

**MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 15, 2005  
Hanna Senior Center  
Hanna, WY**

The regular meeting of the Carbon County Commissioners was held Tuesday, November 15, 2005 at the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Artlin Zeiger; Commissioner Terry Weickum; Carbon County Clerk, Linda Ann Smith, Chief Deputy Clerk, Diana K. Obe; and Deputy Clerk Gwynn Rothenberger. Commissioner Lee Meacham was absent.

Chairman Artlin Zeiger called the meeting to order at 7:00 p.m.

**VOUCHERS**

The following vouchers were presented and approved for payment:

ADAMS, STEVE	PLANNING	56.24
ADVANCED MEDICAL COMPANY	JAIL	707.25
ALCO	VARIOUS	13.57
ALPINE OFFICE SUPPLY	VARIOUS	361.74
ALSCO, AMERICAN LINEN DIVISION	VARIOUS	115.82
AMERIGAS	FIRE	181.45
ARLINGTON OUTPOST	FIRE	57.00
ART'S PLUMBING & HEATING	VARIOUS	309.00
BAGGS, TOWN OF	SHERIFF	100.00
BANK OF COMMERCE	VARIOUS	4,798.52
BEHAVIORAL INTERVENTIONS	JAIL	243.35
BEST WESTERN PLAZA HOTEL	GRANTS	60.00
BI-RITE PHARMACY	VARIOUS	6,964.97
BI-RITE SPORTING GOODS	SHERIFF	54.82
BRESNAN COMMUNICATIONS	VARIOUS	674.44
BUILD RITE LUMBER SUPPLY	VARIOUS	244.70
C N A SURETY	CLERK	50.00
C O V E	GRANTS	2,500.00
CAPITOL COMMUNICATIONS	COURTHOUSE	1,455.27
CARBON COUNTY CHILD DEVELOPMENT CENTER	GRANTS	308.00
CARBON COUNTY TV & ELECTRONICS	VARIOUS	76.98
CARBON POWER & LIGHT INC	VARIOUS	1,478.50
CARDINAL HEALTH	PUBLIC HEALTH	11,770.00
CBM FOOD SERVICE	JAIL	4,674.78
CHANDRA, V RAJA MD	ADMINISTRATION	126.00
COLLAMER, SONJA	PLANNING	29.60
CORPORATE EXPRESS	JAIL	1,121.98
CULLIGAN WATER CONDITIONING	VARIOUS	146.05
CYR, NANCY	PUBLIC HEALTH	12.21
DAILY TIMES	VARIOUS	777.98
DALLIN MOTORS INC	VARIOUS	228.61
DEEP SWEEP	PUBLIC HEALTH	75.00
DELEON, JOHN	ADMINISTRATION	2,392.20
DIXON, TOWN OF	ROAD & BRIDGE	33.50
DUBOIS TELEPHONE EXCHANGE	VARIOUS	157.27
EAGLE UNIFORM SUPPLY	VARIOUS	153.80
ELK MOUNTAIN TOWING	SHERIFF	46.07
ELK MOUNTAIN VOLUNTEER FIRE DEPT	FIRE	194.03
EMBLEM ENTERPRISES, INC.	SHERIFF	33.01
ENGSTROM, JAMES D. DDS	JAIL	1,500.00
ENTENMANN - ROVIN CO	SHERIFF	256.50
ERICKSON & ROBERTS	ADMINISTRATION	6,669.44
EVANS, MORGAN	JAIL	294.00
FARMER BROTHERS COFFEE	CLERK	90.30

FIRST AMERICAN TITLE	BUILDING & GROUNDS	25.00
FLEET SERVICES	SHERIFF	295.17
FORSTER LANDSCAPE & CONSTRUCTION	CARBON BUILDING	110.00
FOWLER, ADA	GRANTS	227.92
FSH COMMUNICATIONS	COURTHOUSE	130.00
GALLS INCORPORATED	SHERIFF	104.99
GASES PLUS	VARIOUS	683.42
GOSHEN COUNTY DETENTION CENTER	JAIL	2,317.83
GOSVENOR, MAXINE	PUBLIC HEALTH	19.98
HETTGAR, BRIDGET M RN	PUBLIC HEALTH	296.18
HILLCREST SPRING WATER, INC.	VARIOUS	49.24
HILLTOP CONOCO	EMERGENCY MANAGEMENT	37.46
HONES VETERINARY SERVICE, LLC	SHERIFF	112.47
HSBC BUSINESS SOLUTIONS	FIRE	323.89
HYLAND ENTERPRISES	ROAD & BRIDGE	452.50
IBI SYNERGY, INC	GRANTS	66.93
INJOY VIDEOS	GRANTS	303.90
J H KASPAR OIL COMPANY	VARIOUS	7,938.84
JACKALOPE PRINTING	VARIOUS	487.74
JERRY'S DONUTS	VARIOUS	27.93
KAR KRAFT INC	SHERIFF	60.39
KINETIC LEASING	BUILDING & GROUNDS	88,063.00
KIRSCH, A P MD	JAIL	2,400.00
KONE ELEVATORS ESCALATORS	VARIOUS	2,170.65
KROGER - KING SOOPERS	FIRE	7.74
LANE'S PLUMBING & HEATING	BUILDING & GROUNDS	83.60
LARIAT INTERNATIONAL TRUCKS	ROAD & BRIDGE	85.35
LEXIS NEXIS MATTHEW BENDER	ADMINISTRATION	212.45
LONG BUILDING TECHNOLOGIES, INC.	VARIOUS	2,628.62
MADER, TSCHACHER, PETERSON & CO.	ADMINISTRATION	14,000.00
MASSEY, DANIEL T. P.C.	ADMINISTRATION	472.50
MATTHEW BENDER & CO, INC.	SHERIFF	38.97
MCI COMM SERVICE	FIRE	12.37
MCILVAINE RENTALS	PUBLIC HEALTH	500.00
MEDELA INCORPORATED	GRANTS	523.39
MEDICINE BOW, TOWN OF	VARIOUS	86.69
MEMORIAL HOSPITAL	VARIOUS	1,751.49
MOELLER, MARIE	COURTHOUSE	650.00
MOFFAT COUNTY SHERIFF'S OFFICE	JAIL	195.00
MORIARITY, CATHERINE M.	ADMINISTRATION	328.75
MPM CORP / EVERGREEN DISPOSAL	SENIOR SERVICES	87.50
N A D A APPRAISAL GUIDES	TREASURER	100.00
NATIONAL ASSOCIATION	SHERIFF	165.00
NEUTRON INDUSTRIES, INC	CARBON BUILDING	286.39
NORCHEM DRUG TESTING LAB	GRANTS	59.60
PACIFIC POWER & LIGHT CO	VARIOUS	9,962.56
PAGE ONE	VARIOUS	275.00
PAMIDA INC	VARIOUS	194.56
PERKINS OIL CO	VARIOUS	3,230.54
PERUE PRINTING	TREASURER	465.00
PETERBILT OF WYOMING	ROAD & BRIDGE	323.61
PITNEY BOWES INC	ADMINISTRATION	261.50
PLUMBING & MORE	ROAD & BRIDGE	50.00
PRO-CHEM INDUSTRIAL, LLC	JAIL	1,361.68
PUBLIC SAFETY CENTER, INC	SHERIFF	1,307.52
PUBLIC SAFETY WAREHOUSE	SHERIFF	32.95
QUALITY LANDSCAPE	VARIOUS	504.75
QUESTAR GAS	SENIOR SERVICES	67.34
QUILL CORPORATION	CLERK	348.87
QWEST	VARIOUS	4,431.00
RAWLINS AUTOMOTIVE	VARIOUS	545.68
RAWLINS FAMILY MEDICAL, P.C.	GRANTS	438.00
RAWLINS FIRE EXTINGUISHER	BUILDING & GROUNDS	33.00
RAWLINS GLASS	VARIOUS	543.11

RAWLINS, CITY OF	VARIOUS	1,573.75
REGIONAL JUVENILE DETENTION CENTER	JAIL	1,116.00
RELIABLE	SHERIFF	176.94
ROCKY MOUNTAIN INDUSTRIAL EQUIPMENT	FIRE	290.05
RYAN ELECTRONICS INC	RADIO TECH	3,219.50
S & S DISPOSAL	ROAD & BRIDGE	25.00
SARATOGA AUTO PARTS, INC.	ROAD & BRIDGE	315.70
SARATOGA SUN	VARIOUS	160.00
SHELL FLEET PLUS	SHERIFF	92.76
SHEPARD'S	SHERIFF	472.07
SHIVELY HARDWARE	ROAD & BRIDGE	126.44
SMITH, SUSAN	GRANTS	48.10
SPILLMAN TECHNOLOGIES	BUILDING & GROUNDS	14,606.00
TERMINIX	VARIOUS	80.00
THREE FORKS MUDDY GAP SERVICE	FIRE	9.41
TLC COMMERCIAL CLEANING	CARBON BUILDING	3,710.00
TRADING POST	SHERIFF	209.67
TRUE VALUE OF RAWLINS	VARIOUS	109.99
U S BANK	SHERIFF	1,209.65
UNION TELEPHONE COMPANY	VARIOUS	437.04
USP COMMUNICATIONS	VARIOUS	481.58
VALLEY OIL COMPANY	VARIOUS	1,221.36
VALLEY WASTE MANAGEMENT	SENIOR SERVICES	45.00
VISIONARY COMMUNICATIONS, INC.	GRANTS	21.95
WAGNER, BOBBIE	PLANNING	33.30
WESTERN PLAINS MACHINERY	ROAD & BRIDGE	39.31
WESTERN WY FAMILY PLANNING	GRANTS	1,000.00
WILLOW CREEK VENTURES LP	SHERIFF	246.00
WILSON'S SELF SERVICE	ROAD & BRIDGE	1,108.23
WILSON, MARGARET	SHERIFF	60.00
WOLF HOTEL	ADMINISTRATION	165.88
WY DEPARTMENT OF FAMILY SERVICE	WIC	119.40
WY DEPARTMENT OF TRANSPORTATION	SHERIFF	43.03
WY DIESEL SERVICE	VARIOUS	1,056.93
WY ENVIRONMENTAL SYSTEMS	VARIOUS	973.98
WY FINANCIAL INSURANCE, INC.	SHERIFF	50.00
WY MACHINERY COMPANY	ROAD & BRIDGE	353.48
WY PAPER SUPPLY	VARIOUS	899.13
WY TAXPAYERS ASSOCIATION	TREASURER	100.00
WY WINGS	SHERIFF	195.00
XEROX CORPORATION	VARIOUS	427.17
YAMPA VALLEY ELECTRIC	VARIOUS	556.45
YOUNG, CHARLES MD	SHERIFF	82.00
ZEE	VARIOUS	353.90
		242,572.61

## **CLERK**

### **Minutes**

Commissioner Weickum moved to approve the minutes from the November 1, 2005 Commissioners meeting after verifying the property description in the Planning & Zoning section for Case No. 2005-20. Chairman Zeiger seconded and the motion carried unanimously.

### **Monthly Receipts**

The Board approved Planning & Zoning monthly receipts in the amount of \$685.00

Clerk Smith presented Circuit Court forfeitures for October 2005 in the amount of \$70,523.90.

### **Savery Events Center**

Clerk Smith presented a request from Jack Cobb, Chairman of the Savery Events Center, for five fire extinguishers to be mounted at the Events Center.

Commissioner Weickum moved to authorize the purchase of five new fire extinguishers for the Savery Events Center in the total amount of \$290.00. Chairman Zeiger seconded and the motion carried unanimously.

### **Bonds**

Commissioner Weickum moved to approve bonds for Judy Christopherson, Clerk/Treasurer for the Town of Elk Mountain in the amount of \$25,000.00 and Jann Hogue, Secretary of the Carbon County School District No. 1 Recreation Board in the amount of \$10,000.00. Chairman Zeiger seconded and the motion carried unanimously.

Chairman Zeiger asked the clerk to request a higher bond amount in the future for the Recreation Board.

### **Courthouse Repairs / Remodeling**

Commissioner Weickum moved to accept the proposal from Smith Painting dated November 7, 2005 in the amount of \$1,860.00 for wall repair and painting the stairway and restroom located in the Sheriff's Office at the Courthouse. Chairman Zeiger seconded and the motion carried unanimously.

Clerk Smith presented proposals for remodeling the Clerk of District Court's office in the Courthouse. Ms. Smith stated the only proposals received were from Energy Construction in the amounts of \$69,700.00 for remodeling and \$6,490.00 for sewer leak repairs, and Shepard Construction in the amounts of \$41,530.00 for remodeling and \$3,800.00 for sewer leak repairs.

Commissioner Weickum moved to accept the estimate from Shepard Construction dated November 1, 2005 in the total amount of \$45,330.00 to remodel the Clerk of District Court Office and repair sewer leak damages. Chairman Zeiger seconded and the motion carried unanimously.

### **Rawlins - Carbon County Chamber of Commerce**

Clerk Smith presented a funding request from the Rawlins - Carbon County Chamber of Commerce. The Chamber is requesting \$7,500.00 each from the county and from the City of Rawlins for operations. After discussion, the Board tabled the request.

### **Dixon Airport**

Commissioner Weickum moved to authorize the Chairman to sign the Agreement Between Sponsor (Carbon County) and Consultant (Airport Development Group, Inc.) for Professional Services for Environmental Assessment at the Dixon Airport in the amount of \$30,044.00. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Weickum moved to authorize the Chairman to sign the Agreement Between Airport Sponsor (Carbon County) and Engineer (Airport Development Group, Inc.) for Professional Services at the Dixon Airport in the amount of \$244,400.00 to rehabilitate Runway and install AWOS. Chairman Zeiger seconded and the motion carried unanimously.

### **Help America Vote Act**

Clerk Smith explained that to comply with the Help America Vote Act (HAVA), she must provide HAVA compliant voting equipment for each polling place. She reported that the State of Wyoming will purchase touch screen voting machines for each precinct.

This purchase requires a Memorandum of Understanding (MOU) between the Wyoming Secretary of State and Carbon County stating the State will purchase the equipment.

Commissioner Weickum moved to authorize the Chairman to sign the Memorandum of Understanding Between the Wyoming Secretary of State and Carbon County dated November 15, 2005 regarding the purchase of HAVA compliant voting machines. Chairman Zeiger seconded and the motion carried unanimously.

## **ROAD & BRIDGE**

### **Area Work**

Bill Nation introduced the Hanna Area Road & Bridge District Manager Sherman Johnson and reported that he has completed groundwork for the new Elk Mountain Volunteer Fire Department.

Mr. Nation also reported that Anadarko has committed to drilling over 200 new coalbed methane wells in the Hanna area. Arch Mineral has been granted permits for the Simpson Ridge project in the area of County Roads 297 and 115.

Chairman Zeiger read a letter from the Elk Mountain Volunteer Fire Department thanking the Road & Bridge Department for their work at their new Department.

### **County Road 451 – Cherokee Road**

Mr. Nation stated he met with Tom Thompson regarding an additional right-of-way easement recently obtained for County Road No. 451, also known as Cherokee Road.

Commissioner Weickum moved to authorize the Chairman to sign the Perpetual Right-of-Way Easement dated November 15, 2005 with Colorado Interstate Gas Company regarding County Road No. 451 also known as Cherokee Road. Chairman Zeiger seconded and the motion carried unanimously.

### **State Land & Investment Board Grant Application**

Mr. Nation reported he recently applied for a Federal Mineral Royalty Grant from the State Land and Investment Board for the 20-Mile & Wild Cow Road Project. The original application and Resolution stated that an in-kind match of \$236,800.00 would be provided by Carbon County. Mr. Nation stated that some of the in-kind match could not be accepted and requested the Resolution be amended to state an in-kind match of \$118,400.00 would be provided. The revised grant application has already been submitted.

Commissioner Weickum moved to amend the in-kind match amount from \$236,800.00 to \$118,400.00 in Resolution No. 2005-21, A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for the County of Carbon, Wyoming. Chairman Zeiger seconded and the motion carried unanimously.

## **RESOLUTION NO. 2005-21 AMENDED**

### **A RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE County of Carbon, Wyoming**

**WHEREAS**, the Governing Body for the County of Carbon, Wyoming desires to participate in the FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT program to assist in financing this project; and

**WHEREAS**, the Governing Body of the County of Carbon, Wyoming recognizes the need for the project; and

**WHEREAS**, the Federal Mineral Royalty Capital Construction Account Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

**WHEREAS**, the Governing Body of the County of Carbon, Wyoming plans to match the requested Federal Mineral Royalty Capital Construction Account Grant from the following source(s): (describe the source and status of all matching funds): The match will be in-kind from work already completed on the roads

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
County of Carbon, Wyoming, that a grant application in the amount of \$118,400.00 be submitted to the State Loan and Investment Board for consideration at the June 23, 2005 to assist in funding the 20-Mile & Wild Cow Road Project.

**BE IT FURTHER RESOLVED**, that Bill Nation, Superintendent of C.C. Road & Bridge are hereby designated as the authorized representatives of the County of Carbon, Wyoming to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS 21<sup>st</sup> day of June, 2005  
Amended November 16, 2005.

-s- Artlin Zeiger  
-s- Terry Weickum

Attest  
-s- Linda Ann Smith, Carbon County Clerk

### **Authorizations**

Mr. Nation requested and received authorization to expend \$54,000.00 for gravel for County Road 605N, also known as 20-Mile Road.

Mr. Nation requested authorization to negotiate with McMurray Gravel for the purchase of a crushed base gravel product at a guaranteed price of \$5.70 per ton with a 10,000-ton minimum purchase. Mr. Nation stated the purchase would be made with SLIB grant funds if the grant were approved.

Commissioner Weickum moved to authorize Bill Nation to negotiate with McMurray Gravel for the purchase of pit base in the amount of \$5.70 per ton with a minimum 10,000-ton purchase. Chairman Zeiger seconded and the motion carried unanimously.

### **RYAN COMMUNICATIONS**

Clerk Smith stated that due to difficulties in the digital telecommunications system she has requested Ryan Elections submit a proposal to separate the 911 system including a system to record these calls, since the firm provided the dispatch consol for the new jail.

Greg Ryan of Ryan Communications reported that a 911 system must be all analog circuits, not digital. Mr. Ryan proposes pulling the 911 lines off the county's system and placing them on a stand-alone system with a new switch purchased from Avaya. The new system would include incoming caller ID for 911 calls received outside of the county system, not available with the current digital system.

Qwest would provide the analog circuits directly to the new jail rather than routing through the switch located in the Courthouse. The proposed system would also include a call director allowing the dispatchers to answer calls on a headset.

Mr. Ryan's proposal includes a monthly maintenance fee for year round, 24/7 services for the 911 system. He stated the fees for the maintenance are figured based upon prices of liability insurance he would have to purchase and that he would need to hire a qualified employee to support the 911 system.

The proposal also includes a separate quote to install a second system at the Armory for backup emergency operations. Support for this system would be included in the monthly maintenance fee for the 911 system.

The Board tabled the issue and requested further information on other possible solutions and the liability issue.

### **ECONOMIC DEVELOPMENT CORPORATION DIRECTOR**

Chief Deputy Clerk, Diana Obe reviewed a job description she prepared for a new Economic Development Corporation (EDC) Director. Ms. Obe stated that, because this person will be a county employed individual, she would like to include a minimum salary in the advertisement.

Chairman Zeiger stated he preferred not to decide a minimum salary without Commissioner Meacham present. The Board suggested stating in the ad that the salary would be dependant on qualifications.

After a lengthy discussion, the Board tabled the job description and requested the Clerk not to advertise the position until the Board is seated.

### **PLANNING & ZONING DIRECTOR**

Diana Obe presented options and costs of advertising for a new Planning & Zoning Director. The options included the website of National Association of Counties, a public sector booklet covering the western United States, three local and state newspapers, and Wyoming Job Service which connects to a national database. The total cost for all options of advertisement would be approximately \$2,200.00 to \$2,400.00.

Commissioner Weickum questioned whether a “head hunter” would produce more results and provide a more qualified person. The Board directed Linda Smith or Diana Obe to contact a few “head hunter” companies and inquire about their services and fees and in the meantime, suspend all advertising.

### **ADJOURNMENT**

There being no further business, Chairman Zeiger adjourned the meeting at 9:47 p.m.

-s- Linda Ann Smith, Carbon County Clerk

Approved this 6th day of December, 2005.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman