

**BOARD OF CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 4, 2003
Carbon County Courthouse
Rawlins, WY**

The regular meeting of the Carbon County Commissioners was held on November 4, 2003, at the County Courthouse, Rawlins, WY. Attending the meeting were Chairman Artlin Zeiger; Commissioners Linda Fleming and Lee Meacham; Linda Ann Smith, Carbon County Clerk; Alice Garvin, Chief Deputy Clerk; and Gwynn Rothenberger, Deputy Clerk.

Chairman Artlin Zeiger called the meeting to order at 9:05 a.m.

VOUCHERS

The following vouchers were presented for payment:

AAA Key & Lock	Courthouse	268.00
Alco	Various	145.18
Alsco	Road & Bridge	112.16
Avaya, Inc	Radio Tech	22.70
Bank of Commerce	Various	3,232.93
Bankers' Bank of the West	Elections	45,488.03
Bartlett, Sue	Various	254.01
Bear Trap Café	Sheriff	51.18
Beckham, Joshua	Grants	931.00
Bi-Rite Pharmacy	Grants	25.44
Bi-Rite Sporting Goods	Grants	225.25
Bresnan Communications	Sheriff	51.89
Brown's Towing	Sheriff	45.00
Brown, Estella	Grants	39.27
Build Rite Lumber	Road & Bridge	21.39
Busey, Sharalee	Public Health	124.08
Carbon County TV & Electronics	Attorney	14.99
Cedar Street Sinclair	Sheriff	5.25
Centurytel	Road & Bridge	18.77
Computer Software Associates	Administration	1,851.00
Conoco Inc	Sheriff	236.68
Corporate Express	Various	106.52
Country Store	Sheriff	35.46
Crawford, Warren	CES	62.77
Cruz, Sally	Public Health	13.20
D & K Sanitation	Various	191.00
D & L Service	Emergency Management	30.00
Daggett County EMT	Jail	1,274.10
Daily Times	Various	489.09
Dubois Telephone Exchange	Sheriff	60.26
Eagle Uniform Supply	Carbon Building	59.23
Elk Mountain Towing	Sheriff	22.84
Engstrom, James DDS	Jail	200.00
Erickson & Roberts	Administration	1,593.00
ESRI	GIS / GPS	2,000.00
Evans, Morgan	Jail	39.00
Farmer Brothers Coffee	Emergency Management	27.68

Farster, Pamela	Administration	3,413.24
Fowler, Ada	Grants	709.01
France Flying Service	Sheriff	405.00
Gases Plus	Road & Bridge	73.42
Gillette Office Supply	WIC	36.48
Golden, Mary	Public Health	99.54
Gosevner, Maxine	Public Health	71.94
Hanna, Town of	Road & Bridge	55.20
Hardy, Dustin	Grants	763.00
Herrud Jewelers	CES	5.40
Herter, Jacques PHD	Sheriff	800.00
Hettgar, Bridget RN	Public Health	117.44
High Plains Power	Various	110.62
Hill, Linda	Grants	66.00
Hillcrest Spring Water	Road & Bridge	53.20
Hilltop Conoco	GIS / GPS	47.18
Hilltop lube	Sheriff	10.00
Hoke, John	Administration	600.00
Ikon Office Solutions	Various	198.47
Jackalope Printing	Various	833.94
Jerry's Donuts	Commissioners	11.98
Kar Products	Road & Bridge	545.23
Kirsch, AP MD	Jail	1,500.00
KN Energy	Various	3,549.19
Kone Elevators	Courthouse	967.92
Kroger - King Soopers	Public Health	90.90
L & L Electric	Courthouse	295.09
LM Olson Construction	Grants	422,238.00
Lawson Sanitation	Emergency Management	20.00
Little America - Cheyenne	Grants	110.00
Long Building Technologies	Buildings & Grounds	10,814.19
MMS	Public Health	22.00
MacPherson, Kelly & Thompson	Administration	4,719.05
Massey, Daniel	Administration	624.55
Mcllvaine, Robert & Betty	Public Health	950.00
Med-Tech Resource	Fire	931.36
Memorial Hospital	Various	2,372.50
Merback Award Co	Sheriff	70.15
Merck Human Health	Public Health	384.08
Mikesell, Cecelia	Grants	9.57
Moriarity, Catherine	Attorney	468.75
NACRC	Clerk	50.00
National Rifle Association	Sheriff	25.00
Officefurniture.com	Grants	247.00
Pacific Power & Light	Various	2,204.50
Page One West	Various	287.85
Pamida	Various	98.07
Patton, Sally	Grants	252.33
Perkins Oil Co	Sheriff	449.59
Perue Printing	Public Health	26.90
Pickett, Thomas	Assessor	2,500.00
Pitney Bowes	Administration	248.18
Plainsman Printing & Supply	Various	412.67
Plan One / Architects	Grants	15,886.67

Pocket Press	Sheriff	141.80
Pony X Press	Administration	21.98
Public Safety Warehouse	Sheriff	356.85
Quill Corp	Various	293.84
Qwest	Various	455.36
Rasmusson Furniture	Courthouse	5,152.75
Rawlins Automotive	Road & Bridge	157.29
Rawlins Eye Care	Jail	210.00
Rawlins Fire Extinguisher	Sheriff	40.50
Rawlins Glass	Jail	647.47
Richardson, Jill	Public Health	58.31
Ryan Electronics	Radio Tech	2,658.33
Saratoga Auto Parts	Various	172.52
Shepard's	Various	451.17
Sherpard, Anita	Grants	52.80
Sirchie	Jail	106.77
Smith, Mandy	Sheriff	536.09
Smith, Susan	Various	246.76
Snap-on Tools	Road & Bridge	5,772.05
Southwest Professional	Road & Bridge	50.00
Spotless Carpet Care	Buildings & Grounds	263.69
Square Shooters	Administration	236.83
Stan's Quik Lube	Sheriff	23.95
Star Awards & Signs	Clerk	8.25
State of WY	Grants	12,135.74
Terminix	Senior Center	30.00
Terracon	Grants	427.56
Terry's Towing Service	Various	12,825.00
TLC Commercial Cleaning	Carbon Building	3,000.00
Trading Post	Sheriff	157.10
Trapp, Wes	Grants	1,736.00
Traveling Computers	Emergency Management	99.98
Trib.com	Planning	19.95
True Value of Rawlins	Various	1,085.84
U S Bank	Sheriff	193.47
U S Postmaster	Public Health	148.00
Union Telephone	Various	714.70
University of WY	CES	5.00
USP Communications	Various	390.63
Van's Wholesale	Courthouse	44.65
Verizon Wireless	Various	314.97
Viking Office Products	CES	60.92
Ward, Neal	Sheriff	520.86
Washboard	Courthouse	26.00
West Group Payment	Attorney	109.50
Wildland Firefighters	Fire	34.95
WY Machinery Co	Road & Bridge	1,846.43
WY Paper Supply	Various	465.22
WY Sheriff's Association	Sheriff	100.00
Xerox Corporation	Various	1,293.35
	TOTAL	597,121.88

CLERK

Minutes

Commissioner Fleming moved to approve the minutes from the October 21, 2003 regular Commissioners' meeting as presented. Commissioner Meacham seconded and the motion carried unanimously.

Property Abandonment

Commissioner Meacham moved that the Sheriff's Office be authorized to dispose of a 17" Gateway computer monitor serial #17014C345518. Commissioner Fleming seconded and the motion carried unanimously.

Dixon Airport Board

Commissioner Fleming moved to authorize the Chairman to sign the Northwest Mountain Region Operations and Maintenance Manual between the Dixon Airport Board and the Service Management Office (SMO), a division of the Federal Aviation Administration. Commissioner Meacham seconded and the motion carried unanimously.

Commissioner Meacham moved to authorize the Chairman to sign two reimbursement requests from the Dixon Airport Board for FAA Project No. 3-56-0038-06 in the amounts of \$800.00 and \$9,000.00. Commissioner Fleming seconded and the motion carried unanimously.

Commissioner Fleming moved and Commissioner Meacham seconded to authorize the Chairman to sign a reimbursement request from the Dixon Airport Board for State Project No. 2242 in the amount of \$21,020.00. The motion carried unanimously.

Capital Facilities Tax Survey

Clerk Smith presented a request and survey from the Wyoming County Commissioners Association. The survey is requesting information for estimated capital facilities needs in the future. The Board asked Clerk Smith to please fill out and submit the survey.

ELECTED OFFICIALS

Cheryl Ross, Deputy Assessor presented two tax rebates and eight tax abatements for approval.

Cindy Baldwin presented a letter from Memorial Hospital of Carbon County requesting the final payment of \$25,974.73 from the capital facilities tax for the new ambulance.

SENIOR SERVICES

Bill Michie presented his monthly report to the Board.

EMERGENCY MANAGEMENT

Greg Zabel and Pam Farster came before the Board to discuss the status of Homeland Security Grant funding and planning. Ms. Farster reported that the County was awarded Phase I funds of \$135,345.12 and Phase II funding of \$297,482.40. She reported that 18 million has been awarded to Wyoming for 2004 with an application deadline of November 30, 2003, and that the Homeland Security work group will be meeting again soon. The group is necessary under the Homeland Security guidelines and representatives from all towns and cities in the county were invited to participate as

well as personnel from throughout the county representing law enforcement, emergency medical, fire services, hazardous materials, public works, public health, public safety, health care, weed and pest, agriculture, and county administration to review the priority list for funding allocations. The work group will also participate in preparing a needs assessment for the county which is required in order to receive future funding.

JAIL COMMITTEE

Charlie VanOver appeared along with Gary Olson and Randy Shinkle to present the color scheme proposed for the outside of the new jail building. They also reported on the progress of construction at the site.

SEARCH & RESCUE

Under Sheriff Ernie Hicks presented the search and rescue hours for the current period. The hours totaled 456 to date. Under Sheriff Hicks will turn in the names and hours to the County Clerk's Payroll Department by November 20, 2003 for payment.

LUNCH

Chairman Zeiger adjourned the meeting for lunch at 12:35 p.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Jay Grabow appeared to recommend a public hearing be held for Case File #03-30 - Judith Geiger.

Commissioner Meacham moved to set a hearing for December 2, 2003 at 2:00 p.m. to hear Case File #03-30, Judith Geiger, a request for a Zone Change from Open Range (OR) to Forestry Production and Recreation. The motion was seconded by Commissioner Fleming and carried unanimously.

CARBON BUILDING

Kandis Peach, Carbon Building Manager, presented bids for new cabinets for the Public Health Office.

Commissioner Fleming moved that the Public Health Office cabinet project bid be awarded to Brown & Sons in the amount of \$2,850.00 The motion was seconded by Commissioner Meacham and carried unanimously.

ROAD & BRIDGE

Bill Nation appeared to present his bi-monthly report to the Board.

COOPERATIVE EXTENSION SERVICE

Warren Crawford of Carbon County Cooperative Extension Service, and Phil Rosenlund, of the University of Wyoming Extension Service, gave an informational presentation on community development projects. The presentation was based on a community owned clothing store already in place in Powell, Wyoming.

PUBLIC HEALTH

Bridget Hettgar reported that \$64,000.00 of Homeland Security money has been allotted for each county for a new full-time position in the Public Health Department dealing with

bioterrorism.

The Board advised Ms. Hettgar to discuss this with Pam Farster, who is currently contracted with the County for Homeland Security grant purposes to determine how the County could accept and best use the money.

MECHANICAL BID OPENING

The following mechanical bids for the Courthouse heating/air conditioning project were opened:

Basin Mechanical, Inc.	\$ 906,735.00
U.S. Mechanical Limited Company	\$ 989,951.00

Bids were to be received in the County Clerk's Office by October 31, 2003. However, U.S. Mechanical's bid was received in the Clerk's Office Monday, November 3, 2003 by FedEx. The delivery of this bid was delayed due to restricted travel because of the weather.

EXECUTIVE SESSION

Commissioner Fleming moved to go into executive session for discussion of litigation at 3:34 p.m. The motion was seconded by Commissioner Meacham and carried unanimously.

Commissioner Meacham moved and Commissioner Fleming seconded to come out of executive session at 4:14 p.m. The motion carried unanimously.

COAL-BED METHANE

Commissioner Meacham moved and Commissioner Fleming seconded to approve the Coal Bed Methane Joint Powers Agreement between Carbon, Johnson, and Sheridan Counties; the Campbell County Conservation District; and the Lake DeSchmit Conservation District. The motion carried unanimously.

ADJOURNMENT

There being no further business, Chairman Zeiger adjourned the meeting at 4:15 p.m.

BOARD OF COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman

ATTEST:

-s- Linda Ann Smith, County Clerk