

**MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 1, 2005
County Courthouse
Rawlins, Wyoming**

The regular meeting of the Carbon County Commissioners was held Tuesday, November 1, 2005 at the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Artlin Zeiger; Commissioners Lee Meacham and Terry Weickum; Carbon County Clerk, Linda Ann Smith, Chief Deputy Clerk, Diana K. Obe; and Deputy Clerk Jodie Deist Fairhurst.

Chairman Artlin Zeiger called the meeting to order at 9:03 a.m.

VOUCHERS

The following vouchers were presented and approved for payment:

| | | |
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| AVANCED MEDICAL | JAIL | 1,178.75 |
| ALLSTATE IMAGING | TREASURER | 1,180.97 |
| ALSCO | VARIOUS | 71.64 |
| AMERIGAS | VARIOUS | 273.38 |
| ART'S PLUMBING & HEATING | JAIL | 357.45 |
| AVAYA, INC. | PUBLIC HEALTH | 43.70 |
| BAGGS, TOWN OF | SHERIFF | 200.00 |
| BARTLETT, SUE RN | PUBLIC HEALTH | 309.02 |
| BEALL TRAILERS OF CO | ROAD & BRIDGE | 552.85 |
| BOB BARKER COMPANY | JAIL | 1,506.65 |
| BRESNAN COMMUNICATION | VARIOUS | 134.51 |
| BUILD RITE LUMBER | ROAD & BRIDGE | 16.28 |
| BUSEY, SHARALEE | PUBLIC HEALTH | 228.29 |
| C.O.V.E. | GRANTS | 500.00 |
| CAPPY'S INC. | PLANNING | 60.29 |
| CARBON COUNTY CHILD DEVELOPMENT | GRANTS | 500.00 |
| CARBON COUNTY TV & E | GIS/GPS | 14.99 |
| CARBON POWER & LIGHT UTILITY | FIRE PRO | 81.78 |
| CARSON INDUSTRIES, I COMPUTER | CLERK OF COURT | 194.90 |
| CBM FOOD SERVICE | JAIL | 5,177.78 |
| CEDAR STREET SINCLAIR | SHERIFF | 12.50 |
| CENTURYTEL | VARIOUS | 105.06 |
| CHEYENNE RADIOLOGY GROUP | JAIL | 190.94 |
| CHILDRESS ELECTRIC INC | JAIL | 16.00 |
| COMMUNITY HOSPITAL | JAIL | 1,684.15 |
| COPYEX LLC | CLERK | 240.00 |
| CORPORATE EXPRESS | VARIOUS | 1,460.484 |
| CRAFTSMAN ELECTRIC | SENIOR CENTER | 179.00 |
| CRESTLINE | ROAD & BRIDGE | 527.48 |
| CULLIGAN WATER | SENIOR CENTER | 38.10 |
| CURLEY, WILLIAM | ADMINISTRATION | 2,781.00 |
| CYR, NANCY | VARIOUS | 265.96 |
| DAILY TIMES | VARIOUS | 487.50 |
| DALLIN MOTORS INC | SHERIFF | 275.33 |
| DEEP SWEEP | PUBLIC HEALTH | 75.00 |
| DELANCEY, CINDY | ADMIN | 4,240.11 |
| EAGLE UNIFORM SUPPLY | JAIL | 94.82 |
| ELK MOUTAIN TOWING | SHERIFF | 46.07 |
| FARMER BROTHERS COFFEE | CLERK OF COURT | 30.63 |
| FARSTER, PAMELA R. | GRANTS | 2,933.21 |
| FLUTY'S REPAIR SERVICE | FIRE PRO | 65.00 |
| FLYING W CAR WASH | SHERIFF | 50.00 |
| FORSTER LANDSCAPE | VARIOUS | 70.00 |
| FREMONT COUNTY COMPANY | SHERIFF | 90.00 |
| FREMONT MOTOR | VARIOUS | 407.48 |
| GALLS | SHERIFF | 511.30 |
| GASES PLUS | VARIOUS | 482.10 |
| GOLDEN, MARY | PUBLIC HEALTH | 120.62 |

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| GOSVENOR, MAXINE | PUBLIC HEALTH | 86.95 |
| GRAPHIC SPORTS | SHERIFF | 26.25 |
| HANNA, TOWN OF | ROAD & BRIDGE | 61.63 |
| HASCO INDUSTRIAL | FIRE PRO | 76.04 |
| HEWLETT PACKARD | VARIOUS | 962.00 |
| HIGH PLAINS POWER | VARIOUS | 183.36 |
| HILLCREST SPRING WATER | CLERK OF COURT | 3.25 |
| HILLTOP CONOCO | EMERGENCY MANAGEMENT | 42.55 |
| HOLIDAY INN - CASPER | GRANTS | 407.08 |
| HORIZON HOLDING, LLC | GRANTS | 165.00 |
| HYLAND ENTERPRISES | ROAD & BRIDGE | 385.00 |
| J H KASPAR OIL | VARIOUS | 5,353.70 |
| JACKALOPE PRINTING | VARIOUS | 775.43 |
| KAISER PAINTING | BUILDING & GROUNDS | 50.00 |
| KAR KRAFT, INC. | SHERIFF | 774.71 |
| KARL'S AUTO REPAIR | FIRE PRO | 84.00 |
| KILBURN TIRE COMPANY | VARIOUS | 72.70 |
| KIRSCH, AP MD | JAIL | 2,400.00 |
| KN ENERGY, INC. | VARIOUS | 10,251.81 |
| KROGER | VARIOUS | 756.57 |
| L & L ELECTRIC | COURTHOUSE | 108.90 |
| LANNAN & SUPPY CO. | GIS/GPS | 177.99 |
| LIPPINCOTT | PUBLIC HEALTH | 49.95 |
| LONG BUILDING TECHNOLOGIES | BUILDING & GROUNDS | 938.15 |
| MACPHERSON, KELLY & THOMPSON | ADMINISTRATION | 419.50 |
| MCI COMMERCIAL SERVICE | FIRE PRO | 12.37 |
| MEMORIAL HOSPITAL OF CARBON COUNTY | VARIOUS | 22,141.44 |
| MERBACK AWARD COMPANY | SHERIFF | 76.34 |
| MOELLER, MARIE | COURTHOUSE | 692.50 |
| MURRAY'S | JAIL | 7.90 |
| NATIONAL CENTER ON SHAKEN BABY SYNDROME | GRANTS | 67.74 |
| P J TECH SERVICES | ATTORNEY | 135.00 |
| PACIFIC POWER & LIGHT UTILITY | ROAD & BRIDGE | 58.96 |
| PAGE ONE | PUBLIC HEA | 10.00 |
| PAMIDA INC | COURTHOUSE | 30.83 |
| PARKWAY PLAZA | PUBLIC HEALTH | 146.45 |
| PICKETT, THOMAS Y AND COMPANY | ASSESSOR | 2,7000.00 |
| POSITIVE PROMOTIONS | GRANTS | 455.99 |
| PRO-CHEM INDUSTRIAL | JAIL | 345.22 |
| PROJECT PREVENTION | VARIOUS | 2,780.00 |
| PUBLIC SAFETY WAREHOUSE | SHERIFF | 110.85 |
| QUILL CORPORATION | PUBLIC HEALTH | 178.28 |
| QWEST | VARIOUS | 2,687.57 |
| QWEST DENVER | VARIOUS | 115.57 |
| RANAE BALDERS | PUBLIC HEALTH | 50.00 |
| RAWLINS AUTOMOTIVE | VARIOUS | 1,045.58 |
| REIS ENVIRONMENTAL | GRANTS | 1,509.75 |
| RELIABLE - SUPPLIES | VARIOUS | 827.70 |
| RIVERSIDE GARAGE & CABINS | FIRE PRO | 212.96 |
| ROBERT JACK SMITH | ADMINISTRATION | 13.50 |
| ROSS' AUTOMOTIVE | SHERIFF | 43.50 |
| SANOFI PASTEUR, INC | PUBLIC HEA | 1,146.60 |
| SARATOGA AUTO PARTS | ROAD & BRIDGE | 539.44 |
| SECRETARY OF STATE | ATTORNEY | 40.00 |
| SHEPARD'S | VARIOUS | 583.58 |
| SHIVELY HARDWARE | ROAD & BRIDGE | 28.71 |
| SIRCHIE | SHERIFF | 295.07 |
| SMITH, SUSAN | GRANTS | 311.82 |
| SQUARE SHOOTERS | ADMINISTRATION | 245.69 |
| STAN'S QUICK LUBE | SHERIFF | 32.93 |
| STATE OF WYOMING | ELECTIONS | 118.13 |
| SWEET, JEFFREY C DDS | GRANTS | 73.00 |
| T & T PLUMBING & SERVICE | EMERGENCY MANAGEMENT. | 120.00 |
| TASER INTERNATIONAL | SHERIFF | 610.06 |
| TERRY'S TOWING SERVICE | FIRE PRO | 300.00 |

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| THREE FORKS MUDDY GAP | FIRE PRO | 53.72 |
| TRADING POST | FIRE PRO | 107.00 |
| Tribcsp.com | ADMINISTRATION | 2.00 |
| TRIPLE P AMERICA | GRANTS | 944.80 |
| TRUE VALUE OF RAWLINS | VARIOUS | 747.82 |
| U S POSTMASTER | ADMINISTRATION | 300.00 |
| UNION TELEPHONE COMPANY | VARIOUS | 747.82 |
| V-1 PROPANE | FIRE PRO | 182.65 |
| VALLEY WASTE MANAGEMENT | SENIORR CENTER | 45.00 |
| VAN'S WHOLESALE | COURTHOUSE | 62.96 |
| VERIZON WIRELESS | VARIOUS | 301.65 |
| VIKING OFFICE PRODUCT | VARIOUS | 243.83 |
| WATTS, JAN | GRANTS | 27.02 |
| WEST PAYMENT CENTER | ATTORNEY | 450.45 |
| WHEATLAND FIRE EQUIPMENT | FIRE PRO | 1,198.66 |
| WHITE BUFFALO ENTERPRISES | GRANTS | 780.00 |
| WILSON SELF SERVICE | ROAD & BRIDGE | 1,393.54 |
| WY ASSOCIATION OF MUNICIPALITIES | ADMINISTRATION | 375.00 |
| WY DIESEL SERVICE | ROAD & BRIDGE | 44.96 |
| WY FINANCIAL INSURANCE | CLERK | 50.00 |
| WY MACHINERY COMPANY | ROAD & BRIDGE | 85.27 |
| WY PAPER SUPPLY | VARIOUS | 280.46 |
| WY STATE FORESTRY | FIRE PRO | 580.15 |
| XEROX CORPORATION | VARIOUS | 1,287.45 |
| YOUNG, CHARLES MD | GRANTS | 124.00 |
| | GRAND TOTAL | 106,385.31 |

CLERK

Minutes

Commissioner Meacham moved to approve the minutes of the October 18, 2005 meeting. Commissioner Weickum seconded and the motion carried unanimously.

Statement of Fees

Statement of Fees for the County Clerk's Office for August 2005 of \$20,168.75 and September 2005 of \$20,66.50 were presented by County Clerk Linda Smith for approval and signatures.

Letter of Compliance - Jail

Letter of Compliance was presented for the Carbon County Jail and Communication Center. The letter from Wyoming Fire Safety Inspections stated the facility is in compliance.

Energy Basin Clinic Financing

Letters requesting Financing Proposals for the Energy Basin Clinic were mailed out the week of October 17th, requesting options to prepay lease for 3, 5, and 7 years. Quotes have been received from Bank of Commerce, Bank of the West, Rawlins National and Kinetic Leasing. Clerk Smith recommended a 3-year lease.

Commissioner Meacham moved to work with Bank of Commerce for \$272,052.00 on Energy Basin Clinic, working with the proposed 3-year lease option at 4.25%. Commissioner Weickum seconded and the motion carried unanimously.

LONG DISTANCE

Clerk Smith asked Chief Deputy Clerk Diana Obe to address a contract with Qwest to place the Jail on Qwest long distance services. Ms. Obe presented a contract for long distance service between Qwest and Carbon County.

Commissioner Meacham moved to approve the Qwest agreement for the Jail/Detention Facility, Commissioner Weickum seconded and the motion carried unanimously.

Carbon County Fire Department

Larry Trapp with Carbon County Fire Department spoke to the Commissioners on behalf of the two (2) bids received for the advertised "Fire Truck Tender".

Two bids were received from Midwest and Lion Heart. The Midwest bid was \$435,894.00 for 3 tenders. Lion Heart was \$450,591.00.

Larry Trapp advised the Commissioners that there was an effort to keep the truck chassis the same. The standardized equipment makes it easier to replace and provide maintenance.

Clerk Smith advised the Carbon County Commissioners one of the trucks was funded by the State Land and Investment Board (SLIB) Grant. The 2 other tenders were to be financed through a lease purchase, which was in the budget.

Commissioner Weickum moved to accept the Midwest bid in the total amount of \$435,894.00 for 3 tenders and authorize the Clerk to pursue lease purchase financing for 2 units. Commissioners Meacham seconded and the motion carried unanimously.

ELECTED OFFICIALS

County Attorney

County Attorney Dave Clark advised the Commissioners he is prosecuting a county volunteer for misuse of gasoline cards. The County is taking the appropriate measures needed to ensure control of the cards along with intermittent inspections. Clerk Smith advised that the County Department had identified all gas cards, cancelled all and redistributed cards with better control. Commissioners wanted a log-in system to make each purchase traceable.

Treasurer

Carbon County Treasurer Cindy Baldwin gave a report on MBS Investment Funds, and its status.

SENIOR SERVICES

Terri Archer, Senior Services Director, advised the Board the heating system was not functioning properly in the Carbon Building Office. She was advised there is a malfunction with the heat exchanger, and the parts have been ordered.

Senior Services are still working on replacement parts for the furnace problems at the Saratoga and Encampment Senior Center. Replacement parts have still not arrived.

The Baggs Senior Center has a sunken sidewalk slab. Commissioner Zeiger advised Ms. Archer this repair needs to be done soon, as this could be a potential hazard. The Board authorized repair of the affected sidewalk.

HOMELAND SECURITY

Greg Zabel presented bids for window replacements for the South and West windows at the Armory, for \$22,324.40, for thermaline windows. The Commissioners had budgeted \$6,000.00 for window replacement and asked Mr. Zabel to recommend which 6 windows he wanted replaced. Mr. Zabel will obtain the additional information for the replacement of six (6) windows for the south windows. Once the information for the cost of the windows and the labor is presented, replacement work may proceed. (The cost of labor for six (6) windows would be \$7,101.60 plus \$2,700.00 for Labor, which was submitted to the Commissioners later in the afternoon the same day.)

Pam Farster presented Homeland Security information about individual grants, the amount of the grant, the amount spent to date and the balance remaining.

The next Homeland Security meeting is scheduled for November 14, 2005 for all interested.

DUI PANEL - PROJECT PREVENTION

Julie Hahn and Theresa Pacheco reported to the County Commissioners on Project Prevention. Ms. Hahn and Ms. Pacheco presented statistical information to the Commissioners including facts and findings concluded from the DUI Panel and Project Prevention. Ms. Hahn and Ms. Pacheco spoke of procedures of meeting and how local law enforcement personnel are involved. Both representatives are pleased with the success of this program.

Recess was called by Art Zeiger at 10:40 AM, and was reconvened at 10:56 AM.

GIS / GPS-RURAL ADDRESSING

Karen Larsen updated the board on the progress of rural addressing. Ms. Larsen reported she is currently assigning addresses between Saratoga to Encampment and to the Southern Wyoming line. The Carbon County Assessor's office is currently coordinating information with Ms. Larsen. According to Ms. Larsen the majority of the county should be completed by the end of month.

Ms. Larsen also advised the Commissioners of her efforts to share information with Dubois phone system in Baggs and consolidating data.

CARBON COUNTY JAIL

Randy Shinkle, of the Sheriff's Office and Gary Olson, of LM Olson, presented an update on the punch list for the Carbon County Jail and Communication Facility. Plan One has completed the final inspection. There are items still being resolved regarding electrical and security systems. Mr. Olson reported that he believed all of the punch lists items would be resolved in 30 days.

Randy Shinkle presented the Juvenile Grant Quarterly draw down per the request of Ada Fowler of the Juvenile Justice Program for signatures.

Commissioner Meacham moved to approve Juvenile Justice System Grant drawdown for \$16,000.00, Commissioner Weickum seconded and the motion carried unanimously.

RECESS

Commissioner Zeiger recessed for lunch at 11:45 AM, and reconvened at 1:35 PM.

PUBLIC HEALTH

Bridget Hettgar presented the MOU with the VA for signature of approval. The Veterans Administration will install teleconferencing equipment and maintain utilization for the Carbon County Public Health office.

Commissioner Weickum moved to sign The Memorandum of Understanding between Carbon County Public Health and Veterans Administration Medical Center, Installation and Use of Conference Room. Commissioner Meacham seconded and the motion carried unanimously.

PLANNING AND DEVELOPMENT

Kristy Rowan, Administrative Assistant of Planning and Development and Sonja Collamer, Vice President of the Planning and Zoning Commission presented two cases: Case File #05-20 Martha Reisch, RAM to Residential and Case File #05-21 Chris Watson & Stephanie R. Watson, RAM to Forest Production. Ms. Collamer reported case 05-22 has been tabled by the Planning Commission. The following was presented for a public hearing at 2:00 PM:

- (1) **Case File #05-20** Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Residential (RD-5.41) on approximately 5.41 acres. The RD Zone allows residential activities
- Petitioners:** Martha D. Reisch
- Location:** Adjacent to the Barrett Creek Subdivision near Ryan Park
- Legal Description:** A portion of the NE1/4NE1/4SW1/4SE1/4, SE1/4NE1/4SW1/4SE1/4, NW1/4NW1/4SE1/4SE1/4, SW1/4NW1/4SE1/4SE1/4, and the SE1/4NW1/4SE1/4SE1/4 of Section 28, T16N, R81W, 6th P.M., Carbon County, Wyoming, and more completely described in Case File #05-20.

Case File #05-20 - Commissioner Meacham moved to approve the advertising to set hearing and Commissioner Weickum seconded, and the motion carried unanimously.

- (2) **Case File #05-21** Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-1.97) on approximately 1.97 acres. The FPSR Zone allows seasonal recreational and residential activities.
- Petitioners:** Chris Watson & Stephanie R. Watson
- Location:** Overlook Retreat Subdivision, Block 1, Tract 11, located on Forest Service Road #105 – 6 miles south of Bow River Campground; 22 miles south of

Elk Mountain

Legal Description: SW1/4, Section 14, T17N, R80W, 6th P.M., Carbon County, Wyoming

Case File #05-21 - Commissioner Meacham moved to approve the advertising to set a public hearing and Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Meacham moved to go into executive session at 2:02. Terry Weickum seconded the motion to enter into executive session to discuss personnel and litigation. The motion carried. Art Zeiger, Lee Meacham, Terry Weickum, Linda Smith, Sonja Collamer, Steve Adams, and Bobbie Wagner attended.

Tom Thompson joined the executive session at 2:35 PM.

Commissioner Meacham moved to come out of executive session at 2:56 PM. Commissioner Weickum seconded. Motion carried. Chairman Zeiger stated that no action was taken during executive session.

Commissioner Meacham moved to contract with City of Rawlins Community Development Director Ron Kilgore to assist with Planning and Development until a Planning Director is hired. Commissioner Weickum seconded and the motion carried.

Commissioner Weickum moved to pay Kristy Rowan an additional \$200.00 dollars per month until a planner is hired. The motion died for lack of a second.

Commissioner Meacham moved to pay Kristy Rowan an additional \$300.00 dollars per month for additional service until a Planning Director is hired. Commissioner Weickum seconded and the motion carried.

ECONOMIC DEVELOPMENT CORPORATION

Harry Lovato, representing the EDC, discussed the outcome of its meeting on the 27th of October. Mr. Lovato requested the assistance of the Carbon County Commissioners and Carbon County Clerk Linda Smith in the search for a Director for the EDC, and Board Member solicitation. The Commissioners desire a representative from each geographical area of the county.

Clerk Smith suggested the Board start advertising immediately and have the EDC board selected at the December meeting. Commissioner Meacham and Mr. Lovato believe eight persons plus three commissioners should compose the EDC Board. Mr. Lovato would also appreciate the assistance of the Carbon County Council of Governments (CCCOG) Organization to assist with fielding potential representatives for the EDC. Mr. Lovato would like to encourage better community awareness and representation for the reformation of the board for the EDC.

The Commissioners requested Clerk Smith draft a letter to each community to encourage community representatives to apply. Clerk Smith will also advertise for a new EDC Director. Such will be a County Employee with county benefits.

Mr. Lovato relayed information reference the Entrega Pipeline project and it's need for a pipe drop point. Commissioner Zeiger will call Entrega and work with the company.

Commissioner Weickum thanked Mr. Lovato for his hard work and dedication to the EDC.

ROAD & BRIDGE

Bill Nation reported that November 9th through the 17th drilling for Methane holes in the Baggs area would be in progress.

Area Work

Mr. Nation will be going out for bids for the shop addition in the Encampment area.

County Roads are being bladed as needed. Carbon County Road and Bridge have assisted with the ground preparation work for the Fire Hall construction in Elk Mountain. Snow Plows are in the shop and being prepped for winter.

EXECUTIVE SESSION – PROPERTY ACQUISITION

Commissioner Weickum moved to go into executive session reference property acquisition at 3:48 PM. Commissioner Meacham seconded the motion and the motion carried. Commissioners Zeiger, Meacham, Weickum and Clerk Smith went into execution session.

Commissioner Meacham moved to come out of executive session at 4:35. Commissioner Weickum seconded the motion. Motion carried. Chairman Zeiger stated that no action was taken during executive session.

ADJOURNMENT

Being no further business, Chairman Zeiger adjourned the meeting at 4:35 PM.

-s- Linda Ann Smith, Carbon County Clerk

Approved this 15th day of November, 2005.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman