

**BOARD OF CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, March 23, 2004  
Saratoga Senior Center  
Saratoga, Wyoming**

The regular meeting of the Carbon County Commissioners was held on March 23, 2004, at the Saratoga Senior Center in Saratoga, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioners Linda Fleming and Lee Meacham; Linda Ann Smith, Carbon County Clerk; and Gwynn Rothenberger, Deputy Clerk.

Chairman Artlin Zeiger called the meeting to order at 7:00 p.m.

**VOUCHERS**

The following vouchers were presented for payment:

AT&T	Various	\$ 96.82
Alco	Various	53.75
Alsco	Various	174.65
Amerigas	Various	2,275.99
Anchor Environmental Disposal Service	Senior Center	610.00
Art's Plumbing & Heating	Senior Center	80.10
Avaya	Radio Tech	250.20
Baggs, Town of	Sheriff	100.00
Bank of Commerce	Various	1,767.74
Barnes Distribution	Road & Bridge	146.05
Beall Trailers of Colorado	Road & Bridge	625.92
Behavioral Interventions	Jail	188.15
Best Access Systems	Carbon Building	524.58
Bi-Rite Pharmacy	Various	3,237.73
Bi-Rite Sporting Goods	Sheriff	117.34
Bob Barker Company	Jail	179.57
Bresnan Communications	Sheriff	60.84
Brown, Estella	Grants	27.39
Build Rite Lumber Supply	Various	67.05
CNA Surety	Jail	100.00
COVE	Grants	5,000.00
Carbon County Peace Officers	Treasurer	440.00
Carbon County Strike Team	Fire	88.75
Carbon County TV & Electronics	Various	202.45
Carbon Power & Light	Various	1,633.94
Centurytel	Various	124.95
Cesko, David MD	Grants	135.00
Chandra, V RAJA MD	Grants	78.00
Chemsearch	Courthouse	258.95
Chief Supply Corporation	Sheriff	548.28
Cina, Stephen J	Administration	3,375.40
Clark, David C.	Courthouse	824.18
CMI -Teco	Road & Bridge	71.94
Collamer, Sonja	Planning	26.40
Colman Equipment	Buildings & Grounds	4,330.00
Computer Software Associates	Various	11,580.66
Conoco Incorporated	Sheriff	578.26
Cop Shop	Sheriff	242.00
Corner Store	Emergency	2.43

	Management	
Corporate Express	Various	915.86
Craftsman electric	Various	247.36
Crane & Hoist Sales	Road & Bridge	326.63
Crawford, Warren	Cooperative Extension	498.75
Cregoe, Randy	Fire	354.98
Culligan Water Conditioning	Senior Center	23.00
Cyr, Nancy	Public Health	16.83
D&L Service	Emergency Management	323.00
Daggett County Sheriff	Jail	1,535.40
Daily Times	Various	1,085.78
Dallin Motors	Fire	79.07
Dark Room	Severance	178.49
Deep Sweep	Public Health	75.00
DeLeon, John	Administration	880.00
Dietrich, John	Administration	273.56
Division of Criminal Investigation	Sheriff	70.00
Dixon, Town of	Road & Bridge	33.50
Drive Train Industries	Road & Bridge	202.58
Dubois Telephone Exchange	Various	156.97
EMAW	Emergency Management	40.00
Eagle of Cody Printing	Assessor	1,817.94
Eagle Uniform Supply	Carbon Building	117.96
Elk Mountain, Town of	Road & Bridge	47.49
Ellis, William	Planning	39.60
Emblem Enterprises	Sheriff	674.70
Encampment, Town of	Road & Bridge	47.00
Engstrom, James DDS	Various	1,133.00
Erickson & Roberts	Administration	4,409.32
Evans, Morgan	Jail	84.00
Evergreen Construction	Road & Bridge	512.50
Evergreen Disposal Service	Various	212.00
Expanets	Public Health	43.70
Farmer Brothers Coffee	Various	50.29
Fedex	Grants	19.88
First Choice Inn	Grants	39.95
Freudenthal, Salzburg & Bonds	Administration	422.00
G. Neil Companies	Road & Bridge	291.60
Gases Plus	Various	653.59
Glaxosmithkline Financial	Public Health	177.50
GLB Worldwide	Public Health	17.00
Glenn D. Biggs & Associates	Jail	525.00
Golden Rule Computers	Road & Bridge	204.00
Golden, Mary	Public Health	39.93
Gosevner, Maxine	Public Health	29.04
Grainger	Road & Bridge	76.82
Graphic Sports	Jail	18.95
Hanna Fire Department	Sheriff	70.45
Hanna, Town of	Road & Bridge	6.37
Hasco Industrial Supply	Road & Bridge	368.70
Herold Iron Works	Road & Bridge	23.70
Hettgar, Bridget RN	Various	152.85
Hewlett-Packard Computers	Public Health	820.00
High Plains Power	Road & Bridge	89.47
Hillcrest Spring Water	Various	57.80
Hilltop Lube	Sheriff	132.50

Hoke, John	Administration	1,160.00
Holiday Inn - Casper	Various	733.78
Hyland Enterprises	Various	1,170.22
Intermountain Internal Medicine	Grants	122.50
Intermountain Records	Clerk	83.00
IOS Capital	Administration	2,076.00
J H Kaspar Oil	Various	4,597.02
Jackalope Printing	Various	561.78
JB's Stop-n-Shop	Sheriff	300.43
Jerry's Donuts	Commissioners	13.98
Kar Kraft	Sheriff	70.71
Kicks with Knits	Road & Bridge	415.20
Kid Zone, The	Grants	400.00
Kirsch, AP MD	Jail	1,575.00
KN Energy	Various	12,293.16
Kone Elevators	Various	961.36
Kroger - King Soopers	Various	1,214.26
LM Olson Construction	Grants	556,551.00
Lawson Products	Road & Bridge	293.99
Lawson Sanitation	Emergency Management	20.00
Lexis Nexis Matthew Bender	Administration	761.45
Long Building Technologies	Buildings & Grounds	6,263.90
Mader, Tschacher, Peterson & Co	Administration	2,300.00
Massey, Daniel	Administration	1,173.35
Matco Tools	Road & Bridge	69.70
Mcllvaine, Robert & Betty	Public Health	475.00
Med-Tech Resources	Fire	260.76
Medela Inc	Grants	337.78
Medicine Bow, Town of	Road & Bridge	48.10
Memorial Hospital	Various	2,989.85
Merback Award Companies	Sheriff	75.16
Moffat County Sheriff	Jail	4,590.00
Montoya, Joan	Grants	30.20
National Public Safety Info	Sheriff	464.40
NFPA Journal Buyers' Guide	Fire	135.00
Nibbles & Bytes	Grants	938.00
Norchem Drug Testing	Grants	149.00
Nursing 2003	Public Health	19.95
P S S	Public Health	464.31
Pacific Power & Light	Various	5,665.88
Page One West	Various	95.20
Palmer's Playhouse	Grants	2,000.00
Pamida	Various	767.91
Perkins Oil Co	Various	2,175.36
Peterbilt of Wyoming	Road & Bridge	155.00
Pino, Jennifer	Cooperative Extension	60.74
Pitney Bowes	Administration	306.25
Plan One / Architects	Grants	14,971.63
Platte County Sheriff	Jail	2,776.15
Platte Valley Medical	Grants	250.00
Q Business Source	Administration	181.92
Questar Gas	Senior Center	191.37
Quill Corporation	Various	986.10
Qwest	Various	4,194.20
Qwest - Denver	Various	99.41

R & S Photo	Commissioners	69.87
Range Magazine	Cooperative Extension	19.95
Rawlins Automotive	Various	3,352.20
Rawlins Eye Care	Various	688.00
Rawlins Glass	Road & Bridge	265.70
Rawlins, City of	Various	1442.65
Regional Juvenile Detention Center	Grants	29,830.70
Reliable	Public Health	55.94
Ross' Automotive Service	Sheriff	831.51
Ryan Electronics	Various	2,752.50
Ryan, Zola	Cooperative Extension	218.90
S & S Disposal	Road & Bridge	22.50
Saratoga Auto Parts	Various	727.89
Saratoga Feed & Grain	Road & Bridge	112.00
Saratoga Sun	Various	436.72
Saratoga, Town of	Road & Bridge	16.75
Scan Conversion Services	Road & Bridge	225.00
Scoggins, William	Grants	136.00
Shepard's	Sheriff	453.62
Shively Hardware	Road & Bridge	30.18
Sinclair Oil Corporation	Sheriff	23.89
Skyline Motors	Various	534.66
Smith, Susan	Grants	13.53
Snap-on Tools	Road & Bridge	20.55
Snowy Range Propane	Road & Bridge	1,578.93
Sparky's	Senior Center	126.00
Speer, William	Planning	34.32
Spicer Eye Clinic	Grants	1,993.00
Stan's Quik Lube	Various	57.89
State of Wyoming	Elections	39.63
T & T Plumbing & Service	Courthouse	67.50
Terminix	Carbon Building	35.00
TJ's Auto Repair	Sheriff	1,774.71
TLC Commercial Cleaning	Carbon Building	3,000.00
Trevathan, Sabrina	Administration	1,218.00
Trib.com	Various	28.95
Truck & Industrial	Road & Bridge	376.69
True Value of Rawlins	Various	1,449.55
US Bank	Various	739.10
Union Telephone	Various	624.00
University of Wyoming	Cooperative Extension	30.00
USP Communications	Various	594.47
V-1 Propane	Fire	267.75
Valley Oil Company	Various	1,676.59
Valley Pharmacy	Grants	487.60
Van's Wholesale	Courthouse	44.65
Verizon Wireless	Various	254.43
Viking Office Products	Various	123.36
Washboard	Courthouse	38.75
Wear Parts	Road & Bridge	162.70
West End Sinclair	Sheriff	95.00
Western Furniture & Auction	Administration	174.08
Wildland Firefighters	Fire	54.90
Wilson's Self Service	Road & Bridge	779.74
Wilson, Margaret	Sheriff	312.00
Wimpenny, Robert DDS	Grants	401.00

WY Department of Family Services	WIC	106.08
WY Department of Health	Public Health	150.00
WY Diesel Service	Road & Bridge	339.56
WY Law Enforcement Chaplains Assoc	Sheriff	165.00
WY Machinery Company	Road & Bridge	2,864.49
WY Medical Center	Grants	53.00
WY Paper Supply	Various	1,120.24
WY State Firemen's Association	Fire	50.00
WY State Penitentiary	Jail	3,356.00
WY Treasurer's Association	Treasurer	84.00
Xerox Omnifax	Sheriff	155.65
Yampa Valley Electrical	Various	235.79
	<b>TOTAL</b>	<b>771,606.55</b>

## **CLERK**

### **Payroll Publication**

The Board authorized the Clerk to publish the Carbon County Employee Payroll Publication in both the Daily Times and Saratoga Sun as required by Wyoming State Statute.

### **Cooperative Extension Service**

Commissioner Meacham moved to authorize the Chairman to sign the Extended Professional Service Agreement between the University of Wyoming and the Board of County Commissioners of Carbon County in the amount of \$9,381.00 to provide half the salary of Extension Office personnel. Commissioner Fleming seconded and the motion carried unanimously.

### **HIPAA Agreements**

Commissioner Meacham moved that the Chairman be authorized to sign the Corporate Benefit Services of America, Inc. Assurance Letter with Carbon County as required to be in compliance with Section 164.502 of the HIPAA privacy policies and procedures permitting disclosure to a Business Associate of a Health Care Plan including Scrip World, LLC, and Intermountain Benefit Administrators. Commissioner Fleming seconded and the motion carried unanimously.

Commissioner Fleming moved that the Chairman be authorized to sign Exhibit G, an Amendment to the Administrative Service Agreement Business Associate Agreement dated originally October 1, 2003, between Carbon County, Corporate Benefit Services of America, Inc., and Intermountain Benefit Administrators, Inc. in order to comply with HIPAA privacy policies and procedures. Commissioner Meacham seconded and the motion carried unanimously.

### **Board Appointments**

Commissioner Meacham moved to reappoint Jewell Allen and Sy Lein to the Senior Services Board each for three-year terms ending April of 2007. Commissioner Fleming seconded and the motion carried unanimously.

Commissioner Fleming moved to reappoint Anna Helm to the Fair Board for a five-year term ending February 2009. Commissioner Meacham seconded and the motion carried unanimously.

### **Bonds**

Commissioner Fleming moved to approve and authorize the Chairman to execute a bond for Lezlee Musgrave, Clerk/Treasurer for the Town of Sinclair in the amount of \$8,000.00. Commissioner Meacham seconded and the motion

carried unanimously.

### **Monthly Receipts**

Clerk Smith presented monthly receipts for the Clerk's Office in the amount of \$13,065.25, and Carbon County Planning Department receipts in the amount of \$275.00.

### **Noyes Health Care Center**

Clerk Smith presented a letter from the Noyes Health Care Center requesting that three of their employees be placed on the County's health insurance plan.

Commissioner Fleming moved that Noyes Health Care Center employees be included in the County's health insurance plan and that all costs included with this be paid by the employees and the Center. Commissioner Meacham seconded and the motion carried unanimously.

### **New Jail Project**

Clerk Smith reported that \$8.6 million has been placed in the Community First National Bank's depository account for the new jail project.

## **PUBLIC HEALTH**

Bridget Hettgar requested approval of a bioterrorism/homeland security funding contract for Carbon County so that Public Health can establish an emergency preparedness plan in the County. Ms. Hettgar reported that the state has divided funding between Counties to hire an all-hazardous response coordinator. This is a funded position until June 30, 2005 and would be under the supervision of the Public Health Department.

Commissioner Meacham moved to authorize the Chairman to sign the Contract between the Wyoming Department of Health, Community and Family Health, Public Health Nursing, and Carbon County for Public Health Emergency Preparedness. Commissioner Fleming seconded and the motion carried unanimously.

## **WEST NILE VIRUS**

Zola Ryan of the Carbon County Cooperative Extension Service gave a presentation on West Nile Virus. She overviewed statistics for Wyoming and Carbon County and stated how the disease is spread and how individuals may protect themselves.

## **HOMELAND SECURITY**

Pam Farster reported on the Homeland Security grants. She stated that there were two grants awarded to Carbon County in 2003 and these funds are being used to purchase radios, fire service equipment, health equipment, and other security equipment.

## **COALBED METHANE**

Mickey Stewart and B.J. Kristiansen of the Coal Bed Methane Coalition each gave presentations on coal bed methane development, what coal bed methane is, how it is extracted, and how the coalition plans to help gain the most methane with the least disturbance to the surrounding areas.

Ms. Stewart discussed a watershed analysis done by the coalition for a section of

Campbell County and recommended that Carbon County develop such an analysis for property owners and developers to use as a communications tool as there is a possibility of some significant coal bed methane development in Carbon County.

Ms. Stewart also reported that an informational coal bed methane meeting is scheduled for March 24, 2004 at the Little Snake River School in Baggs, WY beginning at 7:00 p.m.

### **ROAD & BRIDGE**

Bill Nation presented his bimonthly report. Ron Garretson, the district supervisor for the Saratoga / Encampment area for Road and Bridge was also present.

Mr. Nation was given authorization for the purchase of a new engine for an International end-dump in the amount of \$5,939.55.

### **ADJOURNMENT**

There being no further business, Chairman Zeiger adjourned the meeting at 9:14 p.m.

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman

ATTEST:

-s- Linda Ann Smith, County Clerk