

**BOARD OF CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, December 16, 2003
Sinclair Town Hall
Sinclair, WY**

The regular meeting of the Carbon County Commissioners was held on December 16, 2003, at the Sinclair Town Hall in Sinclair, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioners Linda Fleming and Lee Meacham; Linda Ann Smith, Carbon County Clerk; Alice Garvin, Chief Deputy Clerk; and Gwynn Rothenberger, Deputy Clerk.

Chairman Artlin Zeiger called the meeting to order at 7:00 p.m.

VOUCHERS

The following vouchers were submitted for approval:

Albany County Extension Office	CES	50.00
Alsco	Various	112.28
Amerigas	Senior Center	65.00
Atco International	Road & Bridge	514.00
Avaya Inc	Radio Tech	22.70
Aventis	Public Health	1,933.44
Baggs, Town of	Sheriff	100.00
Behavioral Interventions	Jail	151.50
Bernal, Marchia	Grants	300.00
Bi-Rite Pharmacy	Various	1,439.60
Bi-Rite Sporting Goods	Sheriff	224.84
Big "R" Manufacturing	Road & Bridge	5,621.80
Bresnan Communications	Sheriff	51.89
Brown, Estella	Grants	33.99
Build Rite Lumber	Sheriff	39.99
CAN Surety	Coroner	50.00
Carbon County Chamber of Commerce	Coroner	55.21
Carbon County Strike Team	Fire	164.26
Carbon County TV & Electronics	Clerk	69.98
Carbon Power & Light	Various	1,430.62
Casper Star-Tribune	Sheriff	101.40
Cedar Street Sinclair	Courthouse	12.78
Centurytel	Sheriff	53.33
Cesko, David	Administration	325.00
Chemsearch	Road & Bridge	143.45
Children's Hospital	Administration	14.00
Cina, Stephen MD	Administration	1,860.00
Clark, David	Attorney	863.00
Collamer, Sonja	Planning	26.40
Computer Software Associates	Administration	49,731.00
Conoco Inc	Sheriff	37.29
Corner Store	Emergency Management	26.40
Corporate Express	Various	493.18
Corral West Ranchwear	Sheriff	50.31
Cottontree Inn	Administration	987.50
Country Store	Sheriff	26.00
Crawford, Warren	CES	446.92

Cruz, Sally	Public Health	14.26
Culligan Water Conditioning	Senior Center	92.00
Custom Builders	Road & Bridge	3,047.53
D & K Sanitation	Senior Center	50.00
Daggett County Sheriff	Jail	3,659.90
Daily Times	Various	1,332.19
Dallin Motors	Emergency Management	18.95
DCSM - LLC	Building & Grounds	747.20
Dixon, Town of	Road & Bridge	33.50
Drs Pippen & Hageman	Jail	115.00
Dubois Telephone Exchange	Various	150.50
E & H Plumbing	Emergency Management	720.00
Eagle Uniform Supply	Carbon Building	58.98
Elk Mountain Volunteer Fire Department	Fire	420.00
Elk Mountain, Town of	Road & Bridge	82.93
Ellis, William	Planning	39.60
Encampment, Town of	Road & Bridge	45.00
Engstrom, James DDS	Jail	300.00
Entenmann	Sheriff	61.50
Erickson & Roberts	Administration	2,257.95
Evans, Morgan	Jail	104.00
Evergreen Disposal Service	Various	105.00
Expanets	Public Health	43.70
Farmer Brothers Coffee	Various	163.37
France, Dwight	Fire	103.00
Fremont Motors - Rawlins	Sheriff	745.32
Galls Inc	Sheriff	423.03
Gases plus	Various	1,019.09
Glaxosmithkline	Public Health	727.40
Glenn D. Biggs & Associates	Sheriff	240.00
Golden, Mary	Public Health	15.51
Gosevner, Maxine	Public Health	27.39
Great Divide Dental	Jail	400.00
Hackett's	Road & Bridge	281.00
Hanna Fire Department	Grants	1,153.00
Hasco Industrial Supply	Road & Bridge	143.20
Health Education	Public Health	220.00
Hemocue	Public Health	90.50
Hettgar, Bridget	Various	47.43
Hewlett-Packard	Grants	1,654.00
High Plains Power	Senior Center	93.84
Hillcrest Spring Water	Various	49.60
Hilltop lube	Sheriff	119.00
Howard Supply Company	Road & Bridge	610.72
Howe, Ed	Senior Center	540.00
Hyland Enterprises	Road & Bridge	351.87
Ikon Office Solutions	Attorney	62.55
Intermountain Record	Clerk	83.00
IOS Capital	Administration	2,076.00
JH Kaspar Oil	Various	4,201.69
Jack's Body & Fender	Sheriff	119.68
Jackalope Printing	Various	581.10
JB's Stop-n-Shop	Various	134.85
Jerry's Donuts	Commissioners	11.98

Kar Kraft	Sheriff	67.90
Kilburn Tire Co	Various	47.95
Kirsch, AP MD	Jail	1,500.00
KN Energy	Various	3,983.59
Kone Elevators Escalators	Various	885.76
L & L Electric	Various	976.77
LM Olson Construction	Grants	297,107.10
Lassle, Shannon	Public Health	13.20
Lawson Sanitation	Emergency Management	20.00
Lexis Publishing	Attorney	56.30
Lodge, The	Planning	34.50
Long Building Technologies	Building & Grounds	3,790.67
MMS	Various	103.27
MSC	Clerk	2,200.00
MacPherson, Kelly & Thompson	Administration	4,098.23
Mader, Tschacher, Peterson & Co	Administration	3,000.00
Massey, Daniel	Administration	176.75
McIlvaine, Robert & Betty	Public Health	475.00
McKee Medical Center	Administration	267.91
Medicine Bow, Town of	Various	96.20
Memorial Hospital	Various	7,563.51
Montgomery Construction	Building & Grounds	239.05
Nebrough, Harold	Sheriff	335.77
PMPC Engineering	SC/ Road & Bridge	3,249.36
Pacific Power & Light	Various	2,712.60
Page One West	Various	287.75
Pamida	Various	108.47
Perkins Oil Co	Various	1,060.83
Pitney Bowes	Administration	287.25
Plan One / Architects	Grants	18,657.83
Platte County Memorial Hospital	Jail	84.00
Platte County Sheriff	Jail	1,870.44
Public Safety Warehouse	Sheriff	155.80
Q Business Source	Administration	202.13
Questar Gas	Senior Center	122.05
Quill Corporation	Clerk	504.46
Quinlan Publishing	Administration	92.79
Qwest	Various	3,287.09
Qwest - Denver	Sheriff	134.86
Radar Shop	Sheriff	98.00
Rawlins Automotive	Various	787.53
Rawlins Chamber of Commerce	Clerk	55.21
Rawlins Fire Extinguisher	Building & Grounds	45.00
Rawlins Glass	Sheriff	235.00
Rawlins, City of	Various	55,305.40
Robidoux Brothers	Road & Bridge	10.18
Rocky Mountain Radiographics	Building & Grounds	4,861.10
Ross' Automotive	Sheriff	203.74
Royal Sanitary Supply	Courthouse	66.54
Ryan Electronics	Various	10,918.49
Ryan, Zola	CES	195.98
S & S Disposal	Road & Bridge	22.50
Saratoga Auto Glass	Sheriff	40.00
Saratoga Auto Parts	Various	178.73

Saratoga Sun	Administration	319.40
Shepard's	Road & Bridge	57.80
Shively Hardware	Various	31.17
Sinclair Oil Corp	Sheriff	46.70
Smith, Susan	Various	35.92
Snap-on Tools	Road & Bridge	126.35
Southwest Counseling Center	Jail	197.50
Speer, William	Planning	34.32
Tire Distribution	Road & Bridge	154.13
Trading Post	Sheriff	189.73
Trevathan, Sabrina	Administration	404.00
Triple XXX Contracting	Road & Bridge	500.00
True Value of Rawlins	Various	1,034.70
U S Bank	Sheriff	958.13
U S Postmaster	Various	748.00
Union Telephone	Various	805.97
V-1 Propane	Fire	95.40
Valley Oil Company	Various	862.12
Verizon Wireless	Various	268.50
Viking Office Products	Various	634.25
Visionary Communications	Attorney	240.00
Washboard, The	Courthouse	24.95
Wilson's Self Service	Road & Bridge	1,973.31
Wilson, Margaret	Sheriff	18.00
WY Department of Family Services	WIC	63.36
WY Financial Insurance	Sheriff	50
WY Machinery Co	Road & Bridge	949.23
WY Paper Supply	Various	636.25
WY State Forestry	Fire	560.35
WY State Penitentiary	Jail	3,246.00
WY Taxpayers Association	Treasurer	55.00
WY Wings	Sheriff	195.00
Xerox Corporation	Sheriff	97.47
Yampa Valley Electric	Various	551.41
Zee	Various	241.45
	Total	\$ 546,904.28

PUBLIC HEARING

Chairman Zeiger opened a public hearing at 7:01 p.m. to hear a request to transfer ownership of a liquor license from the Mountain Hideaway Lodge, Inc. located in Ryan Park to the Rendezvous Lodge, LLC at the same location.

There were no public comments regarding this request.

Chairman Zeiger closed the public hearing at 7:03 p.m.

Commissioner Meacham moved to authorize the transfer of the liquor license from the Mountain Hideaway Lodge, Inc. to the Rendezvous Lodge, LLC located at the same location and owned by Rayetta Borrego and Dale Kirkly. Commissioner Fleming seconded and the motion carried unanimously.

CLERK

Minutes

Commissioner Meacham moved to approve the minutes from the December 2, 2003 regular Commissioners' meeting as presented. Chairman Zeiger seconded and the motion carried unanimously.

Detention Facility Joint Powers Board

Clerk Smith reported that the Carbon County Detention Facility Joint Powers Board met on December 10, 2003 for their initial organizational meeting and elected Lee Meacham as Chairman, Dave Derragon as Vice Chairman, Linda Smith as Secretary and Cindy Baldwin as Treasurer.

Juvenile Justice Board

Clerk Smith presented a memo from Susan Lewis of the Juvenile Justice Board requesting that the Board waive its right to accept \$9,191.00 from the 2003 Juvenile Justice Grant by signing a Waiver Form and allocate this money to the Juvenile Justice Board.

Commissioner Meacham moved to authorize the Chairman to sign the waiver and to allocate Carbon County's share of \$9,191.00 to the Juvenile Justice Board. Commissioner Fleming seconded and the motion carried unanimously.

Medicine Bow Senior Center

Commissioner Fleming moved and Commissioner Meacham seconded to authorize Clerk Smith to arrange a closing date for the purchase of the Medicine Bow Bank for the Medicine Bow Senior Center. The motion carried unanimously.

Bonds

A bond in the amount of \$100,000.00 was approved for Kristine A. Lessard, Treasurer of the Town of Hanna.

Monthly Receipts

Clerk Smith presented the County Clerk's Office monthly receipts in the amount of \$11,471.00, and Planning & Development's receipts in the amount of \$570.00.

Tax Rebates and Abatements

Clerk Smith presented five tax rebates and one tax abatement for the Chairman's signature.

Board Appointments

Clerk Smith presented a letter of interest from Mary-Pat Whitfield who is interested in serving on the Old Penitentiary Joint Powers Board.

Commissioner Fleming moved to appoint Mary-Pat Whitfield to the Old Penitentiary Joint Powers Board with a term expiring in May 2006. Commissioner Meacham seconded and the motion carried unanimously.

Clerk Smith presented a letter of interest from James E. Elliott who is interested in serving on the Saratoga - Carbon County Impact Joint Powers Board.

Commissioner Meacham moved and Commissioner Fleming seconded to

appoint James E. Elliott, Jr. to the Saratoga - Carbon County Impact Joint Powers Board with a term expiring in July 2006. The motion carried unanimously.

The Board accepted, with regret, a letter of resignation from Howard M. Brokaw who is resigning from the Carbon County Memorial Hospital Board. The Board also authorized an advertisement requesting letters of interest from persons wishing to fill the un-expired term.

HOMELAND SECURITY

Pam Farster appeared to update the Board on the status of Homeland Security grant funding. She reported that Phase I funds are scheduled to be released in January 2004 and that Phase II funds must be encumbered by December 31, 2004. She also reported that an Amendment to Phase II has been submitted and was accepted.

Ms. Farster stated that a legal notice has been published requesting bids for radio equipment and these bids will be opened at the January 6, 2004 regular Commissioners' meeting.

ROAD & BRIDGE

Bill Nation presented his bi-monthly report.

Mr. Nation opened sealed bids for a semi tractor from Cheyenne Freightliner in the amount of \$88,427.00 and Peterbilt of Wyoming in the amount of \$82,744.00. The Board authorized Mr. Nation to review the bids and make a recommendation to the Commissioners during the January 6, 2004 Commissioners' meeting.

JAIL COMMITTEE

Randy Shinkle, Cindy Baldwin, and Sheriff Colson updated the Board on the construction of the new jail. Sheriff Colson reported that the construction is progressing and that because of weather L.M. Olson is concentrating on pouring small areas of concrete for the floors.

The representatives of the jail committee requested that the revised Transition Proposal Agreement between Voorhis Associates and Carbon County be approved.

Commissioner Meacham moved and Commissioner Fleming seconded to authorize the Chairman to sign and approve the Transition Proposal Agreement between Voorhis Associates and Carbon County for a total amount of \$269,900, with \$5,000 of the total for keying, \$30,000 for consultation solely to the County during the construction phase, and \$234,900 in transition assistance. The motion carried with Commissioners Fleming and Meacham voting for and Chairman Zeiger voting against.

Chairman Zeiger declined to execute the Transition Proposal Agreement. The County's civil attorney advised that any one Commissioner may sign the agreement and the County Clerk can attest to that signature. Both Commissioners Fleming and Meacham executed the Agreement.

LONG & ASSOCIATES

Dave Kenik of Long & Associates informed the Board that phone dialer alerts will be installed on coolers at all the senior centers in Carbon County so if the coolers quit, Long & Associates will be alerted automatically by a phone call.

Mr. Kenik reported that the Courthouse heating and air conditioning maximum price is estimated between \$1.2 and \$1.5 million. Once construction begins, Mr. Kenik recommended that a construction manager be on-site at all times during construction to help with transition and help keep offices operating.

Clerk Smith queried the Board about its interest in the options of a lease/purchase agreement and/or possibly requesting 50% of the necessary funding from the State Lands and Investment Board. Mr. Kenik and Clerk Smith will work together to find more information on both options and present their findings at the January 6, 2004 regular meeting.

EXECUTIVE SESSION

Commissioner Meacham moved to go into executive session at 8:50 p.m. to discuss litigation. Commissioner Fleming seconded and the motion carried unanimously.

Commissioner Fleming moved and Commissioner Meacham seconded to come out of executive session at 9:20 p.m. with no action taken. The motion carried unanimously.

KAISER & COMPANY

Commissioner Fleming moved to deny Kaiser & Company's governmental claim. Commissioner Meacham seconded and the motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 9:21 p.m.

BOARD OF COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman

ATTEST:

-s- Linda Ann Smith, County Clerk