

BOARD OF CARBON COUNTY COMMISSIONERS
Regular Meeting
Tuesday, March 4, 2003
Rawlins, Wyoming

The regular meeting of the Board of Carbon County Commissioners was held at 9:00 a.m. in the Commissioners Meeting Room of the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were Chairman Artlin Zeiger and Commissioner Linda Fleming; Linda Ann Smith, Carbon County Clerk; Alice Garvin, Chief Deputy County Clerk; and Shelley Welsh, Deputy Clerk. Lee Meacham was absent.

Chairman Zeiger called the meeting to order at 9:05 a.m.

VOUCHERS

The following vouchers were submitted for payment:

AT&T	Various	\$613.13
AT&T Cable Service	Sheriff	\$103.78
Abbott, Charlene	Cooperative Extension	\$90.39
Alpha Medical Distributing	Coroner	\$264.78
AlSCO	Road & Bridge	\$72.17
Amerigas	Road & Bridge	\$1,103.28
Av-Tech Electronics	Administration	\$103.50
Avaya, Inc.	Radio Tech	\$123.87
Bartlett, Sue RN	Public Health	\$314.70
Behavioral Intervention	Grants	\$98.27
Best Access Systems	Road & Bridge	\$523.64
Bi-Rite Pharmacy	Courthouse	\$19.99
Blue Wolfe Enterprises	Carbon Building	\$270.00
Bob Barker Company	Jail	\$155.24
Boulder County Sheriff	Administration	\$78.49
CC&G, Inc.	SC/Road & Bridge	\$40,807.27
California Contractors	Emergency Management	\$120.00
Carbon County Council	Commissioners	\$200.00
Carbon County Fair Assoc.	Commissioners	\$45.00
Carbon County TV & Radio	Various	\$267.33
Casper Star-Tribune	Clerk	\$101.40
CenturyTel	Sheriff / Road & Bridge	\$146.31
Cesko, David MD	Grants	\$80.00
Collamer, Sonja	Planning	\$26.40
Communications Source	Sheriff	\$96.00
Computer Software Assoc.	Administration	\$3,929.50
Corporate Express	Various	\$693.31
Cruz, Sally	Public Health	\$24.50
D&K Sanitation	Various	\$311.00
Daily Times	Attorney / Planning	\$171.27
Dallin Motors Inc.	Sheriff	\$3.74
Day, Dave	Carbon Building	\$3,339.00
DeLeon, John	Administration	\$905.60
Diabetic Express	WIC	\$73.75
Discount Grocery	Grants	\$159.95
Drive Train Industrial	Road & Bridge	\$317.54
Eagle Uniform Supply	Carbon Building	\$56.03
Ellis, William	Planning	\$99.00
Engstrom, James D. DDS	Grants / Jail	\$625.00
Evergreen Construction	Road & Bridge	\$912.50
Evergreen Disposal	Senior Center / R&B	\$105.00
Farmer Brothers Coffee	Clerk / Emergency Mgmt.	\$151.57
FCS-JDC Natrona County	Grants	\$2,450.00
Floors 'N' More	Courthouse	\$889.79

Ford, Nell	Public Health	\$19.80
Gall's	Sheriff	\$488.83
Golden, Mary	Public Health	\$19.80
Gosevner, Maxine	Public Health	\$26.73
Grainger	Road & Bridge	\$985.96
Gundahl, Wes	Grants	\$122.76
Hanna Fire Department	Grants	\$10,000.00
Health Education Inc.	Grants	\$67.25
Herold Iron Works	Road & Bridge	\$44.88
Hettgar, Bridget M. RN	Grants / Public Health	\$51.46
Hewitt, Henry	Planning	\$16.07
Hewlett-Packard Computers	Public Health	\$837.00
High Plains Power	Senior Center / R&B	\$162.47
Hilltop Lube	Sheriff	\$70.50
Hoke, John L.	Administration	\$360.00
Hyland Enterprises	Road & Bridge	\$172.10
Ikon Office Solutions	Administration	\$91.98
Jackalope Printing	Various	\$621.90
Jerry's Donuts	Commissioners	\$29.95
Kar Kraft, Inc.	Sheriff	\$79.42
KAR Products	Road & Bridge	\$99.72
Kilburn Tire Company	Grants	\$3,111.79
KN Energy Inc.	Various	\$9,059.92
Lariat International	Road & Bridge	\$519.38
Larsen, Karen	GIS / GPS	\$101.64
Lawson Products Inc.	Road & Bridge	\$122.66
Lawson Sanitation	Emergency Management	\$20.00
Long Building Technologies	Building & Grounds	\$21,790.14
MacPherson, Kelly & Thompson	Administration	\$1,963.49
Medicine Bow Conservation	Building & Grounds	\$15,000.00
Medicine Bow Lodge	Sheriff	\$48.00
Memorial Hospital	Jail / Administration	\$539.24
Mikesell, Cecelia	Grants	\$5.94
NACCHO	Public Health	\$55.00
Neutron Industries	Carbon Building	\$50.32
Newman, John	Grants	\$145.86
PMPC Engineering	SC/Road & Bridge	\$12,292.73
Pacific Power & Light	Various	\$2,304.60
Page One West	Sheriff / Public Health	\$450.60
Pamida Inc.	Road & Bridge	\$17.95
Q Business Source	Administration	\$181.73
Questar Gas	Senior Center	\$125.54
Quill Corporation	Clerk / Cooperative Ext.	\$334.48
QWest	Various	\$4,410.19
Rawlins Eye Care	Grants	\$330.00
Rawlins, City of	Various	\$28,885.86
Reliable	Clerk	\$47.24
Richardson, Jill	Public Health	\$19.80
Robert Jack Smith	Planning	\$13.50
Ross' Automotive Service	Sheriff	\$45.10
Round Tree Construction	Senior Center	\$64.00
Royal Sanitary Supply	Courthouse	\$110.55
Ryan Electronics	Sheriff / Radio Tech	\$1,555.84
Saratoga Sun	Planning	\$54.90
Snap-On Tools	Road & Bridge	\$298.75
Speer, William	Planning	\$34.32
Spicer, Edward OD	Grants	\$1,132.00
Square Shooters Eating House	Administration	\$210.44
Stan's Quik Lube	Sheriff	\$39.89
State of Wyoming	Elections	\$34.99
State Treasurer's Office	Public Health	\$14.00

Terminix	Carbon Bldg. / Senior Ctr.	\$65.00
Texaco Credit Card Company	Sheriff	\$74.93
True Value of Rawlins	Sheriff / Courthouse	\$51.62
Turbo & Diesel Service	Road & Bridge	\$51.89
Union Pacific Railroad	SC/Road & Bridge	\$127,913.76
Union Telephone Company	Various	\$619.01
Valley Waste Management	Senior Center	\$120.00
Verizon Wireless	Various	\$222.76
Viking Office Products	Various	\$706.31
Visionary Communications	Grants	\$40.00
Voorhis Associates, Inc.	Building & Grounds	\$3,637.42
Wagon Circle Orthope Medical	Jail	\$530.00
Washboard, The	Courthouse	\$23.50
West Group Payment Center	Attorney	\$299.00
Wimpenny, Robert G. DDS	Grants	\$1,374.00
WY Dept. of Transportation	Road & Bridge	\$230.04
WY Diesel Service	Road & Bridge	\$92.20
WY Machinery	Road & Bridge	\$1,579.41
WY Paper Supply	Road & Bridge	\$466.75
WY Public Health Association	Public Health	\$15.00
WY State Penitentiary	Jail	\$14,140.00
Xerox Corporation	Various	\$496.25
Yampa Valley Electric	Radio Tech / Senior Center	\$740.44
Zee	Emergency Management	\$60.50
GRAND TOTAL		\$334,549.74

CLERK

Bonds

Western Surety Bond No. 69469079 for Gregory C. Ryan of Saratoga as Treasurer for the Highline Watershed Improvement District in the amount of \$5,000.

Minutes

Linda Fleming moved to approve the minutes of February 4, 2003. Chairman Zeiger seconded. The motion carried unanimously.

Linda Fleming moved to approve the minutes of February 18, 2003. Chairman Zeiger seconded. The motion carried unanimously.

Appointments

Linda Fleming moved to reappoint Bonnie Culver of Medicine Bow to the Carbon County Senior Services Board. Chairman Zeiger seconded. The motion carried unanimously.

Linda Fleming moved to reappoint Barbara Moss of Savery to the Carbon County Senior Services Board. Chairman Zeiger seconded. The motion carried unanimously.

Linda Fleming moved to appoint Lila Walbye of Encampment to the Carbon County Senior Services Board. Chairman Zeiger seconded. The motion carried unanimously.

Noyes Clinic

The Commissioners authorized the County Clerk to have inspections conducted of the building proposed for the new Noyes Health Clinic in Baggs and submit the inspection report during the March 18, 2003 meeting.

KIDS Building

Based on previous action taken by the Board of County Commissioners, they executed an Agreement with the Rawlins Mennonite Church for the Church to purchase the old KIDS building. Tom Thompson advised that the closing date is set for May 1, 2003.

SENIOR SERVICES

Bill Michie presented his monthly report to the Commissioners.

County Zoning Enforcement Agent

Linda Fleming moved that Chairman Zeiger be authorized to sign Resolution 2003-10, appointing Dave Clark as the County Zoning Enforcement Agent. Chairman Zeiger seconded. The motion carried unanimously.

RESOLUTION 2003-10

WHEREAS, pursuant to the Zoning Resolution of 1972 Carbon County, Wyoming Section 522 County Zoning Enforcement Agent and Chapter V 500. Regulations h) of the Zoning Resolution of 2003 approved by the Carbon County Commissioners by and through the Carbon County Planning and Zoning board shall appoint a County zoning enforcement agent for the administration and enforcement of the provisions of the Resolution.

IT IS THEREFORE RESOLVED that David C. Clark, County Attorney or his designee be appointed to the position of County zoning and enforcement agent for the purpose of enforcing the zoning resolution. Further, upon reasonable cause or questions to proper compliance, to revoke any Zoning Permit and issue cease and desist order requiring the cessation of any building, moving, alteration or use which is in violation of the provisions of this Resolution.

DATED this 4th day of March, 2003.

-s- Art Zeiger, Chairman
Carbon County Board of Commissioners

Attest:

-s- Linda Ann Smith, County Clerk

Long Distance Phone Service

Linda Fleming moved that Carbon County change the telephone long distance service carrier to USP Communications. Chairman Zeiger seconded. The motion carried unanimously.

JAIL COMMITTEE

Lt. Shinkle and Sheriff Colson presented the Jail Committee's report. Sheriff Colson reported that the Committee held meetings in Encampment, Medicine Bow and Elk Mountain and received very positive response. Brochures are currently being finalized for mailing and a jail model is on display at Community First National Bank for public viewing until March 5, 2003.

EMERGENCY MANAGEMENT

Greg Zabel presented his monthly report to the Commissioners. He advised that he has received a request for contracts to provide mutual aid to neighboring counties. Mr. Zabel requested Tom Thompson review the request and mutual aid agreement.

GIS / GPS

Karen Larsen, GIS Specialists presented her monthly report to the

Commissioners. She advised that she should receive data from Premier Data in the next few weeks.

Ms. Larsen advised the Commissioners that she will be attending an ARC map training class in Jerome, Idaho on March 20 and 21 and a computer software class in Boulder, Colorado during April 2, 3, 4, 2003.

ROAD AND BRIDGE

Bill Nation introduced Bert McCauley from Federal Highway Administration, and Tim Morawski and Penny Walters from Medicine Bow National Forest Service of Saratoga.

Mr. Nation advised that Carbon County is invited to become a "cooperator" on a plan to improve the South Highway. The Plan is sponsored by the Forest Highway Program and includes 10 miles of Hwy. 71, 34 miles of Carbon County Road 401, concluding at the terminus of Hwy. 70, with approximately 10 miles of forest road.

The initial improvement would be covered one hundred percent by federal funding, but an agreement would need to be in place with a "cooperator" to maintain the road before federal funds would be expended. The "cooperator" would be responsible for maintaining the road once complete, furnish the right-of-way, and move any utilities if needed.

Commissioner Fleming suggested that community meetings be held to gather input from the citizens regarding acceptance of approximately 10 miles of forest road as part of a county sponsored project. Mr. McCauley advised that if Carbon County did decide to become a "cooperator," the Federal Highway Administration would map the area and hold community meetings prior to beginning a project. A meeting concerning the proposed project will be held in Cheyenne on March 26, 2003.

Seminole Dam Road Agreement

Linda Fleming moved that the Chairman be authorized to sign Amendment No. 2 to Owner Engineer Agreement for Seminole Dam Road - Phase 4, Project No. CRF6-58. Chairman Zeiger seconded. The motion carried unanimously.

CONSTRUCTION MANAGER AT RISK INTERVIEWS

The following construction companies were interviewed by the Commissioners and the Jail Committee based on their proposals for the Construction Manager At-Risk position for the new Carbon County Jail.

1. LM Olson Construction
2. Contractors NW
3. Groathouse Construction

FOUR-WHEELER RACE

Jack Morgan, on behalf of the Rawlins Chamber of Commerce Tourism Board, requested permission to use Carbon County property located on the corner of Harshman and Daley Streets for a four-wheeler race to be held on March 15 and 16, 2003. Mr. Morgan told the Commissioners that the Fair Board had approved use of the fairgrounds property for the event and if the County property could be used a race track could start on the fairgrounds, move across Harshman Street and end back at the fairgrounds.

Commissioner Fleming requested that Mr. Morgan submit a detailed plan of all activities included in the event, in writing, to the County Clerk, Linda Ann Smith, by Thursday, March 5, 2003. He must also provide a copy of the Rawlins

Chamber of Commerce's liability insurance information. Mr. Morgan was also advised that the Carbon County Attorney must approve the waivers for this event.

EXECUTIVE SESSION

Linda Fleming moved to go into executive session to discuss personnel issues at 5:40 p.m. Chairman Zeiger seconded. The motion carried unanimously.

Linda Fleming moved to come out of executive session at 6:30 p.m. Chairman Zeiger seconded. The motion carried unanimously.

Linda Fleming moved to award the contract for Construction Manager At Risk to L. M. Olson Construction provided that the jail committee along with Charlie VanOver of Plan One successfully negotiate the contract with Olson Construction, second by Chairman Zeiger. The motion carried unanimously.

COUNTY FIRE DEPARTMENT

Commissioners reviewed a report from Dwight France, County Fire Warden.

Commissioners require clarification of the contract for the \$51,905 FEMA grant awarded to the Carbon County Fire Department as to the time lines of the date of purchase of fire fighters personal protective gear and portable radios.

The following items were requested with funding from Strike Team funds:

- The Commissioners approved the use of \$3,310 to purchase tires for a military 5-ton truck.
- The Commissioners approved the Strike Team reimburse \$10,000 to the Hanna Fire Department to help with the debt on the new Hanna water tender.
- A bid was received from Fremont Motors for a 2003 diesel pick-up in the amount of \$28,543.10. The Commissioners took the bid under advisement.
- Mr. France requested to use the remaining Strike Team funds to assist in purchasing a new water tender, as the entire fleet is over 20 years old. The Commissioners took the matter under advisement for the upcoming budget.
- Mr. France requested to give \$10,000 to the Encampment Fire Department to assist them in building a new fire station. The Commissioners wanted to do more research into the project with regard to previous funding.

The Commissioners approved the Fire Warden's request to raise the pay rate for trained firefighters from \$7.50 to \$10.00 per hour, and the pay rate from \$12.00 to \$14.00 per hour if they hold a Firefighter 1 certification.

ADJOURNMENT

Chairman Zeiger adjourned the meeting at 6:45 p.m.

BOARD OF COMMISSIONERS
CARBON COUNTY, WYOMING

-s- Artlin Zeiger, Chairman

ATTEST:

-s- Linda Ann Smith, County Clerk