

**BOARD OF CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 2, 2004  
County Courthouse  
Rawlins, Wyoming**

The regular meeting of the Carbon County Commissioners was held November 2, 2004 at the County Courthouse, Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioner Linda Fleming; County Clerk, Linda Ann Smith; Chief Deputy Clerk, Alice L. Garvin; and Gwynn Rothenberger, Deputy Clerk. Commissioner Lee Meacham was absent.

Chairman Artlin Zeiger called the meeting to order at 9:07 a.m.

**VOUCHERS**

The following vouchers were presented for payment:

A T & T	PUBLIC HEALTH	\$ 26.89
ALCO	GRANTS	322.24
ALSCO, AMERICAN LINEN DIVISION	VARIOUS	68.31
BAGGS, TOWN OF	BUILDING & GROUNDS	250.25
BANK OF COMMERCE	VARIOUS	3,644.71
BARTLETT, SUE RN	PUBLIC HEALTH	239.39
BEAUMONT PRODUCTS, INC	PUBLIC HEALTH	81.76
BEST WESTERN COTTONTREE	ADMINISTRATION	65.79
BOYS TOWN PRESS	GRANTS	66.45
BRESNAN COMMUNICATIONS	VARIOUS	183.86
BROWN, ESTELLA	PUBLIC HEALTH	4.50
BUCHHOLTZ, LEROY	SENIOR SERVICES	300.00
BUILD RITE LUMBER SUPPLY	VARIOUS	82.27
BUSEY, SHARALEE	PUBLIC HEALTH	231.25
C & B SAND & GRAVEL	ROAD & BRIDGE	348.00
CANDY MOUNTAIN BEVERAGE & VENDING	FIRE	126.45
CARBON COUNTY TV & ELECTRONICS	VARIOUS	91.86
CARSON INDUSTRIES, INC.	TREASURER	249.90
CASPER STAR-TRIBUNE	ASSESSOR	274.00
CEDAR STREET SINCLAIR	SHERIFF	37.18
CENTURYTEL	VARIOUS	117.18
CHEMSEARCH	COURTHOUSE	101.63
CORNER STORE	EMERGENCY MANAGEMENT	35.11
CORPORATE EXPRESS	VARIOUS	160.19
CORRAL WEST RANCHWEAR	SHERIFF	744.65
CRESTLINE	ROAD & BRIDGE	460.15
CRUZ, SALLY	PUBLIC HEALTH	12.64
CULLIGAN WATER CONDITIONING	SENIOR SERVICES	30.75
CYR, NANCY	PUBLIC HEALTH	18.87
D & K SANITATION	VARIOUS	276.00
DAILY TIMES	ADMINISTRATION	798.75
DEEP SWEEP	PUBLIC HEALTH	75.00
DELEON, JOHN	ADMINISTRATION	626.40
DELUXE BUSINESS CHECKS AND SOLUTIONS	TREASURER	109.90
DENVER SHERIFF DEPARTMENT	ADMINISTRATION	39.00
EAGLE COMPUTER SYSTEMS	CLERK OF COURT	552.00
EAGLE UNIFORM SUPPLY	CARBON BUILDING	58.98
ELK MOUNTAIN TOWING	SHERIFF	32.84
FARMER BROTHERS COFFEE	VARIOUS	59.83
FARSTER, PAMELA R.	GRANTS	2,035.89
FLEMING, LINDA L	COMMISSIONERS	181.83
G C BUILDING SUPPLY, INC.	ROAD & BRIDGE	1,184.06
GALLS INCORPORATED	SHERIFF	87.68
GLAXOSMITHKLINE FINANCIAL, INC.	PUBLIC HEALTH	729.10
GOLDEN, MARY	PUBLIC HEALTH	14.60
GOSEVNER, MAXINE	PUBLIC HEALTH	19.98

GREAT NORTH AMERICAN COMPANIES	SHERIFF	953.64
HIGH PLAINS POWER	VARIOUS	128.46
HILLCREST SPRING WATER, INC.	VARIOUS	37.00
HOWARD SUPPLY COMPANY	ROAD & BRIDGE	156.89
HSBC BUSINESS SOLUTIONS	ROAD & BRIDGE	294.00
IACREOT	CLERK	135.00
INBERG-MILLER ENGINEERS	GRANTS	5,342.71
INTERMOUNTAIN RECORD CENTER, INC.	CLERK	86.00
JACKALOPE PRINTING	VARIOUS	587.88
JB'S STOP-N-SHOP	SHERIFF	27.81
KAR KRAFT INC	SHERIFF	122.14
KILBURN TIRE COMPANY	VARIOUS	1,032.39
KIRSCH, A P MD	JAIL	1,500.00
KN ENERGY INC	VARIOUS	3,561.50
KROGER - KING SOOPERS	VARIOUS	324.86
LASSLE, SHANNON	PUBLIC HEALTH	30.34
LEXIS NEXIS MATTHEW BENDER	ATTORNEY	19.45
LONG BUILDING TECHNOLOGIES, INC.	BUILDING & GROUNDS	1,792.64
M M S	PUBLIC HEALTH	19.42
M S C	ADMINISTRATION	9,276.00
MACPHERSON, KELLY & THOMPSON, LLC	ADMINISTRATION	707.75
MATCO TOOLS	ROAD & BRIDGE	164.55
MEDICAL ARTS PRESS	PUBLIC HEALTH	41.10
MEDICINE BOW, TOWN OF	SENIOR SERVICES	48.10
MIKE'S CAMERA	SHERIFF	957.62
MONTOYA, JOAN	PUBLIC HEALTH	4.50
MORIARITY, CATHERINE M.	ADMINISTRATION	4,434.50
MOTOROLA INC	GRANTS	3,846.66
MPM CORP / EVERGREEN DISPOSAL	SENIOR SERVICES	85.00
N A C R C	CLERK	50.00
NEW DAWN TECHNOLOGIES	ATTORNEY	3,192.00
NG MAPS	GIS/GPS	509.95
NURSING MANAGEMENT	PUBLIC HEALTH	179.14
O'GRADY, JOHN	ADMINISTRATION	15.00
PACIFIC POWER & LIGHT CO	COURTHOUSE	1,456.14
PAGE ONE	VARIOUS	285.00
PAMIDA INC	VARIOUS	299.57
PARKWAY PLAZA	GRANTS	72.20
PICKETT, THOMAS Y AND	ASSESSOR	2,500.00
PITNEY BOWES INC	ADMINISTRATION	956.50
PLAINSMAN PRINTING & SUPPLY	ELECTIONS	2,202.21
PLAN ONE / ARCHITECTS	GRANTS	15,327.79
PRAIRIE DOG ELECTRIC, LLC	ROAD & BRIDGE	260.23
QUESTAR GAS	SENIOR SERVICES	80.18
QUILL CORPORATION	VARIOUS	122.34
QWEST	CARBON BUILDING	29.95
R D J SPECIALTIES INC	SHERIFF	1,581.73
RAWLINS AUTOMOTIVE	ROAD & BRIDGE	95.35
RAWLINS GLASS	ROAD & BRIDGE	476.60
RAWLINS, CITY OF	SENIOR SERVICES	261.25
RELIABLE	PUBLIC HEALTH	83.86
RI TEC INDUSTRIAL PRODUCTS	ROAD & BRIDGE	282.00
RITE-STYLE OPTICAL	ROAD & BRIDGE	93.50
ROSS' AUTOMOTIVE SERVICES	VARIOUS	464.54
ROYAL SANITARY SUPPLY INC	COURTHOUSE	70.50
RYAN ELECTRONICS INC	GRANTS	5,960.00
SARATOGA AUTO PARTS, INC.	ROAD & BRIDGE	144.95
SARATOGA FEED & GRAIN	ROAD & BRIDGE	7.50
SHEPARD'S	VARIOUS	605.62
SHIVELY HARDWARE	ROAD & BRIDGE	43.40
SMITH, SUSAN	PUBLIC HEALTH	86.20
SNAP-ON TOOLS	ROAD & BRIDGE	284.00
T & T PLUMBING & SERVICE	COURTHOUSE	55.00
TERMINIX	SENIOR SERVICES	30.00
TIRE DISTRIBUTION SYSTEMS, INC.	ROAD & BRIDGE	419.00
TRUE VALUE OF RAWLINS	VARIOUS	223.53

UNION TELEPHONE COMPANY	VARIOUS	387.10
UNIVERSAL LIGHTING CO.	COURTHOUSE	122.35
UNIVERSITY OF WYOMING	CES	4,773.00
USP COMMUNICATIONS	VARIOUS	607.63
VERIZON WIRELESS	VARIOUS	354.34
VISIONARY COMMUNICATIONS, INC.	GRANTS	153.65
VOORHIS ASSOCIATES, INC.	VARIOUS	21,088.13
WASHBOARD, THE	COURTHOUSE	46.05
WATTS, JAN	GRANTS	529.82
WAYNE'S KEY & LOCK	CARBON BUILDING	115.00
WEE FOLKS PLACE	GRANTS	204.38
WEST PAYMENT CENTER	ATTORNEY	859.95
WEST WINDS BAKERY & DELI	CES	58.19
WILLIAM CURLEY	ADMINISTRATION	544.00
WILSON, MARGARET	SHERIFF	40.00
WY DEPARTMENT OF HEALTH	PUBLIC HEALTH	23,533.57
WY LECC	ATTORNEY	45.00
WY MACHINERY COMPANY	ROAD & BRIDGE	223.10
WY PAPER SUPPLY	VARIOUS	650.38
WY STATE BAR	ATTORNEY	37.50
WYOMING OFFICE SOLUTIONS	WIC	173.07
XEROX CORPORATION	CLERK OF COURT	188.89
YAMPA VALLEY ELECTRIC	SENIOR SERVICES	471.88
ZEIGER, ARTLIN	COMMISSIONERS	151.70
	GRAND TOTAL	145,141.39

## **CLERK**

### **Bonds**

Commissioner Fleming moved to approve bonds for Judy Christopherson, Clerk/Treasurer for the Town of Elk Mountain, in the amount of \$25,000.00, and Irene Archibald, Treasurer for the Wagoner Cherokee Irrigation District, in the amount of \$10,000.00. Chairman Zeiger seconded and the motion carried unanimously.

### **Invoices**

Commissioner Fleming moved to authorize payment of Motorola Invoice No. 13409474 in the amount of \$52,293.72 and No. 13407707 in the amount of \$269,329.40 when the funding is received from the State of Wyoming Department of Homeland Security. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Fleming moved to forward Long Building Technologies Invoice No. JC69679 in the amount of \$10,065 to Community First National Bank for payment of the Courthouse heating/cooling project. Chairman Zeiger seconded and the motion carried unanimously.

Commissioner Fleming moved to approve LM Olson Payment Application No. 16, in the total amount of \$622,025.03, with \$559,822.52 being paid to LM Olson, and \$62,202.51 being paid to LM Olson's escrow account; and that the Payment Application be forwarded to the Carbon County Detention Facility Joint Powers Board for payment. Chairman Zeiger seconded and the motion carried unanimously.

### **Monthly Receipts**

Clerk Smith presented monthly receipts for the County Clerk's Office in the amount of \$16,630.25 and receipts for Road & Bridge in the amounts of \$150.00 and \$30.00.

### **Emergency Management MOU**

Commissioner Fleming moved to authorize the Chairman to sign the Memorandum of Understanding Between the Wyoming Office of Homeland Security / Emergency Management and Carbon County for the purpose of establishing an Emergency Management Performance Grant work plan. Chairman Zeiger seconded and the motion carried unanimously.

### **SER Conservation District**

Clerk Smith presented a 2005 Plan of Work and 2003-2004 Annual Report for the Saratoga Encampment Rawlins Conservation District for the Board's review.

### **Canvass Board**

Commissioner Fleming moved to appoint Sandy Pederson as the Republican representative and Sherry Glassburn as the Democratic representative to the Canvassing Board and if either is unavailable, the Clerk is authorized to appoint a person of her choice to represent that party. Chairman Zeiger seconded and the motion carried unanimously.

### **ELECTED OFFICIALS**

Treasurer Baldwin reported that Carbon County has received its over the cap severance funding in the amount of \$300,985.47.

### **SENIOR SERVICES**

Ceil Miner presented a monthly report. Don Mayfield presented an equipment request list for the Medicine Bow Senior Center.

Commissioner Fleming moved to authorize the Medicine Bow Senior Services building committee to meet with a representative of Knapp Supply in Casper, WY to negotiate prices and purchase equipment to be installed at the Medicine Bow Senior Center and to authorize the purchase of equipment from Rasmusson Furniture in Rawlins. Chairman Zeiger seconded and the motion carried unanimously.

### **SHERIFF'S OFFICE BID OPENING**

Undersheriff Ernie Hicks opened one sealed bid for the Carbon County Jail Communications System. The bid was received from Ryan Electronics in the amount of \$142,581.70. Enclosed with this bid was a check in the amount of \$7,129.08 for the bid bond.

Commissioner Fleming moved to receive the bid from Ryan Electronics in the amount of \$142,581.70 for the Carbon County Jail Communications System and take the bid under advisement until the November 16, 2004 Commissioner's Meeting. Chairman Zeiger seconded and the motion carried unanimously.

### **CARBON COUNTY FIRE DEPARTMENT**

Dwight France appeared with Jim Webster with the Wyoming State Forestry Department to elaborate on the 2005 Western States Wildland Urban Interface Grant Application.

Mr. Webster stated that the application has been reviewed by the WY State Forestry Department and prioritized as number two in the state. Mr. Webster further explained the funding avenues for the grant match and detailed some items that would count as a soft match.

Commissioner Fleming moved that if pass through funding from the County is to be used for the 2005 Western States Wildland Urban Interface Grant, that Strike Team funds be used for this and be reimbursed and that Carbon County's and County Fire Department's matches are not hard dollars but a soft match.

Chairman Zeiger seconded and the motion carried unanimously.

### **JAIL COMMITTEE**

Randy Shinkle and Gary Olson reported on the progress of construction of the new jail. Mr. Olson stated that due to delays in the electrical work at the site, LM Olson Construction is requesting extension of the date of substantial completion from January 14, 2005 to February 25, 2005.

Commissioner Fleming moved to authorize extension of the date of substantial completion for the new jail from January 14, 2005 to February 25, 2005. Chairman Zeiger seconded and the motion carried unanimously.

Mr. Shinkle reported that he has received two proposals for an inmate phone system at the new jail. Proposals were received from Evercom Systems, Inc. and Consolidated Telecom. Mr. Shinkle recommended the proposal from Consolidated Telecom. This company offers a \$10,000.00 sign-on payment to the County, a commission paid to the County, and it allows calling cards to be purchased by the inmates.

Commissioner Fleming moved that subject to approval of a contract by the County Attorney's Office, Consolidated Telecom (CTEL) be the provider for an inmate phone system at the new jail, and that Mr. Shinkle be authorized to negotiate prices. Chairman Zeiger seconded and the motion carried unanimously.

Mr. Shinkle presented a contract with Technology Consultants, Inc. to perform data conversion of the current Sheriff's Office data for Spillman Technologies. Mr. Shinkle stated that Tom Thompson has reviewed this contract and approved it for the Board's consideration.

Commissioner Fleming moved to authorize the Chairman to sign the Conversion Services Agreement with Technology Consultants, Inc. in the amount of \$17,000.00 to perform conversion of computer data for Spillman Technologies for the new jail, and noted that this contract has been reviewed and approved by the County's attorney. Chairman Zeiger seconded and the motion carried unanimously.

### **LONG BUILDING TECHNOLOGIES**

Dave Kenik reported on the progress of work on the Courthouse heating and air conditioning system. Mr. Kenik stated that the first floor of the Courthouse should be heated by the new heating system by February 2005.

Mr. Kenik stated that the electrical contractor has backed out of this project. The Board approved the use of the project manager as the replacement electrical contractor.

### **RECESS**

Chairman Zeiger recessed for lunch at 12:08 p.m. and reconvened at 2:00 p.m.

### **PLANNING AND ZONING**

Henry Hewitt and Kristy Rowan presented the following information to the Commissioners.

**Case File #04-20:** U.L. Ranch Co., Request for a Zone Change from Ranching, Agricultural, Mining (RAM) to Forestry Production and Seasonal Recreation (FPSR-480) on 480 acres. The FPSR Zone allows seasonal recreational and residential activities.

Linda Fleming moved to set a public hearing on December 7, 2004 at 2:00 p.m. on Case File #04-20 for a zoning amendment on the U.L. Ranch from RAM to FPSR-480. Chairman Zeiger seconded. The motion carried unanimously.

**Case File #04-23:** Clipper Windpower, Mark & Cathy Ledder, Carbon County Road #475 off of Hwy 287/30 near Medicine Bow.

Mr. Hewitt advised the Commissioners that Clipper Windpower requested the Planning Commission to schedule a special meeting due to time constraints and deadlines. The special meeting is set for November 30, 2004, and the regular meeting on December 7, 2004 has been cancelled.

Linda Fleming moved to hire Jonathan Schnal as the Carbon County Planning Director and pay up to \$2,000 in moving expenses upon receipt and pay Mr. Schnal \$54,000 per year. Chairman Zeiger seconded. The motion carried unanimously.

### **ECONOMIC DEVELOPMENT CORPORATION**

Jay Grabow and Harry Lovato presented an update on EDC reorganization and the new prison project.

Harry Lovato advised the Commissioners that an initial "brainstorming" meeting was held and a second meeting would be held on November 9, 2004 at 3:00 p.m. in the Community Room at the Rawlins National Bank.

Mr. Grabow advised that they are trying to promote attendance at EDC meeting and are currently looking at funding options. Chairman Zeiger advised Mr. Grabow that the County will provide funding to EDC in quarterly increments. Mr. Grabow will provide an application to the Commissioners by the end of December.

### **Prison Project**

Mr. Grabow presented an update to the Commissioners on his meeting with Mr. Lamphert from the State of Wyoming in regard to the new prison project and some information on the "scoring" system they use based on certain criteria such as community support, location, access to services, labor pool, etc.

Mr. Grabow advised that a public meeting/chili dinner would be held on Monday, November 15, 2004, beginning at 6:00 p.m. and the morning of November 16, 2004. Both Mr. Grabow and Mr. Lovato expressed the desire to have positive community support present to benefit the City of Rawlins and Carbon County.

### **ROAD AND BRIDGE**

Bill Nation presented a bi-weekly update to the Commissioners.

Mr. Nation was given authorization for Cutting Edges for \$2,231.60 to purchase 20 blades.

### **LYNN ACORD AND IRENE ARCHIBALD**

Irene Archibald, Lynn Acord and Terri Edwards came before the Board and requested clarification on the GIS / rural addressing system proposed for Carbon County.

They expressed concern in regard to the rural routes and asked if it would be possible to assign road names also. Karen Larsen (Carbon County GIS/Rural

Addressing) was also present to explain the current system. Ms. Larsen advised that she was open to any suggestions to improve the current system. Ms. Larsen advised there would only be one system to serve the entire population and not a separate system for addressing and one for package delivery.

### **PUBLIC HEALTH**

Bridget Hettgar and Pam Farster presented a contract to be signed by Chairman Zeiger.

Linda Fleming moved that Chairman Zeiger be authorized to sign the Contract Between the Wyoming Department of Health, Community and Family Health, Public Nursing, and Carbon County for Public Health Emergency Preparedness in the amount of \$61505.00. Chairman Zeiger seconded. The motion carried unanimously.

### **LITTLE RASCALS PRESCHOOL SIDING PROJECT**

The following proposals were presented for roof repairs and residing a portion of the Little Rascals Preschool in Baggs, Wyoming as follows:

Shepard Construction	\$11,760.00
Energy Construction	\$11,685.00
Casey Jensen (1 <sup>st</sup> bid)	\$8,700.00
Casey Jensen (2 <sup>nd</sup> bid)	\$6,700.00
Paul Stanley Construction	\$9,490.00

Linda Fleming moved that Carbon County award the residing and roofing project of the Little Rascals Preschool to Casey Jensen, subject to clarification of the proposal to Commissioner Fleming. Chairman Zeiger seconded. The motion carried unanimously.

### **ADJOURNMENT**

There being no further business, Chairman Zeiger adjourned the meeting at 4:40 p.m.

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman

ATTEST:

-s- Linda Ann Smith, County Clerk