

**BOARD OF CARBON COUNTY COMMISSIONERS**  
**Regular Meeting**  
**Tuesday, April 1, 2003**  
**Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners was held at 9:00 a.m. in the Commissioners Meeting Room of the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Artlin Zeiger and Commissioners Linda Fleming and Lee Meacham; Linda Ann Smith, Carbon County Clerk; Alice Garvin, Chief Deputy County Clerk; and Shelley Welsh, Deputy Clerk.

Chairman Zeiger opened the meeting at 9:00 a.m.

**VOUCHERS**

The following vouchers were submitted for payment:

AT&T Cable Services	Sheriff	\$51.89
Alsco	Road & Bridge	\$71.47
Anchor Environmental	Senior Center	\$695.00
Bartlett, Sue RN	Public Health	\$133.98
Bi-Rite Pharmacy	Grants	\$906.34
Blue Wolfe Enterprises	Carbon Building	\$600.00
Booher, Patricia	Cooperative Extension	\$161.05
Brown, Estella	Grants	\$10.89
Busey, Sharalee	Public Health	\$65.73
Carbon County Senior Center	Senior Center	\$32,500.00
Carbon County Treasurer	Various	\$5,402.22
Carbon County TV & Radio	Sheriff	\$45.99
Cedar Street Sinclair	Sheriff	\$46.62
CenturyTel	Sheriff / Road & Bridge	\$113.79
Cesko, David MD	Administration	\$255.00
Cina, Stephen J. MD	Administration	\$1,860.00
Corporate Express	Various	\$1,030.42
Cowboy Timber	Road & Bridge	\$4,968.60
Craftsman Electric	Senior Center / R&B	\$1,122.10
Crawford, Warren	Cooperative Extension	\$89.30
D&K Sanitation	Various	\$211.00
Daily Times	Attorney / Administration	\$409.36
Day, Dave	Carbon Building	\$3,339.00
DCSM-LLC	Building & Grounds	\$1,751.40
Domino's Pizza	Administration	\$272.28
Eagle Uniform & Supply	Carbon Building	\$56.03
Elk Mountain Towing	Sheriff	\$32.84
Engstrom, James D. DDS	Grants	\$393.00
Erickson & Roberts	Administration	\$345.00
Evergreen Construction	Road & Bridge	\$912.50
Evergreen Disposal	Senior Center / R&B	\$105.00
Expanets	Public Health	\$43.70
Far Horizons Travel	Administration	\$2,660.00
Farmer Brothers Coffee	Various	\$165.29
First American Title	Administration	\$500.00
France Flying Service	Administration	\$73.50
Fremont Motors - Rawlins	Sheriff / Road & Bridge	\$108.93
Golden, Mary	Public Health	\$18.81
Gosevner, Maxine	Public Health	\$18.81
Grainger	Road & Bridge	\$18.12
Hays, Stephen DDS	Grants	\$125.00
Hettgar, Bridget M. RN	Public Health	\$21.78
High Plains Power	Senior Center / R&B	\$115.32
Hillcrest Spring Water	Road & Bridge	\$11.00

Hyland Enterprises	Road & Bridge	\$292.71
Ikon Office Solutions	Administration	\$633.07
IOS Capital	Administration	\$1,233.81
Jackalope Printing	Sheriff / Attorney	\$427.79
Jerry's Donuts	Grants	\$17.97
Kar Kraft Inc.	Sheriff	\$241.73
Kilburn Tire Company	Road & Bridge	\$631.84
Kirsch, AP MD	Grants	\$133.00
KN Energy Inc.	Various	\$7,107.87
Knapp Supply & Equipment	Administration	\$7,980.00
Laramie Physicians	Grants	\$629.50
Lariat International	Road & Bridge	\$62.32
Larsen, Karen	GIS / GPS	\$330.00
Laser Precision, Inc.	Clerk	\$294.31
Long Building Technologies	Building & Grounds	\$268.85
Lowrance, Judith	Sheriff	\$136.57
Matco Tools	Road & Bridge	\$179.00
Mathey, Richard	Administration	\$378.00
Memorial Hospital	Jail / Administration	\$6,201.02
Mikesell, Cecelia	Grants	\$36.96
Neutron Industries, Inc.	Carbon Building	\$146.90
Northern Tool Equipment	Road & Bridge	\$209.05
Nutrition Consultant	WIC	\$52.00
PMPC Engineering	SC / Road & Bridge	\$25,891.30
Pacific Power & Light	Various	\$2,971.73
Pamida Inc.	Public Health	\$97.97
Pennington County Sheriff	Administration	\$17.10
Peterbilt of Wyoming	Road & Bridge	\$543.44
Peterson, Steven O.	Grants	\$300.00
Plainsman Printing	Elections	\$1,259.41
Platte Valley Medical	Grants	\$168.00
Prairie Dog Electric	Road & Bridge	\$221.82
Projector People	Emergency Management	\$231.00
Quill Corporation	Clerk / Administration	\$434.94
QWest - Denver	Carbon Building	\$36.65
Rawlins Automotive	Sheriff	\$16.77
Rawlins Eye Care	Grants	\$165.00
Rawlins Fire Extinguisher	Senior Center	\$276.00
Redmond, Charles	Senior Center	\$429.24
Reliable	Public Health	\$199.32
Richardson, Jill	Public Health	\$28.53
Rite-Style Optical	Road & Bridge	\$155.00
Robidoux Brothers	Road & Bridge	\$16.24
Ross' Automotive Service	Sheriff	\$326.15
Round Tree Construction	Senior Center	\$731.69
Scoggin, William E. DDS	Grants	\$300.00
Shively Hardware	Public Health / Admin	\$405.88
Sinclair Oil Corporation	Sheriff	\$17.44
Smith, Susan	Grants	\$9.57
Spicer, Edward OD	Grants	\$252.00
Square Shooters Eating House	Administration	\$653.05
State of Utah Crime Lab	Administration	\$60.00
State of Utah Highway Dept.	Administration	\$251.40
State of Wyoming	Elections	\$66.03
Terminix	Carbon Bldg. / Senior Ctr.	\$65.00
True Value of Rawlins	Various	\$244.49
Union Pacific Railroad	SC / Road & Bridge	\$4,887.04
Union Telephone Company	Clerk / GIS-GPS	\$87.60
University of Wyoming	Road & Bridge	\$40.00
Verizon Wireless	CES / Emergency Mgmt.	\$207.75
Voorhis Associates	Building & Grounds	\$13,412.92

Washboard, The	Courthouse	\$29.75
Watts, Jan	Grants	\$611.93
West Group Payment Center	Attorney	\$314.00
West Winds Bakery	Grants	\$9.95
Wimpenny, Robert G.	Grants	\$300.00
WVU Foundation, Inc.	Public Health	\$25.00
WY Dept. of Transportation	Road & Bridge	\$546.73
WY Diesel Service	Road & Bridge	\$196.00
WY Law Enforcement Academy	Coroner	\$340.00
WY Machinery Company	Road & Bridge	\$1,645.08
WY Paper Supply	Jail	\$239.03
WY State Legislature	Commissioners	\$60.00
Wyomed Laboratory, Inc.	Grants	\$120.50
Xerox Corporation	Clerk of Court	\$164.71
<b>GRAND TOTAL</b>		<b>\$149,542.48</b>

## **CLERK**

### **Minutes**

Linda Fleming moved to approve the minutes of March 4, 2003. Lee Meacham seconded. The motion carried unanimously.

### **Bonds**

The following bonds were approved:

Western Surety Company Bond No. 68431266 for Lezlee Musgrave of Sinclair as the Clerk / Treasurer for the Town of Sinclair in the amount of \$8,000.

Western Surety Company Bond No. 51949249 for John Cowdin of Medicine Bow as the Treasurer for the Medicine Bow Conservation District in the amount of \$10,000.

Western Surety Company Bond No. 68847729 for Scott Herold of Baggs as the Secretary / Treasurer for the Savery-Little Snake River Conservancy District in the amount of \$5,000.

Nationwide Mutual Insurance Company Bond No. Bda7900610010 for Marla K. Brown as the City Clerk for the City of Rawlins in the amount of \$50,000.

### **Appointments**

Lee Meacham moved to appoint Kathleen Weber to the Carbon County Weed & Pest District Board. Chairman Zeiger seconded. Linda Fleming abstained. The motion carried unanimously.

Linda Fleming moved to appoint Don Mayfield to the Carbon County Senior Services Board to represent Medicine Bow. Lee Meacham seconded. The motion carried unanimously.

### **JAIBG Contract**

The Juvenile Accountability Incentive Block Grant contract in the amount of \$34,213.00 between the State of Wyoming, Department of Family Services and Carbon County was signed by Chairman Zeiger.

### **Fort Steele Restoration Grant**

Lee Meacham moved that Chairman Zeiger be authorized to sign the Wyoming Department of Transportation Acceptance Certificate Teal Grant for the Fort Steele Project (Wyoming Transportation Enhancement Project, STP-E-LC-TL99-00 (080) ). Linda Fleming seconded. The motion carried unanimously. This will close out this grant contract.

### **Valley Bank Building Contract**

Linda Fleming moved that Carbon County execute the contract between Battle Mountain and the Carbon County Commissioners in the amount of \$225,000 to purchase the bank building in Baggs for use as the Noyes Clinic in Baggs. Lee Meacham seconded. The motion carried unanimously.

### **KONE Contracts**

Lee Meacham moved that Chairman Zeiger be authorized to sign the service contracts with KONE for the Carbon Building and the Senior Center. Linda Fleming seconded. The motion carried unanimously.

### **KIDS Building**

Lee Meacham moved that Chairman Zeiger be authorized to sign the purchase agreement and deed to sell the old KIDS building to the Rawlins Mennonite Church. Linda Fleming seconded. The motion carried unanimously. The closing date is set for April 11, 2003.

## **WARRANTY DEED**

**CARBON COUNTY, WYOMING, BY AND THROUGH THE BOARD OF COMMISSIONERS OF CARBON COUNTY, WYOMING**, a body politic and corporate, for and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration in hand paid, receipt whereof is hereby acknowledged, conveys and warrants to **RAWLINS MENNONITE CHURCH**, whose address is c/o Weldon Plett, Secretary/Treasurer, 631 Donnell St., Rawlins, Wyoming 82301, the following described real estate, situated in Carbon County and State of Wyoming, hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State, to-wit:

A tract of land in the SE ¼ NE ¼ of Section 17, Township 21 North, Range 87 West of the 6th P.M., Carbon County, Wyoming, more particularly described as follows:

Beginning at a point on the North line of SE ¼ NE ¼ of said Section 17 which bears N 89°46'E, 504.2 feet from the NW corner of the SE ¼ NE ¼, also known as the NE 1/16 corner of said Section 17, a 2 ½ inch iron post with brass cap set by PE&LS 487, said point of beginning occupied by a steel fence post set in concrete; thence N89°46'E, 522.2 feet along the North line of said SE ¼ NE ¼, to the NE corner of said tract, a 5/8 inch rebar with aluminum cap marked "NE COR KIDS MAP 544", said corner also being the NW corner of that tract of land described in Book 497, Page 75 of the miscellaneous records of the Carbon County Clerk; thence S 16°30'E, 77.90 feet (against a call of 74.3 feet), at right angles to Mahoney Street, to a point on the North right of way line of Mahoney Street, the Southeast corner of said tract, a 5/8 inch rebar with aluminum cap marked "SE COR KIDS MAP 544", said corner also being the Southwest corner of the tract described in Book 497, page 75; thence S 73° 30'W, 501.30 feet (against a call of 500.00 feet) along the North right of way line of Mahoney Street, to the Southwest corner of said tract, a 5/8 inch rebar with aluminum cap marked "SW COR KIDS MAP 544"; thence N 16°30' W, 224.18 feet (against a call

of 224.6 feet), to the point of beginning.

TOGETHER WITH all improvements thereon which are transferred "**AS IS**", without any warranties, express or implied.

SUBJECT TO all easements, reservations and rights-of-way of record or apparent upon view of the property.

WITNESS my hand this 1st day of April, 2003.

THE BOARD OF COMMISSIONERS  
OF CARBON COUNTY, WYOMING  
-s- Artlin Zeiger, Chairman

ATTEST:

-s- Linda Ann Smith, Carbon County Clerk

### **Property Insurance**

Linda Fleming moved that Chairman Zeiger be authorized to sign the Joint Powers Agreement with the Wyoming Association of Risk Management Property Pool. Lee Meacham seconded. The motion carried unanimously.

### **Optional Dental and Vision Insurance Plan**

Linda Fleming moved that Carbon County allow all employees to participate in the dental and vision plan, at their own expense, from Ameritus. Lee Meacham seconded. The motion carried unanimously.

### **Audit Report**

Lee Meacham moved to accept the audit report of 2001-2002. Linda Fleming seconded. The motion carried unanimously.

### **Town of Saratoga**

The Commissioners signed the Resolution of Adoption for the Platte Valley Community Center. This will substitute for the one signed on January 7, 2003.

### **ELECTED OFFICIALS**

Linda Fleming moved to go into executive session for possible litigation issues at 10:05 a.m. Lee Meacham seconded. The motion carried unanimously.

Linda Fleming moved to come out of executive session at 10:15 a.m. Lee Meacham seconded. The motion carried unanimously.

Linda Fleming moved that Cindy Baldwin be authorized to respond to the letter from Anadarco. Lee Meacham seconded. The motion carried unanimously.

### **SENIOR SERVICES**

Bill Michie presented his monthly report to the Commissioners.

### **JAIL COMMITTEE**

Jerry Colson and Randy Shinkle appeared before the Commissioners with an update on the jail project.

### **Office Space for CCSO Deputies**

Linda Fleming moved to authorize Sheriff Colson to sign a lease agreement with the Town of Baggs for office space in the Baggs Town Hall to be used by the two (2) Carbon County Sheriff's Office deputies stationed in Baggs. Lee Meacham seconded. The motion carried unanimously.

Linda Fleming moved to pay \$100 per month on the lease to the Town of Baggs for sheriff's deputies office space for one-year. Lee Meacham seconded. The motion carried unanimously.

### **Prisoner Housing Contract**

Lee Meacham moved that we enter into a prisoner housing contract with Daggett County, Utah to house inmates at a cost of \$46.50 per day per inmate. Linda Fleming seconded. The motion carried unanimously.

### **RURAL DEVELOPMENT PROGRAM**

Billie Kirkham of the USDA Community Facility Loan and Grant Program, Sherod France and Barney Conway from the Bank of Commerce came before the Commissioners to discuss possible financing options for the new jail project.

Linda Fleming moved that Carbon County begin the process of forming a Joint Powers Board to investigate additional financing sources for the new jail project. Lee Meacham seconded. The motion carried unanimously.

Linda Fleming moved that the following persons be appointed to the Joint Powers Board: Linda Ann Smith, County Clerk; Cindy Baldwin, County Treasurer; Sheriff Jerry Colson, Lt. Randy Shinkle, and Wade Waldrip from the Jail Committee; Lee Meacham, Commissioner; and Barney Conway from the Bank of Commerce. Lee Meacham seconded. The motion carried unanimously.

### **GIS / GPS**

Karen Larsen gave the Commissioners with her monthly report. She advised that data has been received which will allow her to begin the GIS program. Ms. Larsen said she will develop a project area and go out in the County and begin assigning addresses.

### **LUNCH**

Chairman Zeiger recessed the meeting for lunch at 11:56 a.m. and reconvened the meeting at 2:00 p.m.

### **PLANNING AND ZONING**

Henry Hewitt and Kristy Rowan came before the Board to discuss Planning and Zoning issues. They presented the Planning and Zoning Commission's certifications of March 11, 2003, for re-adoption of action taken in cases from August 2000 to date, as listed in the certification.

Linda Fleming moved that the Planning and Zoning Commission's certification of March 11, 2003 be received by the County Commissioners, and that all actions listed therein on pages 1 through 15 be set for public hearing on May 6, 2003 at 2:00 p.m. Lee Meacham seconded. The motion carried unanimously.

### **Cooperating Agency Status**

The Planning Commission recommended that the Planning Commission ask for cooperating agency status on the Bureau of Land Management range management plan presently in the scoping phase.

Lee Meacham moved that Carbon County seek cooperating agency status with the Bureau of Land Management. Linda Fleming seconded. The motion carried unanimously.

The County Clerk was instructed to write to the Bureau of Land Management in this regard.

### **Annual Report**

Linda Fleming moved that Carbon County receive and place on file the annual report of the Carbon County Planning and Zoning Commission for the year 2002. Lee Meacham seconded. The motion carried unanimously.

### **Public Comment**

Ed Ballard of Encampment came to speak before the County Commissioners in regard to the planning and zoning concerns.

### **ROAD AND BRIDGE**

Bill Nation gave his bi-monthly report to the Commissioners.

Lee Meacham moved that Chairman Zeiger be authorized to sign a Right of Way Perpetual Easement for Road, CCR #451. Linda Fleming seconded. The motion carried unanimously.

Linda Fleming moved that Carbon County make Payment #8 to CC&G for the North Hanna Access Road (Coffman Road), CCR #297, in the amount of \$25,251.10 toward that project. Lee Meacham seconded. The motion carried unanimously.

### **LONG AND ASSOCIATES**

Dave Kenick came before the Commissioners to present an update on the heating and air conditioning system project for the Courthouse.

### **CARBON COUNTY CIVIL ATTORNEY**

Tom Thompson spoke to the Commissioners with reference to the Battle Mountain / County Commissioner Agreement and answered questions on the Joint Powers Board Resolution for the community center in Saratoga.

Attorney Thompson further advised the Right of Way Perpetual Easement for County Road #451, above-referenced, was a non-recordable instrument.

### **ADJOURNMENT**

There being no further business, Chairman Zeiger adjourned the meeting at 5:00 p.m.

BOARD OF COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman

ATTEST:

Carbon County Commissioners  
April 1, 2003

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-s- Linda Ann Smith, County Clerk