

**BOARD OF CARBON COUNTY COMMISSIONERS**  
**REGULAR MEETING**  
**Tuesday, December 21, 2004**  
**Sinclair Town Hall**  
**Sinclair, Wyoming**

The regular meeting of the Carbon County Commissioners was held Tuesday, December 21, 2004 at the Sinclair Town Hall in Sinclair, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioner Lee Meacham; County Clerk, Linda Ann Smith; Deputy Clerk; Gwynn Rothenberger. Commissioner Linda Fleming was absent.

Chairman Artlin Zeiger called the meeting to order at 7:00 p.m.

**VOUCHERS**

The following vouchers were presented for payment:

A T & T	VARIOUS	73.41
ABBOTT, CHARLENE	COOPERATIVE EXTENSION	31.08
ALCO	COURTHOUSE	29.95
ALSCO, AMERICAN LINEN DIVISION	VARIOUS	133.42
AMERIGAS	VARIOUS	1,604.41
ANDAX ENVIROMENTAL	GRANTS	17,972.17
ART'S PLUMBING & HEATING	SENIOR SERVICES	120.00
AVAYA, INC	VARIOUS	337.60
BAGGS, TOWN OF	SHERIFF	100.00
BANK OF COMMERCE	VARIOUS	882.93
BARTLETT, SUE RN	PUBLIC HEALTH	219.04
BEHAVIORAL INTERVENTIONS	VARIOUS	267.20
BI-RITE PHARMACY	VARIOUS	39.54
BLACK MOUNTAIN GLASS CO	BUILDING & GROUNDS	58.60
BLADE-TECH	SHERIFF	48.45
BLAKE HOUSE, THE	GRANTS	228.00
BOB BARKER COMPANY	JAIL	36.09
BRESNAN COMMUNICATIONS	VARIOUS	206.19
BROWN, ESTELLA	GRANTS	13.32
BUFFALO CREEK PSYCHOLOGICAL CLINIC	SHERIFF	1,350.00
BUILD RITE LUMBER SUPPLY	VARIOUS	30.79
BUSEY, SHARALEE	PUBLIC HEALTH	169.64
C N A SURETY	SHERIFF	50.00
CARBON CEMETERY ASSOCIATION	GRANTS	1,168.19
CARBON COUNTY CHAMBER OF COMMERCE	VARIOUS	111.51
CARBON COUNTY SCHOOL DISTRICT NO.1	GRANTS	370.00
CARBON COUNTY STRIKE TEAM	FIRE	80.63
CARBON COUNTY TV & ELECTRONICS	EMERGENCY MANAGEMENT	12.98
CARBON POWER & LIGHT INC	VARIOUS	1,654.24
CENTURYTEL	SHERIFF	61.85
CHEYENNE FREIGHTLINER	ROAD & BRIDGE	2,786.48
COMPUTER SOFTWARE ASSOCIATES	ADMINISTRATION	19,535.00
CORNER STORE	EMERGENCY MANAGEMENT	72.49
CORRECTIONAL HEALTHCARE MANAGEMENT	JAIL	101.62
CRAFTSMAN ELECTRIC	CARBON BUILDING	129.00
CRAWFORD, WARREN	COOPERATIVE EXTENSION	80.12
CULLIGAN WATER CONDITIONING	SENIOR SERVICES	30.00
CYR, NANCY	PUBLIC HEALTH	12.21
D & K SANITATION	SENIOR SERVICES	50.00
DAGGETT COUNTY SHERIFF	JAIL	3,689.30
DAILY TIMES	VARIOUS	944.11
DEEP SWEEP	PUBLIC HEALTH	75.00

DELEON, JOHN	ADMINISTRATION	976.80
DELL PREFERRED ACCOUNT	GRANTS	46.00
DIEBOLD ELECTION SYSTEMS, INC	ELECTIONS	3,806.16
DIXON, TOWN OF	ROAD & BRIDGE	33.00
DRIFTER'S INN	GRANTS	114.46
DUBOIS TELEPHONE EXCHANGE	ROAD & BRIDGE	32.14
EAGLE UNIFORM SUPPLY	CARBON BUILDING	58.98
ELK MOUNTAIN, TOWN OF	ROAD & BRIDGE	47.50
ELLIS, WILLIAM	ROAD & BRIDGE	3,985.20
ENCAMPMENT, TOWN OF	ROAD & BRIDGE	48.00
ENERGY BASIN CLINIC	JAIL	116.00
ENGSTROM, JAMES D. DDS	JAIL	1,500.00
ERICKSON & ROBERTS	ADMINISTRATION	4,278.79
FARMER BROTHERS COFFEE	ATTORNEY	27.88
FARSTER, PAMELA R.	GRANTS	27.84
FEDEX	VARIOUS	41.83
FRANCE FLYING SERVICE	FIRE	37.88
FRANCE, DWIGHT	FIRE	14.70
FREMONT COUNTY PUBLIC HEALTH	PUBLIC HEALTH	2,288.00
GALLS INCORPORATED	FIRE	74.88
GASES PLUS	VARIOUS	448.64
GLAXOSMITHKLINE FINANCIAL, INC.	PUBLIC HEALTH	1,455.00
GLOBAL CROSSING CONFERENCING	GRANTS	71.40
GOLDEN, MARY	PUBLIC HEALTH	55.87
GOSEVNER, MAXINE	PUBLIC HEALTH	45.88
GRAPHIC SPORTS	PLANNING	59.85
HANNA FIRE DEPARTMENT	GRANTS	420.00
HIGH PLAINS PIZAA, INC.	SHERIFF	45.47
HILLCREST SPRING WATER, INC.	VARIOUS	26.00
HOWARD SUPPLY COMPANY	ROAD & BRIDGE	482.20
HYLAND ENTERPRISES	VARIOUS	335.79
IKON FINANCIAL SERVICES	ADMINISTRATION	2,101.67
J H KASPAR OIL COMPANY	VARIOUS	7,076.52
JACK'S TRUCK & EQUIPMENT	ROAD & BRIDGE	1,365.57
JACKALOPE PRINTING	VARIOUS	618.24
JB'S STOP-N-SHOP	ROAD & BRIDGE	146.50
JENSEN, CASEY	BUILDING & GROUNDS	2,558.50
JERRY'S DONUTS	COMMISSIONERS	13.98
KAR KRAFT INC	SHERIFF	1,422.37
KILBURN TIRE COMPANY	VARIOUS	1,276.36
KIRSCH, A P MD	VARIOUS	3,193.00
KN ENERGY INC	VARIOUS	6,174.26
KNAPP SUPPLY & EQUIPMENT CO	BUILDING & GROUNDS	13,041.91
KONE ELEVATORS ESCALATORS	VARIOUS	961.36
KROGER - KING SOOPERS	VARIOUS	205.84
LASSLE, SHANNON	PUBLIC HEALTH	29.60
LAWSON PRODUCTS INC	ROAD & BRIDGE	149.42
LODGE AT RAWLINS	ROAD & BRIDGE	180.10
LONG BUILDING TECHNOLOGIES, INC.	BUILDING & GROUNDS	579.10
M M S	WIC	77.42
MASSEY, DANIEL T. P.C.	ADMINISTRATION	1,126.40
MCILVAINE, ROBERT & BETTY	PUBLIC HEALTH	1,000.00
MCKEE MEDICAL CENTER	ADMINISTRATION	545.00
MEDIBADGE	PUBLIC HEALTH	99.45
MEDICINE BOW, TOWN OF	VARIOUS	96.20
MEMORIAL HOSPITAL	VARIOUS	14,668.90
MOBILE CONCRETE, INC	ROAD & BRIDGE	575.00
MOFFAT COUNTY SHERIFF'S OFFICE	JAIL	720.00
MORIARITY, CATHERINE M.	ADMINISTRATION	2,220.50
MOTOROLA	GRANTS	8,342.99
MPM CORP / EVERGREEN DISPOSAL	ROAD & BRIDGE	20.00
MSR WEST, INC	PUBLIC HEALTH	245.00
NATIONAL PEN CORP	ROAD & BRIDGE	49.66
NEWSWEEK	SHERIFF	42.00

NFPA JOURNAL BUYERS' GUIDE	FIRE	135.00
NORCHEM DRUG TESTING LAB	GRANTS	89.40
PACIFIC POWER & LIGHT CO	VARIOUS	4,018.77
PAMIDA INC	COURTHOUSE	20.70
PERKINS OIL CO	VARIOUS	1,496.02
PINO, JENNIFER	COOPERATIVE EXTENSION	59.40
PLATTE VALLEY MEDICAL	JAIL	125.00
PUBLIC SAFETY WAREHOUSE	SHERIFF	849.35
Q BUSINESS SOURCE	ADMINISTRATION	373.90
QUILL CORPORATION	VARIOUS	534.67
QWEST	VARIOUS	3,840.66
RAWLINS AUTOMOTIVE	VARIOUS	692.89
RAWLINS GLASS	VARIOUS	322.76
RAWLINS, CITY OF	ROAD & BRIDGE	118.20
REGIONAL JUVENILE DETENTION CENTER	JAIL	372.00
RESERVE ACCOUNT	ADMINISTRATION	10,000.00
RESPOND FIRST AID SYSTEMS	GRANTS	917.12
RICHARDSON, JILL	PUBLIC HEALTH	53.77
RIVERSIDE GARAGE & CABINS	SHERIFF	5.59
ROCKY MOUNTAIN INSTRUMENTAL	ADMINISTRATION	450.00
ROSS' AUTOMOTIVE SERVICES	SHERIFF	73.00
RYAN ELECTRONICS INC	VARIOUS	24,068.76
RYAN, ZOLA	COOPERATIVE EXTENSION	65.69
S & S DISPOSAL	ROAD & BRIDGE	22.50
SARATOGA AUTO PARTS, INC.	ROAD & BRIDGE	680.57
SARATOGA SUN	ADMINISTRATION	219.60
SARATOGA, TOWN OF	ROAD & BRIDGE	26.75
SHELL FLEET PLUS	SHERIFF	32.92
SHEPARD'S	SHERIFF	629.98
SHIVELY HARDWARE	ROAD & BRIDGE	17.50
SINCLAIR OIL CORPORATION	SHERIFF	120.15
SMITH, SUSAN	GRANTS	24.42
SNOWY RANGE PROPANE-RENTAL	ROAD & BRIDGE	262.92
STATE OF WYOMING	ELECTIONS	242.13
STEVENS PUBLISHING	PUBLIC HEALTH	77.00
T & T PLUMBING & SERVICE	VARIOUS	329.50
T'S KEYS	COURTHOUSE	96.00
TIRE DISTRIBUTION SYSTEMS, INC.	SHERIFF	234.28
TLC COMMERCIAL CLEANING	CARBON BUILDING	3,500.00
TRADING POST	SHERIFF	1.49
TRUE VALUE OF RAWLINS	VARIOUS	2,024.54
U S BANK	SHERIFF	313.58
U S POSTMASTER	VARIOUS	756.00
UNION TELEPHONE COMPANY	VARIOUS	503.59
UNIVERSAL LIGHTING CO.	COURTHOUSE	57.44
UNIVERSITY OF WYOMING	COOPERATIVE EXTENSION	35.00
V-1 PROPANE	VARIOUS	474.26
VALLEY OIL COMPANY	VARIOUS	1,107.23
VALLEY WASTE MANAGEMENT	SENIOR SERVICES	45.00
VIKING OFFICE PRODUCTS	VARIOUS	522.86
WASHBOARD, THE	COURTHOUSE	32.50
WEST PAYMENT CENTER	ATTORNEY	450.45
WHITE'S MOUNTAIN	COOPERATIVE EXTENSION	75.34
WILSON'S SELF SERVICE	ROAD & BRIDGE	1,080.53
WILSON, MARGARET	SHERIFF	52.00
WORLD CLASS FLAGS	VARIOUS	1,189.10
WORLDWASH	SENIOR SERVICES	385.00
WRS GROUP, LTD	GRANTS	96.79
WY DEPARTMENT OF TRANSPORTATION	SC/ROAD & BRIDGE	806.66
WY DIESEL SERVICE	ROAD & BRIDGE	264.31
WY MACHINERY COMPANY	ROAD & BRIDGE	169.17
WY PAPER SUPPLY	VARIOUS	472.48
WY STATE FORESTRY	FIRE	4,910.11

WY STATE PENITENTIARY	JAIL	2,790.00
XEROX CORPORATION	VARIOUS	595.53
YAMPA VALLEY ELECTRIC	ROAD & BRIDGE	72.77
	TOTAL	221,374.12

## **CLERK**

### **Minutes**

Commissioner Meacham moved to approve the minutes from the December 7, 2004 Commissioner's meeting as presented. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Meacham moved to amend the minutes from the November 16, 2004 Commissioner's meeting changing the authorization for Road & Bridge to construct snow bars rather than snow fence on County Road No. 701 in regards to Right of Way Application WYW-160274 for the Bureau of Land management. Commissioner Meacham seconded and the motion carried unanimously.

### **Bonds**

Commissioner Meacham moved to authorize the Chairman to sign the bond for Carol Cook, Treasurer for the Town of Medicine Bow, in the amount of \$50,000.00. Chairman Zeiger seconded and the motion carried unanimously.

### **Dixon Airport**

Commissioner Meacham moved to authorize the Chairman to sign Amendment No. 1 to the Cooperative Agreement for the Group Maintenance Crack Seal Project for the Dixon Airport, State Project AERPMP-01X-0000-00(205), correcting page numbering AND aeronautics Signature Title and removing reference to Exhibit B in Paragraph B.2. Chairman Zeiger seconded and the motion carried unanimously.

### **Carbon County Visitors Council**

Commissioner Meacham moved to accept the letter of resignation Debra Allen for the Carbon County Visitors Council and authorized the Clerk's Office advertise for an opening on this board. Chairman Zeiger seconded and the motion carried unanimously.

### **Liquor Sales**

Commissioner Meacham moved to approve a request from the Whistle Pig Saloon to extend its hours of operation on morning of January 1, 2005 until 6:00 a.m. Chairman Zeiger seconded and the motion carried unanimously.

### **Property Tax Base**

Commissioner Meacham moved to authorize the Chairman to sign a letter to Ray Cohee, Chairman of the Interim Revenue Committee Members, regarding concerns of potential erosion of the property tax base. Chairman Zeiger seconded and the motion carried unanimously.

### **Dixon Airport Board**

Commissioner Meacham moved to authorize the Chairman to sign letters to Marc Miller of the FAA and requesting that the scope of work for Grant No. 3-56-0038-07 be changed to land acquisition only and a letter explaining expected costs. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Meacham moved to authorize the Chairman to sign letters to Shelly Reames of WYDOT Aeronautics Division and Craig Sparks of the FAA – Denver ADO, proposing funding options and supporting the reconstruction of the runway and construction of a fixed based hanger at the Dixon Airport. Chairman Zeiger seconded and the motion carried unanimously.

Clerk Smith noted that in any agreements between Three Forks Ranch and Carbon County, the

language will be inserted that the County shall be held harmless.

### **Telecommunications Project**

Clerk Smith presented a contract between Capitol Communications and Carbon County for the telecommunications project. Ms. Smith stated that Joe Cole of the County Attorney's Office has reviewed the contract and approved it for the Boards consideration. Mr. Cole noted that No. 2 of the contract states that the owner agrees to pay \$213,908.00 upon delivery of the materials to the job site. Shall the financing of this project not be in place by that date, Ms. Smith stated that there is funds available to pay this.

Clerk Smith also presented lease/purchase proposals from The Bank of the West, Bank of Commerce, Rawlins National Bank and Avaya (Kinetic Leasing). Comparing all options, Ms. Smith and Carbon County Treasurer, Cindy Baldwin, agree that Avaya (Kinetic Leasing) and Rawlins National Bank are the two most competitive proposals, both at a 5-year term.

Commissioner Meacham moved to accept a lease/purchase option with Avaya (Kinetic Leasing) for the telecommunications project for a five-year term with semi-annual payments totaling \$720,000.00. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Meacham moved to authorize the Chairman to sign the Agreement Between Owner (Carbon County) and Contractor (Capitol Communications) for installation of an Avaya Communications Manager Telecommunications System in the total amount of \$641,725.00 . Chairman Zeiger seconded and the motion carried unanimously.

### **ROAD & BRIDGE**

Bill Nation presented his bi-monthly report.

Mr. Nation requested and received authorizations for the following purchases; \$19,000.00 to Corson Gravel, \$30,000.00 for gravel hauling, and \$11,424.96 to Roscoe Steel for geo grid. All three expenditures are to improve and gravel three miles of County Road No. 608.

### **JAIL COMMITTEE**

#### **Change Order**

Randy Shinkle presented Change Order No. 4 extending the substantial date of completion of construction of the new jail to February 25, 2005. The Board has previously approved the change order and the Chairman executed the Order.

#### **Internet Service**

Mr. Shinkle stated the LM Olson has completed the administrative area at the new jail and it is ready for the Sheriff's Office to occupy it. He reported that training starts January 3, 2005 for employees. Mr. Shinkle stated that he needs internet access at the new jail when employees move in. He requested authorization from the Board to have Bresnan Communications be the internet service provider at the new jail.

Commissioner Meacham moved to authorize the Chairman to sign the Business Premium Plan contract with Bresnan Communications for internet access at the new jail. Chairman Zeiger seconded and the motion carried unanimously.

#### **Custodial Services**

Mr. Shinkle reported that he had several custodial services review the new jail to determine the custodial needs. Mr. Shinkle recommended that due to the cost of hiring a custodial service to provide these services, the Board hire a full-time, county employed, custodian.

The Board authorized Mr. Shinkle to advertise for one full-time custodian to provide custodial

services at the new jail.

## **CLERK**

### **Tax Abatements**

Clerk Smith presented tax rebates and tax abatements for the Chairman's signature.

### **Courthouse Heating and Air Conditioning**

Commissioner Meacham moved to forward Pay Application No. 1 from Long Technologies to The Bank of the West F.K.A. Community First National Bank, in the amount of \$55,710.46 for the Courthouse heating and air conditioning project. Chairman Zeiger seconded and the motion carried unanimously.

### **Health Insurance**

Clerk Smith presented a summary of benefits that the Economic Development Corporation would be eligible for as an outside agency. This matter will be further discussed at the January 4, 2005 meeting.

### **TEAL Grant**

Clerk Smith presented a standard contract between the State of Wyoming and grant recipients for a grant for the Ft. Steele historical site. She stated that Tom Thompson has reviewed this contract and approved it for the Boards consideration.

Commissioner Meacham moved to authorize the Chairman to sign the Transportation Enhancement Activities Agreement FY 2005 Between Carbon County and the Wyoming Department of Transportation, Project No. STP-E-LC-TL05-00(173), in the amount of \$175,000.00 of TEAL funds for the Ft. Steele site project. Chairman Zeiger seconded and the motion carried unanimously.

## **EXECUTIVE SESSION**

Commissioner Meacham moved to go into executive session with Clerk Smith at 8:37 p.m. to discuss litigation. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Meacham moved to come out of executive session at 8:50 p.m. Chairman Zeiger seconded and the motion carried unanimously.

## **ADJOURNMENT**

There being no further business, Chairman Zeiger adjourned the meeting at 8:55 p.m.

**BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING**

-s- Artlin Zeiger, Chairman

**ATTEST:**

-s- Linda Ann Smith, County Clerk