

BOARD OF CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, January 4, 2005
Carbon County Courthouse
Rawlins, Wyoming

The regular meeting of the Carbon County Commissioners was held Tuesday, January 4, 2005 at the Carbon County Courthouse, Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioners Lee Meacham and Terry Weickum; County Clerk, Linda Ann Smith; Chief Deputy Clerk, Diana Obe; Deputy Clerk; Gwynn Rothenberger.

Chairman Artlin Zeiger called the meeting to order at 9:00 a.m.

OATH OF OFFICE

Clerk Smith administered the Oath of Office for County Commissioner to Terry L. Weickum. Mr. Weickum executed his Oath of Office dated January 4, 2005.

CHAIRMAN ELECTION

Chairman Zeiger called for nominations for Chairman of the Board of Carbon County Commissioners.

Commissioner Weickum moved to nominate Artlin Zeiger as Chairman of the Board of Carbon County Commissioners for a term of two years. Commissioner Meacham seconded and the motion carried unanimously.

DISCLOSURE STATEMENTS

Disclosures were submitted and accepted from Commissioners Artlin Zeiger, Lee Meacham and Terry and Joy Hannum, Chief Deputy Treasurer, disclosing all interest in any banking institutions in which Carbon County has money invested Terry L. Weickum; Linda Ann Smith, County Clerk; Diana K. Obe, Chief Deputy Clerk; Cindy Baldwin, County Treasurer; Joy Hannum, Chief Deputy Treasurer, disclosing all interest in any banking institutions that Carbon County has money invested. The disclosures will be placed on file.

OFFICIAL PUBLICATIONS

Commissioner Meacham moved to accept the Daily Times and the Saratoga Sun as the official newspaper publications for the county. Commissioner Weickum seconded and the motion carried unanimously.

VOUCHERS

The following vouchers were presented and approved for payment:

ALSCO, AMERICAN LINEN DIVISION	ROAD & BRIDGE	77.40
AMERIGAS	VARIOUS	2,027.22
BARTLETT, SUE RN	PUBLIC HEALTH	224.19
BEST ACCESS SYSTEMS	PUBLIC HEALTH	309.38
BLACK HILLS AMMUNITION	SHERIFF	283.50
BOB BARKER COMPANY	JAIL	90.39
BRESNAN COMMUNICATIONS	VARIOUS	183.86
BUILD RITE LUMBER SUPPLY	GIS/GPS	18.15
CARBON COUNTY ECONOMIC DEVELOPMENT	CASH RESERVES	15,836.00
CARBON COUNTY SENIOR SERVICES	SENIOR SERVICES	40,000.00
CASPER STAR-TRIBUNE	SHERIFF	318.40
CENTURYTEL	ROAD & BRIDGE	50.67

CESKO, DAVID MD	ADMINISTRATION	441.00
CHANDRA, V RAJA MD	ADMINISTRATION	295.30
CHEMSEARCH	ROAD & BRIDGE	422.85
COMPUTER SOFTWARE ASSOCIATES	ADMINISTRATION	9,713.30
CORPORATE EXPRESS	VARIOUS	2,259.86
CUSTOM BUILDERS	BUILDING & GROUNDS	38,211.22
CYR, NANCY	PUBLIC HEALTH	6.66
D & K SANITATION	VARIOUS	261.00
DAILY TIMES	ADMINISTRATION	1,016.25
DRUMMOND, KENT	BUILDING & GROUNDS	228.58
EAGLE UNIFORM SUPPLY	CARBON BUILDING	58.98
ELK MOUNTAIN TOWING	SHERIFF	32.84
EVANS, MORGAN	JAIL	28.00
FARMER BROTHERS COFFEE	VARIOUS	109.95
FARSTER, PAMELA R.	GRANTS	2,100.00
FREMONT COUNTY PUBLIC HEALTH	PUBLIC HEALTH	1,088.76
FREMONT MOTORS-RAWLINS	VARIOUS	129.77
GALLS INCORPORATED	GRANTS	2,489.16
GASKINS RESURFACING SOLUTIONS	ROAD & BRIDGE	1,890.50
GLAXOSMITHKLINE FINANCIAL, INC.	PUBLIC HEALTH	370.00
GOLDEN, MARY	GRANTS	48.00
GOSEVNER, MAXINE	PUBLIC HEALTH	42.18
GRAINGER	ROAD & BRIDGE	111.70
GRAPHIC SPORTS	CARBON BUILDING	48.00
HEALTHY BACK STORE	BUILDING & GROUNDS	389.98
HETTGAR, BRIDGET M RN	PUBLIC HEALTH	38.85
HIGH PLAINS POWER	VARIOUS	163.70
HILLTOP CONOCO	GIS/GPS	32.53
HILLTOP LUBE	SHERIFF	36.50
HISTORIC TRAILS RC&D AREA COUNCIL	COMMISSIONERS	100.00
INBERG-MILLER ENGINEERS	GRANTS	567.10
INGENIX	PUBLIC HEALTH	77.42
JACK'S TRUCK & EQUIPMENT	ROAD & BRIDGE	91.13
JACKALOPE PRINTING	VARIOUS	861.51
KAR KRAFT INC	SHERIFF	887.94
KN ENERGY INC	VARIOUS	11,866.81
KNAPP SUPPLY & EQUIPMENT CO	BUILDING & GROUNDS	6,654.76
L & L ELECTRIC	COURTHOUSE	161.96
LARSEN, KAREN	GIS/GPS	33.44
LONG BUILDING TECHNOLOGIES, INC.	BUILDING & GROUNDS	4,123.07
MACPHERSON LAW OFFICES	ADMINISTRATION	549.25
MATCO TOOLS	ROAD & BRIDGE	248.27
MCI COMM SERVICE	FIRE	12.24
MODERN OFFICE & COMPUTER FURNITURE	BUILDING & GROUNDS	1,972.00
MOTOROLA	GRANTS	19,617.61
NATIONAL WIC ASSOCIATION	WIC	50.00
NEUTRON INDUSTRIES, INC	CARBON BUILDING	135.42
OMRON HEALTHCARE, INC.	PUBLIC HEALTH	5.00
PACIFIC POWER & LIGHT CO	VARIOUS	2,963.64
PAGE ONE	SHERIFF	265.00
PLAINSMAN PRINTING & SUPPLY	CLERK	165.21
PLAN ONE / ARCHITECTS	GRANTS	12,552.04
PLATTE VALLEY RANCH SUPPLY	ROAD & BRIDGE	23.64
PUBLIC SAFETY CENTER, INC	FIRE	107.06
QUESTAR GAS	SENIOR SERVICES	228.68
QUILL CORPORATION	VARIOUS	175.77
QWEST	CARBON BUILDING	384.47
RADAR SHOP, THE	RADIO TECH	89.95
RAWLINS AUTOMOTIVE	SHERIFF	646.92
RAWLINS FIRE EXTINGUISHER	VARIOUS	81.00
RAWLINS GLASS	ROAD & BRIDGE	215.00
RAWLINS, CITY OF	VARIOUS	1,476.55
RITE-STYLE OPTICAL	ROAD & BRIDGE	116.00
RIVERTON FIRE DEPT.	FIRE	800.00
ROCKMOUNT RESEARCH AND	ROAD & BRIDGE	408.05
ROSCOE STEEL & CULVERT CO	SC/ROAD	11,424.96

ROSS' AUTOMOTIVE SERVICES	SHERIFF	69.16
ROWAN, KRISTY	PLANNING	39.95
ROYAL SANITARY SUPPLY INC	CARBON BUILDING	286.75
RYAN ELECTRONICS INC	VARIOUS	601.02
SARATOGA AUTO PARTS, INC.	ROAD & BRIDGE	1,146.75
SARATOGA SUN	COMMISSIONERS	30.00
SHEPARD'S	ROAD & BRIDGE	238.79
SMITH, SUSAN	GRANTS	11.10
SPAN PUBLISHING, INC.	SHERIFF	464.40
SPORTS ILLUSTRATED	SHERIFF	39.00
STAR AWARDS & SIGNS	VARIOUS	91.83
STATE OF WYOMING	BUILDING & GROUNDS	1,096.55
TASER INTERNATIONAL	SHERIFF	693.06
TERMINIX	VARIOUS	65.00
THOMPSON PUBLISHING GROUP	ADMINISTRATION	369.00
TIRE DISTRIBUTION SYSTEMS, INC.	SHERIFF	821.60
TRIB.COM	ADMINISTRATION	22.00
TRUE VALUE OF RAWLINS	EMERGENCY MANAGEMENT	28.96
U S POSTMASTER	ADMINISTRATION	19.30
UNION TELEPHONE COMPANY	VARIOUS	670.62
USP COMMUNICATIONS	VARIOUS	576.55
V-1 PROPANE	FIRE	370.15
VAN'S WHOLESALE	COURTHOUSE	48.75
VERIZON WIRELESS	GRANTS	346.14
VIDEO HITS & GAMES	EMERGENCY MANAGEMENT	39.66
VISIONARY COMMUNICATIONS, INC.	PLANNING	21.95
VOORHIS ASSOCIATES, INC.	GRANTS	8,103.49
W S DARLEY & CO	JAIL	1,507.66
WAGNER EQUIPMENT CO	GRANTS	599.82
WILSON, MARGARET	BUILDING & GROUNDS	4.00
WORLDWASH	FIRE	770.00
WY DIESEL SERVICE	ROAD & BRIDGE	90.67
WY MACHINERY COMPANY	VARIOUS	4,630.91
WY PAPER SUPPLY	VARIOUS	572.32
YAMPA VALLEY ELECTRIC	VARIOUS	705.48
ZABEL, MARTI	GRANTS	200.00
	GRAND TOTAL	227,015.84

CLERK

Telecommunications Project

Commissioner Meacham moved to extend the Memorandum of Understanding between The Wyoming Department of Administration & Information Divisions of the Chief Information Officer (OCIO) and Carbon County until March 1, 2005. Commissioner Weickum seconded and the motion carried unanimously.

Clerk Smith presented a proposed timeline for the telecommunications project.

Depository Disclosures

County Treasurer Cindy Baldwin presented letters from the Bank of Commerce, and The Bank of the West F.K.A. Community First National Bank, and Rawlins National Bank requesting to remain depositories for the year of 2005.

Commissioner Meacham moved to accept the Bank of Commerce, Rawlins National Bank, and The Bank of the West F.K.A. Community First National Bank as depositories for Carbon County for the year 2005. Commissioner Weickum seconded and the motion carried unanimously.

Investment Policy

Commissioner Weickum moved to accept and place on file the Statement of Investment

Policy for The Bank of the West and adopt Resolution 2005-01, A Resolution of the Board of County Commissioners, Carbon County, Wyoming, Adopting a Statement of Investment Policy. Commissioner Meacham seconded and the motion carried unanimously.

Resolution 2005-01

A Resolution of the Board of County Commissioners, Carbon County, Wyoming, Adopting a Statement of Investment Policy

WHEREAS, the Carbon County Commissioners want to safely earn the highest prudent investment income possible; and

WHEREAS, Wyo. Stat. Section 9-4-831(h) requires every political subdivision of the State of Wyoming to adopt a **Statement of Investment Policy**.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, CARBON COUNTY, WYOMING, that it does hereby adopt the **Statement of Investment Policy**, attached as Exhibit A and incorporated herein by this reference, and does declare it in effect on 4th day, January, 2005.

Passed this 4th day of January, 2005.

**BOARD OF COUNTY COMMISSIONERS,
CARBON COUNTY, WYOMING**

By: -s- Artlin Zeiger, Chairman

ATTEST:

-s- Linda Ann Smith, County Clerk

Exhibit "A" is on file in the Carbon County Clerk's Office.

Salary Publication

Clerk Smith presented the salary publication for full-time County employees. Ms. Smith stated that this publication lists salaries as of January 3, 2005.

Commissioner Meacham moved to approve the salary publication for full-time county employees to be published in the Daily Times and Saratoga Sun. Commissioner Weickum seconded and the motion carried unanimously.

Monthly Receipts

Commissioner Meacham moved to accept Clerk's Office monthly receipts in the amount of \$15,038.00. Commissioner Weickum seconded and the motion carried unanimously.

LM Olson Payment Application

Commissioner Weickum moved to accept LM Olson's Payment Application No. 18 in the total amount of \$297,401.00 with \$267,660.90 being paid to LM Olson and \$29,740.10 being paid to LM Olson's escrow account and authorized the application be forwarded to the Carbon County Detention Facility Joint Powers Board for payment. Commissioner Meacham seconded and the motion carried unanimously.

Courthouse Heating and Air Conditioning

Commissioner Meacham moved to forward Pay Application No. 2 from Long Technologies to The Bank of the West F.K.A. Community First National Bank, in the amount of \$24,471.07 for payment regarding the Courthouse heating and air conditioning project. Commissioner Weickum seconded and the motion carried unanimously.

Clerk Smith presented a request from U.S. Mechanical for a temporary roof top work area to store building materials. Clerk Smith also presented the opinion of engineer, Joe

Welton, that a maximum load of 6000# be stored temporarily on the existing balcony. The Board denied the request due to building and safety concerns.

Ryan Park Fire Department

Clerk Smith presented a request from the Ryan Park Fire Department. The Board previously authorized \$7,200.00 of forest reserve funds for the purchase of a trailer during the current fiscal year. The Fire Department used \$6,854.95 for the purchase of the trailer leaving \$345.05, and requests that they be able to use the remaining \$345.05 allocation.

Because there are restrictions on how forest reserve funds can be expended, the Board requested additional information on what the Department would purchase with the remaining funds, and if it pertained to forest uses.

Board Appointments

Clerk Smith presented a letter from G. Preston Williams stating that he is no longer interested in serving on the Weed & Pest District Board of Directors. He recommended his son Willis Williams to replace him.

Commissioner Weickum moved to accept Nomination Petitions for the Carbon County Weed & Pest Control District for Leo Chapman in Area I, Willis Williams in Area III, and Jerry Kraft in Area IV and appoint the three to the Weed and Pest District Board of Directors for terms of four years each expiring January 2009. Commissioner Meacham seconded and the motion carried unanimously.

Bonds

Commissioner Meacham moved to authorize the Chairman to approve a bond for Kristine A. Lessard, Treasurer for the Town of Hanna, in the amount of \$100,000.00. Commissioner Weickum seconded and the motion carried unanimously.

ELECTED OFFICIALS

County Assessor, Darrell Stubbs, presented one tax rebate and sixteen tax abatements for the Board's approval.

Treasurer Baldwin reported that the county received \$295,299.69 in forest reserve funds; \$44,294.95 of this was deposited in the forest reserve special account and \$238,454.50 in the general fund.

Ms. Baldwin reported that she has made Payment No. 1 from capital facilities tax funds in the amount of \$719,740.00 for the construction of the new jail.

JAIL COMMITTEE

Treasurer Baldwin reported that she is investigating the operations of a commissary account for the new jail. She will report back with a recommendation after further investigation.

Sheriff Jerry Colson reported that policy and procedure training for Sheriff's Office employees has begun at the new jail.

Sheriff Colson requested and received authorizations to purchase dental equipment from Sullivan-Schein Dental in the amount of \$9,956.81 and 104 mattresses from Derby Industries in the amount of \$10,738.00.

The Board authorized Sheriff Colson to coordinate with LM Olson Construction and the local group of Masons to lay a cornerstone in the new jail.

SENIOR SERVICES

Jim Mahan of Carbon County Senior Services introduced Theresa Archer, the new

Senior Services Director.

Don Mayfield was present, and gave the status of the remodeling of a new Senior Center in Medicine Bow.

MINUTES

Commissioner Meacham moved to approve the minutes from the December 21, 2004 Commissioners meeting as presented. Commissioner Zeiger seconded and the motion carried unanimously.

LONG BUILDING TECHNOLOGIES

Wade Olson, Construction Manager for Long Building Technologies updated the Board on the progress of the Courthouse heating/cooling project.

RECESS

Chairman Zeiger declared a recess for lunch at 12:00 p.m. and reconvened at 2:00 p.m.

PLANNING & ZONING

Jonathan Schnal presented certifications of Planning & Zoning Case Files #04-22 and #04-24 and requested that a public hearing be set for each.

Commissioner moved to accept certification for Planning & Zoning Case File #04-22, Gerald T. Lewis & Vicki Miller, a request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Forestry Production & Seasonal Recreation (FPSR-40) on approximately 40 acres, and set a public hearing for February 1, 2005 at 2:00 p.m. at the Carbon County Courthouse, Rawlins, Wyoming. Commissioner Weickum seconded and the motion carried unanimously.

Commissioner Meacham moved to accept certification for Planning & Zoning Case #04-24, John & Donnalie Gallenbeck's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Rural Residential Agriculture (RRA-40) on 40 acres, and set a public hearing for February 1, 2005 at 2:05 p.m. at the Carbon County Courthouse in Rawlins, Wyoming. Commissioner Weickum seconded and the motion carried unanimously.

FIBER OPTICS PROJECT

Clerk Smith requested authorization to prepare a planning grant application for a feasibility study to be performed for a proposed fiber optics project in Carbon County. She requested that the County's portion of the grant match would be \$3,000.00.

Commissioner Meacham moved to authorize the Clerk's Office to prepare a planning grant for a study to be performed for fiber optic feasibility in Carbon County and spend up to \$3,000.00 for the grant match and advertise for a public hearing to be held on January 18, 2004 at 7:30 p.m. at the Medicine Bow Senior Center in Medicine Bow, Wyoming. Commissioner Weickum seconded and the motion carried unanimously.

ROAD & BRIDGE

Bill Nation presented his bimonthly report. Mr. Nation reported that he has approved the Old Baldy subdivision entrance onto County Road #504. He stated his concerns that the area that traffic will enter the County Road is a potentially dangerous area and he will post numerous signs to try to avoid such danger.

Mr. Nation stated that Road & Bridge employees will repair the Cooperative Extension Service's suburban contingent upon that office purchasing the parts.

Chairman Zeiger left the meeting at 3:25 p.m. Commissioner Meacham took over as Chairman Pro-tem.

HOMELAND SECURITY

Pam Farster updated the Board on Homeland Security expenditures and future funding.

EMERGENCY MANAGEMENT

Greg Zabel gave a report to the County Commissioners and a schedule for the Armory.

Commissioner Weickum moved to authorize Commissioner Meacham sign the Wyoming Emergency Management Agency Soft Match Authorization Certification for a period of July 2004 through June 2005. Commissioner Meacham seconded and the motion carried unanimously.

COOPERATIVE EXTENSION SERVICE

Warren Crawford, Wendy Zalar, and Zola Ryan discussed the status of their suburban repair. The Board advised the group that it has authorized Road & Bridge to repair the vehicle and CES is to purchase any parts necessary for the repairs.

Mr. Crawford informed the Board that effective February 18, 2005 he is resigning from his position at CES.

ADJOURNMENT

There being no further business, Commissioner Meacham adjourned the meeting at 4:10 p.m.

BOARD OF COUNTY COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman

ATTEST

-s- Linda Ann Smith, County Clerk