUPPLIES	43.58
MPM CORP / EVERGREEN	GARBAGE SERVICES	85.00
MY AUTOMOTIVE, INC.	VEHICLE REPAIRS	82.87
MYERS TIRE SUPPLY CO	SUPPLIES	145.45
NATIONAL FIRE PROTECTION	NATL ELEC SAFETY CODE	267.95
NEUTRON INDUSTRIES	SUPPLIES	150.49
P J TECH SERVICES	COMPUTER TECH SERVICES	246.18
PAGE ONE	PAGER SERVICES	239.96
PAMIDA INC	SUPPLIES	247.22
PEOPLE MAGAZINE	PEOPLE MAGAZINE SUBSCRIPTION	404.04
PERKINS OIL CO	FUEL	1,303.83
PERUE PRINTING	SUPPLIES	760.00
POSITIVE PROMOTIONS	SUPPLIES	184.95
PRO-CHEM INDUSTRIAL,	SUPPLIES	377.90
PUBLIC SAFETY CENTER	VESTS	59.48
PUBLIC SAFETY WAREHOUSE	SUPPLIES	1,033.34
Q BUSINESS SOURCE	WARRANTS	217.01
QUESTAR GAS	GAS SERVICE	147.89

QUILL CORPORATION	SUPPLIES	558.84
QWEST	PHONE SERVICE	5,012.80
QWEST-DENVER	D & A TESTING PHONE	161.48
RAWLINS AUTOMOTIVE	PARTS	335.23
RAWLINS EYE CARE	VISION SERVICES	200.00
RAWLINS FAMILY MEDICINE	MEDICAL SERVICES	1,325.00
RAWLINS FIRE EXTINGUISHER	ANNUAL INSPECTIONS	150.50
RAWLINS, CITY OF	LANDFILL FEES/WATER & SEWER	972.45
REDMOND, CHARLES	REPAIRS	215.00
RITE-STYLE OPTICAL	SAFETY EQUIPMENT	150.50
ROCKY MOUNTAIN POWER	ELECTRICITY	9,834.90
ROSCOE STEEL & CULVERT	PARTS & SUPPLIES	14,771.20
ROSS' AUTOMOTIVE SERVICE	VEHICLE REPAIRS	56.94
RYAN ELECTRONICS INC	MAINTENANCE CONTRACT FEE	3,762.00
S E D MEDICAL LABORATORY	DRUG SCREENING	240.40
SARATOGA AUTO PARTS	PARTS	228.01
SARATOGA SUN	ADVERTISING	2,018.17
SARATOGA, TOWN OF	WATER & SEWER	13.75
SCHAEFFER'S	SUPPLIES	1,005.61
SHELL FLEET PLUS	FUEL	29.66
SHEPARD'S	FUEL	111.14
SHIVELY HARDWARE	SUPPLIES	31.64
SIRCHIE	SUPPLIES	98.94
SOCIETY FOR NUTRITION	40TH ANNUAL CONFERENCE	554.00
SPEER, WILLIAM	MILEAGE	143.52
SPORTS ILLUSTRATED	SPORTS ILL SUBSCRIPTION	413.00
SQUARE SHOOTERS	FOOD	66.47
STELLAR RESEARCH CORP	COMPUTER REPAIRS/TRAINING	322.50
STINGER SYSTEMS	TRAINING SEMINAR	450.00
SUNRISE SANITATION SERVICE	GARBAGE SERVICES	25.00
T'S KEYS	LOCK REPAIRS	683.50
TERMINIX	MONTHLY SERVICE	150.00
TIGER MART	FUEL	297.84
TRADING POST	FUEL	18.92
TRIPLE XXX CONTRACTING	GARBAGE SERVICE	45.00
TRUE VALUE OF RAWLINS	KEYS	437.42
U S BANK	SCHOOL	2,716.56
UNION TELEPHONE COMPANY	CELL PHONES	353.47
UNIVERSITY OF WYOMING	COURSE BALANCE	4.72
USP COMMUNICATIONS	PHONE SERVICES	760.99
VALLEY OIL COMPANY	FUEL	620.36
VALLEY PHARMACY	RX'S	369.89
VAN'S WHOLESAL	SUPPLIES	551.57
VERIZON WIRELESS	CELL PHONE	72.03
VISIONARY COMMUNICATIONS	DIALUP	21.95
WAGON CIRCLE FAMILY	MEDICAL SERVICES	607.50
WESTERN STATES SHERIFF'S ASSOC.	2007 DUES	100.00
WY DEPARTMENT OF FAMILY	COPIES	26.46
WY DEPARTMENT OF HEALTH	3RD QTR PAYROLL	33,984.62
WY LECC	LECC CONFERENCE	100.00
WY MACHINERY COMPANY	PARTS	130.62
WY PUBLIC HEALTH ASSOCIATION	2007 DUES-BARTLETT	20.00
WY STATE BOARD OF PHARMACY	REGISTRATION RENEWAL	40.00
WY STATIONERY	SUPPLIES	741.53
XEROX CORPORATION	BASE CHARGEX	837.82
YAMPA VALLEY ELECTRIC	ELECTRICITY	494.08
YOUNG, CHARLES MD	MEDICAL SERVICES	95.00
	GRAND TOTAL	420,483.84

CLERK

Minutes

Commissioner Weickum moved to approve the April 3, 2007 Minutes of the Board of Carbon County Commissioners as presented. Commissioner Paxton seconded and the motion carried unanimously.

Monthly Receipts

The Board approved the Statement of Fees Collected for March 2007 for the County Clerk’s Office in the amount of \$18,958.25.

Bonds

Clerk Rothenberger presented a Rider to a bond for Kristine Lessard. She advised that original bond was approved stating her appointed office as Treasurer rather than Clerk/Treasurer for the Town of Hanna.

Commissioner Weickum moved to approve a \$100,000.00 bond for Penny L. Parr, Deputy Clerk/Treasurer for the Town of Hanna; a \$50,000.00 bond for Gilbert Archuleta, Treasurer for Carbon County School District No. 1; a \$50,000.00 bond for Susan Wallace, Treasurer for the Town of Saratoga; and a \$10,000.00 bond for Julie Allen, Treasurer for the Medicine Bow Conservation District. Commissioner Paxton seconded and the motion carried unanimously.

Town of Saratoga City Hall

Commissioner Paxton moved to authorize the Chairman to sign a letter drafted by Attorney DeLancey stating the Board’s interest in the possible purchase of the Saratoga City Hall. Commissioner Weickum seconded and the motion carried unanimously.

Impact Funding

Clerk Rothenberger presented a Resolution regarding a countywide consensus list for State Land and Investment Board (SLIB) impact funding. She stated that she also e-mailed this to each municipality for their consideration and hopes to receive all approved Resolutions back to submit to SLIB by the end of April.

Clerk Rothenberger noted that the list was approved at the March Council of Governments (COG) meeting but that due to various circumstances, she had to make several changes after that time. She reported she changed Hanna’s project to \$600,000.00 and increased the Town of Dixon’s request from \$40,000.00 to \$400,000.00 for their water project. She also increased the Town of Encampment’s match to 10% and changed Memorial Hospital of Carbon County’s project to cover their parking lot and drainage system and lowered the amount from \$750,000.00 to \$300,000.00. She added that she spoke with each of these entities about the changes. She advised that Attorney DeLancey has reviewed the Resolution and recommends its approval. Clerk Rothenberger stated the municipalities will receive approximately \$735,000.00.

Commissioner Weickum moved to approve Resolution No. 2007-14, the Carbon County, County Wide Consensus Block Grant Application Form. Commissioner Paxton seconded and the motion carried unanimously.

RESOLUTION NO. 2007-14

**CARBON COUNTY
COUNTY WIDE CONSENSUS BLOCK GRANT APPLICATION FORM**

We, the undersigned Carbon County Board of Commissioners, hereby certify that the Board and at least seventy percent (70%) of the incorporated population within Carbon County have reached agreement on the following project(s) to be funded under Section 328, Impact County Block Grant, Chapter 23 and State Wide County Block Grant, Chapter 24 and in compliance with rules promulgated by the State Loan and Investment Board.

COUNTY CONSENSUS LIST – PRIORITY & SUBSTITUTION LISTING:

PROJECT OWNER	PROJECT NAME	TOTAL ESTIMATED PROJECT COST	CHAPTER 23	CHAPTER 24	TOTAL COUNTY BLOCK GRANT FUNDING REQUEST	PERCENT-AGE OF TOTAL PROJECT COST (GRANT FUNDING)	LOCAL MATCH	OTHER MATCH (PLEASE PROVIDE DETAIL)	PERCENT-AGE OF TOTAL PROJECT COST (MATCH)	NOTATION ONLY MATCH PROVIDED FROM DIRECT DISTRIBUTION FUNDING SECTIONS 316, 319, 328
			IMPACT COUNTY BLOCK GRANT FUNDING REQUEST SECTION 328	STATE-WIDE COUNTY BLOCK GRANT FUNDING REQUEST SECTION 328						
Town of Hanna	Phase I – Water treatment plant upgrades	\$ 600,000.00	\$ 420,000.00		\$ 420,000.00	70%	\$ 180,000.00		30%	
Town of Dixon	Water system upgrades per EPA Administrative Order	\$ 400,000.00	\$ 240,000.00		\$ 240,000.00	60%	\$ 160,000.00		40%	
Town of Encampment	Phase II – Water Project	\$ 685,000.00	\$ 75,131.25	\$ 541,368.75	\$ 616,500.00	90%	\$ 68,500.00		10%	
Town of Sinclair	5 th & Madison Street water & sewer replacement	\$ 1,500,000.00		\$ 1,050,000.00	\$ 1,050,000.00	70%	\$ 450,000.00		30%	
Subtotal	Projects 1-4	\$ 3,185,000.00	\$ 735,131.25	\$ 1,591,368.75	\$ 2,326,500.00	73%	\$ 858,000.00		28%	
Town of Hanna	Phase II – Water treatment plant upgrades	\$ 1,144,000.00		\$ 800,800.00	\$ 800,800.00	70%	\$ 343,200.00		30%	
Memorial Hospital of Carbon County	Parking lot & drainage system	\$ 300,000.00		\$ 150,000.00	\$ 150,000.00	50%	\$ 150,000.00		50%	
Town of Riverside	Sewer extension for new building sites	\$ 60,000.00		\$ 54,000.00	\$ 54,000.00	90%	\$ 6,000.00		10%	
Town of Saratoga	Combine Town Hall & Police in new building	\$ 455,000.00		\$ 227,500.00	\$ 227,500.00	50%	\$ 227,500.00		50%	
Subtotal	Projects 5-8	\$ 1,959,000.00		\$ 1,232,300.00	\$ 1,232,300.00	65%	\$ 726,700.00		35%	
Town of Hanna	Street repairs and replacements	\$ 690,000.00		\$ 483,000.00	\$ 483,000.00	70%	\$ 207,000.00		30%	
City of Rawlins	Affordable housing project	\$ 500,000.00		\$ 375,000.00	\$ 375,000.00	75%	\$ 125,000.00		25%	
Town of Elk Mountain	Street repair and paving	\$ 500,000.00		\$ 375,000.00	\$ 375,000.00	75%	\$ 125,000.00		25%	
Town of Sinclair	12 th Street bypass, divert heavy traffic from town	\$ 1,410,000.00		\$ 987,000.00	\$ 987,000.00	70%	\$ 423,000.00		30%	
Town of Saratoga	South River sewer replacement	\$ 450,000.00		\$ 225,000.00	\$ 225,000.00	50%	\$ 225,000.00		50%	
Town of Elk Mountain	Drill second well for town water supply	\$ 1,000,000.00		\$ 750,000.00	\$ 750,000.00	75%	\$ 250,000.00		25%	
Subtotal	Projects 9-14	\$ 4,550,000.00		\$ 3,195,000.00	\$ 3,195,000.00	69%	\$ 1,355,000.00		31%	
Carbon County Fire & Sheriff	Vehicles for public safety	\$ 560,000.00		\$ 280,000.00	\$ 280,000.00	50%	\$ 280,000.00		50%	
Town of Encampment	Water project	\$ 680,000.00		\$ 612,000.00	\$ 612,000.00	90%	\$ 68,000.00		10%	
Town of Dixon	Street improvements and maintenance	\$ 30,000.00		\$ 15,000.00	\$ 15,000.00	50%	\$ 15,000.00		50%	
Town of Hanna	Beryl & Meadowlark Streets repair and paving	\$ 373,000.00		\$ 261,100.00	\$ 261,100.00	70%	\$ 111,900.00		30%	
City of Rawlins	Spruce & Brooks Street extensions	\$ 750,000.00		\$ 562,500.00	\$ 562,500.00	75%	\$ 187,500.00		25%	
Subtotal	Projects 15-19	\$ 2,393,000.00		\$ 1,730,600.00	\$ 1,730,600.00	67%	\$ 662,400.00		33%	
Grand Total		\$ 12,087,000.00	\$ 735,131.25	\$ 7,749,268.75	\$ 8,484,400.00	68%	\$ 3,602,600.00		32%	

ATTEST:

-s- Gwynn G. Rothenberger, Carbon County Clerk
April 17, 2007

BOARD OF CARBON COUNTY COMMISSIONERS

-s- Artlin Zeiger, Chairman
April 17, 2007

Lawn Care Proposals

Clerk Rothenberger opened four sealed lawn care proposals for the Carbon Park, the small park north of the Carbon Building, Rawlins Senior Center, and the Museum. Proposals were from Budget Cleaning Services in the amount of \$3,525.00 per month, Mika Tree Service & Landscaping in the amount of \$1,750.00 per month, Rufus Henson in the amount of \$1,700.00 per month, and Care More Turf Maintenance in the amount of \$620.00 per month for mowing and watering, one time charge of \$845.00 for power raking and cleanup, and maintenance and repair at \$39.50 per hour.

Clerk Rothenberger also presented a letter from Denise Patton, Museum Director, recommending Rufus Henson.

Commissioner Weickum moved to accept the lawn care proposal from Care More Turf Maintenance in the amount of \$620.00 per month for mowing and watering, a one time charge of \$845.00 for power raking and cleanup of each area, plus \$39.50 per hour for maintenance and repair for the Carbon Park, the small park north of the Carbon Building, Rawlins Senior Center, and the Museum during the months of May through September 2007. Commissioner Paxton seconded and the motion carried unanimously.

General Election Expenses

Clerk Rothenberger presented a letter from the Medicine Bow Conservation District requesting the Board pay their portion of the 2006 General Election totaling \$480.72. The Board's consensus was to respectfully deny this request and asked Clerk Rothenberger to notify them.

SHARE Program

Clerk Rothenberger advised that she sent each Commissioner the requested information about the SHARE program and asked if they would like to allow the program to continue using the Armory after April.

Commissioner Weickum moved to allow SHARE Program to continue using the Armory kitchen monthly for distribution of the SHARE products. Commissioner Paxton seconded and the motion carried unanimously.

The Board agreed they could discontinue this partnership at any time.

Minutes

Commissioner Weickum moved to approve the March 23, 2007 Minutes of the Board of Carbon County Commissioners Special Meeting as presented. Commissioner Paxton seconded and the motion carried unanimously.

Local Government Liability Pool

Clerk Rothenberger advised she spoke with the Local Government Liability Pool (LGLP) and advised that they are figuring rates differently this year. Previously rates were determined by total operating expenditures but are now figured solely on total payroll. She added that the county paid \$42,541.00 for the current year and with the new rate schedule, the county should be paying approximately \$58,000.00, however because of the change, LGLP decided to only allow a 5% increase or decrease in a member's premium.

Ms. Rothenberger added that while the county currently has a \$5,000.00 per incident deductible, this could be reduced to only \$250.00 per incident this year only because of the 5% buffer. She stated that according to LGLP the reduced deductible will not affect any future premiums, nor will it have any other negative effects for the county. Ms. Rothenberger did state that this is only true for this year because LGLP has no way to figure an adjusted premium based on the various deductibles.

The Board authorized Clerk Rothenberger to reduce the deductible to \$250.00 per incident this year.

3rd, Cedar and Spruce Street Project

Clerk Rothenberger presented a letter from the Wyoming Department of Transportation (WYDOT) regarding the 3rd, Cedar, and Spruce Street project. The letter states that in order to complete the project, specifically ADA sidewalks, lighting, and reconstruction of the curb, gutter, and sidewalk, WYDOT is proposing to acquire additional right-of-way, luminair easements, and construction permits. The letter goes on to state that the county will maintain ownership of the permit area, as it is only needed on a temporary basis during the construction period.

Clerk Rothenberger then presented two Permits to Appraise for the Board's consideration, one for parcel 55 and one for parcel 56. Clerk Rothenberger advised that Attorney DeLancey has reviewed the permits and had no objections. Attorney DeLancey stated the purpose is for WYDOT to have permission to access county property and make an assessment.

Commissioner Weickum moved to authorize the Chairman to sign two Wyoming Department of Transportation Permits to Appraise for parcels 55 and 56, Project P541012 more formally known as the 3rd, Cedar, and Spruce Street project. Commissioner Paxton seconded and the motion carried unanimously.

Union Pacific Railroad Steam Train

Clerk Rothenberger presented a memorandum from the Wyoming County Commissioners Association (WCCA) stating that the Union Pacific Railroad has offered the use of its steam train for counties. County Commissioners must decide who they want to invite on the ride, tentatively scheduled for May 3-4, 2007, from Rawlins to Rock Springs and notify WCCA immediately.

The Board agreed all county elected officials and the mayors of each municipality would be invited.

Highway Safety Grant Agreement

Clerk Rothenberger presented a Highway Safety Grant Agreement for the D.U.I. Arresting Jail Intoximeter. She advised that this is the grant the Board previously authorized the Sheriff's Office to apply for and that this agreement has been reviewed by Attorney DeLancey who recommends its approval.

Commissioner Weickum moved to approve the Chairman sign the Highway Safety Grant Agreement between WYDOT and the Sheriff's Department for a D.U.I. Arresting Jail Intoximeter, in the amount of \$5,000.00. Commissioner Paxton seconded and the motion carried unanimously.

ELECTED OFFICIALS/DEPARTMENT HEADS

Sheriff

Sheriff Jerry Colson distributed a letter from Archie P. Kirsch, M.D. stating he would like the Board to consider offering him benefits, specifically medical insurance. Sheriff Colson asked for approval of this request. Clerk Rothenberger discussed the fees the county would have to pay monthly for Dr. Kirsch to receive benefits but stated she saw no reason to deny the request.

Commissioner Weickum moved to provide family medical benefits to Dr. Kirsch effective July 1, 2007. Commissioner Paxton seconded and the motion carried unanimously.

Clerk Rothenberger confirmed the medical benefits would be effective in July 2007. There was discussion of making Dr. Kirsch a ¾ time employee and Sheriff Colson asked who he would be employed under. The Board advised Sheriff Colson that he would be Dr. Kirsch's direct supervisor, but that he would be employed under the County Commissioners.

Sheriff Colson advised he has hired a deputy for the Baggs area but is having difficulty finding appropriate housing.

Road & Bridge

Bill Nation introduced the Road & Bridge employees to the Board.

Public Health

Bridget Hettgar presented an amendment to extend the Memorandum Of Understanding between Wyoming Department of Health and Carbon County for Public Health Nursing Services for a two-year period effective July 1, 2007.

Attorney DeLancey advised she would like to review the amendment before the Board considers it. The Board advised Ms. Hettgar that they would consider the amendment at a later time, after Attorney DeLancey's review.

Homeland Security Grants

Pam Farster thanked the Board for all their cooperation and support and stated she will interface with the new grant employee and will continue working grants until the end of May or first of June, 2007. The Board thanked Ms. Farster for all her hard work and dedication.

Ms. Farster distributed and provided an update on the Homeland Security Grants. She advised Homeland Security is drying up and does not expect to get any more money this year than last year.

Ms. Farster advised the Fire Department has too many base stations and will try to change the fire grant to three mobiles, and additional pages. Otherwise, the county could buy a base station and put it on a trailer. Chairman Zeiger stated County Fire should be encouraged to get an additional trailer.

Ms. Farster advised the county should get the mitigation grant in the amount of approximately \$6,000.00 to allow the county to hire a consultant to write a countywide mitigation plan for natural and man made disasters.

Ms. Farster advised the Local Emergency Planning Committee (LEPC) meeting has been changed to May 2, 2007 at 2:00 p.m. She advised Greg Zabel will form a Local Planning Committee for all countywide emergencies.

Search & Rescue Trailer

Commissioner Paxton advised Lester Thompson of the Road & Bridge Department contacted him regarding a trailer apparently belonging to Search and Rescue. Commissioner Paxton stated the trailer has no identification number and stated that it has been located behind the Encampment Fire Department and has not moved for several years. Commissioner Paxton advised that Mr. Thompson would like to purchase the trailer.

The Board requested Clerk Rothenberger research further to determine if this trailer is county property.

Contract Approval Procedure

Attorney DeLancey advised she would like to review all documents for the Board's consideration prior to each meeting. Commissioner Weickum asked that a memo be drafted stating all documents must be submitted to Attorney DeLancey prior to Commissioner meetings giving her time to properly review them.

EXECUTIVE SESSION

Commissioner Weickum moved to go into executive session with Clerk Rotehenberger and Attorney DeLancey at 10:30 a.m. for litigation and personnel issues. Commissioner Paxton seconded and the motion carried unanimously.

Commissioner Weickum moved to come out of executive session at 11:00 a.m. Commissioner Paxton seconded and the motion carried unanimously.

COMMISSIONERS SCHOLARSHIPS

Clerk Rothenberger advised that the Board received a listing of all Commissioner Scholarship applicants and that they must assign three applicants to receive the \$1,000.00 new scholarships and one applicant to receive the \$1,000.00 renewal scholarship. They must also designate four

alternate recipients for the new scholarships. She advised that there was only one renewal applicant this year so there would be no alternates in the renewal category.

Commissioner Paxton moved to designate Michelle Lynch as the recipient of the County Commissioners renewal scholarship. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Weickum moved to designate Kaylee A. Kerbs, Alysia M. Kraft, and Tara E. Ashline as the new scholarship recipients; and to designate Rachel C. Russell, Shyla R. Allen, Kristin B. Lee, and Ashlea A. Colson, ranked in order, as the alternate recipients of the new scholarships. Commissioner Paxton seconded and the motion carried unanimously.

ARMORY

Greg Zabel advised the generator water pump at the Armory recently quit working and the estimate to replace the pump is \$2,500.00. He advised he does not have this in his budget. Commissioner Weickum stated the cost for a new generator would be approximately \$20,000.00. After a brief discussion, the Board approved up to \$2,500.00 for a water pump for the generator and asked Mr. Zabel to work with Clerk Rothenberger to pay the invoice.

RECESS

Chairman Zeiger called a recess at 11:18 a.m. and reconvened at 11:25 a.m.

BUILDING COMMITTEE

Clerk Rothenberger advised that the Building Committee met April 6, 2007 and discussed several topics such as the need for an Information Technology (IT) Specialist, the need for a building manager, and space issues. She presented a summary of the Committee's recommendations along with lists of needs from Judges Waldrip and Eakin, and a request for space from Clerk of District Court, Lindy Glode.

IT Specialist

Clerk Rothenberger advised the committee would like an IT Specialist be hired immediately to be responsible for computers and telephone system. She stated this person would be employed under the County Commissioners. Clerk of Court Lindy Glode advised she would still pay for her IT person separately on occasion for her specific needs.

The Board authorized the hiring of the IT Specialist as soon as possible. Chairman Zeiger asked Clerk Rothenberger to prepare a job description for the next Commissioners meeting. Commissioner Paxton asked Clerk Rothenberger to check with the school district for a job description and salary.

Building Manager

Clerk Rothenberger advised the committee recommends that a Building Manager be hired immediately to manage and maintain all county owned buildings. Commissioner Weickum advised a building manager should maintain all county buildings or be the contact to call service and repair personnel. He stated this individual should also be the building inspector. The Board agreed the job description should include building manager and building inspector and asked Clerk Rothenberger to prepare a job description for its review.

Space Issues

Clerk Rothenberger advised the Building Committee recommends that County Clerk, County Treasurer, and County Assessor's records currently stored in the Carbon Building Records Room be moved to the old jail in the Courthouse. This would leave the records room, approximately 4,000 square feet of sectioned office space, available for the County Attorney's Office to move into. Clerk Rothenberger stated that associated costs with these recommendations would be moving furniture and computers, moving records and shelving, and installing telephone and computer wiring. In addition, the committee also recommended leaving the Attorney and Circuit Court records in the large records room in the Carbon Building. The Board approved these recommendations.

Clerk of Court Glode discussed the old law books in the Law Library and asked for direction to dispose of these items. The Board asked Ms. Glode to advertise to give these books away and if there is no response, then she is authorized to dispose of them.

Clerk Rothenberger stated the Assessor's office would like to have walls knocked down in her office and will include this in her budget request. This would provide that office with their immediate need of office space.

Clerk Rothenberger stated that once the County Attorney's Office moves, the committee agrees that this space could be used for the Clerk of Court Office. Ms. Glode advised her office would like to move into the space and that her vacated office space could be used for a jury room with private restrooms and a law clerk's office. She stated the current jury room could be a conference room for trials.

Clerk Rothenberger discussed the possibility of allowing Bill Nation to construct an office located at the Rawlins Road & Bridge shop. This would leave approximately 2,300 square feet of office space in the Carbon Building that the Committee recommends the Planning Department move into. Once the Planning Department moves, their vacated space could be rented or could possibly be used for Economic Development.

Mr. Nation explained the project and advised he has approximately \$90,000.00 in his current budget he could use to begin immediately. The Board advised Mr. Nation to get started on this project.

The Board approved all recommendations presented by the Building Committee and asked for job descriptions to be written for IT Specialist and Building Manager, computer and telephone wiring to be installed at the Carbon Building records room, and that all records begin to be moved immediately.

Circuit Court Needs

Judge Eakin proposed changing the men's public restroom on the ground floor of the Courthouse to a staff restroom and kitchen. Clerk Rothenberger advised the women's restroom would have to be turned into a unisex restroom and there would be costs associated with this. The Board suggested turning the woman's bathroom into ADA compliant unisex bathroom. Sheriff Colson advised there is a kitchen in the Sheriff's Department downstairs, across the hall that Judge Eakin can use. Judge Eakin stated she could have an architect look at changing the men's restroom and get back to the Commissioners. Clerk Rothenberger suggested giving the public women's restroom to the Circuit Court Office for a personal restroom and allowing them to use the Sheriff's kitchen area. She stated the men's restroom could be used as an ADA unisex restroom because it would take much less modification, as it is already ADA accessible.

Sheriff Colson suggested closing off half of the men's room for the public and the other half for Judge Eakin's office. The Board advised the Building Committee to get estimates and contractor's bids for all the jobs they presented for all modifications in the Courthouse.

RECESS

Chairman Zeiger recessed for lunch at 12:20 p.m. and reconvened at 1:30 p.m.

BUDGET PRESENTATIONS

Budget requests were presented by the following:

Senior Services

Jill Duthie advised the Hanna Roof is not included in their request for \$297,000.00 and the Board added an additional \$15,000.00 making the Senior Services total request in the amount of \$312,000.00.

Big Brothers / Big Sisters	\$ 10,000.000
Western Wyoming Family Planning	\$ 1,500.00

Project Prevention

Theresa Pacheco asked for the Board to sponsor the Substance Abuse Block Grant in the amount of \$33,000.00 for fiscal year 2007-2008. Sally Patton stated they would like the Commissioners to be the fiduciary agent for this block grant to maximize the funds. Clerk Rothenberger stated that Attorney DeLancey's main concern was who would monitor this grant and make sure all requirements are met, and advised that the new grant person would do this. Clerk Rothenberger advised that Ms. Pacheco must have a commitment for sponsorship now because the grant application is due by the end of April 2007.

Commissioner Weickum moved to sponsor the Substance Abuse Block Grant in the amount of \$33,000.00 for fiscal year 2007-2008. Commissioner Paxton seconded and the motion carried unanimously.

BUDGET PRESENTATIONS

A budget request was presented by the following:

Medicine Bow Clinic	\$ 69,937.00
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RECESS

Chairman Zeiger called a recess at 2:22 p.m. and reconvened at 2:25 p.m.

BUDGET PRESENTATIONS

A budget request was presented by the following:

Little Rascals Preschool	\$ 1,308.00
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RECESS

Chairman Zeiger called a recess at 2:32 p.m. and reconvened at 2:38 p.m.

BUDGET PRESENTATIONS

Budget requests were presented by the following:

United Way	\$ 1,512.96
Buchholtz Retreat Group	\$ 10,950.00
Saratoga Platte Valley Chamber	\$ 7,500.00
Encampment Preschool	\$ 5,000.00
Carbon County Child Development	\$ 10,000.00
Memorial Hospital of Carbon County – Home Health	\$ 11,086.00
Memorial Hospital of Carbon County/Energy Basin Clinic	\$ 103,758.00
Memorial Hospital of Carbon County	\$4,356,318.00
Old Penitentiary Joint Powers Board	\$ 46,200.00

RECESS

There being no further business, Chairman Zeiger recessed the meeting at 5:35 p.m., and declared the meeting will reconvene at 9:00 a.m. April 18, 2007.

RECONVENE

The meeting of the Board of Carbon County Commissioners reconvened at 9:00 a.m. April 18, 2007 at the Jeffrey Center in Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioners Terry Weickum and Jerry Paxton; Gwynn Rothenberger, Carbon County Clerk; and Cindy Baldwin, Carbon County Treasurer.

CLERK

Minutes

Commissioner Weickum moved to approve the April 9, 2007 Special Meeting Minutes of the Board of Carbon County Commissioners as presented. Commissioner Paxton seconded and the motion carried unanimously.

PUBLIC HEALTH

Public Health

Commissioner Weickum moved to approve Amendment Number One to Memorandum of Understanding (MOU) between Wyoming Department of Health, Community and Rural Health Division, Public Health Nursing and Carbon County for Public Health Nursing Services, to extend the MOU for two years, commencing on July 1, 2007. Commissioner Paxton seconded and the motion carried unanimously.

BUDGET PRESENTATIONS

Encampment/Riverside Volunteer Fire Department	\$ 15,000.00
Boys and Girl’s Club	\$ 65,000.00
Platte Valley Community Center	\$118,503.00
Noyes Clinic	\$155,000.00
Little Snake River EMS	\$ 5,000.00
Museum	Grant Sponsorship
ExCel Preschool	\$ 5,000.00
Carbon County Economic Development Corporation	\$ 53,000.00
St. Joseph Thrift Shop	\$ 500.00
Elk Mountain Fire Department	\$100,000.00
Medicine Bow Conservation District	\$ 30,000.00
Rawlins - Carbon County Chamber of Commerce	\$ 15,000.00

RECESS

Chairman Zeiger recessed for lunch at 11:57 a.m. and reconvened at 12:30 p.m.

FIRE DEPARTMENT

Dwight France joined the meeting by telephone and advised that the Hanna EMS and Volunteer Fire Department will be ceasing operations effective May 18, 2007 at 5:00 p.m. He advised he is preparing a Memorandum of Understanding between Carbon County and Town of Hanna for the Carbon County Fire Department to provide fire protection to the town and lease the Hanna Volunteer Fire Department Building. He stated the county currently has five pieces of wildland county fire equipment housed in this building. Mr. France advised they are unable to pump water from a fire hydrant or provide interior attack on a fire with this equipment. He stated, however, that the water tender could be filled with water from the fire hydrants.

Mr. France advised he would have the proposed MOU delivered to the County Clerk’s Office today for review and contact the Board later today.

BUDGET PRESENTATIONS

Pronghorn Pride	\$ 24,000.00
Predatory Animal Control Board	\$ 4,000.00
Wee Folks Place	\$ 1,500.00
Saratoga - Encampment Ambulance and EMTs	\$ 45,000.00
Hanna Free Press	\$ 1,500.00
Rawlins - Carbon County Airport Board	\$ 17,577.50
Downtown Development Authority	\$ 5,000.00
Platte Valley Medical Clinic	\$ 50,000.00
COVE	\$ 10,000.00
Pet Partners	\$ 70,000.00

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 4:10 p.m.

Approved this 1st day of May, 2007.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman